

**CITY OF LAUDERHILL
EDUCATIONAL ADVISORY BOARD MEETING
April 29, 2026 – 6:30 PM**

A meeting of the City of Lauderhill Educational Advisory Board (EAB) was held on Wednesday, April 29, 2026 in the Lauderhill City Hall Multipurpose Room #134, 5581 W. Oakland Park Boulevard, Lauderhill, FL 33313.

I CALL TO ORDER

Chairperson McCloud called the meeting to order at 6:40 p.m. and welcomed everyone present and invited Board members to share their monthly milestones.

II ROLL CALL

Veronica Boyd	Present
Giselle Forde	Present
Shayla McCloud	Present
Robert McKenzie	Present
Margaret Paul	Absent
Daphne Johnson-OMeally (Staff)	Present

III APPROVAL OF MINUTES – March 25, 2025

There being no corrections, Member McKenzie made a motion to approve the minutes of March 25, 2026 as presented; the motion was seconded by Member Forde. There was a unanimous voice vote of approval.

IV. APPLICATION FOR RE-APPOINTMENT TO EAB

The Staff Liaison advised the Member McKenzie’s application for re-appointment as Alternate Member was included in the members’ meeting package for consideration. The motion was made by Chairperson McCloud to approve Robert McKenzie’s reappointment to the Board and seconded by Member Forde and carried unanimously.

V. MATTERS ARISING

1. Resource Fair Planning

Members discussed the vendor registration forms, sponsorship opportunities, event categories, and outreach goals. The proposed resource categories were:

- Educational Resources
- Family Services
- Behavioral Health
- College & Career Resources
- Haircuts / Grooming Services
- Health Checkups

As regards vendor outreach, Board members discussed inviting:

- Broward Schools Food Services (to assist families with free/reduced lunch enrollment)

- Behavioral health agencies
- Colleges and career organizations
- City departments
- Community nonprofits and churches

Other matters discussed were the vendor registration form which includes organization type, contact info, services, giveaway/activity, table rules, and liability disclaimer. A sponsorship form is being drafted and input from Board members is needed especially as it relates to sponsorship tiers/items. It was pointed out that tables and chairs should be budgeted for conservatively; and that tents would not be needed since the event is indoors. It was also mentioned that the Board could request any leftover school supplies and backpacks from the City's back-to-school events to be used at the Resource Fair. It was also suggested that prizes/gift cards for attendees to be considered and members were reminded that \$25 gift cards were used as giveaways at last year's event.

VI. NEW BUSINESS

1. Funds Request – Endeavour Primary Learning Center

The Chairperson outlined a funds request from Endeavour Primary Learning Center for \$200 towards Teacher Appreciation Week. The Board's discussion centered around balancing current budget limitations with support for schools and approving allocations from the current \$5,000 operational funding as:

- **\$3,000** — Community Resource Fair
- **\$1,500** — School Support Requests at \$150 per school for our ten schools; including the request from Endeavour Primary Learning Center was approved.
- **\$500** — Teacher of the Year Recognition

It was noted that the city manager encouraged submitting a full breakdown of any funds requested and that the Board's funding request was increased from \$10,000 to \$30,000 broken down as: \$15,000 for scholarships, \$5,000 for school support, \$5,000 for resource fair, with the remainder for other support/needs. Members were cautioned that last year's request of \$30,000 yielded only \$5,000, so spending should be conservative until any further funding request is granted.

2. Website

Board Members opined that the Board's page on the City's website requires updates. The Staff Liaison advised that members can submit their individual updated information, photos with captions, event flyers and any other information the Board approves to be posted to the webpage. Once received, the communications team will schedule to edit the webpage and update any current information provided.

3. Branded Items Inventory

The Staff Liaison reported that the current stock of branded items for the Board was 200 notebooks, 150 drawstring bags, 150 water bottles, pencils, erasers, and earpods. There was a further discussion about preparing 10 bags with branded items for the awardees to

be honored at the upcoming Teach of the Year Awards being hosted by Commissioner Martin. The Staff Liaison stated that this would be arranged prior to the event. The discussion also included whether additional branded materials would be needed before the next fiscal year.

4. Request for City Email

The members discussed obtaining official city email accounts for board members instead of the current Gmail account; and the Staff Liaison requested that a formal email request be submitted so it can be forwarded to the relevant department/s for consideration.

5. Magnetic Name Tags for Board Members

This was discussed and it was decided that the Staff Liaison would move forward with getting quotes for magnetic name tags for Board Members.

6. Itemized FY25 Expenses

The Staff Liaison reported that there were errors noted in the financial report received. Corrections have been requested and a revised itemized report is expected for the next meeting.

7. Invitation to 2026 Teacher of the Year Awards

The Staff Liaison advised that Commissioner Ray Martin will again host his annual Teacher of the Year Awards on May 6th at the LPAC and had extended an invitation to the members of the EAB. Board members were reminded that the Teacher of the Year event allows only a brief presentation window of 3 minutes and a recommendation was made to avoid overshadowing the host event and to include EAB gifts within the city-provided presentation process. The members present unanimously agreed that in addition to the 10 swag bags from the existing inventory ten (10) \$50 Amazon gift cards would be purchased for each honoree.

VI. COMMENTS FROM THE BOARD

None

VII. COMMENTS FROM THE PUBLIC *3 Minutes Time Frame*

VIII. NEXT MEETING DATE: April 29 2026

X. ADJOURNMENT

There being no further comments, the meeting was adjourned at 8:24 p.m. on a motion from Member Forde and seconded by Member McKenzie.