



# City of Lauderhill

City Commission  
Chambers at City Hall  
5581 W. Oakland Park  
Blvd.  
Lauderhill, FL, 33313  
www.lauderhill-fl.gov

## File Details

**File Number: 24R-5579**

**File ID:** 24R-5579

**Type:** Resolution

**Status:** Agenda Ready

**Version:** 1

**Reference:**

**In Control:** City Commission Meeting

**File Created:** 03/18/2024

**File Name:** Economic Development Manager 2024 Job Description

**Final Action:**

**Title:** RESOLUTION NO. 24R-03-53: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MODIFICATIONS TO THE JOB DESCRIPTION FOR THE EXISTING ECONOMIC DEVELOPMENT MANAGER POSITION; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

**Notes:**

**Sponsors:** Giles

**Enactment Date:**

**Attachments:** RES-24R-03-53-Job Modification-Eco Dev Mgr.pdf, Economic Development Manager 2024 - with revisions, Economic Development Manager 2024 - clean copy

**Enactment Number:**

**Contact:**

**Hearing Date:**

\* **Drafter:** ajavier@Lauderhill-fl.gov

**Effective Date:**

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

### Text of Legislative File 24R-5579

**RESOLUTION NO. 24R-03-53: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MODIFICATIONS TO THE JOB DESCRIPTION FOR THE EXISTING ECONOMIC DEVELOPMENT MANAGER POSITION; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).**

### Request Action:

Requesting Commission approval for modification to the general statement, essential functions, and minimum qualifications for the Economic Development Manager Position.

**Need:**

The modifications to the job description would facilitate recruitment and retention of qualified candidates by aligning with the external and private markets.

**Summary Explanation/ Background:**

The modifications are part of the Human Resources Department's ongoing effort to update all job descriptions to meet the operational needs of the City's Departments/Divisions.

**Attachments:**

Number all attachments consecutively.

**Cost Summary/ Fiscal Impact:**

Managerial Position - Pay Grade 55

**Estimated Time for Presentation:**

Less than 5 minutes

**Master Plan:**

**Goal 1: Clean, Green Sustainable Environment**

- Increase mass transit ridership
- Reduce City energy consumption
- Reduce water consumption

**Goal 2: Safe and Secure City of Lauderhill**

- Crime in lower 50% in Broward
- Residents feel safe in neighborhood
- Reduce emergency fatalities

**Goal 3: Open Spaces and Active Lifestyle for all ages**

- Increase participation in youth sports
- Add new park land and amenities
- Increase attendance at cultural programs and classes

**Goal 4: Growing Local Economy, Employment and Quality of Commercial Areas**

- Increase commercial tax base
- Increase employment in Lauderhill businesses
- Decrease noxious and blighted uses in commercial areas

**Goal 5: Quality Housing at all Price Ranges and Attractive Communities**

- Neighborhood signs and active HOAs
- Housing & streets improved, litter reduced
- Increase proportion of single family homes and owner occupied housing

**Goal 6: Efficient and Effective City Government, Customer Focused & Values Diversity**

- Improves City efficiency
- Increase use of Information Technology
- Increases residents perception of Lauderhill as an excellent place to live