



FIRE STATION 73 RENOVATIONS

**REQUEST FOR PROPOSAL
NO.: 2023-035**

Issued for:

FIRE DEPARTMENT

**Visit us on the web at: www.lauderhill-fl.gov and
<https://lauderhill.ionwave.net/>**

Opens: April 24, 2023

Date Issued: March 27, 2024

REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN that the Lauderhill Fire Department is seeking sealed proposals for the following work as specified:

RFP NUMBER #2023-035

FIRE STATION 73 RENOVATIONS

The City of Lauderhill will be accepting sealed proposals until 10:45 AM on **April 24, 2023** and will open such proposals at 11:00 A.M. in Room 134, City Hall, 5581 West Oakland Park Blvd., Lauderhill, Florida 33313. ***Proposals received after 10:45 A.M. EST will not be considered and will be returned to the proposer unopened.***

The City of Lauderhill is seeking proposals from a Certified General Contractor to complete building renovations to Fire Station 73 located at 7801 NW 50th Street, Lauderhill Florida 33313. The Scope of Work is stated in the RFP 2023-035.

The RFP documents may be examined and obtained on and after **March 27, 2023** at the City's website or IonWave. Vendors who obtain solicitation documents from other sources than the Finance Department are cautioned that the solicitation package may be incomplete. Furthermore, all addendums will be posted and disseminated by the Finance/Purchasing Department via IonWave.

One (1) unbound original, and one electronic version in PDF format of the proposal must be submitted no later than 10:45 A.M. on **April 24, 2023** in sealed envelopes bearing the words RFP #2023-035 FIRE STATION 72 RENOVATIONS and shall be submitted to the City Clerk's Office, City of Lauderhill, 5581 West Oakland Park Boulevard, Suite, 421 Lauderhill, Florida 33313. **E-mailed and faxed proposals will not be accepted.**

Responsible questions regarding this RFP offering may be directed to the Purchasing Department via IonWave question Tab. The last date for questions pertaining to this proposal is **ten (10) days prior to the proposal due date**. Questions received after this date will not be answered.

All proposers must register with the City online. The direct link is **www.colvender.com** .

Proposers agree to extend identical pricing and goods under the same terms and conditions to other governmental entities. A contracting agency wishing to utilize like services will execute its own contract with the successful Proposer(s) for its requirements.

The City Commission of the City of Lauderhill reserves the right to reject any and all proposals, to waive any and all informalities or irregularities and to accept or reject all or any part of any proposal as they may deem to be in the best interest of the citizens of the City of Lauderhill. **The winning firm is required to enter into a contract with the City of Lauderhill.**

CITY OF LAUDERHILL

A handwritten signature in black ink that reads "Kentrea White". The signature is written in a cursive style with a large initial 'K' and a distinct dot over the 'i' in "White".

Kentrea White
CITY OF LAUDERHILL
5581 W. Oakland Park Blvd
LAUDERHILL, FL, 33313

Advertised dates: March 24, 2023 and March 26, 2023

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STATEMENT OF NON- PARTICIPATION
RFP NO.: 2023-035
FIRE STATION 73 RENOVATIONS

Note: If you do not intend to submit a bid /proposal on this item/service, complete this form and mail to:

Purchasing Division
City of Lauderhill
5581 W. Oakland Park Blvd. Suite 230
Lauderhill, FL. 33313

Please indicate the Proposal number and title of the Proposal on the outside of the envelope.

We/I do not wish to participate in this proposal for the following reason:

- ☐ Specifications proprietary
- ☐ Cannot supply at this time
- ☐ We do not carry this item
- ☐ We do not provide this service
- ☐ Unable to meet specifications
- ☐ Unable to meet Bond requirements
- ☐ Other

Please keep us on your bid list for future projects _____yes _____no

Signature: _____

Name of Company: _____

Address: _____

SECTION 1 – DEFINITIONS

Whenever the following terms appear in the Proposal, the intent and meaning shall be interpreted as follows:

- 1.1 City:** The City of Lauderhill, Florida.
- 1.2 Contract:** The written agreement for performance of the Scope of Work entered into between the City and the successful Proposer.
- 1.3 Contract Administrator:** The Purchasing and Contracts Manager, or some other employee expressly designated as Contract Administrator in writing by the City Manager, who is the representative of the CITY concerning the Contract Documents.
- 1.4 Evaluation/Selection committee:** City staff and/ or outside consultants assigned to evaluate the submitted proposals.
- 1.5 Proposer:** Any individual, firm, or corporation submitting a proposal for this project, acting directly or through a duly authorized representative. For the purpose of this Agreement, Proposer shall mean the same thing as the Bidder.
- 1.6 Proposal:** shall refer to any term used interchangeably with Bid while retaining the same meaning.
- 1.7 Purchasing Office:** The Purchasing Division-Department of Finance of the City of Lauderhill.
- 1.8 "Provider", "Bidder", "Contractor", "Successful Proposer" "Vendor" or "Consultant":** The Proposer receiving an award as a result of this Request for Proposal. Said terms may be used interchangeably while retaining the same meaning.
- 1.9 Qualifications/Proposal, Proposals,** shall refer to any Offer(s) submitted in response to this Request for Proposal.
- 1.10 Request for Proposal, RFP", or Proposal:** This Request for Proposal including all Exhibits and Attachments as approved by the City, and addendums or change orders issued by the Purchasing Division.
- 1.11 Request For Proposal, or Proposal:** Terms used interchangeably in this Request for Proposal while retaining the same meaning.
- 1.12 Subcontractor/ Sub consultant:** Any person, firm, entity, or organization, other than the employees of the successful Proposer, who contract with the Successful Proposer to furnish labor, or labor and materials, in connection with the Work or Services to the City, whether directly or indirectly, on behalf of the Successful Proposer.

- 1.13 Work, Services, Program, Project, or Engagement:** All matters that will be required to be done by the successful Proposer in accordance with the Scope of Work, and the Terms and Conditions of this RFP.
- 1.14 Piggybacking:** An agreement which establishes the ability of the City to piggy-back the contract of another governmental entity with a specific vendor. The Piggy-back agreement ensures that standard contractual requirements of the City are incorporated as a part of the contractual relationship with the vendor in addition to any requirements already incorporated in the agreement with the other governmental entity.
- 1.15 Local Vendor Bids:** The City of Lauderhill Code has determined that this bid shall be reserved for participation by local City of Lauderhill vendors only. No vendor shall receive more than three set-aside bid award contracts in a fiscal year. Any local City of Lauderhill vendor that has received at least one local vendor bid award contract in each of three (3) consecutive fiscal years shall not be eligible to participate in local vendor bids for the following fiscal year. If the bid prices received from local vendors are not economically comparable to normal market pricing, the procurement shall be canceled.

SECTION 2 – SCOPE OF SERVICES

Three Apparatus Bays – (Electrical) Demo existing unused conduit and wiring at the ceiling (City will identify). Remove all existing ceiling mounted light fixtures and replace with commercial grade LED lights. (General) In the West apparatus bay demo and remove exiting wood loft. Patch, Seal and paint three apparatus bays to include walls, ceilings, exposed conduit, stairs and exposed fire sprinkler pipes. Contractor shall use commercial grade paint; the City will provide the paint codes.

First floor bathroom – Demo all walls and ceiling down to the studs including shower. Demo all existing plumbing fixtures, vanity, toilets, mirrors etc. Install new drywall/green board as needed. Install shower pan. Install new tile in shower floor to ceiling, bathroom floors and five feet up the perimeter walls. The city will provide the tile. Contractor will be responsible for tile installation materials and tile installation. Remove existing bathroom stall privacy divider and install new divider (city to determine color). Paint walls and ceiling. Contractor shall use commercial grade paint; the City will provide the paint codes.

Second floor bathroom – Demo all walls and ceiling down to the studs including shower. Demo all existing plumbing fixtures, vanity, toilets, mirrors etc. Install new drywall/green board as needed. Install shower pan. Install new tile in shower all the way to the ceiling, floors and five feet up the perimeter walls. The city will provide the tile. Contractor will be responsible for installation materials and tile installation. Remove existing bathroom stall privacy divider and install new divider (city to determine color). Paint walls

and ceiling. Contractor shall use commercial grade paint; the City will provide the paint codes.

First floor kitchen and office – Remove and replace the existing ceiling tiles and ceiling grid. Replace existing ceiling light fixtures with commercial grade LED. Replace the air conditioner and associated duct work. Patch, seal and paint. Contractor shall use commercial grade paint; the City will provide the paint codes.

Second Floor exercise room - Remove and replace the existing ceiling tiles and ceiling grid. Replace existing ceiling light fixtures with commercial grade LED. Replace the air conditioner and associated duct work Patch, seal and paint. Contractor shall use commercial grade paint; the City will provide the paint codes.

Exterior – Demo and remove existing fire escape stairs located on the East side of the building. Install 200 square feet of brick pavers (City to determine color and style) around existing concrete patio slab on the East side of the building adjacent to the kitchen exterior door. Install a 15' X 15' metal awning over the patio area.

SECTION 3 – QUALIFICATIONS

- 3.1 Proposals will be considered from qualified firms or individuals whose experience includes successful work on similar projects. In addition, the firm must have a sufficient number of qualified staff in the applicable disciplines to complete the work in the time required and in accordance with State of Florida statutes and standards, if applicable.

SECTION 4 - AWARD OF CONTRACT

- 4.1 The City anticipates awarding a contract to one contractor. Failure to complete work or satisfy deadline requirements shall result in termination of any future obligations of the City of Lauderdale to the company. Services shall begin after the Contract Agreement is executed by all parties and a purchase order is issued.

SECTION 5 – INQUIRIES/AVAILABILITY

- 5.1 Inquiries concerning Proposal Submittals should be made in writing via IonWave.

Solicitation documents shall be obtained by download via IonWave at <https://lauderdale.ionwave.net/>.