



## Department Name

**To:** Kennie Hobbs, Jr., City Manager  
**From:** Talaya Johnson, Purchasing Division  
**RE:** RFP 2025-040 – Drug and Alcohol Testing Services  
**Date:** 10/29/2025

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The following information has been prepared for your consideration:

### ***I. REQUESTED ACTION***

To approve two qualified vendors in response to RFP 2025-040 Drug and Alcohol Testing Services for use of laboratory services in testing City Employees as needed.

### ***II. SUMMARY AND HISTORY/BACKGROUND INFORMATION***

The Human Resources Department requires a reputable hospital or laboratory, certified by the State of Florida, to conduct urine and/or blood specimen testing using a computer-based program. These services are necessary for reasonable suspicion and post-accident testing of City employees.

The Purchasing Division issued RFP 2025-040 – Drug and Alcohol Testing Services to establish a list of qualified vendors. The City will utilize the approved vendors from this list on an as-needed basis.

#### **Recommended Qualified Vendors:**

- **DSI Medical Services, Inc.**
- **CareSpot Urgent Care**

### ***III. FINANCIAL IMPACT***

Funds will be allocated from applicable department accounts using object code 503115.

### ***IV. RECOMMENDATION/ACTION***

Approve the list of recommended qualified vendors for RFP 2025-040 Drug and Alcohol Testing Services

### ***V. ATTACHMENTS***

1. Agenda Request Memo
2. Preliminary Bid Results- RFP 2025-040
3. RFP 2025-040 Drug and Alcohol Testing Services