



# City of Lauderhill

City Commission  
Chambers at City Hall  
5581 W. Oakland Park  
Blvd.  
Lauderhill, FL, 33313  
www.lauderhill-fl.gov

## File Details

**File Number: 26R-6657**

**File ID:** 26R-6657

**Type:** Resolution

**Status:** Agenda Ready

**Version:** 1

**Reference:**

**In Control:** City Commission Meeting

**File Created:** 06/03/2026

**File Name:**

**Final Action:**

**Title:** RESOLUTION NO. 26R-06-98: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, AWARDED REQUEST FOR PROPOSAL (RFP) NUMBER 2026-025 - UTILITY BILLING PROCESSING SERVICES TO INFOSEND, INC., TO PROVIDE UTILITY BILLING SERVICES, INCLUDING COMPLETE PRODUCTION, MAILING AND ONLINE PRESENTMENT OF APPROXIMATELY 12,000 UTILITY BILLS PER MONTH; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE SELECTED FIRM; FURTHER AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

**Notes:**

**Sponsors:**

**Enactment Date:**

**Attachments:** RES 26R-06-98, Agenda Request Memo, FINAL RANKING - RFP 2026-025 - UTILITY BILLING PROCESSING SERVICES, InfoSend, Inc PROPOSAL EST FINAL\_Redacted, RFP 2026-025 - UTILITY BILLING PROCESSING SERVICES

**Enactment Number:**

**Contact:**

**Hearing Date:**

\* **Drafter:** Stacian Williams

**Effective Date:**

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

### Text of Legislative File 26R-6657

**RESOLUTION NO. 26R-06-98: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, AWARDED REQUEST FOR PROPOSAL (RFP) NUMBER 2026-025 - UTILITY BILLING PROCESSING SERVICES TO**

**INFOSEND, INC., TO PROVIDE UTILITY BILLING SERVICES, INCLUDING COMPLETE PRODUCTION, MAILING AND ONLINE PRESENTMENT OF APPROXIMATELY 12,000 UTILITY BILLS PER MONTH; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE SELECTED FIRM; FURTHER AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).**

**Request Action:**

Approval of a contract award pursuant to RFP No. 2026-025 - Utility Billing Processing Services to InfoSend, Inc., to provide utility billing services, including complete production, mailing and online presentment of approximately 12,000 utility bills per month.

**Need Summary Explanation/ Background:**

The City of Lauderhill issued RFP No. 2026-025 - Utility Billing Processing Services to solicit proposals from qualified firms to provide utility billing services, including complete production, mailing and online presentment of approximately 12,000 utility bills per month. The City mails approximately 9,000 certificate of use invoices.

A total of three proposals were received and evaluated in accordance with the requirement(s) outlined in the RFP document. The evaluation committee recommends award to InfoSend, Inc., at the prevailing rates submitted in the firm's proposal.

**Cost Summary/ Fiscal Impact:**

Funding for these services is budgeted from account number 40107935-503110.

**Attachments:**

1. Agenda Request Memo
2. Resolution
3. Final Evaluation Scoring
4. InfoSend, Inc. Proposal
5. RFP 2026-025

**Budget Code Number(s):** 40107935-503110

**Procurement Information: [check all that apply]**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> RFP/Bid | <input type="checkbox"/> Emergency Purchase  | <input type="checkbox"/> SBE              |
| <input type="checkbox"/> Proposal/Quote     | <input type="checkbox"/> State Grant Funds   | <input type="checkbox"/> Local Preference |
| <input type="checkbox"/> Piggyback Contract | <input type="checkbox"/> Federal Grant Funds |   |
| <input type="checkbox"/> Sole Source        | <input type="checkbox"/> Matching Required   |   |