

RESOLUTION NO. R-2025-399

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO RENEW THE UNIT PRICE CONTRACT WITH NATIONAL METERING SERVICES, INC. TO VERIFY WATER SERVICE LINE MATERIALS IN AN AMOUNT UP TO \$100,000.00.

WHEREAS, the Department of Public Utilities ("Department") oversees the City's public water system, which is regulated under the Federal Safe Drinking Water Act ("SDWA"); and

WHEREAS, the SDWA establishes protective drinking water standards for more than 90 contaminants, including lead and copper; and

WHEREAS, in 2021 the Environmental Protection Agency ("EPA") revised the existing Lead and Copper Rule ("LCRR") to enhance monitoring, treatment, customer awareness, and lead service line replacement requirements; and

WHEREAS, on May 20, 2024, pursuant to Resolution No. R-2024-087, the City Commission authorized the execution of a unit price contract with National Metering Service, Inc. ("NMS") in the amount of \$414,275.00 to verify water service line materials; and

WHEREAS, the existing contract with NMS was for an initial term of one year, with an optional one-year renewal terms; and

WHEREAS, on July 21, 2025, the existing contract with NMS was extended for up to 120 days; and

WHEREAS, the Department Director and Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to execute the renewal contract with NMS for a one-year period for construction services related to verifying water service line materials in an amount up to \$100,000.00; and

WHEREAS, funding for the project was included in the amended FY 2026 Capital Improvement Plan and is available in account number 442.409904.53600.531300.001915.000.000; and

WHEREAS, the contract is renewed for an additional 365 days from the expiration date of November 18, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a contract with National Metering Service, Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 5 day of November, 2025.

ATTEST

Patricia A. Cerny
PATRICIA A. CERNY, MMC
CITY CLERK

Josh Levy
JOSH LEVY, MAYOR

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

Damaris Henlon
DAMARIS HENLON
CITY ATTORNEY

Department of Public Utilities

**Engineering Support
Services Division**
Tel: 954-921-3930



May 22, 2025

National Metering Service, Inc.
c/o John Castle, General Manager
163 Schuyler Avenue
Kearny, NJ 07032

RE: Lead And Copper Rule Revisions (LCRR) Service Line Material Inventory
One-Year Contract Extension
ESSD Project Nos. 22-5145

Dear Mr. Castle,

I hope this letter finds you well. The purpose of this correspondence is to make our contract extension official and document the extended agreements.

On July 2, 2024, the City of Hollywood and National Metering Service, Inc. entered into a contract for Lead and Copper Rule Revisions (LCRR) Service Line Material Inventory (ESSD Project No. 22-5145). Section II – Special Terms and Conditions of the Contract stipulates an initial term of one (1) year, commencing upon the notice to proceed. It also provides the City with the option to renew the Contract for an additional one (1) year period, providing all terms, conditions and specifications remain the same, both parties agree to the renewal, and such renewal is approved by the City.

Pursuant to City of Hollywood Resolution No. R-2024-087, passed on March 20, 2024, the Contract was executed for one year, with an amount of \$414,275.00. The Department of Public Utilities now propose, upon your agreement, to renew the contract for a one (1) year period. The renewed Notice to Proceed would commence on July 12, 2025, with substantial completion July 12, 2026, and final completion date of August 10, 2026.

Please acknowledge your interest in renewing this contract extension by signing and returning this letter no later than 10 days from the date of this letter. Please note that the contract renewal is subject to its approval by the City of Hollywood's City Commission.

Thank you for your attention to this matter. We greatly value our business relationship and look forward to continuing our mutually beneficial collaboration.

Sincerely,

DocuSigned by:

A handwritten signature in black ink, appearing to read "Manalo".
283C94384A164A0...

Ryan Manalo, P.E.
Project Manager, ESSD

1621 N. 14 Avenue
P.O. Box 229045
Hollywood, Florida
33022-9045
hollywoodfl.org

Department of Public Utilities

**Engineering Support
Services Division**
Tel: 954-921-3930



Acknowledgment and Agreement by:

I, as an authorized representative for **National Metering Service, Inc.**, do agree to renew the current Lead and Copper Rule Revisions (LCRR) Service Line Material Inventory (ESSD Project Nos. 22-5145) Contract, dated March 20, 2024, for an additional one (1) year period under the same terms and conditions.

John Castle

Signature

Date: 5/28/2025
Title: General Manager
Print Name: John Castle