



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 23R-5177

File ID: 23R-5177

Type: Resolution

Status: Agenda Ready

Version: 1

Reference:

In Control: City Commission Meeting

File Created: 06/22/2023

File Name: Community Services Coordinator Job Description

Final Action:

Title: RESOLUTION NO. 23R-06-165: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE NEW JOB POSITION OF COMMUNITY SERVICES COORDINATOR, WHICH IS A GRANT-FUNDED POSITION; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF COMMUNITY SERVICES COORDINATOR; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Notes:

Sponsors: Giles

Enactment Date:

Attachments: RES-23R-06-165-JOB-creation-Community Services Coordinator.pdf, Community Services Coordinator 2023

Enactment Number:

Contact:

Hearing Date:

* **Drafter:** ajavier@Lauderhill-fl.gov

Effective Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 23R-5177

RESOLUTION NO. 23R-06-165: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE NEW JOB POSITION OF COMMUNITY SERVICES COORDINATOR, WHICH IS A GRANT-FUNDED POSITION; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF COMMUNITY SERVICES COORDINATOR; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Request Action:

Requesting City Commission approval for the addition of a new job position and job description of Community Services Coordinator to ensure the effectiveness of the Administration

Department. This is a grant-funded position.

Need:

The Community Services Coordinator will be responsible for leveraging people and resources in communities as assets to make improvements to address Social Determinants of Health (SDOH). This position requires building relationships and trust within the community, facilitating, implementing and evaluation community engagement activities/initiatives, and leading community organization activities that build and mobilize community power, all with the intent to create a pipeline of leadership and engagement. This position will report to the City Manager.

Summary Explanation/ Background:

The new job description is necessary to ensure optimal City operations.

Attachments:

#1 - Community Services Coordinator

Cost Summary/ Fiscal Impact:

Grant-funded, Exempt, Pay Grade 51

Estimated Time for Presentation:

Less than 5 minutes

Master Plan:

Goal 1: Clean, Green Sustainable Environment

- Increase mass transit ridership
- Reduce City energy consumption
- Reduce water consumption

Goal 2: Safe and Secure City of Lauderhill

- Crime in lower 50% in Broward
- Residents feel safe in neighborhood
- Reduce emergency fatalities

Goal 3: Open Spaces and Active Lifestyle for all ages

- Increase participation in youth sports
- Add new park land and amenities
- Increase attendance at cultural programs and classes

Goal 4: Growing Local Economy, Employment and Quality of Commercial Areas

- Increase commercial tax base
- Increase employment in Lauderhill businesses
- Decrease noxious and blighted uses in commercial areas

Goal 5: Quality Housing at all Price Ranges and Attractive Communities

- Neighborhood signs and active HOAs
- Housing & streets improved, litter reduced
- Increase proportion of single family homes and owner occupied housing

Goal 6: Efficient and Effective City Government, Customer Focused & Values Diversity

- Improves City efficiency
- Increase use of Information Technology
- Increases residents perception of Lauderhill as an excellent place to live