



Department Name

To: Kennie Hobbs, Jr., *City Manager*
From: Kentrea Dykes, Purchasing and Contracts Manager
RE: PD Furniture- State of Florida Piggyback_ Contract No. 56120000-24-NY-ACS: \$537,000.00
Date: 12/03/2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

Approval of a resolution authorizing the City of Lauderhill to enter into an agreement with Empire Office, an authorized Steelcase dealer, utilizing the State of Florida Contract No. 56120000-24-NY-ACS, for the purchase and installation of furniture at the Lauderhill Police Station, in an amount not to exceed \$537,000.00.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Lauderhill Police Department is currently operating out of rented office space while renovations are underway at the Lauderhill Police Station. In order to ensure that the renovated facility is fully functional and operational upon reopening, furniture procurement and installation must be completed in advance.

Empire Office, an authorized dealer of Steelcase products, has provided a comprehensive proposal for furniture and related installation services. By utilizing the State of Florida Contract No. 56120000-24-NY-ACS, the City is able to streamline procurement efforts, secure competitive pricing, and ensure full compliance with purchasing regulations.

This piggyback contract provides a cost-effective and efficient method of obtaining the required products, materials, and services needed for the facility.

III. FINANCIAL IMPACT

The products, materials and services required to furnish the renovated Lauderhill Police Station has been quoted at a total of \$537,000.

This amount is to be paid using general ledger code 30719341-506212

IV. RECOMMENDATION/ACTION

Approval to utilize State of Florida Contract No. 56120000-24-NY-ACS for the procurement of Steelcase furniture through Empire Office.

Authorization of payment for the associated products, materials, and installation services in an amount not to exceed \$537,000.00.

V. ATTACHMENTS

1. Agenda Request Memo
2. State of Florida Contract No. 56120000-24-NY-ACS – Steelcase, Inc.
3. Empire Office Quotes
4. Resolution