



Department Name

To: Kennie Hobbs, Jr., City Manager
From: Talaya Johnson, Purchasing Division
RE: RFP 2025-040 – Drug and Alcohol Testing Services
Date: 10/29/2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

To approve two qualified vendors in response to RFP 2025-040 Drug and Alcohol Testing Services for use of laboratory services in testing City Employees as needed.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Human Resources Department requires a reputable hospital or laboratory, certified by the State of Florida, to conduct urine and/or blood specimen testing using a computer-based program. These services are necessary for reasonable suspicion and post-accident testing of City employees.

The Purchasing Division issued RFP 2025-040 – Drug and Alcohol Testing Services to establish a list of qualified vendors. The City will utilize the approved vendors from this list on an as-needed basis.

Recommended Qualified Vendors:

- **DSI Medical Services, Inc.**
- **CareSpot Urgent Care**

III. FINANCIAL IMPACT

Funds will be allocated from applicable department accounts using object code 503115.

IV. RECOMMENDATION/ACTION

Approve the list of recommended qualified vendors for RFP 2025-040 Drug and Alcohol Testing Services

V. ATTACHMENTS

1. Agenda Request Memo
2. Preliminary Bid Results- RFP 2025-040
3. RFP 2025-040 Drug and Alcohol Testing Services