PY 2023 Consolidated Annual Performance and Evaluation Report (CAPER)

DRAFT

City of Lauderhill
Administration Department - Grants Division
5581 West Oakland Park Blvd.
Lauderhill, FL 33313

OMB Control No: 2506-0117 (exp. 09/30/2021)

Table of Contents

CR-05 - Goals and Outcomes 3

CR-10 - Racial and Ethnic composition of families assisted 7

CR-15 - Resources and Investments 91.520(a) 8

CR-20 - Affordable Housing 91.520(b) 11

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c) 14

CR-30 - Public Housing 91.220(h); 91.320(j) 16

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j) 17

CR-40 - Monitoring 91.220 and 91.230 21

CR-45 - CDBG 91.520(c) 23

CR-58 - Section 3 24

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Lauderhill is a HUD Entitlement City that recieves an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). These funds help the City addresses the housing and community development objectives identified in its 2020-2024 Consolidated Plan, which are: Public Services & Quality of Life Improvements; Improve Public Infrastructure & Facilities; Economic Development Opportunities; and Affordable Housing Preservation. The projects and activities identified in this Consolidated Annual Performance and Evaluation Report (CAPER) were primarily intended to benefit low- to moderate-income residents and neighborhoods of the city. Program Year 2023 was the fourth year of the 2020-2024 Consolidated Plan period, which ran from October 1, 2023 to September 30, 2024. Accomplishments from the program year are highlighted below:

Public Facilities and Infrastructure Improvements: The City funded public facility improvement activities in PY 2023, which had a citywide benefit. These included park improvements: Wolk Park playground installation (#229); West Wind Field lighting improvements (#275); Veterans Park Field turf installation (#287); and the West Ken Lark canopy installation (#300). Each activity had a Citywide benefit estimated at 72,915 persons living in low/mod areas (LMA), so in order to not duplicate counts the City only reported the citywide benefit once.

Public Services: The City completed a previously funded youth service from the previous program year, which assisted 21 LMI persons. These services included youth enrichment activities through the A Goodman for Kids program (#277).

Affordable Housing Preservation: The City assisted 2 LMI households on homeowner housing rehab activities in PY 2023. Homeowner housing rehab activities are prioritized for the purpose of housing preservation in the City and are targeted towards eligible elderly households. Activities included general structural repairs, replacement of vital appliances and repair of deferred maintenance.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
1A Supportive Services for LMI & Special Needs	Non-Homeless Special Needs Non-Housing Community Development	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	625	103	16.48%	0	21	100.00%
2A Improve Access to Public Facilities	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	350000	216,780	61.94%	70000	72915	104,16%
3A Provide for Small Businesses Assistance	Non-Housing Community Development	CDBG	Businesses assisted	Businesses Assisted	450	50	11.11%			
4A Owner-Occupied Housing Rehab	Affordable Housing	CDBG	Homeowner Housing Rehabilitated	Household Housing Unit	15	2	13.33%	4	2	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

PY 2023 was the fourth year of the 2020-2024 Consolidated Plan period, and the City identified the following priority needs for the community: Public Services & Quality of Life Improvements; Improve Public Infrastructure & Facilities; Economic Development Opportunities; and Affordable Housing Preservation. CDBG funded activities must address one of these needs as well as primarily benefit LMI persons or eligible special needs populations. The City utilized its funding to implement the priorities and specific objectives identified in its 2023 Annual Action Plan (AAP). City staff gave special attention to high priority activities previously identified in the city's Consolidated Plan, based on the activities approved for the funding year.

During the program year, funded activities were developed to address the identified priority needs in the Consolidated Plan as well as LMI areas in the City of Lauderhill. The use of CDBG funds for PY 2023 is outlined below:

Public Facilities and Infratructure: $97,669.25
Housing Rehabilitation: $28,933.34
Administration: $140,194.60
Total CDBG in PY 2023: $266,797.19

Please note, the City follows strict grant based accounting guidelines. For each FY CDBG grant allocation, there is a maximum spending cap of 15% for public services and 20% for administrative costs. While most of the funds spent in PY 2023 were for admin costs, the City ensures it will not spend more than the 20% max allowable for the FY grant awards.

PR-23 and CR-05 Goals and Outcomes Table Comparison

1A. Supportive Services for LMI & Special Needs: In PY 2023, there were no goals in the AAP for public services. However the City reports 21 LMI youth assisted, as an activity funded in the previous program year was completed in PY 2023. These services included youth enrichment activities through the A Goodman for Kids program.

2A. Improve Access to Public Facilities: The City had a goal to assist 70,000 LMI persons and exceeded this goal. The PR-23 reports over a million persons assisted, however a truer total is 72,915 persons assisted in low/mod areas. This is because each of the public facility activities had a

citywide low/mod benefit, and these duplicated benefits were removed to accurately report the outcome. In general, all of the combined park facility improvements benefitted low/mod persons throughout the city.

3A. Provide for Small Businesses Assistance: In PY 2023, there were no goals in the AAP for small business assistance.

4A. Owner-Occupied Housing Rehab: The City had a goal to assist 4 LMI households with homeowner housing rehab, and assisted 2 LMI households. Housing rehab activities include minor structural repairs, interior and exterior repairs and energy efficiency improvements. The City had identified several other households, however these activities were cancelled during the program year due to the utilization of SHIP funds instead. The City will continue to advertise these services for LMI households.

CARES Act Activities and Accomplishments

The City will continue to monitor the impact of the pandemic on its LMI residents. The City responded to the pandemic with financial assistance for LMI households that were negatively affected by the economic downturn; public facility improvements to assist with COVID-related impacts, such as supplying neighborhood facilities with personal protective equipment (PPE) and helping 50 small businesses with mortgage and rental assistance to keep their businesses open during the pandemic. As of PY 2022, all CDBG-CV funds have been spent and the program has been successfully completed.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	0
Black or African American	23
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	**23**
Hispanic	0
Not Hispanic	23

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

DATA NOTE: This data was drawn from the PR-23 summary of accomplishments and PR-03 activity summaries for PY 2023. The table above does not include a category for people that identify as "other multi-racial" nor does it include a category for activities that have a "low/mod area-wide benefit" which are often times associated with public facility or infrastructure improvements. Due to this, the racial/ethnic data in the above table does not match the number of persons actually served by CDBG.

According to the most recent 2018-2022 American Community Survey 5-Year Estimates (DP-05), the population in Lauderhill was 73,987 persons. An estimated 79.3% of the city population was Black, followed by 10.5% White and 1.6% Asian. "Some other" race were 2.1% and "Two or more" races were 6.3% of the population. All other race groups were less than 1%. Persons who identified ethnically as Hispanic made up 8.6% of the city population.

For activities where the City recorded race/ethnic information, 100% went towards assisting Black or African American persons. There were no Hispanic persons directly assisted with CDBG funding. While the City adequately assisted Black persons in PY 2023 the City recognizes the need to identify all minority groups such as Asians, Native American and Alaskan Natives, and Native Hawaiian or Pacific Islanders households for assistance with CDBG programs even if their populations are small.

Housing Needs Assessment

As a HOME Consortium member, the City of Lauderhill did not complete a full housing needs assessment as part of its Consolidated Plan; however, the City identified housing preservation as a priority in the plan. The City continues to reach out to the most underserved populations in Lauderhill. In PY 2023, there were two Black households assisted with housing rehab activities. Due to the small number of households assisted per year with housing program activities not all of the smaller minority groups can be assisted.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	700,973	266,797

Table 3 - Resources Made Available

Narrative

The table above shows the resources made available for PY 2023 and amounts expended in the CDBG program. In PY 2023, the City had a total of $700,973 in CDBG funds, made available from the annual allocation. The City expended $266,797 in CDBG funds (including funds carried over from previous year) on public facility improvements, housing rehab activities, and admin of the program. Details of the uses of funds are listed below:

Public Facilities and Infratructure: $97,669.25
Housing Rehabilitation: $28,933.34
Administration: $140,194.60
Total CDBG in PY 2023: $266,797.19

Please note, the City follows strict grant based accounting guidelines. For each FY CDBG grant allocation, there is a maximum spending cap of 15% for public services, and 20% for administrative costs. While most of the funds spent in PY 2023 were for admin costs, the City ensures it will not spend more than the 20% max allowable for the FY grant awards.

CDBG-CV Funds

The City received $966,662 in CDBG-CV funds under the CARES Act to respond to the COVID-19 pandemic. The CDBG-CV program funded activities that worked to prevent, prepare for and respond to COVID-19, such as vital subsistence payments to help LMI households avoid homelessness; public improvements ,such as supplying neighborhood facilities with PPE equipment to improve health and safety in the community; and small business assistance to help keep them open during the pandemic. As of PY 2022, all funds in the CDBG-CV program have been spent, and the program has been successfully completed.

FY CDBG Grant Allocation Close-Out

In PY 2023, the City fully expended FY 2017 (B17MC120042) CDBG funds. The final voucher for the FY 2017 grant was drawn on 7/25/2024. FY 2017 funds were allocated towards LMA, LMC and LMH national objectives. The City will contact its HUD office to initiate the grant close out process for FY 2017 CDBG grant funds, as noticed by CPD-22-14.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Central and Eastern Lauderhill	0	0	N/A
City-wide	100	100	Citywide low/mod
Lauderhill Parks	0	0	N/A

Table 4 – Identify the geographic distribution and location of investments

Narrative

With CDBG and other federal and state funding, the City expects to achieve its housing and community development goals for its low- and moderate-income (LMI, low/mod) households. Funds will be allocated based on need and for those who are eligible for CDBG funding. Therefore, funds will be allocated to the area of most need so that it can provide the maximum benefit.

In the program year, there was a focus on public facility improvements which targeted low/mod areas citywide. The City's goal was to assist approximately 70,000 individuals city-wide. These activities qualify under 24 CFR 570.201(c), low/mod area national objective. Lauderhill has a predominantly low/mod population (62.28%).

Projects with direct services such as public services or direct housing benefits are not distributed geographically but must serve households who are low- to moderate-income, or persons with special needs.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In an effort to leverage funds, the City has combined its CDBG funding with General Funds to provide funding for city improvement projects. By merging these two funding sources, the City allocated additional resources to projects that address high-priority community needs. This streamlined approach allows for a more efficient use of funds, maximizing the impact of each dollar spent. Projects funded through this process focus on enhancing infrastructure, public spaces, and other critical improvements that benefit the LMI residents of Lauderhill.

Federal funds were used to leverage other resources available to extend the level of assistance the City can provide or scope of project that can be undertaken. The City does not have any funding sources that require matching.

In addition to CDBG funds, the City anticipates receiving approximately $97,000 in State Housing Initiative Partnership (SHIP) funds and $230,000 in Home Investment Partnership (HOME) funds through the Broward County Consortia for affordable housing programs such as housing rehabilitation and purchase assistance programs.

SHIP and ARPA funds are leveraged with CDBG funds for the housing rehabilitation program.

Publicly Owned Land or Property Used to Address the Needs in the Plan

All City-owned inventory has been mapped as part of the State's requirement that the City maintains a printed inventory of locally owned land suitable for affordable housing. The parcels of land that the City owns are committed to public use, such as: parks, streets or landscape buffers, or lack the proper zoning. However, recent land purchases in Central Lauderhill by the City of Lauderhill Community Redevelopment Agency and the Lauderhill Housing Authority are suitable for affordable housing and will be incorporated into an in-fill housing program targeting very, low and moderate-income families. Every so often, the City Commission will review the inventory of city-owned lands and their suitability for use as affordable housing. In PY 2023, these properties were not used to address needs in the plan, however they remain an option for future use in the Consolidated Plan period. A list of inventory of local-owned land suitable for affordable housing is available upon request.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	4	2
Number of special-needs households to be provided affordable housing units	0	0
Total	4	2

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	4	2
Number of households supported through the acquisition of existing units	0	0
Total	4	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City had a goal to assist 4 LMI households with homeowner housing rehab in the 2023 AAP, and assisted 2 LMI households. The housing rehab program is still currently working towards completing several more rehab activities, however some were cancelled in the program year due to various reasons such as eligibility and utilization of other funding sources. The table above only include outcomes for CDBG funds. The housing rehab program also leverages other funding sources such as SHIP and ARPA.

Homeowner housing rehab activities are prioritized for the purpose of housing preservation in the city and are targeted towards eligible elderly households. Activities may include general structural repairs, replacement of vital appliances and repair of deferred maintenance. However, it must be noted that through the city's SHIP and HOME programs, a significant number of households were supported with rental assistance during the program year.

Discuss how these outcomes will impact future annual action plans.

Affordable housing preservation has been identified and remains a high priority for LMI residents in Lauderhill. The City made a substantial amendment to the 2020-2024 Consolidated Plan in PY 2021 to add a housing rehabilitation priority need and goal to the Strategic Plan, and this goal has been included in subsequent Annual Action Plans. Activities that take place under this new goal are homeowner housing rehab assistance targeted to eligible elderly households. The City will continue to address this need, and future Annual Action Plans will reflect the need for housing rehab.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual
Extremely Low-income	2
Low-income	0
Moderate-income	0
Total	**2**

Table 7 – Number of Households Served

Narrative Information

There were two extremely-low income households assisted with housing rehab. Homeowner housing rehab activities are prioritized for the purpose of housing preservation in the city and are targeted towards eligible elderly households. Activities may include general structural repairs, replacement of vital appliances and repair of deferred maintenance.

Worst Case Needs in Lauderhill

Worst case needs in Lauderhill are extremely low-income renter and owner-occupied households and homeless individuals and families in need of housing. Extremely low-income households are at imminent risk of homelessness as they lack the funds to maintain housing during emergencies and times of crisis. The City recognizes this as a high priority and will continue to direct funds towards housing preservation for LMI households, and in particular for extremely low-income households. The City's housing rehab program is targeted towards LMI households but will also target eligible elderly households.

In this program year, the City did not directly target and assist any households with a disability with CDBG funds. There were no households with a disability reported to have been assisted with CDBG affordable housing programs. However, the City did assist two special needs households in its other housing programs. The City is an equal opportunity provider, and if there are any households with a disability in

need of assistance, the City will make all necessary accommodations to assist the household in its affordable housing rehab programs

Other Housing Efforts

The City of Lauderhill worked closely with the Broward Continuum of Care and the Broward HOME Consortia in assisting the homeless by providing affordable housing units. During PY 2023, the City continued to allocate funds towards the owner-occupant rehabilitation and purchase assistance utilizing HOME and SHIP program funding.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Broward County Homeless Initiative Partnership (HIP) is the designated Lead Agency for the Broward County Homeless Continuum of Care (CoC) and facilitates homeless services and outreach to homeless persons and those at risk of becoming homeless countywide. The County holds CoC monthly meetings in conjunction with the Broward County HOME Consortium meetings to discuss and collaborate on planning activities that will reduce homelessness and prevent those at risk from becoming homeless. The city is a member of the CoC and HOME Consortium, and a representative from the city attended the meetings held in the program year. The City continues to take an active role in the discussions and initiatives set forth by the CoC to address the needs of its homeless population. Members of the CoC assisted in gathering data and approving reports regarding the needs of the homeless population in Broward County. Additionally, City of Lauderhill police officers carry homeless resource guides to provide homeless persons information on shelter, transitional housing, and supportive services.

The city benefits from HIP's use of the Homeless Management Information System (HMIS), which is a web-based software application used to collect demographic information and service outcome information on people experiencing homelessness served in the Broward County Homeless Initiative Partnership CoC area. HMIS enables homeless service providers to collect uniform client information over time. This system is part of an essential effort to streamline client services, inform public policy decision-makers, improve coordination of services among providers of housing and services to homeless clients, inform advocacy efforts, and assist the CoC in establishing policies that result in targeted services to reduce the time persons experience homelessness. Analysis of information gathered through HMIS is critical to accurately calculate the size, characteristics, and needs of homeless populations and help HIP and service providers make an accurate assessment of the needs of the homeless in the area.

Addressing the emergency shelter and transitional housing needs of homeless persons

As stated above, the city is a member of the Broward County Homeless Initiative Partnership. Although the City does not receive ESG funding or provide funding directly to homeless shelters or transitional housing, the City actively engages with the homeless services providers and the County to coordinate and improve the homeless services delivery system. The City continues to attend CoC meetings to support homeless needs countywide: Maintain affordable, transitional and supportive housing; Improve data collection; Increase income of homeless person; Prevent homelessness through effective discharge planning; Expand supportive service; and Expand network of social service providers and volunteers.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Lauderhill is a member of the Broward County HOME Consortium. The City uses HOME funding to provide purchase assistance to low-income individuals and families. The owner-occupied rehabilitation program, funded by CDBG and SHIP, provides low-income homeowners with the necessary renovations to keep them in their homes. The City has used CDBG to support public services that provide supportive services to low-income individuals and families that can help them avoid homelessness.

The Broward County Sheriff's Department has a Reentry Division that provides an array of services to assist individuals, 18-years and over, reintegrate back into the community following release from jail or prison and to assist individuals at-risk for criminal justice involvement. The Division provides its clients with the support mechanisms needed to successfully reside in the community while at the same time monitoring their activity to prevent recidivism. The Reentry Division has also established a Jail Reentry Desk for individuals released from Broward County's Main Jail. To assist with the community transition, the Division currently has a Reentry Specialist stationed at the exit of the Main Jail. Those being released are interviewed to ascertain their immediate need when they are released. The Reentry Specialist provides information and service referrals to community providers, including a referral to Reentry offices.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC utilizes the Coordinated Entry Assessment System process, which helps to coordinate target homeless groups with housing and community resources. These groups include chronically Homeless Households; children and families; unaccompanied youth ages 18-24; veterans and their families; and at-risk and difficult to serve Individuals who are not chronic. The Coordinated Entry Assessment System helps to prevent these groups from becoming homeless or return to homelessness.

The City of Lauderhill does not receive ESG funding. Although the City does not provide funding that directly helps homeless persons transition to permanent housing, the City is an active member of the Broward County Homeless Initiative Partnership. The City continues to attend CoC meetings to support homeless needs countywide: Maintain affordable, transitional and supportive housing; Improve data collection; Increase income of homeless person; Prevent homelessness through effective discharge planning; Expand supportive service; and Expand network of social service providers and volunteers.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Lauderhill Housing Authority continues to create vibrant communities, build quality affordable housing, and support the success of residents who reside in Housing Authority-owned single family homes and condominiums. Unlike traditional Housing Authorities, the Lauderhill Housing Authority does not offer the federal Housing Choice voucher program, known as Section 8. Also, unlike traditional housing authorities, the Lauderhill Housing Authority does not receive any revenue from the Federal Government. Lauderhill residents can access housing choice vouchers through Broward County Housing Authority (BCHA).

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

BCHA has a voluntary Family Self-Sufficiency (FSS) program for participants of the Housing Choice Voucher program. Its purpose is to assist families receiving rental assistance reduce dependence on public assistance and welfare. FSS is for individuals who are willing to commit to changing their lives. The program involves counseling and referral services which are provided on an individual basis in the following areas; education, job training, employment opportunities, budgeting, credit counseling, homeownership counseling, and business ownership. Each FSS participant creates a five year plan which maps out the participants goal. The FSS staff will work with the household to identify, locate and arrange for the services they need to accomplish their goals. BCHA also offers a homebuyer purchase assistance program for housing voucher recipients and households living in public housing.

Actions taken to provide assistance to troubled PHAs

Not applicable. BCHA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Lauderhill approved the following processes to remove barriers to affordable housing:

- The processing of approvals of development orders or permits, as defined in s. 163.3164 (7) and (8), for affordable housing projects is expedited to a greater degree than other projects. The modification of impact-fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.
- The allowance of increased density levels for affordable housing.
- The modification of street requirements for affordable housing.
- The establishment of a process by which the City government considers, before adoption, policies, ordinances, regulations or plan provisions that increase the cost of housing.
- The preparation of a printed inventory of locally owned public lands suitable for affordable housing.

The above process was expedited by the Building Department. All affordable housing projects introduced to the city are reviewed by the Planning and Zoning Department, who then relays the information to the City Manager to begin the process of expedited permitting. The City Manager is always fully involved in the process to ensure the permitting process is expedited.

The City of Lauderhill will implement the following to remove barriers to affordable housing:

- Expediting the approval process of development orders or permits for affordable housing projects, as defined in s. 163.3164(7) and (8).
- Modification of impact fee requirements, including reduction or waivers of fees and alternative methods of fee payments for affordable housing.
- The allowance of increased density levels for affordable housing.
- Modification of street requirements for affordable housing.
- Establishment of a process by which the City considers, before adoption, policies, ordinances, regulations or plan provision that increase cost of housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Staff worked closely with Economic Development division of the city to support activities that encourage job growth and retention to assist with reducing poverty. Additionally, CDBG has been invested in public facilities and housing rehabilitation with the goals of improving quality of life and making the area more attractive for private investment. The City continues to encourage the development of affordable housing;

as well as supports energy improvements in housing rehabilitation that reduce costs for homeowners. In addition, staff shows preference to Section 3 certified businesses, and monitors projects that trigger Davis-Bacon to ensure fair wages are being paid to workers.

As the general lack of funds to address all identified needs in the city is the main obstacle in meeting underserved needs, the City will continue to explore additional funding sources to leverage its federal, state, and local resources.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City's approach to Lead-Based Paint (LBP) compliance has been to identify the presence of hazards through inspections as part of the Home Repair and Purchase Assistance programs. Lead-based paint hazards are handled on a case-by-case basis by requiring the initial inspector to complete a lead-based paint test through the use of proper techniques and safe work practices in compliance with EPA regulations when handling paint of lead hazard. There were no hazards reported during this year.

For homes built prior to 1978 and participating in CDBG and HOME programs, the EPA's Protect Your Home pamphlets are provided to either homebuyer or homeowner. Visual inspections by a certified professional are provided and inspection reports are documented and kept in each client's file.

The City enforces EPA standards by employing a licensed residential LBP inspector to oversee projects in Lauderhill, ensuring strict adherence to safe work practices. The City's inspector, certified under HUD requirements, conducts tests on painted surfaces in compliance with Federal regulations. These regulations mandate testing for homes built before January 1, 1978, in accordance with Subpart J.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The activities undertaken in this report actively work to reduce poverty in Lauderhill. Investments into public facilities in low/mod areas help provide access to all residents seeking programs and services offered by the City and neighborhood nonprofits. Housing rehab helps to protect the housing stock of LMI households, and prevent housing instability which may lead to homelessness.

Staff also worked closely with the Economic Development division of the city to fund and support activities that encourage job growth and retention to reduce poverty. The City's goal is to increase job training, employment readiness skills and education opportunities for low- and moderate-income households and match employment openings with the local workforce. One of the ways this is being accomplished is though the collaboration the City has established with the Lauderhill Chamber of Commerce. The City's anti-poverty strategy also includes the Section 3 Policy, which provides economic opportunities for low-income residents of the area. The City will continue to support small business development through activities such as continuation of commercial rehabilitation, job incentives programs, technical assistance and business planning and marketing directed towards job creation. Additionally, the City's Purchase Assistance Program reduces the number of poverty-level families. The Purchase Assistance Program

allows low-income households to become homeowners and increase their wealth.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Lauderhill continued to take strides towards improving its instructional structure during this program year. Staff maintained an open dialogue with the following departments: Administration, Finance, Public Works, Parks and Leisure Services, Building, Code Enforcement, Police, and Fire. The City also collaborated with and serves as liaison for the Lauderhill Affordable Housing Advisory Committee for the city's housing needs. During this reporting period, the City continued to use Genero, financial software, to streamline its financial processes, including budgeting, and expenditure tracking. Staff also utilized Legistar to track agenda requests for the commission approval process.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City continued to encourage coordination between housing and social service agencies largely through 2-1-1 Broward, a 24-hour comprehensive helpline and support service for individuals seeking crisis intervention assistance and/or information and referrals to health and human services in Broward County.

The City enhanced its coordination by collaborating with the public/private housing and social services agencies such as the Lauderhill Housing Authority, Broward County Continuum of Care, 211 Broward, Broward County Housing Finance and Community Development Division, Lauderhill Community Redevelopment Agency (CRA), and Lauderhill Regional Chamber of Commerce.

Staff met with many citizen groups, local and countywide non-profit and for-profit organizations, and low-income housing advocates to capture their prospective on different obstacles they encounter daily. Staff attended Fair Housing seminars and Annual meeting to stay abreast as to the needs of those who struggle for assistance and are unable to receive services, for various reasons.

The City of Lauderhill participates in County/City committees created to coordinate public, private, and community-based efforts to expand affordable housing and economic development initiatives through research and program development activities that support community development joint ventures between the private and public sectors.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Lauderhill is a member of the Broward County HOME Consortium. The consortium updated the regional Analysis of Impediments to Fair Housing Choice (AI) on June 1, 2020. The AI consists of a study of community and economic conditions in the region; a comprehensive review of laws, policies and practices affecting housing affordability; accessibility, availability and choice within the County. Through

this analysis six impediments to fair and affordable housing were found within the region. The following impediments were identified:

- Impediment 1: Displacement of Minorities Due to Gentrification
- Impediment 2: Income Inequality Between Race or Ethnicity
- Impediment 3: Decline in Household Purchasing Power
- Impediment 4: High Percentage of Renters are Cost Burdened
- Impediment 5: Increased Rate of Poverty
- Impediment 6: Funding Shortage for New and Existing Affordable Housing

The City allocates CDBG funds as leverage for housing programs and utilizes other sources of funding, such as HOME and SHIP to address these impediments. The City assists low-income homeowners though an owner-occupied rehabilitation program and offers purchase assistance to low-income homebuyers. In PY 2023, the City assisted 2 LMI elderly households with housing rehab.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

In program years where the City funds public services and utilizes subrecipients, it follows Managing CDBG: A Guidebook for Grantees on Subrecipient Oversight. The monitoring process begins with the application stage and carries through the award, management, and then closeout stages. The City has the following procedures in place when funds are awarded to sub-recipients:

Application Stage: For public service and public modernization projects, the City issues a Notice of Funding Availability. Submitted applications are assessed for risk and evaluated by a committee based on a past participation reviews provided with the application materials.

Award Stage: Contracts are prepared using templates created by the Grants Division. Reporting and monitoring requirements are included in the subrecipient agreement reviewed by the City Attorney. Agreements are reviewed with the sub-recipients with special attention given to the minority business outreach and Section 3 requirements. Staff is required to set up projects, approve funding requests for reimbursements and draw down funding. The set up and draw down process is as a means of checks and balances.

Managing Stage: Requests for reimbursements are reviewed by the Grants Division for appropriateness, completeness, and accuracy. Accomplishments are entered into IDIS. Concerns are initially communicated informally via phone or email and technical assistance is provided to ensure program compliance and long-term program success. On-site monitoring is generally conducted on at least an annual basis. Follow-ups are also sent if discrepancies are found.

Closeout Stage: Grants Division staff ensures that all documentation related to project performance and financial obligations are received. The respective activities are then completed in IDIS.

Further, staff conducts a self-monitoring to ensure compliance with the action plan submitted to HUD and adheres to the federal guidelines governing each program. This includes all report compliance, federal draw down and commitment requirements, the number and types of units and services created by the program, occupancy data and income targeting requirements.

The grants department regularly checks in with other city departments that utilize CDBG funds, such as the parks department, to ensure all requirements are being met.

Comprehensive Planning Requirements

The comprehensive planning requirements include the community planning and development process of the 5-Year ConPlan, subsequent AAPs, and CAPERs as per 24 CFR 91 Subpart A, C & F. Citizen participation is a vital part of the consolidated plan process, and the City will make sure to follow its HUD approved Citizen Participation Plan (CPP) which helps guide staff to gather community input which is an essential component in identifying the priority housing and community development needs in the city.

The ConPlan is developed every 5 years, with identified priority needs and goals to address these needs. Each year of the 5-Year plan, the City develops an AAP which identifies the projects and activities that will address and further the goals of the plan. This plan is required to be submitted to and approved by HUD each year to receive CDBG funding annually. At the end of each AAP program year, the City will report on the accomplishments and performance of the program through the CAPER (performance report). Citizen participation is required in the development of each of these stages as per 24 CFR 91.105.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

As required by the U.S. Department Housing and Urban Development (HUD), the City of Lauderhill maintains a Citizen Participation Plan, which contains the city's policies and procedures for public involvement in the Consolidated Plan process and the use of CDBG funding. The plan provides for a 15 day comment period for the Consolidated Annual Performance and Evaluation Report (CAPER).

The draft CAPER was made available for (15) fifteen days beginning **November 18, 2024 to Decmeber 2, 20245.** The draft CAPER was available at the City of Lauderhill City Hall, Grants Division located at 5581 West Oakland Park Blvd., Lauderhill, FL 33313, Monday through Thursday between the hours of 7:30 AM and 6:00 PM. Written comments regarding the program and activities that were funded may be made to, Grants Administrator, by mail at the address above, email: LauderhillCARES@lauderhill-fl.gov, or fax: 954-730-3025.

A public hearing was held on **December 09, 2024, at 5:30 PM** before the City Commission meeting**.** . The public hearing was held at the City of Lauderhill Multi-Purpose Room #134/135 located at 5581 West Oakland Park Blvd, Lauderhill, FL 33313.

Disability & Translation Assistance: In accordance with the American with Disabilities Act (ADA), with at least 48 hours advanced notice, the City shall provide assistance and special arrangements for those who are disabled in order to provide information and services concerning federally funded programs. Translation services are also offered for persons who may need assistance reviewing printed documents, reports and/or other related materials. Citizens may contact the City Clerk's Office at least 48-hours prior to the hearing at (954) 730-3010.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

PY 2023 was the fourth year of the 2020-2024 Consolidated Plan. In the 2021 program year, the City identified the need to add an affordable housing preservation priority and goal, and made a substantial amendment to the 2020-2024 Consolidated Plan to add the housing need and goal to the Strategic Plan. Activities that will take place under this new goal will be homeowner housing rehab assistance targeted to eligible elderly households. These new housing rehab activities are reported in this CAPER and on in future reports.

CDBG-CV

As of PY 2022, all CDBG-CV funds have been spent and the program has been successfully completed. However, the City will continue to monitor the impact of the pandemic on its LMI residents and address their needs with regular Entitlement (EN) funds if needed. The City's response to the pandemic has been financial assistance for LMI households that were negatively affected by the economy; public facility improvements to assist with COVID-related impacts, such as supplying neighborhood facilities with personal protective equipment (PPE) and helping 50 small businesses with mortgage and rental assistance to keep their businesses open during the pandemic. This program has been completed successfully.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-58 - Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG
Total Number of Activities	2
Total Labor Hours	654
Total Section 3 Worker Hours	412
Total Targeted Section 3 Worker Hours	0

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	1
Direct, on-the job training (including apprenticeships).	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	2
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.	0
Held one or more job fairs.	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0
Assisted residents with finding child care.	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0
Assisted residents to apply for, or attend vocational/technical training.	0
Assisted residents to obtain financial literacy training and/or coaching.	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0
Provided or connected residents with training on computer use or online technologies.	0
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0
Other.	0

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

On October 29, 2020 HUD made effective a Final Rule, which set new benchmarks for Section 3 under 24 CFR 75. Section 3 helps to establish more economically sustainable communities by ensuring that employment and other economic opportunities generated by Federal assistance for development programs are directed towards very low- and low-income persons to the greatest extent possible, and in particular to those who are recipients of the Federal assistance. The Final Rule changes tracking the number of qualified new hires in Section 3 projects, to tracking the total labor hours worked.

As applicable to the City, the benchmark for Section 3 workers was set at 25 percent or more of the total number of labor hours worked by all workers on a Section 3 project. The benchmark for Targeted Section 3 workers was set at 5 percent or more of the total number of labor hours worked by all workers on a Section 3 project.

Section 3 Projects cover housing rehab/construction and public improvement construction activities assisted under HUD grant programs that provide housing and community development financial assistance that exceeds a threshold of $200,000. A $100,000 project threshold applies to grants under HUD's Lead Hazard Control and Healthy Homes programs. In PY 2023, there were two construction activities that were subject to the Section 3 reporting threshold.

#275 West Wind Field Lighting Improvements was funded for $274,432.80 which met the Section 3 reporting threshold. Total labor hours performed was 560 hours, with 320 Section 3 workers hours which met the 25 percent benchmark, however the Targeted Section 3 benchmark was not met. Safe harbor was met through qualitative efforts which included outreach efforts to generate job applicants who are Other Funding Targeted Workers and outreach efforts to identify and secure bids from Section 3 business concerns.

#287 Veterans Park Field resurfacing activity was funded for $224,852.81 which met the Section 3 reporting threshold. Total labor hours performed was 94 hours, with 92 Section 3 workers hours which met the 25 percent benchmark, however the Targeted Section 3 benchmark was not met. Safe harbor was met through qualitative efforts such as outreach efforts to identify and secure bids from Section 3 business concerns.