



City of Lauderhill Complimentary Ticket Request Form

This form must be submitted to the City Manager's Office at least one (1) day before the scheduled event.

EVENT DETAILS:

Title of Event: _____

Event Location: _____ City: _____ State: _____

Date(s) of Event: _____ Time of Event: _____

REQUESTOR DETAILS:

Name of Requestor: _____ Position Title: _____

TICKET REQUEST DETAILS:

Number of Tickets Requested: _____

Value of Each Ticket: \$ _____

Total Value All Tickets: \$ _____

REQUIRED SIGNATURES:

I certify that the complimentary tickets will not be used for personal gain or re-sale, and will be issued in compliance with all city, local, state, and federal laws, including gift and ethics regulations, as well as the City's Conflict of Interest/Ethics Policy. I understand that if the value of the total number of event tickets granted exceeds \$100, I am required to submit a Gift Disclosure Form with the City Clerk's Office.

Requestor Signature: _____ Date: _____

Approved

Denied

City Manager Signature: _____ Date: _____