

CRA RESOLUTION NO. CRA-25R-11-11

**CITY OF LAUDERHILL
COMMUNITY REDEVELOPMENT AGENCY**

A RESOLUTION OF THE CITY OF LAUDERHILL COMMUNITY REDEVELOPMENT AGENCY (“CRA”) AUTHORIZING THE CRA TO PIGGYBACK ON CITY OF LAUDERHILL APPROVED VENDOR AND CONTRACTOR LISTS FOR TREE TRIMMING/REMOVAL, YOUTH RECREATIONAL SPORTS PROGRAMMING, ROOFING, TRADE, AND MECHANICAL AND SPECIALTY MECHANICAL SERVICES; AUTHORIZING THE CRA TO ENTER INTO AGREEMENTS UP TO \$29,999; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CRA EXECUTIVE DIRECTOR SEAN HENDERSON).

WHEREAS, the City of Lauderhill (“City”) issued Request for Proposals No. 2023-051 to provide citywide tree trimming and/or tree removal services from roadways, swales and medians, etc., on an as-needed basis; and

WHEREAS, the City Commission approved a list of qualified **Tree Trimming/Removal** Contractors via Resolution No. 23R-08-212; and

WHEREAS, the City issued Request for Proposals No. 2024-034 to provide for Youth Recreational Sports Programming to assemble a list of qualified vendors to provide a variety of youth recreational sports programming for services not to exceed \$59,999; and

WHEREAS, the City Commission of the City of Lauderhill (“City Commission”) approved a list of qualified **Youth Recreational Sports Programming** Vendors via Resolution No. 24R-07-141; and

WHEREAS, the City issued Request for Qualifications No. 2025-018- Roofing Contractors (“RFQ”) to assemble a list of qualified licensed contractors to provide services and repairs for City facilities and properties for services not to exceed \$59,999; and

WHEREAS, the City Commission approved a list of qualified **Roofing** Contractors via Resolution No. 25R-09-163; and

WHEREAS, the City issued Request for Qualifications No. 2025-036 -Trade Contractors (“RFQ”) to assemble a list of qualified licensed contractors to provide services and repairs for City facilities and properties in the areas of building and general contracting, and plumbing, electrical and roofing contracting for services not to exceed \$59,999; and

WHEREAS, the City Commission approved a list of qualified **Trade** Contractors via Resolution No. 25R-09-164; and

WHEREAS, the City issued Request for Qualifications No. 2025-037 - Mechanical and

Specialty Mechanical ("RFQ") to assemble a list of qualified licensed contractors to provide mechanical and specialty services and repairs for City facilities and properties for services not to exceed \$59,99; and

WHEREAS, the City Commission approved a list of qualified **Mechanical and Specialty Mechanical Contractors** via Resolution No. 25R-09-165 9; and

WHEREAS, the City of Lauderhill Community Redevelopment Agency ("CRA"), a special district of the City, desires to utilize the vendors and contractors approved by the City of Lauderhill by piggybacking off of the City's solicitation processes in an amount not to exceed \$29,999.00.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF LAUDERHILL COMMUNITY REDEVELOPMENT AGENCY, THAT:


SECTION 1. The above recitations are true and correct and incorporated herein.

SECTION 2. The CRA is hereby authorized to piggyback on the City of Lauderhill approved vendor and contractor lists for Tree Trimming/Removal, Youth Recreational Sports Programming, Roofing, Trade, and Mechanical and Specialty Mechanical.

SECTION 3. The CRA is authorized to enter into agreements with each vendor for services in an amount not to exceed \$29,999.00 for each vendor for a period of time not to exceed the time allowed under each City solicitation.

SECTION 4. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this 24 day of November, 2025.


DENISE D. GRANT, MAYOR
PRESIDING OFFICER

ATTEST:

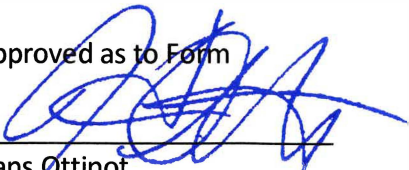

ANDREA M. ANDERSON, MMC
CITY CLERK

MOTION s. Martin

SECOND J. Hodgson

R. CAMPBELL Yes

M. DUNN Yes

Approved as to Form

Hans Ottinot
CRA Attorney

D. GRANT Yes

J. HODGSON Yes

S. MARTIN Yes



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 25R-6443

File ID: 25R-6443

Type: Resolution

Status: Agenda Ready

Version: 1

Reference:

In Control: Community
Redevelopment
Agency Meeting
(CRA)

File Created: 11/19/2025

File Name:

Final Action:

Title: CRA RESOLUTION NO. CRA-25R-11-11: A RESOLUTION OF THE CITY OF LAUDERHILL COMMUNITY REDEVELOPMENT AGENCY (“CRA”) AUTHORIZING THE CRA TO PIGGYBACK ON CITY OF LAUDERHILL APPROVED VENDOR AND CONTRACTOR LISTS FOR TREE TRIMMING/REMOVAL, YOUTH RECREATIONAL SPORTS PROGRAMMING, ROOFING, TRADE, AND MECHANICAL AND SPECIALTY MECHANICAL SERVICES; AUTHORIZING THE CRA TO ENTER INTO AGREEMENTS UP TO \$29,999; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CRA EXECUTIVE DIRECTOR SEAN HENDERSON).

Notes:

Sponsors:

Enactment Date:

Attachments: RES CRA-25R-11-11 Piggybacking on City Contractors 11.19.25, RES 24R-07-141 Bid RFP 2024-034 Qualified Vendors - Youth Recreation Sports Programming, RES 25R-09-163 Bid RFQ 2025-018 Roofing Contractors, RES 25R-09-164 Bid RFQ 2025-036 Trade Contractors, RES 25R-09-165 Bid RFQ 2025-037 Mechanical and Specialty Contractors, CRA Resolution Piggybacking on City Contractors

Enactment Number:

Contact:

Hearing Date:

* **Drafter:** shenderson@laudershill-fl.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 25R-6443

CRA RESOLUTION NO. CRA-25R-11-11: A RESOLUTION OF THE CITY OF LAUDERHILL COMMUNITY REDEVELOPMENT AGENCY (“CRA”) AUTHORIZING THE CRA TO PIGGYBACK ON CITY OF LAUDERHILL APPROVED VENDOR AND CONTRACTOR LISTS FOR TREE TRIMMING/REMOVAL, YOUTH RECREATIONAL SPORTS PROGRAMMING, ROOFING, TRADE, AND MECHANICAL AND SPECIALTY MECHANICAL SERVICES; AUTHORIZING THE CRA TO ENTER INTO AGREEMENTS UP TO \$29,999; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CRA EXECUTIVE DIRECTOR SEAN HENDERSON).

Request Action:

The CRA wishes to approve the list of qualified Firms pursuant to City of Lauderhill Tree Trimming/Removal Contractors via Resolution No. 23R-08-212, Youth Recreational Sports Programming Vendors via Resolution No. 24R-07-141, RFQ 2025-018 Roofing Contractors via Resolution No 25R-09-163, RFQ 2025-036 Trade Contractors via Resolution No. 25R-09-164 and RFQ 2025-037 Mechanical and Specialty Mechanical via Resolution No. 25R-09-165.

Need:

Approval of the list of qualified firms to provide miscellaneous professional services within the CRA Districts.

Summary Explanation/ Background:

In an effort to be more efficient, it has been determined that piggybacking off of the City of Lauderhill's comprehensive list of contractors would be in the best interest of the CRA. Each of these vendors has been vetted under the City's process.

Attachments:

1. Resolution 24R-07-141
2. Resolution 25R-09-163
3. Resolution 25R-09-164
4. Resolution 25R-09-165
5. Resolution 23R-08-212
6. Resolution CRA-25R-11-11

Cost Summary/ Fiscal Impact:

No additional fiscal impact

Estimated Time for Presentation:

Master Plan:

Goal 1: Clean, Green Sustainable Environment

- Increase mass transit ridership
- Reduce City energy consumption
- Reduce water consumption

Goal 2: Safe and Secure City of Lauderhill

- Crime in lower 50% in Broward
- Residents feel safe in neighborhood
- Reduce emergency fatalities

Goal 3: Open Spaces and Active Lifestyle for all ages

- Increase participation in youth sports Add new park land and amenities
- Increase attendance at cultural programs and classes

Goal 4: Growing Local Economy, Employment and Quality of Commercial Areas

- Increase commercial tax base Increase employment in Lauderhill businesses
- Decrease noxious and blighted uses in commercial areas

Goal 5: Quality Housing at all Price Ranges and Attractive Communities

- Neighborhood signs and active HOAs Housing & streets improved, litter reduced
- Increase proportion of single family homes and owner occupied housing

Goal 6: Efficient and Effective City Government, Customer Focused & Values Diversity

- Improves City efficiency Increase use of Information Technology
- Increases residents perception of Lauderhill as an excellent place to live

RESOLUTION NO. 24R-07-141

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE LIST OF QUALIFIED VENDORS IN RESPONSE TO RFP 2024-034 TO PROVIDE YOUTH RECREATIONAL SPORTS PROGRAMMING ON AN AS NEEDED BASIS IN NO PARTICULAR ORDER; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AGREEMENTS WITH EACH VENDOR ON AN AS NEEDED BASIS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH)

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA:

SECTION 1. The following is a list of Qualified Vendors in response to Request for Proposal (RFP) #2024-034 to provide Youth Recreational Sports Programming on an as needed basis, in no particular order. All vendors must have current Certificates of Use to be considered qualified and to actually be awarded any work:

1. New Dimension International
2. From the Inside-Out School of Etiquette, LLC
3. B.A.M Academy
4. Lauderhill Lions Youth Soccer
5. Dunuye- Fan Wellness LLC
6. Be your Own Answer
7. RTJ Group INC
8. Williams Tennis Pro
9. C.O.B.R.A. Self Defense Broward County
10. Youth on the Rise, INC
11. Only the Beginning, INC
12. Citadel Treads LLC

SECTION 2. Providing that the City Manager, or her designee, is hereby authorized to negotiate and enter into agreements with each vendor on an as needed basis.


SECTION 3. This Resolution shall take effect immediately upon its passage and adoption.

DATED this 8 day of July, 2024.

PASSED AND ADOPTED on first reading this 8 day of July, 2024.



PRESIDING OFFICER

ATTEST:


CITY CLERK


MOTION
SECOND

L. Martin
S. Martin

M. DUNN
D. GRANT
L. MARTIN
S. MARTIN
K. THURSTON

Off Dais
Yes
Yes
Yes
Yes

Approved as to Form


Angel Petti Rosenberg
Angel Petti Rosenberg
City Attorney



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 24R-5719

File ID: 24R-5719	Type: Resolution	Status: Agenda Ready
Version: 1	Reference:	In Control: City Commission Meeting
		File Created: 06/27/2024
File Name: RLI 2024-034 list of vendors adult and youth recreation programming		Final Action:

Title:
RESOLUTION NO. 24R-07-141: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE LIST OF QUALIFIED VENDORS IN RESPONSE TO RFP 2024-034 TO PROVIDE YOUTH RECREATIONAL SPORTS PROGRAMMING ON AN AS NEEDED BASIS IN NO PARTICULAR ORDER; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AGREEMENTS WITH EACH VENDOR ON AN AS NEEDED BASIS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Notes:

Sponsors: _____ **Enactment Date:** _____

Attachments: RES-24R-07-141-List-Qualified Vendors-Youth programming 2024.pdf, BID RESULTS 2024-034 (1), RLI 2024-033 Adult Youth Program 5-2-24 FINAL (4) **Enactment Number:** _____

Contact: _____ **Hearing Date:** _____

* **Drafter:** dbrown-dyer@laudershill-fl.gov **Effective Date:** _____

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 24R-5719

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RESOLUTION NO. 24R-07-141: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE LIST OF QUALIFIED VENDORS IN RESPONSE TO RFP 2024-034 TO PROVIDE YOUTH RECREATIONAL SPORTS PROGRAMMING ON AN AS NEEDED BASIS IN NO PARTICULAR ORDER; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO**

AGREEMENTS WITH EACH VENDOR ON AN AS NEEDED BASIS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

..Need:

Pass a Resolution to approve the qualified list of vendors to provide youth recreational sports programs

Summary Explanation/ Background:

THE INTENT OF THIS RLI IS TO ASSEMBLE A LIST OF QUALIFIED YOUTH AND ADULT RECREATIONAL PROGRAM VENDORS . THE CITY WILL USE THE APPROVED VENDOR FROM THIS LIST ON AN AS NEEDED BASIS. THE VENDOR RECOMMENDED HAS BEEN SELECTED FOR PLACEMENT AS INDICATED BELOW.

New Dimension International
From the Inside-Out School of Etiquette, LLC
B.A.M Academy
Lauderhill Lions Youth Soccer
Dunuye- Fan Wellness LLC
Be your Own Answer
RTJ Group INC
Williams Tennis Pro
C.O.B.R.A. Self Defense Broward County
Youth on the Rise, INC
Only the Beginning, INC
Citadel Treads LLC

Attachments:

RLI 2024-034 ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS LIST OF VENDORS

Insurance to be provided by the vendor per program

Cost Summary/ Fiscal Impact:

The City pays vendor to facilitate programs in schools and in the community.

Master Plan:

Goal 1: Clean, Green Sustainable Environment

- Increase mass transit ridership
- Reduce City energy consumption
- Reduce water consumption

Goal 2: Safe and Secure City of Lauderhill

- Crime in lower 50% in Broward
- Residents feel safe in neighborhood
- Reduce emergency fatalities

Goal 3: Open Spaces and Active Lifestyle for all ages

- Increase participation in youth sports
- Add new park land and amenities
- Increase attendance at cultural programs and classes

Goal 4: Growing Local Economy, Employment and Quality of Commercial Areas

- Increase commercial tax base
- Increase employment in Lauderhill businesses

Decrease noxious and blighted uses in commercial areas

Goal 5: Quality Housing at all Price Ranges and Attractive Communities

Neighborhood signs and active HOAs Housing & streets improved, litter reduced

Increase proportion of single family homes and owner occupied housing

Goal 6: Efficient and Effective City Government, Customer Focused & Values Diversity

Improves City efficiency Increase use of Information Technology

Increases residents perception of Lauderhill as an excellent place to live

**PRELIMINARY
BID RESULTS
FOR
Adult and Youth Recreational Sports Program**

RLI 2024-034

BIDDERS

**New Dimension International
From the Inside-Out School of Etiquette, LLC
B.A.M Academy
Lauderhill Lions Youth Soccer
Dunuye- Fan Wellness LLC
Be your Own Answer
RTJ Group INC
Williams Tennis Pro
C.O.B.R.A. Self Defense Broward County
Youth on the Rise, INC
Only the Beginning, INC
Citadel Treads LLC**

Request for Letter of Interest

RLI 2024-033

ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS



City of Lauderhill

Visit us on the web at

www.lauderhill-fl.gov

Advertise Dates: May 4, 2024 and May 11, 2024

Opens: May 30, 2024

Date Issued: May 3, 2024

NOTICE

**REQUEST FOR LETTER OF INTEREST
RLI 2024-033**

ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS

The City of Lauderhill, Florida, hereinafter referred to as CITY, will be accepting Letters of Interest via IonWave <https://lauderhill.ionwave.net/> on **May 30, 2024** at 10:45 A.M.

The City of Lauderhill invites to submit Letters of Interest and Statements of Qualifications and Experience for consideration to provide the following services: **ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS.**

The RLI Documents may be examined and obtained on and after **May 4, 2024** at IonWave. Vendors who obtain solicitation documents from sources other than the Finance Department are cautioned that the solicitation package may be incomplete. Furthermore, all addendums will be posted and disseminated on IonWave.

Responsible questions regarding this RLI offering may be directed to the Purchasing Department via IonWave. The last date for questions pertaining to this RLI is **ten days before the due date.**

All proposers must register with the City online. The direct link is www.colvendor.com.

Local business vendor preference program: The City has a local vendor preference program to facilitate local business and/or local residents participating in the bidding process. The definition of the local vendor preference program is found in Exhibit A.

The City Commission of the City of Lauderhill reserves the right to reject any and all responses, to waive any and all informalities or irregularities and to accept or reject all or any part of any response as they may deem to be in the best interest of the citizens of the City of Lauderhill. **The firms are required to enter into a contract with the City of Lauderhill.**

CITY OF LAUDERHILL

Advertise Dates: May 4, 2024 and May 11, 2024

STATEMENT OF NON- PARTICIPATION
RLI NO.: 2024-033
ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS

Note: If you do not intend to submit a letter of interest or statement of qualification on this item/service, complete this form and mail to:

Purchasing Division
City of Lauderhill
5581 W. Oakland Park Blvd. Suite 230
Lauderhill, FL. 33313

Please indicate the RLI number and title of the response on the outside of the envelope.

We/I do not wish to participate in this RLI for the following reason:

- Specifications proprietary
- Cannot supply at this time
- We do not carry this item
- We do not provide this service
- Unable to meet specifications
- Unable to meet Bond requirements
- Other

Please keep us on your bid list for future projects _____yes _____no

Signature: _____

Name of Company: _____

Address: _____

Table of Contents

Item	Description
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Section 2	Scope of Services
Section 3	Submittal Package
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Attachment "B"	Non-Collusive Affidavit
Attachment "C"	Drug Free Work Place
Attachment "D"	Certification
Attachment "E"	Acknowledgement of Addendums

SECTION 1 – DEFINITIONS

Whenever the following terms appear in the RLI, the intent and meaning shall be interpreted as follows:

- 1.1 **City:** The City of Lauderhill, Florida.
- 1.2 **Contract:** The written agreement for performance of the Scope of Work entered into between the City and the successful Bidder.
- 1.3 **Contract Administrator:** The Purchasing and Contracts Manager, or some other employee expressly designated as Contract Administrator in writing by the City Manager, who is the representative of the CITY concerning the Contract Documents.
- 1.4 **Evaluation/Selection committee:** City staff and/ or outside consultants assigned to evaluate the submitted Bids.
- 1.5 **Bidder:** Any individual, firm, or corporation submitting a RLI for this project, acting directly or through a duly authorized representative. For the purpose of this Agreement, Bidder shall mean the same thing as the RLI.
- 1.6 **Purchasing Office:** The Purchasing Division-Department of Finance City of Lauderhill.
- 1.7 **“Provider”, “Proposer”, “Bidder”, “Contractor”, or “Successful Bidder” or “Consultant”:** The Provider receiving an award as a result of this RLI. Said terms may be used interchangeably while retaining the same meaning.
- 1.8 **Qualifications** shall refer to any Offer(s) submitted in response to this RLI.
- 1.9 **RLI:** This RLI including all Exhibits and Attachments as approved by the City, and addendums or change orders issued by the Purchasing Division.
- 1.11 **Licensed Contractor:** For purposes of this RLI, Licensed Contractor shall mean an individual or company who meets the minimum requirement listed in this document.
- 1.12 **Subcontractor/ Sub consultant:** Any person, firm, entity, or organization, other than the employees of the successful Bidder, who contract with the Successful Bidder to furnish labor, or labor and materials, in connection with the Work or Services to the City, whether directly or indirectly, on behalf of the Successful Bidder.
- 1.13 **Work, Services, Program, Project, or Engagement:** All matters that will be required to be done by the successful Bidder in accordance with the Scope of Work, and the Terms and Conditions of this RLI.

1.14 Local Vendor Preference Policy: In the award of bids and the determination of the lowest, best, and responsible bidder, the city commission may award a preference based upon vendors, contractors, or subcontractors who are local with a preference as follows. The application of this policy is within the discretion of the city commission. Purchases and contracts within the authority of the city manager (valued up to \$59,000.00) may also give consideration to local vendor preference by application of the guidelines in this subsection.

RLI 2024-033
REQUEST FOR QUALIFICATION
ALL INTERESTED PARTIES:

I. STATEMENT OF THE WORK

1-1 BACKGROUND

Engaging in recreational sports programming is paramount for the Lauderhill Parks and Recreation Department as it serves as a catalyst for community well-being and social cohesion. Beyond the physical benefits of promoting active and healthy lifestyles, recreational sports programs foster a sense of inclusivity, providing residents of all ages and backgrounds with opportunities for social interaction and skill development. By offering diverse recreational sports activities, the Department contributes to the holistic development of community members, nurturing teamwork, discipline, and leadership. Furthermore, recreational sports programming enhances the utilization of public spaces, reinforcing the role of parks as vibrant hubs for recreational and communal activities. In aligning with the diverse interests of the community, the Parks and Recreation Department not only contributes to individual health but also strengthens the fabric of the community, creating a dynamic and interconnected environment that enhances the overall quality of life for residents.

The Lauderhill Parks and Recreation Department is dedicated to providing the community with affordable access to Youth and Adult recreational sports programming. The Lauderhill Parks and Recreation Department strives to extend recreational sports that are diverse and inclusive, safe and effective to the youth, adults and seniors in our City.

1-2 SCOPE

A Request for Letter of Interest (RLI) is being issued to solicit ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS as listed below:

YOUTH RECREATIONAL SPORTS PROGRAMS

- Baseball youth ages 2- Adult
- Basketball youth ages 2-Adult
- LaCrosse ages 2-17
- Soccer ages 2- Adult
- Boxing ages 2-Adult
- Cricket ages 2-Adult
- Net Ball ages 2-Adult
- Gymnastics ages 2-17
- Dance ages 2-Adult
- Martial Arts ages 2-Adult
- Kids Fitness ages 2-17
- Scuba ages 2-Adult
- Tennis ages 2-Adult

- STEM sports ages 2-17
- Pickleball ages 2 - Adult

Interested and qualified program Providers are to perform the above listed ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS for the City of Lauderhill's Parks and Recreation Department. ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS must meet one or more of the following:

- A. AS AN INDEPENDENT CONTRACTOR PROVIDING INDIVIDUAL SESSIONS/LEAGUES/TOURNAMENTS/PRACTICES FOR THE LAUDERHILL PARKS AND RECREATION DEPARTMENT WITH 80/20% SPLIT AGREEMENT:** in meeting the requirements of being an current certified RECREATIONAL SPORTS Coach and instructor, the contractor must provide a proposed schedule dates and times of instruction/tournaments/leagues/practices (Exhibit A) and a proposed list of fees the Coach instructor will charge each participant/team/group (Exhibit B). Contractor must agree to immediately submit a City of Lauderhill program waiver signed by each participant. This is not an exclusive contract.
- B. AS AN INDEPENDENT CONTRACTOR PROVIDING INDIVIDUAL SESSIONS/LEAGUES/TOURNAMENTS/PRACTICES FOR THE LAUDERHILL ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS** in meeting the requirements of being an current certified RECREATIONAL SPORTS Coach and instructor and CPR/AED/FIRST AID certified by the American Heart Association or equivalent. Contractors must submit a completed request for quote for any specialty class as indicated by the Lauderhill Parks and Recreation Department.
- C. AS AN INDEPENDENT CONTRACTOR PROVIDING INDIVIDUAL SESSIONS/LEAGUES/TOURNAMENTS/PRACTICES FOR THE LAUDERHILL ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS** in meeting the requirements of completing mandatory background local/state/federal background and criminal history checks as indicated by the Lauderhill Parks and Leisure Services Department.

Award: In the City's sole discretion, the City may award this RLI to one or more repondents as may be in the best interest of the City. Special conditions and scope of subsequent agreement(s) may vary as best serves the City. The City makes no guarantee of the actual volume of services that will be required and reserves the complete discretion concerning the frequency of use of the providers. The amount of services required cannot be guaranteed. Any subsequent agreement will not be an exclusive agreement.

Selection/Negotiation Process: It is anticipated, but not required, that the RLI process will proceed in the following manner: The City will appoint a Selection Committee. Oral Presentations will be held with responsive/responsible short listed individuals or all responsive/responsible proposers at the City's sole discretion. The City reserves the right to waive irregularities and/or reject all letters of interest or portions of letters of interest(s) as may be in the City's best interest. The Selection Committee will be responsible for

recommending the most qualified individuals with whom to begin negotiation of an agreement(s) for this project or to recommend rejection of all letters of interest or portions of letters of interest.

CREDENTIAL/CRITERIA REQUIREMENTS:

- 1.1 Mandatory Requirements:
- 1.2 Must be 18 years of age
- 1.3 Must have a high school diploma or equivalent
- 1.4 Must possess American Heart Association CPR/AED/First Aid certifications or higher (i. e. ACLS) (Or ability to get within 6 months).
- 1.5 Must possess current related Coaching Certifications accredited or nationally recognized organization. Other certifications are subject to further review for authenticity, accreditation, standards, and practices, validity of instructor credibility, etc.
- 1.6 Must be a member and/or affiliated to the National Association of Youth Sports and be in good standing (Or have the ability to get within 6 months).
- 1.7 Must have at least 2 years verifiable coaching experience teaching on the recreational, the high school, collegiate and/or professional levels for related sports players or teams.
- 1.8 Must have 2 or more professional work references from previous employers or from officials from previous volunteer positions
- 1.9 Must have current insurance that meets City of Lauderhill Risk Management requirements naming the City of Lauderhill as additional insured on the certificate and endorsement.

SUBMITTAL PACKAGE

Submit this portion of the Letter of Interest and Statement of Experience and Qualifications as your firm's Qualifications Package. Complete the following information exactly as shown including numbering and tabbing sections. This information is vital for the City to rate your firm, as your evaluation and ranking will be based on the information supplied below along with any other information required by the City.

TAB #1

Title Page to include the following:

- 1. Project name and number
- 2. Name of firm or individual submitting the submittal
- 3. Address
- 4. Telephone number, e-mail address, name of contact person, and date of submittal
- 5. Insert Proposer's Qualification Statement (Attachment "A")

TAB #2

Statement of Capabilities:

Letter of Interest (limit to one page):

- 1. Company overview
- 2. Name, address, and telephone number
- 3. Principal company contact

4. Number of years in business

TAB #3

Specific Related Experience of the Firm

Experience and qualifications of firm or individuals including experience of key personnel who will be assigned to project and similar project experience. A list of at least three (3) projects, similar to the scope of projects contemplated herein. Please give the name, location, and description of the project; name, address and phone number of the owner's representative; and start and completion dates

Tab #4

Project Approach

An explanation of the firm's approach and experience managing and providing Adult and Youth RECREATIONAL SPORTS programs/coaching/leagues/tournaments/related RECREATIONAL SPORTS activities for the City's demographics. Provide examples of past work product and type of work performed.

TAB #5

Attachments:

Insert:

Non-Collusive Affidavit (Attachment "B")

Confirmation of Drug-Free Workplace (Attachment "C")

Certified Resolution (Attachment "D")

Acknowledgement of Addendums (Attachment "E")

Certificate of Insurance, and Licenses

Proposed weekly program schedule of days and times (Exhibit A)

Proposed detailed list of specific program charges to patrons (Exhibit B)

BONDING, LICENSE & INSURANCES

Contractor shall possess all current licenses during the contract period. Proof will be required. Bonding is not applicable to this RLI.

The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The City is to be added as an "additional insured". This MUST be written in the description section of the insurance certificate.

Any costs for adding the City as "additional insured" will be at the contractor's expense.

The City of Lauderdale shall be given notice 10 days prior to cancellation or modification of any stipulated insurance. The insurance provided shall be endorsed or amended to comply with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Purchasing Department.

The Contractor's insurance must be provided by an A.M. Best's "A-" rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the contractor that precludes coverage for work contemplated in this RLI shall be deemed unacceptable, and shall be considered breach of contract.

Any firm performing work on behalf of the City of Lauderdale must provide Workers' Compensation insurance. Exceptions and exemptions can only be made if they are in accordance with Florida Statute. For additional information, contact the Department of Financial Services, Worker's Compensation Division at (850) 413-1601 or on the web at <http://www.fldfs.com>

Commercial General Liability Insurance

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000.

This coverage should include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for Premises/Operations
- c. Personal and Advertising Injury Liability
- d. Products/Completed Operations
- e. Broad Form Contractual Liability

Covering all owned, hired, and non-owned automobile equipment, and other vehicles used by the successful bidder in the performance of the work with the following limits of liability:

Limits: Combined single limit bodily injury/property damage \$1,000,000

Professional Liability (Errors & Omissions)

Limits: \$2,000,000 per occurrence

This coverage should include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for Premises/Operations
- c. Products/Completed Operations
- d. Broad Form Contractual Liability

Automobile Liability Insurance

Covering all owned, hired, and non-owned automobile equipment, and other vehicles used by the successful bidder in the performance of the work with the following limits of liability:

Limits: Bodily injury	\$500,000 each person, \$500,000 each occurrence
Property damage	\$100,000 each occurrence

Professional Liability (Errors & Omissions)

Limits: \$2,000,000 per occurrence

A copy of ALL current Certificate of Insurance should be included with your letter of interest and statement of qualification.

Certificate holder should be addressed as follows:

City of Lauderhill
Finance Department
5581 West Oakland Park Blvd.
Lauderhill, FL 33313

TERMS OF AGREEMENT

The City reserves the right to renew eligibility for two (2) additional one (1) year periods based on the Contractor's acceptable level of performance.

ATTACHMENT "A"
PROPOSER'S QUALIFICATIONS STATEMENT

PROPOSER shall furnish the following information. Failure to comply with this requirement will render RLI non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

Contact Person's Name and Title: _____

PROPOSER'S Telephone and Fax Number: _____

PROPOSER'S License Number: _____
(Please attach certificate of competency and/or state registration.)

PROPOSER'S Federal Identification Number: _____

Number of years your organization has been in business, in this type of work: _____

Names and titles of all officers, partners, or individuals doing business under trade name:

The business is a: Sole Proprietorship Partnership
 Corporation

Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract:

Have you ever failed to complete work awarded to you. If so, when, where and why?

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (5) years. The list shall include all case names; case, arbitration, or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

Has the Proposer, its principals, officers, or predecessor organization(s) been CONVICTED OF a Public Entity Crime, debarred, or suspended from bidding by any government during the last five (5) years? If so, provide details.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

By _____
(Signature)

ATTACHMENT "B"
NON-COLLUSIVE AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____ being first duly sworn deposes and says that:

Proposer _____ is _____ the _____,
(Owner, Partner, Officer, Representative, or Agent)

Proposer is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid.

Such submittal is genuine and is not a collusive or sham submittal.

Neither the said proposal nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other proposal, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any proposer, firm, or person to fix the price or prices in the attached proposal or any other proposal, or to fix any overhead, profit, or cost element of the Proposal Price or the Proposal Price of any other proposal, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached proposal are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

By _____

Subscribed and sworn to before me this _____ day of _____,
20____.

Notary Public (Signature)

My Commission Expires

ATTACHMENT "C"
CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or Contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Vendor's Signature

ATTACHMENT "D"
CERTIFIED RESOLUTION

I, _____, the duly elected Secretary
(Person's name)
of _____, a corporation organized and
(Business Name)
existing under the laws of the State of _____,

do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of the said corporation at a meeting held in accordance with law and the by-laws of the said corporation.

"IT IS HEREBY RESOLVED THAT _____"
(Person's name)

The duly elected _____ of _____
(Title of Officer) (Business Name)

is hereby authorized to execute and submit a Bid and Bid Bond, if such bond is required, to the City of Lauderhill and such other instruments in writing as may be necessary of behalf of the said corporation; and that the Bid, Bid Bond, and other such instruments signed by him/her shall be binding upon the said corporation as its own acts and deeds. The secretary shall certify the names and signatures of those authorized to act by the foregoing resolution.

The City of Lauderhill shall be duly protected in relying upon such certification of the secretary and shall be indemnified and saved harmless from any and all claims, demands, expenses, loss or damage resulting from or growing out of honoring, the signature of any person so certified or for refusing to honor any signature not so certified.

I further certify that the above resolution is in force and effect and has not been revised revoked or rescinded.

I further certify that the following are the name, titles, and official signatures of those persons authorized to act by the foregoing resolution:

NAME	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____

Given under my hand and the Seal of the said corporation

This _____ day of _____, 20____

By: _____
Secretary

(SEAL)

Corporate Title

NOTE:

The above is a suggested form of the type of Corporate Resolution desired. Such form need not be followed explicitly, but the Certified Resolution submitted must clearly show to the satisfaction of the City of Lauderhill that the person signing the Bid and Bid Bond for the corporation has been properly empowered by the corporation to do so, on its behalf.

ATTACHMENT "E"

ACKNOWLEDGEMENT OF ADDENDUM

RLI 2024-033

ADULT AND YOUTH RECREATIONAL SPORTS PROGRAMS

Acknowledgement is hereby made of the following Addenda received since issuance of Specifications:

Addendum NO

Dated

Name of Vendor: _____

Address: _____

Signature _____ Date _____

This page must be submitted with RLI. Failure to provide the requested documents may result in your proposal being deemed Non-Responsive.

RESOLUTION NO. 25R-09-163

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-018—ROOFING CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

WHEREAS, the City issued Request for Qualifications No. 2025-018 - Roofing Contractors (“RFQ”) to assemble a list of qualified licensed contractors to provide services and repairs for City facilities and properties; and

WHEREAS, the list of qualified vendors who responded to the RFQ include:

ADVANCED ROOFING INC
M & A BUILDERS LLC
HOGGINS CONSTRUCTION UNLIMITED
GEMSTONE BUILDERS
CHAMPS PRO SERVICES
SUPREME BUILDERS GROUP LLC
A1 PROPERTY SERVICES
RTI PROFESSIONAL SERVICES
SC CONTRACTORS LLC
DELMAR CONSTRUCTION GROUP INC
TRUGREEN CONSTRUCTION INC
REGOSA ENGINEERING SERVICES
ATLAS APEX ROOFING LLC
ROOFING CONCEPTS UNLIMITED

The City will use the approved vendors from this list on an as needed basis; and

WHEREAS City staff recommends the City Commission approves the vendor list of qualified vendors to provide services and repairs for City facilities and properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves City staff’s recommendation to approve the list of qualified vendors in response to RFQ 2025-018 - Roofing Contractors who will provide services and repairs for City facilities and properties.

SECTION 2. The City Manager and City Attorney are authorized to do all things necessary to effectuate this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this 8 day of September, 2025.



DENISE D. GRANT, MAYOR
PRESIDING OFFICER

ATTEST:



ANDREA M. ANDERSON, MMC
CITY CLERK

MOTION M. Dunn

SECOND J. Hodgson

R. CAMPBELL Yes

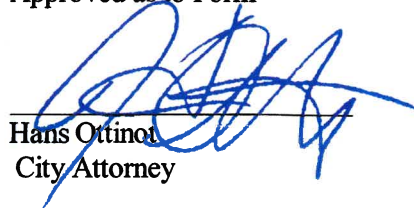
M. DUNN Yes

D. GRANT Yes

J. HODGSON Yes

S. MARTIN Absent

Approved as to Form



Hans Ottinot
City Attorney



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 25R-6312

File ID: 25R-6312	Type: Resolution	Status: Agenda Ready
Version: 1	Reference:	In Control: City Commission Meeting
File Name:		File Created: 08/14/2025
Title:	Final Action:	

Notes:

Sponsors:

Enactment Date:

Attachments: Resolution 25R-09-163 Approving Vendor List RFQ 2025-018, Agenda Request Memo- RFQ 2025-018 - Roofing Contractors, BID RESULTS 2025-018 ROOFING, RFQ 2025-018 ROOFING CONTRACTORS.1.7.25 final

Enactment Number:

Contact:

Hearing Date:

* **Drafter:** tajohnson@Lauderhill-fl.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 25R-6312

TITLE:

RESOLUTION NO. 25R-09-163: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-018-ROOFING CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

I. REQUESTED ACTION

To approve the list of qualified contractors in response to RFQ 2025-018- Roofing Contractors to provide services and repairs for City facilities and property.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Facilities Division requires qualified licensed contractors to provide services including, but not limited to, the construction, alteration, maintenance, or repair of structural portions of any City buildings, facilities, parks or roadways.

The Purchasing Division issued RFQ 2025-018 - Roofing Contractors to assemble a list of qualified licensed contractors to provide the services needed. These services fall within the City's Target Market and the City determined that participation in RFQ 2025-018 - Roofing Contractors will be reserved for local City of Lauderhill Vendors. The City will use the approved contractors from this list on an as-needed basis for services not to exceed \$59,999.00.

ADVANCE ROOFING INC
M & A BUILDERS LLC
HOGGINS CONSTRUCTION UNLIMITED
GEMSTONE BUILDERS
CHAMPS PRO SERVICES
SUPREME BUILDERS GROUP LLC
A1 PROPERTY SERVICES
RTI PROFESSIONAL SERVICES
SC CONTRACTORS LLC
DELMAR CONSTRUCTION GROUP INC
TRUGREEN CONSTRUCTION INC
REGOSA ENGINEERING SERVICES
ATLAS APEX ROOFING LLC
ROOFING CONCEPTS UNLIMITED

III. FINANCIAL IMPACT

Funds for contractor services will be allocated from applicable department account(s) in correspondence with type of service provided and project location.

IV. RECOMMENDATION/ACTION

Approve the list of qualified contractors for RFQ 2025-018 - Roofing Contractors

V. ATTACHMENTS

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-018
3. RFQ 2025-018 - Roofing Contractors



Department Name

To: Kennie Hobbs, Jr., City Manager
From: Talaya Johnson, Purchasing Division
RE: RFQ 2025-018 – Roofing Contractors
Date: 8/14/2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

To approve the list of qualified contractors in response to RFQ 2025-018 – Roofing Contractors to provide services and repairs for City facilities and property.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Facilities Division requires qualified licensed contractors to provide services including, but not limited to, the construction, alteration, maintenance, or repair of structural portions of any City buildings, facilities, parks or roadways.

The Purchasing Division issued RFQ 2025-018 – Roofing Contractors to assemble a list of qualified licensed contractors to provide the services needed. These services fall within the City's Target Market and the City determined that participation in RFQ 2025-018 – Roofing Contractors will be reserved for local City of Lauderhill Vendors. The City will use the approved contractors from this list on an as-needed basis for services not to exceed \$59,999.00.

ADVANCE ROOFING INC
M & A BUILDERS LLC
HOGGINS CONSTRUCTION UNLIMITED
GEMSTONE BUILDERS
CHAMPS PRO SERVICES
SUPREME BUILDERS GROUP LLC
A1 PROPERTY SERVICES
RTI PROFESSIONAL SERVICES
SC CONTRACTORS LLC
DELMAR CONSTRUCTION GROUP INC
TRUGREEN CONSTRUCTION INC
REGOSA ENGINEERING SERVICES
ATLAS APEX ROOFING LLC
ROOFING CONCEPTS UNLIMITED

III. FINANCIAL IMPACT

Funds for contractor services will be allocated from applicable department account(s) in correspondence with type of service provided and project location.

IV. RECOMMENDATION/ACTION

Approve the list of qualified contractors for RFQ 2025-018 – Roofing Contractors

V. ATTACHMENTS

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-018
3. RFQ 2025-018 – Roofing Contractors

**PRELIMINARY
BID RESULTS
FOR
ROOFING CONTRACTOR**

BID 2025-018

BIDDERS
ADVANCE ROOFING INC
M&A BUILDERS LLC
HOGGINS CONSTRUCTION
CHAMPS PRO SERVICE
SUPREME BUILDERS
A1 PROPERTY SERVICE
RTI PROFESSIONAL
SC CONTRACTORRS
DELMAR CONSTRUCTION
TRUGREEN CONSTRUCTION
REGOSA ENGINEERING
ATLAS APEX ROOFING
ROOFING CONCEPTS UNLIMITED

**Request for Qualification
RFQ 2025-018**

ROOFING CONTRACTORS



City of Lauderhill

Visit us on the web at

www.lauderhill-fl.gov

Opens: February 9, 2025

Advertising Dates: January 9, 2025 and January 16, 2025

NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the CITY OF LAUDERHILL is seeking sealed proposals for the following work as specified:

ROOFING CONTRACTORS
RFQ NUMBER: 2025-018
CITY OF LAUDERHILL, FLORIDA

The City of Lauderhill will be accepting proposals up to 2:45 P.M. EST, on February 11, 2025, via IonWave <https://lauderhill.ionwave.net/>. **Proposals received after 2:45 P.M. will not be considered.**

The intent of this RFQ is to assemble a list of qualified licensed Roofing contractors as defined by Florida Statute 489.105, as amended from time to time, for any of the below categories. The City of Lauderhill will use successful contractors from this list on an as needed basis. This library of contractors will be utilized to perform services up to \$59,999.00.

All bidders must register online with the City of Lauderhill. The direct link is:
<http://www.lauderhill-fl.gov>

Contract Documents may be examined and obtained on and after January 9, 2025 at the IonWave <https://lauderhill.ionwave.net/> . Vendors who obtain solicitation documents from other sources than IonWave are cautioned that the solicitation package may be incomplete. Furthermore, all addendums will be posted and disseminated by the Finance/Purchasing Department via IonWave.

Responsible questions regarding this invitation for proposals may be directed the Purchasing Division via IonWave. The last date for questions pertaining to this invitation for proposals is ten days before due date. Questions after this date will not be answered.

Local Vendor Preference Policy: In the award of bids and the determination of the lowest, best, and responsible bidder, the city commission may award a preference based upon vendors, contractors, or subcontractors who are local with a preference as follows. The application of this policy is within the discretion of the city commission. Purchases and contracts within the authority of the city manager (valued up to \$59,999.00) may also give consideration to local vendor preference by application of the guidelines in this subsection

The Public Entity Crimes Affidavit must be completed in its entirety and submitted as part of the proposal.

Per Section 287.05701, Florida Statutes, the City of Lauderhill ("CITY") will not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.

The City Commission of the City of Lauderhill reserves the right to reject any and all statements of qualification, to waive any and all informalities or irregularities and to accept or reject all or any part of any statement of qualification as they may deem to be in the interest of the citizens of the City of Lauderhill. **"The winning participant is required to enter into a contract with the City of Lauderhill."**

CITY OF LAUDERHILL, FLORIDA



Kathy Collazo
Purchasing Agent I

Advertising Dates: January 12 ,2025 and January 26, 2025

STATEMENT OF NON- PARTICIPATION
Proposal NO.: RFQ 2025-018 ROOFING CONTRACTORS

Note: If you do not intend to submit a bid /proposal on this item/service, complete this form and attach to IonWave.

We/I do not wish to participate in this proposal for the following reason:

- Specifications proprietary
- Cannot supply at this time
- We do not carry this item
- We do not provide this service
- Unable to meet specifications
- Unable to meet Bond requirements
- Other

Please keep us on your bid list for future projects _____yes _____no

Signature: _____

Name of Company: _____

Address: _____

Table of Contents

Item	Description
Section 1	Definitions
Section 2	Scope of Services
Section 3	Submittal Package
Attachment "A"	Bidder's Qualification Statement
Attachment "B"	Non-Collusive Affidavit
Attachment "C"	Drug Free Work Place
Attachment "D"	Certification

SECTION 1 – DEFINITIONS

Whenever the following terms appear in the RFQ, the intent and meaning shall be interpreted as follows:

- 1.1 **Bidder:** Any individual, firm, or corporation submitting a RFQ for this project, acting directly or through a duly authorized representative. For the purpose of this Agreement, Bidder shall mean the same thing as the RFQ.
- 1.2 **City:** The City of Lauderhill, Florida.
- 1.3 **Contract:** The written agreement for performance of the Scope of Work entered into between the City and the successful Bidder.
- 1.4 **Contract Administrator:** The Purchasing and Contracts Manager, or some other employee expressly designated as Contract Administrator in writing by the City Manager, who is the representative of the CITY concerning the Contract Documents.
- 1.5 **Evaluation/Selection committee:** City staff and/ or outside consultants assigned to evaluate the submitted Bids.
- 1.6 **Licensed Contractor:** For purposes of this RFQ, Licensed Contractor shall mean a State of Florida licensed General, or Building, Roofing, Electrical, Contractor.
- 1.7 **Purchasing Office:** The Purchasing Division-Department of Finance City of Lauderhill.
- 1.8 **“Provider”, “Proposer”, “Bidder”, “Contractor”, or “Successful Bidder” or “Consultant”:** The Provider receiving an award as a result of this RFQ. Said terms may be used interchangeably while retaining the same meaning.
- 1.9 **Qualifications** shall refer to any Offer(s) submitted in response to this RFQ.
- 1.10 **Roofing Contractor:** A contractor whose services are unlimited in the roofing trade and who has the experience, knowledge, and skill to install, maintain, repair, alter, extend, or design, if not prohibited by law, and use materials and items used in the installation, maintenance, extension, and alteration of all kinds of roofing, waterproofing, and coating, except when coating is not represented to protect, repair, waterproof, stop leaks, or extend the life of the roof. The scope of work of a roofing contractor also includes skylights and any related work, required roof-deck attachments, and any repair or replacement of wood roof sheathing or fascia as needed during roof repair or replacement and any related work.
- 1.11 **RFQ:** This RFQ including all Exhibits and Attachments as approved by the City, and addendums or change orders issued by the Purchasing Division.

- 1.12 Subcontractor/ Sub consultant:** Any person, firm, entity, or organization, other than the employees of the successful Bidder, who contract with the Successful Bidder to furnish labor, or labor and materials, in connection with the Work or Services to the City, whether directly or indirectly, on behalf of the Successful Bidder.
- 1.13 Work, Services, Program, Project, or Engagement:** All matters that will be required to be done by the successful Bidder in accordance with the Scope of Work, and the Terms and Conditions of this RFQ.
- 1.14 Local Vendor Preference Policy:** In the award of bids and the determination of the lowest, best, and responsible bidder, the city commission may award a preference based upon vendors, contractors, or subcontractors who are local with a preference as follows. The application of this policy is within the discretion of the city commission. Purchases and contracts within the authority of the city manager (valued up to \$59,999.00) may also give consideration to local vendor preference by application of the guidelines in this subsection

**RFQ 2025-018
REQUEST FOR QUALIFICATION**

I. STATEMENT OF THE WORK

The intent of this RFQ is to assemble a list of qualified licensed contractors as defined in Florida Statute 489.105, as amended from time to time, for any of the below categories. The City will use successful contractors from this list on an as needed basis. This library of contractors will be utilized Citywide to perform services up to \$59,999.00 per project.

1. Roofing Contractors

City required services include but are not limited to the construction, alteration, maintenance, or repair of structural portions of any City buildings, facilities parks or roadways.

Successful proposals must meet the guidelines provided in this Request for Qualification (RFQ). Contractors must meet the requirements for their various disciplines in order to be qualified for this library.

Contractor may submit for one or more disciplines.

The City is seeking qualifications for these services in the interest of providing quality service to the City of Lauderhill. Each proposer by submitting a RFQ certifies that they possess a current applicable Certificate of Competency issued the State of Florida as a currently licensed contractor. Proposers shall submit a copy of their Florida State License with proposal. Qualified Contractors will be required to register with the Building Department of the City of Lauderhill.

Licensing requirements can be found by using the following:
<http://www.flsenate.gov/Laws/Statutes/2011/489.113>
https://www.municode.com/library/#!/fl/broward_county/codes/code_of_ordinances

Proposers must hold a current tax receipt (Occupational License). Copy of license must be submitted with RFQ and must be in the name of the proposer shown on the Proposer's Qualification Page.

It shall also be the responsibility of the contractor to obtain and submit, prior to commencement of work, copies of any and all permits required to complete this contractual service.

The City will be reviewing the qualifications of all applicants and may choose to seek new proposals or to retract this existing RFQ.

SPECIAL CONDITIONS

- a. Contractor shall perform all work herein as an independent contractor. Contractor shall complete all work authorized according to contractor's own means and methods of work which shall be in the exclusive charges and control of the contractor.
- b. The contractor shall not perform work not called for by the contract documents unless expressly authorized in writing by the City of Lauderhill.
- c. The vehicle(s) transporting equipment for performance of work shall be clearly identifiable by signage with full company name and telephone number displayed.
- d. The quality and acceptance of workmanship will be determined during inspections by City personnel. The contractor shall address unacceptable areas, within twenty-four (24) hours of notification at no additional compensation.
- e. Company personnel SHALL be properly identified with company's name on uniform and vehicles

GENERAL TERMS AND CONDITIONS

SUBMISSION OF PROPOSAL

It is the Contractor's responsibility to read and understand the requirements of this RFQ. The Contractor is directed to submit via IonWave <https://lauderhill.ionwave.net/>

Please submit response according to submittal package section.

AWARD

The selected Contractors will be placed on the Contractor Roster. The City reserves the right to accept or reject any or all submissions and to waive any informalities or irregularities concerning the proposals when such rejection or waiver is deemed to be in the best interest of the citizens of the City of Lauderhill. Proposals will be scored and awarded points in accordance with the following evaluation criteria. The City of Lauderhill's local vendor preferences will apply to this solicitation. Qualified and responsive contractors that receive over five points

will be added to the contractor roster. Thus, the roster will comprise of contractors that score 85 points and above.

BONDING, LICENSE & INSURANCES

Contractor shall possess all current licenses during the contract period. Proof will be required. Bonding is not applicable to this RFQ.

The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The City is to be added as an "additional insured". This MUST be written in the description section of the insurance certificate.

Any costs for adding the City as "additional insured" will be at the contractor's expense.

The City of Lauderhill shall be given notice 10 days prior to cancellation or modification of any stipulated insurance. The insurance provided shall be endorsed or amended to comply with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Purchasing Division.

The Contractor's insurance must be provided by an A.M. Best's "A-" rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the contractor that precludes coverage for work contemplated in this RFQ shall be deemed unacceptable, and shall be considered a breach of contract.

Any firm performing work on behalf of the City of Lauderhill must provide Workers' Compensation insurance. Exceptions and exemptions can only be made if they are in accordance with Florida Statute. For additional information, contact the Department of Financial Services, Worker's Compensation Division at (850) 413-1601 or on the web at <http://www.fldfs.com>

Commercial General Liability Insurance

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000.

This coverage should include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.

- b. Coverage for Premises/Operations
- c. Personal and Advertising Injury Liability
- d. Products/Completed Operations
- e. Broad Form Contractual Liability

Covering all owned, hired, and non-owned automobile equipment, and other vehicles used by the successful bidder in the performance of the work with the following limits of liability:

Limits: Combined single limit bodily injury/property damage \$1,000,000

Professional Liability (Errors & Omissions)

Limits: \$2,000,000 per occurrence

This coverage should include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for Premises/Operations
- c. Products/Completed Operations
- d. Broad Form Contractual Liability

Automobile Liability Insurance

Covering all owned, hired, and non-owned automobile equipment, and other vehicles used by the successful bidder in the performance of the work with the following limits of liability:

Limits: Bodily injury	\$500,000 each person, \$500,000 each occurrence
Property damage	\$100,000 each occurrence

Professional Liability (Errors & Omissions)

Limits: \$2,000,000 per occurrence

A copy of ALL current Certificate of Insurance should be included with your proposal.

Certificate holder should be addressed as follows:

City of Lauderhill
Finance Department
5581 West Oakland Park Blvd.
Lauderhill, FL 33313

TERMS OF AGREEMENT

All eligible Contractors will be selected to be placed on the Contractor Roster. The Contractor Roster is for THREE (3) years from the date of award. The City reserves the right to renew eligibility for TWO (2) additional ONE (1) year periods based on the Contractor's acceptable level of performance.

The City will maintain a Contractor Roster and rotate to utilize all eligible Contractors for competitive bidding.

CONTRACTOR'S RESPONSIBILITY

It is the responsibility of the Contractor to provide sufficient work force so as to perform work safely and expeditiously with all equipment clearly marked with the company name. All equipment provided shall be in good and proper working order. Extreme care shall be taken to safeguard all facilities, irrigation systems, windows, and vehicles on or around the job site. Damages to private property shall be the responsibility of the contractor and shall be repaired and/or replaced in equal or better condition at no additional cost to the City. The contractor shall use all means to protect existing objects, structures, and vegetation designated to remain. It is the responsibility of the Contractor to immediately make repairs or replace damaged materials, vegetation, structures, and objects, to the approval of the City at no additional cost. In the event of damage to private/public property, the contractor shall immediately advise the City about the location and extent of the damages.

Performance Measures

The work of the qualified contractors will be accessed on the terms of the RFQ using factors including but not limited to:

1. Meeting agreed upon deadlines
2. Ability to perform all agreed upon work
3. Ability to produce quality workmanship
4. Adherence to agreed upon prices

Failure to meet these or any other performance measures can result in sanctions including removal from the qualified list.

The undersigned declare to have specific and legal authorization to obligate their firm to the terms of this RFQ, and further that they have examined the RFQ, general specifications and other documents included in this RFQ request and hereby promises and agrees that, if this RFQ is accepted they will faithfully fulfill the terms of this RFQ.

Company Name:

Address:

Telephone: _____

Print Name: _____ **E-mail:**

Federal Tax ID:

Authorized Signature:

SUBMITTAL PACKAGE

Submit this portion of the Request for Qualification as your firm's Qualifications Package. Complete the following information exactly as shown including numbering and tabbing sections. This information is vital for the City to rate your firm, as your evaluation and ranking will be based on the information supplied below along with any other information required by the City.

TAB #1 **Insert Proposer's Qualification Statement (Attachment "A")**

TAB #2 **Statement of Capabilities:**

Provide a statement that addresses why the specific Proposer would be in the best posture to deliver the required services.

TAB #3 **Specific Related Experience of the Firm**

List seven examples including a minimum of five (5) government projects held comparable to this specific related experience accomplished by the proposer firms. Indicate:

- Client Name, address, and telephone number
- Whether your firm was the primary or subcontractor
- Contract Starting and Ending Dates

Tab #4 **Ability to Perform**

A signed copy of RFQ's performance measures (page 12).

Provide five examples of projects that demonstrates proficiency in project management and cost control

TAB #5 **Attachments:**

Insert:

Non-Collusive Affidavit (Attachment "B")

Confirmation of Drug-Free Workplace (Attachment "C")

Certified Resolution (Attachment "D")

Acknowledgement of Addendums (Attachment "E")

Certificate of Insurance, and Licenses

ATTACHMENT "A"
PROPOSER'S QUALIFICATIONS STATEMENT

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

Contact Person's Name and Title: _____

PROPOSER'S Telephone: _____

Email: _____

PROPOSER'S License Number: _____
(Please attach certificate of competency and/or state registration.)

PROPOSER'S Federal Identification Number: _____

Number of years your organization has been in business, in this type of work: _____

Names and titles of all officers, partners, or individuals doing business under trade name:

The business is a: Sole Proprietorship Partnership
 Corporation

Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract:

Have you ever failed to complete work awarded to you. If so, when, where and why?

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (5) years. The list shall include all case names; case, arbitration, or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

Has the Proposer, its principals, officers, or predecessor organization(s) been CONVICTED OF a Public Entity Crime, debarred, or suspended from bidding by any government during the last five (5) years? If so, provide details.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the proposal and if after the award, to cancel and terminate the award and/or contract.

By _____
_____ (Signature)

ATTACHMENT "B"
NON-COLLUSIVE AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____ being first duly sworn deposes
and says that:

Proposer is the

(Owner, Partner, Officer, Representative, or Agent)

Proposer is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid.

Such submittal is genuine and is not a collusive or sham submittal.

Neither the said proposal nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other proposal, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any proposer, firm, or person to fix the price or prices in the attached proposal or any other proposal, or to fix any overhead, profit, or cost element of the Proposal Price or the Proposal Price of any other proposal, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached proposal are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

By _____

Subscribed and sworn to before me this _____ day of _____,
20____.

Notary Public (Signature)

My Commission Expires

ATTACHMENT "C"
CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or Contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Vendor's Signature

**ATTACHMENT "D"
CERTIFIED RESOLUTION**

I, _____, the duly elected Secretary
(Person's name)

of _____, a corporation organized and
(Business Name)

existing under the laws of the State of _____,

do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of the said corporation at a meeting held in accordance with law and the by-laws of the said corporation.

"IT IS HEREBY RESOLVED THAT _____"
(Person's name)

The duly elected _____ of _____
(Title of Officer) (Business Name)

is hereby authorized to execute and submit a Bid and Bid Bond, if such bond is required, to the City of Lauderhill and such other instruments in writing as may be necessary of behalf of the said corporation; and that the Bid, Bid Bond, and other such instruments signed by him/her shall be binding upon the said corporation as its own acts and deeds. The secretary shall certify the names and signatures of those authorized to act by the foregoing resolution.

The City of Lauderhill shall be duly protected in relying upon such certification of the secretary and shall be indemnified and saved harmless from any and all claims, demands, expenses, loss or damage resulting from or growing out of honoring, the signature of any person so certified or for refusing to honor any signature not so certified.

I further certify that the above resolution is in force and effect and has not been revised revoked or rescinded.

I further certify that the following are the name, titles, and official signatures of those persons authorized to act by the foregoing resolution:

NAME	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Given under my hand and the Seal of the said corporation

This _____ day of _____, 20_____

By: _____
Secretary

(SEAL)

Corporate Title

NOTE:
The above is a suggested form of the type of Corporate Resolution desired. Such form need not be followed explicitly, but the Certified Resolution submitted must clearly show to the satisfaction of the City of Lauderhill that the person signing the Bid and Bid Bond for the corporation has been properly empowered by the corporation to do so, on its behalf.

RESOLUTION NO. 25R-09-164

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-036–TRADE CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

WHEREAS, the City issued Request for Qualifications No. 2025-036 -Trade Contractors (“RFQ”) to assemble a list of qualified licensed contractors to provide services and repairs for City facilities and properties in the areas of building and general contracting, and plumbing, electrical and roofing contracting; and

WHEREAS, the list of qualified vendors who responded to the RFQ include:

ADVANCED ROOFING
BELFOR PROPERTY RESTORATION
GRELITE EVOLUTION
ALLSITE ELECTRIC, LLC
LAPORTA CONTRACTTING
RTI PROFESSIONAL SERVICES
HOGGINS CONSTRUCTION
A & J ROOFING CORP
INCLAN CONSTRUCTION, LLC
DELMAR CONSTRUCTION GROUP, INC
JLC CONSTRUCTION GROUP, INC
HIRAM DESIGNS, INC
THERMIA CORP
JEMS ELECTRIC CORP
REGOSA ENGINEERING SERVICES
PLATINUM GENERAL CONTRACTING

The City will use the approved vendors from this list on an as needed basis; and

WHEREAS City staff recommends the City Commission approves the vendor list of qualified vendors to provide services and repairs for City facilities and properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves City staff's recommendation to approve the list of qualified vendors in response to RFQ 2025-036 - Trade Contractors who will provide services and repairs for City facilities and properties.

SECTION 2. The City Manager and City Attorney are authorized to do all things necessary to effectuate this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this 8 day of September, 2025.



DENISE D. GRANT, MAYOR
PRESIDING OFFICER

ATTEST:



ANDREA M. ANDERSON, MMC
CITY CLERK

MOTION M. Dunn

SECOND J. Hodgson

R. CAMPBELL Yes

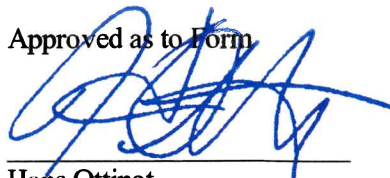
M. DUNN Yes

D. GRANT Yes

J. HODGSON Yes

S. MARTIN Absent

Approved as to Form



Hans Ottinot
City Attorney

I



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 25R-6313

File ID: 25R-6313	Type: Resolution	Status: Agenda Ready
Version: 1	Reference:	In Control: City Commission Meeting
File Name:		File Created: 08/14/2025
Title:		Final Action:

Notes:

Sponsors:

Enactment Date:

Attachments: Resolution 25R-09-164 Approving Vendor List RFQ 2025-036, Agenda Request Memo- RFQ 2025-036 – Trade Contractors, RFP 2025-036 Preliminary Bid Results, RFQ 2025-036 Trade Contractor.final

Enactment Number:

Contact:

Hearing Date:

* **Drafter:** tajohnson@Lauderhill-fl.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 25R-6313

TITLE:

RESOLUTION NO. 25R-09-164: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-036-TRADE CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

I. REQUESTED ACTION

To approve the list of qualified contractors in response to RFQ 2025-036- Trade Contractors to provide services and repairs for City facilities and property.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Facilities Division requires qualified licensed contractors in the following categories for services specified below.

Building and General Contractors- Services include, but are not limited to, the construction, alteration, or repair of structural portions of City buildings, facilities, parks, or roadways

Plumbing Contractors- Services include, but are not limited to, installing, maintaining, repairing, and altering sanitary drainage, storm drainage facilities, irrigation systems, and solar heating water systems

Electrical Contractors- Services may include, but are not limited to, installing, repairing, altering, adding to, or designing electrical wiring, fixtures, appliances, raceways, conduit, or any part thereof, in compliance with applicable laws

Roofing Contractors- Services include, but are not limited to, installing, maintaining, repairing, altering, extending, or designing roofing systems and related work

The Purchasing Division issued RFQ 2025-036 - Trade Contractors to assemble a list of qualified licensed contractors. Participation in RFQ 2025-036 - Trade Contractors is reserved for local City of Lauderhill Vendors only and the services provided fall within the City's Target Market. The City will use the approved contractors from this list on an as-needed basis for services not to exceed \$59,999.00.

- ADVANCED ROOFING
- BELFOR PROPERTY RESTORATION
- GRELITE EVOLUTION
- ALLSITE ELECTRIC, LLC
- LAPORTA CONTRACTTING
- RTI PROFESSIONAL SERVICES
- HOGGINS CONSTRUCTION
- A & J ROOFING CORP
- INCLAN CONSTRUCTION, LLC
- DELMAR CONSTRUCTION GROUP, INC
- JLC CONSTRUCTION GROUP, INC
- HIRAM DESIGNS, INC
- THERMIA CORP
- JEMS ELECTRIC CORP
- REGOSA ENGINEERING SERVICES
- PLATINUM GENERAL CONTRACTING

III. FINANCIAL IMPACT

Funds for contractor services will be allocated from applicable department account(s) in correspondence with type of service provided and project location.

IV. RECOMMENDATION/ACTION

Approve the list of qualified contractors for RFQ 2025-036 - Trade Contractors

V. ATTACHMENTS

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-036
3. RFQ 2025-036 - Trade Contractors



Department Name

To: Kennie Hobbs, Jr., City Manager
From: Talaya Johnson, Purchasing Division
RE: RFQ 2025-036 – Trade Contractors
Date: 8/14/2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

To approve the list of qualified contractors in response to RFQ 2025-036 – Trade Contractors to provide services and repairs for City facilities and property.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Facilities Division requires qualified licensed contractors in the following categories for services specified below.

Building and General Contractors- Services include, but are not limited to, the construction, alteration, or repair of structural portions of City buildings, facilities, parks, or roadways

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The Purchasing Division issued RFQ 2025-036 – Trade Contractors to assemble a list of qualified licensed contractors. Participation in RFQ 2025-036 – Trade Contractors is reserved for local City of Lauderhill Vendors only and the services provided fall within the City's Target Market. The City will use the approved contractors from this list on an as-needed basis for services not to exceed \$59,999.00.

ADVANCED ROOFING
BELFOR PROPERTY RESTORATION
GRELITE EVOLUTION
ALLSITE ELECTRIC, LLC
LAPORTA CONTRACTING
RTI PROFESSIONAL SERVICES
HOGGINS CONSTRUCTION
A & J ROOFING CORP
INCLAN CONSTRUCTION, LLC
DELMAR CONSTRUCTION GROUP, INC

JLC CONSTRUCTION GROUP, INC
HIRAM DESIGNS, INC
THERMIA CORP
JEMS ELECTRIC CORP
REGOSA ENGINEERING SERVICES
PLATINUM GENERAL CONTRACTING

III. FINANCIAL IMPACT

Funds for contractor services will be allocated from applicable department account(s) in correspondence with type of service provided and project location.

IV. RECOMMENDATION/ACTION

Approve the list of qualified contractors for RFQ 2025-036 – Trade Contractors

V. ATTACHMENTS

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-036
3. RFQ 2025-036 – Trade Contractors

**RFP 2025-036
TRADE CONTRACTORS
Preliminary Bid Results**

Vendor

ADVANCED ROOFING
BELFOR PROPERTY RESTORATION
GRELITE EVOLUTION
ALLSITE ELECTRIC, LLC

LAPORTA CONTRACTTING
RTI PROFESSIONAL SERVICES
HOGGINS CONSTRUCTION
A & J ROOFING CORP

INCLAN CONSTRUCTION, LLC
DELMAR CONSTRUCTION GROUP, INC
JLC CONSTRUCTION GROUP, INC
HIRAM DESIGNS, INC

THERMIA CORP
JEMS ELECTRIC CORP
REGOSA ENGINEERING SERVICES
PLATINUM GENERAL CONTRACTING

**Request for Qualification
RFQ 2025-036**

TRADE CONTRACTORS



City of Lauderhill

Visit us on the web at

www.lauderhill-fl.gov

Advertise Dates: March 30, 2025 and April 6, 2025

Opens: April 21, 2025

Date Issued: March 31, 2025

NOTICE

REQUEST FOR QUALIFICATION

REQUEST FOR QUALIFICATIONS (RFQ) TRADE CONTRACTORS

The City of Lauderhill is seeking proposals up to **12:45 P.M. EST** on **April 21, 2025**, through IonWave at <https://lauderhill.ionwave.net/>. Proposals received after this deadline will not be considered.

The purpose of this RFQ is to establish a list of qualified, licensed contractors, as defined by **Florida Statute 489.105** (as amended), for the following categories:

1. **Building and General Contractors**
2. **Plumbing Contractors**
3. **Electrical Contractors**
4. **Roofing Contractors**

The City will engage contractors from this list on an as-needed basis to perform services up to \$59,999.00 across various projects.

All bidders must register online with the City of Lauderhill at:
<http://www.lauderhill-fl.gov>

Solicitation documents will be available starting **March 31, 2025**, and can be accessed through IonWave at <https://lauderhill.ionwave.net/>. Vendors who obtain documents from sources other than IonWave should verify completeness, as documents from other sources may be incomplete. Addendums will also be posted on IonWave by the Finance/Purchasing Department.

Responsible inquiries regarding this RFQ may be submitted via IonWave. The deadline for submitting questions is **ten days** prior to the due date, and any questions received after this time will not be answered.

The City of Lauderhill has determined that this bid shall be reserved for participation by local City of Lauderhill vendors only. For purposes of Local City of Lauderhill Vendor bids, "local vendor" shall mean a business entity that has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of this bid. The permanent place

of business must be the primary place of business of the entity and may not be a post office box or a personal residence. A business occupying a co-working space, shall be deemed a permanent place of business if all other conditions are met. The business must actually distribute goods, supplies, materials, equipment or services from the permanent place of business. The business must have a current valid Local Business Tax Receipt and a Certificate of Use from the City of Lauderhill and must not be publicly traded.

Proposers agrees to extend identical pricing and goods under the same terms and conditions to other governmental entities. A contracting agency wishing to utilize like services will execute its own contract with the successful Proposer(s) for its requirements.

The Public Entity Crimes Affidavit, Foreign Entity Laws Affidavit, and the Anti-Human Trafficking Affidavit must be completed and submitted as part of the proposal.

In compliance with **Section 287.05701, Florida Statutes**, the City of Lauderhill will not consider a vendor's social, political, or ideological views when evaluating proposals.

The City of Lauderhill reserves the right to reject any or all submissions, waive informalities, or irregularities, and accept or reject parts of any proposal deemed in the best interest of the City. The successful bidder will be required to enter into a contract with the City of Lauderhill.

CITY OF LAUDERHILL, FLORIDA



Kentrea L. Dykes

Purchasing and Contracts Manager

STATEMENT OF NON-PARTICIPATION
Proposal No.: RFQ 2025-018 ROOFING CONTRACTORS

Note: If you do not intend to submit a bid/proposal for this item/service, please complete this form and submit it via IonWave.

We/I do not wish to participate in this proposal for the following reason(s):

- Specifications proprietary
- Cannot supply at this time
- We do not carry this item
- We do not provide this service
- Unable to meet specifications
- Unable to meet Bond requirements
- Other: _____

Please keep us on your bid list for future projects:

Yes

No

Signature:

Name of Company:

Address:

Table of Contents

Item	Description
Section 1	Definitions
Section 2	Scope of Services
Section 3	Submittal Package
Attachment "A"	Bidder's Qualification Statement
Attachment "B"	Non-Collusive Affidavit
Attachment "C"	Drug Free Work Place
Attachment "D"	Certification

SECTION 1 – DEFINITIONS

For the purposes of this RFQ, the following terms shall be interpreted as defined below:

1.1 Bidder: Any individual, firm, or corporation submitting a response to this RFQ, either directly or through a duly authorized representative. In the context of this Agreement, the term "Bidder" is synonymous with "RFQ."

1.2 City: The City of Lauderhill, Florida.

1.3 Contract: The written agreement between the City and the successful Bidder for the performance of the Scope of Work.

1.4 Contract Administrator: The Purchasing and Contracts Manager, or another employee designated by the City Manager, who is the City's representative concerning the Contract Documents.

1.5 Evaluation/Selection Committee: A group of City staff and/or external consultants assigned to evaluate the submitted Bids.

1.6 Licensed Contractor: A contractor licensed by the State of Florida in one of the following categories: General, Building, Roofing, or Electrical.

1.7 Purchasing Office: The Purchasing Division, Department of Finance, City of Lauderhill.

1.8 "Provider," "Proposer," "Bidder," "Contractor," "Successful Bidder," or "Consultant": The entity selected to receive an award as a result of this RFQ. These terms may be used interchangeably, all carrying the same meaning.

1.9 Qualifications: Any Offer(s) submitted in response to this RFQ.

1.10 Roofing Contractor: A contractor with unlimited expertise in the roofing trade who is skilled and knowledgeable in installing, maintaining, repairing, altering, and designing (if not prohibited by law) roofing systems, waterproofing, and coating materials. This includes services related to skylights, roof-deck attachments, and repairs or replacements of wood roof sheathing or fascia during roof repair or replacement, and any related work.

1.11 RFQ: This Request for Qualifications (RFQ), including all Exhibits and Attachments as approved by the City, along with any addendums or change orders issued by the Purchasing Division.

1.12 Subcontractor/Sub-consultant: Any person, firm, entity, or organization (other than the employees of the successful Bidder) who contracts with the Successful Bidder to provide labor, or labor and materials, in connection with the Work or Services provided to the City.

1.13 Work, Services, Program, Project, or Engagement: All tasks required to be performed by the successful Bidder in accordance with the Scope of Work and the Terms and Conditions outlined in this RFQ.

1.14 Local Vendor Preference Policy: In awarding bids and determining the lowest, best, and most responsible bidder, the City Commission may apply a preference to local vendors, contractors, or subcontractors. The application of this policy is at the discretion of the City Commission. For purchases and contracts within the City Manager's authority (valued up to \$59,999.00), local vendor preference may also be considered according to the guidelines set forth in this subsection.

RFQ 2025-036
REQUEST FOR QUALIFICATIONS

TO ALL INTERESTED PARTIES:

I. STATEMENT OF WORK

The purpose of this RFQ is to create a list of qualified, licensed contractors, as defined by **Florida Statute 489.105** (as amended), for the following categories. The City will utilize successful contractors from this list on an as-needed basis for projects up to **\$59,999.00**.

1. Building and General Contractors

Services include, but are not limited to, the construction, alteration, or repair of structural portions of City buildings, facilities, parks, or roadways.

2. Plumbing Contractors

Services include, but are not limited to, installing, maintaining, repairing, and altering sanitary drainage, storm drainage facilities, irrigation systems, and solar heating water systems.

3. Electrical Contractors

Services may include, but are not limited to, installing, repairing, altering, adding to, or designing electrical wiring, fixtures, appliances, raceways, conduit, or any part thereof, in compliance with applicable laws.

4. Roofing Contractors

Services include, but are not limited to, installing, maintaining, repairing, altering, extending, or designing roofing systems and related work.

Successful proposals must adhere to the guidelines outlined in this RFQ. Contractors must meet the specific requirements for their respective disciplines to be included in the contractor library.

Contractors may submit for one or more disciplines.

The City is seeking qualified contractors to ensure high-quality service delivery to the City of Lauderhill. By submitting an RFQ, each proposer certifies they possess a current applicable Certificate of Competency issued by the State of Florida as a licensed contractor. Proposers must include a copy of their Florida State License with their proposal. Additionally, qualified contractors will be required to register with the Building Department of the City of Lauderhill.

Licensing requirements can be found at the following links:

[Florida Statutes - 489.113](#)

[City of Lauderhill Code of Ordinances](#)

Proposers must also hold a current tax receipt (Occupational License). A copy of the license must be submitted with the RFQ and must be in the name of the proposer as shown on the Proposer's Qualification Page.

It is the responsibility of the contractor to obtain and submit all necessary permits before commencing any work.

The City will review the qualifications of all applicants and may choose to seek new proposals or retract the existing RFQ.

SPECIAL CONDITIONS

- a. The contractor shall perform all work as an independent contractor, using their own means and methods, which shall be under the exclusive control of the contractor.
- b. The contractor shall not perform work outside the scope of the contract documents unless expressly authorized in writing by the City of Lauderhill.
- c. Vehicles transporting equipment for work must be clearly identifiable with signage displaying the company's name and telephone number.
- d. The quality and acceptance of workmanship will be determined during inspections by City personnel. The contractor must address any unacceptable work within 24 hours of notification, at no additional cost.
- e. Company personnel must be properly identified with the company's name on uniforms and vehicles.

GENERAL TERMS AND CONDITIONS

SUBMISSION OF PROPOSAL

It is the contractor's responsibility to read and understand the requirements of this RFQ. Contractors must upload RFQ's via IonWave submit <https://lauderhill.ionwave.net>.

Please ensure that your response is submitted in accordance with the submittal package section.

AWARD

The selected contractors will be added to the City's Contractor Roster. The City reserves the right to accept or reject any or all submissions and to waive any informalities or irregularities in proposals when deemed in the best interest of the citizens of Lauderhill.

Proposals will be evaluated and awarded points based on the criteria below. The City of Lauderhill's local vendor preference policy will be applied to this solicitation. Qualified and responsive contractors who score over 85 points will be included in the contractor roster.

EVALUATION CRITERIA

Criteria	Maximum Points
References	25
Experience, Stability, and Availability of Staff	30
Contractor Qualifications and Capability	15
Similar Projects	10
Project Management Experience	10
Local Preference	10
TOTAL	100

BONDING, LICENSE & INSURANCES

Contractors must maintain all required licenses throughout the contract period. Proof of these licenses will be required. Bonding is not applicable for this RFQ.

The contractor must also provide proof of insurance as outlined below, with coverage remaining in effect for the entire contract duration. The City must be added as an "**additional insured**" on the insurance policy. This requirement must be clearly stated in the certificate's description section.

Any costs associated with adding the City as an "additional insured" will be borne by the contractor.

The City of Lauderhill must be notified **10 days prior** to the cancellation or modification of any stipulated insurance. Such notification must be written, sent by registered mail, return receipt requested, and addressed to the Purchasing Department.

The contractor's insurance must be provided by an insurance company with an **A.M. Best rating of "A-" or higher** and authorized to issue policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the contractor's insurance

that exclude coverage for work contemplated in this RFQ will be considered a breach of contract.

Any firm performing work for the City must provide **Workers' Compensation insurance** as required by Florida Statute. Exceptions or exemptions can only be made in accordance with Florida law. For further information, contact the Department of Financial Services, Worker's Compensation Division at (850) 413-1601 or visit [Florida Department of Financial Services](#).

Required Insurance Coverage

Commercial General Liability Insurance

Coverage must include premises-operations, products-completed operations, independent contractors, and contractual liability.

- **Limits:** \$1,000,000 combined single limit (bodily injury/property damage)

This coverage must include, but is not limited to:

- Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- Premises/operations
- Personal and advertising injury liability
- Products/completed operations
- Broad form contractual liability

Automobile Liability Insurance

Coverage for all owned, hired, and non-owned vehicles used by the contractor in the performance of the work.

- **Limits:** \$1,000,000 combined single limit (bodily injury/property damage)

Professional Liability (Errors & Omissions) Insurance

- **Limits:** \$2,000,000 per occurrence
This coverage must include, but is not limited to:
- Liability assumed by the contractor under the indemnity provision of the contract
- Premises/operations
- Products/completed operations
- Broad form contractual liability

Insurance Documentation

A copy of all current **Certificates of Insurance** must be included with the proposal.

Certificate Holder: City of Lauderhill
Finance Department
5581 West Oakland Park Blvd.
Lauderhill, FL 33313

TERMS OF AGREEMENT

All eligible contractors will be added to the City's Contractor Roster. Roster eligibility is valid for **three (3) years** from the date of award. The City reserves the right to extend eligibility for up to **two (2) additional one-year periods** based on the contractor's performance.

Contracts will be awarded on a case-by-case basis through a quotation process, with the lowest and most responsive bidder being selected. The City will maintain a Contractor Roster and rotate eligible contractors for competitive bidding.

CONTRACTOR'S RESPONSIBILITY

It is the Contractor's responsibility to provide a sufficient workforce to perform the work safely and efficiently. All equipment used must be clearly marked with the company name and be in good working condition.

Extreme care must be taken to protect all facilities, irrigation systems, windows, vehicles, and surrounding areas on or around the job site. Any damage to private property will be the responsibility of the contractor, who will be required to repair or replace the damaged items to their original or better condition at no additional cost to the City. The contractor must take all necessary precautions to protect existing structures, objects, and vegetation designated to remain on the site.

If any damage occurs to private or public property, the contractor must notify the City immediately regarding the location and extent of the damage. The contractor must also take immediate steps to repair or replace the damaged materials or structures, to the City's approval, at no additional cost.

Performance Measures

The performance of the qualified contractors will be assessed based on the terms outlined in the RFQ, with evaluation factors including, but not limited to:

1. Meeting agreed-upon deadlines
2. Ability to perform all required work
3. Ability to produce quality workmanship
4. Adherence to agreed-upon pricing

Failure to meet these or any other performance measures may result in sanctions, including removal from the qualified contractor list.

The undersigned certifies they have legal authority to bind their firm to the terms of this RFQ. They further acknowledge that they have reviewed the RFQ, general specifications, and all other documents included in this RFQ request and agree to fully comply with the terms if awarded the contract.

Company Name: _____

Address: _____

Telephone: _____ **Fax:** _____ **Cell:** _____

Email: _____

Federal Tax ID: _____

Print Name: _____

Authorized Signature: _____

SUBMITTAL PACKAGE

Please submit this section of the Request for Qualification (RFQ) as your firm's Qualifications Package. Complete the following information exactly as outlined, including the appropriate numbering and tabbing of sections. This information is crucial for the City to evaluate and rank your firm. Your evaluation and ranking will be based on the information provided below, along with any other documents required by the City.

TAB #1
Proposer's Qualification Statement
(Insert completed Attachment "A")

TAB #2
Statement of Capabilities

Provide a statement explaining why your firm is best positioned to deliver the required services. Outline your firm's unique strengths, experience, and resources that demonstrate your ability to meet the City's needs.

TAB #3
Specific Related Experience of the Firm

Provide a list of seven examples of completed projects, including at least five (5) government projects that are comparable to the services outlined in this RFQ. For each project, include the following details:

- **Client Name**
 - **Client Address and Phone Number**
 - **Role of Your Firm** (Primary Contractor or Subcontractor)
 - **Contract Start and End Dates**
-

TAB #4
Ability to Perform

- Include a signed copy of the RFQ's performance measures (page 12).
- Provide five examples of completed projects that demonstrate your firm's proficiency in project management and cost control.

TAB #5**Attachments**

Insert the following documents:

- **Non-Collusive Affidavit** (Attachment "B")
- **Confirmation of Drug-Free Workplace** (Attachment "C")
- **Certified Resolution** (Attachment "D")
- **Acknowledgement of Addendums** (Attachment "E")
- **Certificate of Insurance**
- **Licenses**

Ensure that each tab is properly numbered and all required documents are included in your submission.

ATTACHMENT "A"

PROPOSER'S QUALIFICATIONS STATEMENT

The PROPOSER must provide the following information. Failure to comply with these requirements will result in the bid being deemed non-responsive and will lead to its rejection. Additional sheets should be attached as necessary.

PROPOSER'S Name and Principal Address:

[Insert Name and Address]

Contact Person's Name and Title:

[Insert Name and Title]

PROPOSER'S Telephone and Fax Number:

[Insert Phone Number and Fax Number]

PROPOSER'S License Number:

[Insert License Number]

(Please attach a certificate of competency and/or state registration.)

PROPOSER'S Federal Identification Number:

[Insert Federal Tax ID Number]

**Number of years your organization has been in business,
performing this type of work:**

[Insert Number of Years]

**Names and titles of all officers, partners, or individuals doing
business under this trade name:**

[Insert Names and Titles]

The business is a:

- Sole Proprietorship
- Partnership
- Corporation

Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract:

[Insert Surety Information]

Have you ever failed to complete work awarded to you?

If so, provide details of when, where, and why:

[Insert Details]

Have you personally inspected the proposed work and do you have a complete plan for its performance?

[Yes/No]

[Provide Details]

Will you subcontract any part of this work?

If so, provide details including a list of each subcontractor(s) performing work in excess of ten percent (10%) of the contract amount and the work they will be performing:

[Provide Subcontractor Information]

The list of subcontractors may not be amended after the award of the contract without the prior written approval of the Contract Administrator, whose approval will not be unreasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) filed by or against the Proposer, its parent or subsidiaries, or predecessor organizations during the past five (5) years.

Include the disposition of each petition:
[Insert Bankruptcy Information]

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years.

This includes claims against the bond of the Proposer and its predecessor organizations:
[Insert Bond Claim Information]

List all claims, arbitrations, administrative hearings, and lawsuits brought by or against the Proposer or its predecessor organizations during the last five (5) years.

Provide the case names, case or arbitration identification numbers, project names, and a description of the subject matter of the dispute:
[Insert Legal Disputes Information]

List and describe all criminal proceedings or hearings concerning business-related offenses in which the Proposer, its principals, officers, or predecessor organizations were defendants:

[Insert Criminal Proceedings Information]

Has the Proposer, its principals, officers, or predecessor organizations been CONVICTED OF a Public Entity Crime, debarred, or suspended from bidding by any government in the last five (5) years?

If so, provide details:

[Insert Conviction/ Suspension Details]

Acknowledgment:

The PROPOSER acknowledges and understands that the information provided in this Qualification Statement will be relied upon by the CITY in awarding the contract. The PROPOSER warrants that the information provided is true and accurate. If any omission or misstatement materially affects the PROPOSER'S qualifications, the CITY reserves the right to reject the bid, and if awarded, to cancel and terminate the contract.

By:
[Insert Signature]
Title:
[Insert Title]
Date:
[Insert Date]

ATTACHMENT "B"

NON-COLLUSIVE AFFIDAVIT

STATE OF: _____

COUNTY OF: _____

_____, being first duly sworn, deposes and says that:

Proposer is the

_____ (Owner, Partner, Officer, Representative, or Agent).

Proposer is fully informed regarding the preparation and contents of the attached Bid and all relevant circumstances surrounding such Bid.

The submittal is genuine and not a collusive or sham submittal.

Neither the proposal nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affidavit, have in any way colluded, conspired, connived, or agreed—directly or indirectly—with any other proposer, firm, or person to submit a collusive or sham bid related to the Contract for which the attached Bid has been submitted. Furthermore, neither have they agreed to refrain from bidding on such a contract; nor have they sought, through any collusion, conspiracy, connivance, or unlawful agreement, to fix the price or prices in the attached proposal or any other proposal, to fix any overhead, profit, or cost element of the proposal price or the proposal price of any other proposer. They have not secured any advantage against the Recipient or any other interested party through unlawful means.

The price of items quoted in the attached proposal is fair and proper and has not been tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the proposer or any other of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

By _____

Subscribed and sworn to before me this _____ day of _____, **20**.

Notary Public (Signature)

My Commission Expires

ATTACHMENT "C"

CONFIRMATION OF DRUG-FREE WORKPLACE

To ensure a drug-free workplace, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace, and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, the availability of drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Provide each employee engaged in providing the commodities or contractual services under the Bid a copy of the statement outlined in subsection (1).
4. In the statement referenced in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction or plea of guilty or nolo contendere to a violation of Chapter 893 or any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after the conviction.
5. Impose sanctions on, or require satisfactory participation in a drug abuse assistance or rehabilitation program (if available in the employee's community), for any employee convicted under the provisions above.
6. Make a good faith effort to continue maintaining a drug-free workplace by implementing the provisions of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this statement and submitted with the Bid Documents.

As the person authorized to sign this statement, I certify that this firm fully complies with the above requirements.

Vendor's Signature: _____

Title: _____

Date: _____

ATTACHMENT "D"
CERTIFIED RESOLUTION

I, _____, the duly elected Secretary of _____, a corporation organized and existing under the laws of the State of _____, do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of the said corporation at a meeting held in accordance with the laws and the by-laws of the corporation.

"IT IS HEREBY RESOLVED THAT

(Person's Name)

The duly elected _____ of

(Title of Officer)
(Business Name)

is hereby authorized to execute and submit a Bid, and Bid Bond (if such bond is required), to the City of Lauderhill, as well as any other necessary instruments in writing on behalf of the corporation. The Bid, Bid Bond, and any other documents signed by the aforementioned officer shall be binding upon the corporation as its own acts and deeds. The Secretary shall certify the names and signatures of all individuals authorized to act by this resolution.

The City of Lauderhill shall be protected in relying on the Secretary's certification and will be indemnified and held harmless from any and all claims, demands, expenses, losses, or damages resulting from, or arising out of, honoring the signature of any person certified or refusing to honor any signature not so certified.

I further certify that the above resolution remains in force and effect and has not been amended, revoked, or rescinded.

I also certify that the following are the names, titles, and official signatures of those authorized to act by the above resolution:

NAME	TITLE	SIGNATURE
-------------	--------------	------------------

NAME

TITLE

SIGNATURE

Given under my hand and the Seal of the corporation, this _____ day
of _____, 20.

By: _____
Secretary

(SEAL)

Corporate Title

Note:

This is a suggested format for the Corporate Resolution. The certified resolution submitted must clearly demonstrate, to the satisfaction of the City of Lauderdale, that the individual signing the Bid and Bid Bond for the corporation has been properly empowered by the corporation to do so on its behalf.

ATTACHMENT "E"

ACKNOWLEDGEMENT OF ADDENDUM

RFQ Number: _____

Title: _____

Acknowledgement is hereby made of the following Addenda received since the issuance of the Specifications:

Addendum No.

Date

Name of Vendor: _____

Address: _____

Signature: _____

Date: _____

This page must be submitted with your RFQ response. Failure to provide the requested documents may result in your proposal being deemed Non-Responsive.

Affidavit of Compliance with Anti-Human Trafficking Laws

Pursuant to Section 787.06(13) of the Florida Statutes, the undersigned, on behalf of Entity, hereby affirms under penalty of perjury the following:

1. Entity does not engage in the use of coercion for labor or services as defined in Section 787.06, Florida Statutes, relating to "Human Trafficking."

2. The undersigned is duly authorized to execute this affidavit on behalf of the Entity, and affirms that the statements made herein are true and correct under penalty of perjury.

Dated this ____ day of _____, **20**_____

Signed: _____
Name: _____
Title: _____
Entity: _____

RESOLUTION NO. 25R-09-165

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-037–MECHANICAL AND SPECIALTY MECHANICAL CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

WHEREAS, the City issued Request for Qualifications No. 2025-037 - Mechanical and Specialty Mechanical (“RFQ”) to assemble a list of qualified licensed contractors to provide mechanical and specialty services and repairs for City facilities and properties; and

WHEREAS, the list of qualified vendors who responded to the RFQ include:

ADVANCED ROOFING
EDD HELMS AIR CONDITIONING, INC.
REGOSA ENGINEERING SERVICES
THERMIA CORP.
SUPA AIR AND HEAT, INC.
BLIZZARD AIR CONDITIONING, LLC
APS MECHANICAL, LLC
BROWARD AIR CONDITION INC.
COOLTRACE INTERNATIONAL

The City will use the approved vendors from this list on an as needed basis; and

WHEREAS City staff recommends the City Commission approves the vendor list of qualified vendors to provide services and repairs for City facilities and properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves City staff’s recommendation to approve the list of qualified vendors in response to RFQ 2025-037 - Mechanical and Specialty Mechanical Contractors who will provide mechanical and specialty services and repairs for City facilities and properties.

SECTION 2. The City Manager and City Attorney are authorized to do all things necessary to effectuate this Resolution.

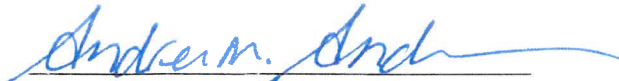
SECTION 3. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this 8 day of September, 2025.



DENISE D. GRANT, MAYOR
PRESIDING OFFICER

ATTEST:



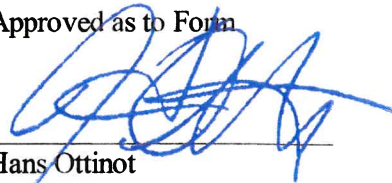
ANDREA M. ANDERSON, MMC
CITY CLERK

MOTION M. Dunn

SECOND J. Hodgson

R. CAMPBELL Yes
M. DUNN Yes
D. GRANT Yes
J. HODGSON Yes
S. MARTIN Absent

Approved as to Form



Hans Ottinot
City Attorney



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 25R-6314

File ID: 25R-6314	Type: Resolution	Status: Agenda Ready
Version: 1	Reference:	In Control: City Commission Meeting
		File Created: 08/14/2025
File Name:		Final Action:

Title:
RESOLUTION NO. 25R-09-165: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-037-MECHANICAL AND SPECIALITY MECHANICAL CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

Notes:

Sponsors:

Enactment Date:

Attachments: Resolution 25R-09-165 Approving Vendor List RFQ 2025-037, Agenda Request Memo- RFQ 2025-037 – Mechanical and Specialty Mechanical Contractors, RFQ 2025-037 Preliminary Bid Results, RFQ 2025-037 MECHANICAL AND SPECIALTY MECHANICAL CONTRACTOR.final 3.31.25

Enactment Number:

Contact:

Hearing Date:

* **Drafter:** tajohnson@Lauderhill-fl.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 25R-6314

RESOLUTION NO. 25R-09-165: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED

VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-037-MECHANICAL AND SPECIALITY MECHANICAL CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

Request Action:

The City requires the services of qualified, licensed contractors to perform mechanical services and repairs on a citywide, as needed basis. In response to this need, the Purchasing Division issued RFQ 2025-037 - Mechanical and Specialty Mechanical Contractors to establish a list of pre-qualified vendors.

The solicitation was distributed to 322 vendors, including 28 vendors located within the City of Lauderhill. No Lauderhill based vendors submitted responses, despite this being the second issuance of the solicitation with targeted outreach intended to encourage local participation.

The recommended action is to proceed with the award of RFQ 2025-037 to the following qualified respondents:

- Advanced Roofing
- EDD Helms Air Conditioning, Inc.
- Regosa Engineering Services
- Thermia Corp
- Supa Air and Heat Inc.
- Blizzard Air Conditioning, LLC
- APS Mechanical, LLC
- Broward Air Condition Inc
- Cooltrace International

These contractors will be utilized on an as needed basis for mechanical and specialty mechanical services, with work orders not to exceed \$59,999.00 per project.

Need:

Approve the list of qualified contractors for RFQ 2025-037 - Mechanical and Specialty Mechanical Contractors

Summary Explanation/ Background:

This solicitation process was conducted to establish a reliable and vetted pool of contractors for mechanical and specialty mechanical services throughout the city. The RFQ was issued twice, with the most recent effort including targeted outreach to encourage participation by Lauderhill vendors. Despite these efforts, no local vendors responded, necessitating the recommendation of the listed non-local but qualified contractors. The selected vendors have demonstrated the capability and licensing required to meet the city's needs for both routine and specialty mechanical work.

Attachments:

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-037
3. RFQ 2025-037 - Mechanical and Specialty Mechanical Contractors

Cost Summary/ Fiscal Impact:

Building Maintenance 504610



Department Name

To: Kennie Hobbs, Jr., City Manager
From: Talaya Johnson, Purchasing Division
RE: RFQ 2025-037 – Mechanical and Specialty Mechanical Contractors
Date: 8/14/2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

To approve the list of qualified mechanical contractors in response to RFQ 2025-037 – Mechanical and Specialty Mechanical Contractors for the provision of citywide services and repairs.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Facilities Division requires qualified licensed contractors to provide mechanical services and repairs citywide. The Purchasing Division issued RFQ 2025-037 – Mechanical and Specialty Mechanical Contractors to assemble a list of qualified licensed contractors.

Participation in RFQ 2025-037 – Mechanical and Specialty Mechanical Contractors is reserved for local City of Lauderhill Vendors only and the services provided fall within the City's Target Market. The City will use the approved contractors from this list on an as-needed basis for services not to exceed \$59,999.00.

ADVANCED ROOFING
EDD HELMS AIR CONDITIONING, INC
REGOSA ENGINEERING SERVICES
THERMIA CORP
SUPA AIR AND HEAT INC
BLIZZARD AIR CONDITIONING, LLC
APS MECHANICAL, LLC
BROWARD AIR CONDITION INC
COOLTRACE INTERNATIONAL

III. FINANCIAL IMPACT

Funds for contractor services will be allocated from applicable department account(s) in correspondence with type of service provided and project location.

IV. RECOMMENDATION/ACTION

Approve the list of qualified contractors for RFQ 2025-037 – Mechanical and Specialty Mechanical Contractors

V. ATTACHMENTS

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-037
3. RFQ 2025-037 – Mechanical and Specialty Mechanical Contractors

RFP 2025-037
MECHANICAL CONTRACTORS
Preliminary Bid Results

Vendor

ADVANCED ROOFING
EDD HELMS AIR CONDITIONING, INC
REGOSA ENGINEERING SERVICES
THERMIA CORP

SUPA AIR AND HEAT INC
BLIZZARD AIR CONDITIONING, LLC
APS MECHANICAL, LLC
BROWARD AIR CONDITION INC
COOLTRACE INTERNATIONAL

**Request for Qualification
RFQ 2025-037**

**MECHANICAL AND SPECIALITY MECHANICAL
CONTRACTORS**



City of Lauderhill

Visit us on the web at

www.lauderhill-fl.gov

Opens: April 21, 2025

Date Issued: March 31, 2025

NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the CITY OF LAUDERHILL is seeking sealed bids for the following work as specified:

MECHANICAL AND SPECIALTY MECHANICAL CONTRACTORS RFQ NUMBER: 2025-037

The City of Lauderhill will accept sealed proposals until **11:45 A.M. on April 21, 2025**. All proposals must be submitted via IonWave at <https://lauderhill.ionwave.net/>.

The purpose of this RFQ is to establish a roster of qualified, licensed Mechanical Contractors as defined by Florida Statute 489.105, as amended, for various categories of work. The City of Lauderhill will utilize the selected contractors from this list on an as-needed basis for projects up to a value of \$59,999.00.

Bidders must register online with the City of Lauderhill to submit proposals. The registration link is: <http://www.lauderhill-fl.gov>

Contract Documents will be available starting **March 31, 2025** at IonWave: <https://lauderhill.ionwave.net/>. Vendors who obtain solicitation documents from sources other than IonWave are advised that the solicitation package may be incomplete. All addenda will be posted and disseminated via IonWave by the Finance/Purchasing Department.

For questions related to this invitation to bid, please contact the Purchasing Division via IonWave. The last date for submitting questions is **ten days before the proposal due date**. Questions submitted after this deadline will not be answered.

In determining the lowest, best, and responsible bidder, the City Commission may apply a local vendor preference policy. This policy may apply to contractors, subcontractors, or vendors with a local presence. Purchases and contracts valued up to \$59,999.00 are subject to this preference at the discretion of the City Commission.

The City of Lauderhill has determined that this bid shall be reserved for participation by local City of Lauderhill vendors only. For purposes of Local City of Lauderhill Vendor bids, "local vendor" shall mean a business entity that has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of this bid. The permanent place of business must be the primary

place of business of the entity and may not be a post office box or a personal residence. A business occupying a co-working space, shall be deemed a permanent place of business if all other conditions are met. The business must actually distribute goods, supplies, materials, equipment or services from the permanent place of business. The business must have a current valid Local Business Tax Receipt and a Certificate of Use from the City of Lauderhill and must not be publicly traded.

The Public Entity Crimes Affidavit, Foreign Entity Laws Affidavit, and the Anti-Human Trafficking Affidavit must be completed and submitted as part of the proposal.

The City Commission of the City of Lauderhill reserves the right to reject any and all proposals, waive any informalities or irregularities, and accept or reject any part of any proposal that is deemed to be in the best interest of the citizens of Lauderhill. The successful proposer will be required to enter into a contract with the City of Lauderhill.

CITY OF LAUDERHILL, FLORIDA



Kentrea Dykes
Purchasing and Contract Manager

Advertising Dates:
March 30, 2025
April 6, 2025

STATEMENT OF NON-PARTICIPATION

**RFQ 2025-037
MECHANICAL AND SPECIALTY MECHANICAL CONTRACTOR**

Note: If you do not intend to submit a bid/proposal for this item/service, please complete this form and attach it to IonWave.

We/I do not wish to participate in this proposal for the following reason:

- Specifications proprietary
- Cannot supply at this time
- We do not carry this item
- We do not provide this service
- Unable to meet specifications
- Unable to meet Bond requirements
- Other: _____

Please keep us on your bid list for future projects:

- Yes
- No

Signature: _____

Name of Company: _____

Address: _____

Table of Contents

Item	Description
Section 1	Definitions
Section 2	Scope of Services
Section 3	Submittal Package
Attachment A	Bidder's Qualification Statement
Attachment B	Non-Collusive Affidavit
Attachment C	Drug-Free Workplace
Attachment D	Certification
Attachment E	Acknowledgment of Addendums

SECTION 1 – DEFINITIONS

For the purposes of this RFQ, the following terms shall have the meanings set forth below:

1.1 City: The City of Lauderhill, Florida.

1.2 Contract: The written agreement entered into between the City and the successful Bidder for the performance of the Scope of Work.

1.3 Contract Administrator: The Purchasing and Contracts Manager, or any other employee explicitly designated in writing by the City Manager, who acts as the City's representative concerning the Contract Documents.

1.4 Evaluation/Selection Committee: A group of City staff and/or external consultants tasked with evaluating the submitted Bids.

1.5 Bidder: Any individual, firm, or corporation submitting a proposal in response to this RFQ, either directly or through a duly authorized representative. For the purpose of this RFQ, "Bidder" shall have the same meaning as "Proposer."

1.6 Purchasing Office: The Purchasing Division within the Department of Finance for the City of Lauderhill.

1.7 Provider, Proposer, Bidder, Contractor, Successful Bidder, or Consultant: The individual or entity selected through the RFQ process and awarded the contract. These terms may be used interchangeably.

1.8 Qualifications: Refers to any proposals or offers submitted in response to this RFQ.

1.9 RFQ: This Request for Qualifications document, including all Exhibits, Attachments, and any addenda or amendments issued by the Purchasing Division.

1.10 Licensed Contractor: A contractor who holds a valid State of Florida license in any of the following categories: General Contractor, Building Contractor, Roofing Contractor, or Electrical Contractor.

1.11 Subcontractor/Subconsultant: Any person, firm, entity, or organization, other than the employees of the Successful Bidder, contracted to provide labor or labor and materials in connection with the Work or

Services for the City, either directly or indirectly, on behalf of the Successful Bidder.

1.12 Work, Services, Program, Project, or Engagement: All tasks and responsibilities that the Successful Bidder is required to perform in accordance with the Scope of Work and the Terms and Conditions outlined in this RFQ.

1.13 Local Vendor Preference Policy: When awarding bids and determining the lowest, best, and responsible bidder, the City Commission may apply a preference for local vendors, contractors, or subcontractors. The application of this policy is at the discretion of the City Commission. For purchases and contracts within the authority of the City Manager (valued up to \$59,999.00), local vendor preference may also be considered in accordance with the guidelines of this policy.

RFQ 2025-037
REQUEST FOR QUALIFICATION

I. STATEMENT OF WORK

The purpose of this RFQ is to establish a list of qualified, licensed contractors, as defined by Florida Statute 489.105 (as amended), for the following categories. The City will engage successful contractors from this list on an as-needed basis. This pool of contractors will be used citywide to perform services up to \$59,999.00 per project.

Mechanical and Specialty Mechanical Contractor

City-required services include, but are not limited to, the construction, alteration, or repair of structural portions of City buildings, facilities, parks, and roadways.

Successful proposals must adhere to the guidelines provided in this Request for Qualification (RFQ). Contractors must meet the necessary qualifications for their respective disciplines to be included in this list.

Contractors may submit qualifications for one or more disciplines.

The City seeks qualified contractors who will provide high-quality services for the City of Lauderhill. By submitting an RFQ, each proposer certifies that they hold a current Certificate of Competency issued by the State of Florida as a licensed contractor. Proposers are required to submit a copy of their Florida State License with their proposal. Qualified contractors will be required to register with the Building Department of the City of Lauderhill.

Licensing requirements can be found using the following links:

[Florida Statute 489.113](#)

[City of Lauderhill Code of Ordinances](#)

Proposers must hold a current tax receipt (Occupational License). A copy of the license must be submitted with the RFQ and must match the name of the proposer as indicated on the proposer's Qualification Page.

It is the contractor's responsibility to obtain and submit all necessary permits before commencing work.

The City will review the qualifications of all applicants and may either solicit new proposals or retract the existing RFQ.

SPECIAL CONDITIONS

- a. The contractor shall perform all work as an independent contractor. The contractor will be responsible for completing all work according to their own means and methods, with exclusive control over the work process.
- b. The contractor shall not perform work that is not included in the contract documents unless explicitly authorized in writing by the City of Lauderhill.
- c. Vehicles transporting equipment to perform the work must be clearly identifiable, displaying the full company name and telephone number.
- d. The quality and acceptance of workmanship will be determined by inspections conducted by City personnel. Any unacceptable work areas must be addressed within twenty-four (24) hours of notification, at no additional cost to the City.
- e. Company personnel must be properly identified with the company's name on their uniforms and vehicles.

GENERAL TERMS AND CONDITIONS

SUBMISSION OF PROPOSAL

It is the responsibility of the Contractor to thoroughly read and understand the requirements of this RFQ. Proposals should be submitted via IonWave at the following link: <https://lauderhill.ionwave.net/>.

Please follow the submission instructions outlined in the submittal package section.

AWARD

Contractors selected will be placed on the City's Contractor Roster. The City reserves the right to accept or reject any or all proposals and to waive any informalities or irregularities in the submissions when such rejection or waiver is deemed to be in the best interest of the citizens of the City of Lauderhill.

Proposals will be evaluated and awarded points based on the following criteria. Local vendor preferences will apply to this solicitation. Qualified and

responsive contractors who receive more than eighty-five points will be added to the contractor roster.

EVALUATION CRITERIA AND POINTS

EVALUATION CRITERIA	MAX POINTS
REFERENCES	25
EXPERIENCE, STABILITY AND AVAILABILITY OF STAFF	30
CONTRACTOR QUALIFICATIONS AND CAPABILITY	15
SIMILAR PROJECTS	10
PROJECT MANAGEMENT EXPERIENCE	10
LOCAL PREFERENCE	10
TOTAL	100

BONDING, LICENSE & INSURANCES

Contractors must possess all required current licenses for the duration of the contract period. Proof of licensure will be required. Bonding is not applicable to this RFQ.

Contractors must provide proof of the required insurance as detailed below. The insurance coverage must remain in force at all times during the contract period, and the City must be added as an "additional insured" in the insurance certificate's description section.

Any costs associated with adding the City as an additional insured will be the responsibility of the contractor.

The City must receive 10 days' notice prior to cancellation or modification of any stipulated insurance. The contractor's insurance policy must be endorsed or amended to reflect this notice requirement. If the insurer cannot provide the required notice, the contractor is responsible for providing proper notice by registered mail, return receipt requested, addressed to the Purchasing Division.

The insurance must be provided by an A.M. Best's "A-" rated or higher insurance company authorized to issue policies in Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the contractor's insurance that prevent coverage for the work in this RFQ will be considered unacceptable and a breach of contract.

Workers' Compensation Insurance

Any firm performing work for the City of Lauderhill must provide Workers'

Compensation insurance. Exceptions and exemptions can only be made in accordance with Florida Statute. For additional information, contact the Department of Financial Services, Worker's Compensation Division, at (850) 413-1601 or visit www.fldfs.com.

Commercial General Liability Insurance

Covering premises operations, products-completed operations, independent contractors, and contractual liability.

- **Limits:** \$1,000,000 combined single limit for bodily injury/property damage.

This coverage should include, but is not limited to:

- Liability assumed under the indemnity provision of the contract
- Premises/Operations coverage
- Personal and advertising injury liability
- Products/Completed operations
- Broad form contractual liability

Automobile Liability Insurance

Covering all owned, hired, and non-owned vehicles used by the successful bidder in the performance of work.

- **Limits:** \$500,000 bodily injury per person, \$500,000 bodily injury per occurrence, and \$100,000 property damage per occurrence.

Professional Liability (Errors & Omissions)

- **Limits:** \$2,000,000 per occurrence

A copy of all current Certificates of Insurance must be included with the proposal.

Certificate Holder:

City of Lauderhill
Finance Department
5581 West Oakland Park Blvd.
Lauderhill, FL 33313

TERMS OF AGREEMENT

All eligible contractors will be selected for placement on the City's Contractor Roster. The roster will be valid for three (3) years from the date of award, with the option for the City to renew eligibility for two (2) additional one-year periods based on acceptable performance.

The City will maintain a rotating list of contractors from the roster to ensure competitive bidding.

CONTRACTOR'S RESPONSIBILITY

It is the responsibility of the contractor to provide sufficient workforce to perform work safely and efficiently, with all equipment clearly marked with the company name. All equipment must be in good working order.

The contractor must take extreme care to protect existing facilities, irrigation systems, windows, and vehicles on or around the job site. Any damage to private property will be the responsibility of the contractor, who will be required to repair or replace damaged property to its original or better condition at no additional cost to the City.

The contractor shall use all necessary precautions to protect existing objects, structures, and vegetation designated to remain. In the event of damage to any property, the contractor must immediately inform the City about the location and extent of the damage. The contractor must make repairs or replacements as directed by the City, at no additional cost.

Performance Measures

The work of the qualified contractors will be assessed based on the terms outlined in the RFQ. Evaluation factors include, but are not limited to:

1. Meeting agreed-upon deadlines.
2. Ability to perform all agreed-upon work.
3. Ability to deliver quality workmanship.
4. Adherence to agreed-upon pricing.

Failure to meet any of these or other performance measures may result in sanctions, including removal from the qualified list.

The undersigned certifies that they have specific and legal authority to bind their firm to the terms of this RFQ. Furthermore, the undersigned confirms that they have reviewed the RFQ, general specifications, and other related documents, and agrees to fulfill the terms of the RFQ if accepted.

Company Name:

Address:

Telephone:

Email:

Federal Tax ID:

Authorized Signature:

SUBMITTAL PACKAGE

Submit this section as your firm's Qualifications Package. Please complete the following sections as indicated, including numbering and tabbing each section. This information is essential for the City to evaluate your firm, as your ranking and evaluation will be based on the data provided in this package, along with any additional information requested by the City.

TAB #1

Insert Proposer's Qualification Statement (Attachment "A").

TAB #2

Statement of Capabilities:

Provide a statement explaining why your firm is best positioned to deliver the required services.

TAB #3

Specific Related Experience of the Firm:

List seven examples of related projects, including at least five government projects similar to the work required in this RFQ. For each project, include:

- Client Name, Address, and Telephone Number
- Whether your firm was the primary contractor or a subcontractor
- Contract Starting and Ending Dates

TAB #4

Ability to Perform:

- A signed copy of RFQ's performance measures (page 12).
- Provide five examples of projects demonstrating your proficiency in project management and cost control.

TAB #5

Attachments:

Insert the following documents:

- Non-Collusive Affidavit (Attachment "B")
- Confirmation of Drug-Free Workplace (Attachment "C")
- Certified Resolution (Attachment "D")
- Acknowledgement of Addendums (Attachment "E")
- Certificate of Insurance and Licenses

ATTACHMENT "A"

PROPOSER'S QUALIFICATIONS STATEMENT

The proposer must provide the following information. Failure to comply will result in the bid being non-responsive and rejected. Additional sheets may be attached as necessary.

PROPOSER's Name and Principal Address:

Contact Person's Name and Title:

PROPOSER's Telephone and Email:

PROPOSER'S License Number:

(Please attach certificate of competency and/or state registration.)

PROPOSER'S Federal Identification Number:

Number of Years in Business for this Type of Work:

Names and Titles of All Officers, Partners, or Individuals Doing Business Under Trade Name:

The business is a:

- Sole Proprietorship
- Partnership
- Corporation

Surety Company Name, Address, and Telephone Number:

(Name, Address, and Contact Information of Surety Company and Agent for Bonding)

Have you ever failed to complete work awarded to you? If so, provide details (when, where, and why):

Have you personally inspected the proposed work and do you have a complete plan for its performance?

Will you subcontract any part of this work? If yes, list subcontractors performing more than 10% of the work and the tasks they will handle:

(The subcontractor list cannot be amended after the contract award without prior written approval.)

List and describe all bankruptcy petitions filed by or against the proposer or its subsidiaries within the past five years:

List and describe all successful bond claims made during the past five years:

List all claims, arbitrations, administrative hearings, and lawsuits brought by or against the proposer in the last five years:

List and describe all criminal proceedings related to business offenses involving the proposer or its officers:

Has the proposer, its principals, or officers ever been convicted of a public entity crime, debarred, or suspended from bidding by any government in the last five years? If so, provide details:

The proposer acknowledges that the information provided in response to this Qualification Statement will be relied upon by the City of Lauderhill in awarding the contract. Any misstatements or omissions may result in rejection of the proposal and, if discovered after the award, may lead to cancellation and termination of the contract.

Signature of Proposer:

ATTACHMENT "B"

NON-COLLUSIVE AFFIDAVIT

STATE OF: _____

COUNTY OF: _____

_____ (name of proposer), being first
duly sworn, deposes and says:

Proposer is the _____ (title or
role of person signing affidavit).

Proposer is fully informed regarding the preparation and contents of the
attached bid and all pertinent circumstances regarding this submission.

The bid is genuine and not the result of collusion or a sham submission.
Neither the proposer, nor any of its officers, partners, agents,
representatives, or employees, has colluded with any other proposer to
submit a collusive bid, refrain from bidding, or manipulate bid prices in any
way.

The prices in the attached proposal are fair and proper, free from collusion,
conspiracy, or unlawful agreements.

Signature of Proposer:

Subscribed and sworn to before me this _____ day of _____, **20**.

Notary Public:

My Commission Expires: _____

_____ . _____

ATTACHMENT "C"

CONFIRMATION OF DRUG-FREE WORKPLACE

To maintain a drug-free workplace, a business must:

1. Publish a statement prohibiting the unlawful manufacture, distribution, or use of controlled substances at work and specify consequences for violations.
2. Inform employees about the dangers of drug abuse and the company's policy on maintaining a drug-free workplace.
3. Provide employees engaged in the contract work with a copy of the drug-free workplace statement.
4. Require employees to notify the employer of any workplace drug convictions no later than five days after such conviction.
5. Impose sanctions or require participation in a rehabilitation program for employees convicted of drug violations.

A signed copy of the firm's drug-free workplace policy must be submitted with the bid.

Vendor's Signature:

ATTACHMENT "D"

CERTIFIED RESOLUTION

I, _____, the duly elected Secretary of _____, a corporation organized and existing under the laws of the State of _____, certify that the following resolution was unanimously passed by the Board of Directors at a duly held meeting:

"IT IS HEREBY RESOLVED that _____ (name) is authorized to execute and submit a bid and any necessary documents on behalf of the corporation."

I further certify that this resolution is in effect and has not been amended, revoked, or rescinded.

Signature of Secretary:

Corporate Seal:

Date:

ATTACHMENT "E"

ACKNOWLEDGEMENT OF ADDENDUM

RFQ Number: _____

Title: _____

Acknowledgement is hereby made of the following Addenda received since the issuance of the Specifications:

Addendum No.

Date

Name of Vendor: _____

Address: _____

Signature: _____

Date: _____

This page must be submitted with your RFQ response. Failure to provide the requested documents may result in your proposal being deemed Non-Responsive.

Affidavit of Compliance with Anti-Human Trafficking Laws

Pursuant to Section 787.06(13) of the Florida Statutes, the undersigned, on behalf of Entity, hereby affirms under penalty of perjury the following:

1. Entity does not engage in the use of coercion for labor or services as defined in Section 787.06, Florida Statutes, relating to "Human Trafficking."
2. The undersigned is duly authorized to execute this affidavit on behalf of the Entity, and affirms that the statements made herein are true and correct under penalty of perjury.

Dated this ____ day of _____, 20____

Signed: _____
Name: _____
Title: _____
Entity: _____