



Police Department

To: Kennie Hobbs, Jr., *Interim City Manager*
From: Allen Siegel, Deputy Chief of Police
RE: Police Department
Date: February 19, 2025

A handwritten signature in blue ink, likely of Allen Siegel, Deputy Chief of Police.

The police department is requesting to use \$61,500 of Federal State Law Enforcement Trust Funds.

The following information has been prepared for your consideration:

I. REQUESTED ACTION

The police department is requesting to utilize the above funds to assist with purchasing several computers for use in investigations and patrol, Officer safety equipment for an officer being assigned to a special unit and additional equipment to assist with larger crime scenes. We are requesting that this is placed on the earliest commission agenda for approval.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The police department is requesting to utilize State Law Enforcement Trust Funds in order to purchase necessary equipment to ensure continued efficiency and safety for the department.

Background and historical information attached: See memo dated February 25, 2025. If approved, the funds would be transferred into account 120-683-06440.

III. FINANCIAL IMPACT

Funds requested are available in the State Law Enforcement Trust Fund, which should not have any effect on the City's general budget.

It is requested that the transfer of funds be placed on the same agenda as the approval of the item to eliminate any delay in the process.

IV. RECOMMENDATION/ACTION

It is our recommendation that the funds are approved to assist with continued safety and efficiency.

V. ATTACHMENTS

1. Memo justifying the use of funds
2. Memo requesting the transfer of funds.
3. Email approval from legal stating that the request meets the appropriate use for these funds
4. Quotes from authorized venders