



Finance/Purchasing Division

To: Kennie Hobbs, Jr., *Interim City Manager*
From: Kentrea Dykes, Purchasing and Contracts Manager
RE: Award RFP 2025-050 C.A.P. Government
Date: December 3, 2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

Staff respectfully requests approval of a resolution awarding RFP 2025-050 – Building Division: Inspection & Plan Review Services to C.A.P. Government, Inc., a Bureau Veritas Company, and authorizing the City Manager to execute an agreement for as-needed plan review, inspection services, and permit technician support for the Building Division. Services will be provided in accordance with the staffing classifications, scope, and hourly rates submitted in the firm's proposal.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The City of Lauderhill issued RFP 2025-050 seeking qualified, licensed firms to provide as-needed plan review and inspection services across all building disciplines, including:

- Structural
- Mechanical
- Electrical
- Plumbing
- Roofing
- Landscaping
- 30-, 40-, and 50-year Safety Inspections
- Permit Technician Support

This solicitation was necessary to ensure uninterrupted service delivery, particularly during periods of high demand, employee absences, vacancies, or workload surges. The RFP requires vendors to provide fully licensed inspectors and examiners meeting state and Broward County Board of Rules and Appeals requirements.

III. FINANCIAL IMPACT

Funding is available in the Building Division budget. Annual expenditures will vary based on actual service demands and will not exceed budgeted appropriations.

IV. RECOMMENDATION/ACTION

Approve the award of RFP 2025-050 to C.A.P. Government, Inc. a Bureau Veritas Company for Building Division plan review and inspection services.

Authorize the City Manager to execute an agreement with the selected firm.

V. ATTACHMENTS

1. RFP 2025-050 – Building Division: Inspection & Plan Review Services

2. *C.A.P. Government Proposal – Tabs 1-8*
3. *Memo*
4. *Draft Resolution*