City of Lauderhill

City Commission Chambers at City Hall
5581 W. Oakland Park Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

Meeting Minutes - Draft

Monday, December 9, 2024

6:00 PM

City Commission Chambers

City Commission Meeting

LAUDERHILL CITY COMMISSION

Mayor Denise D. Grant
Vice Mayor Sarai Martin
Commissioner Richard Campbell
Commissioner Melissa P. Dunn
Commissioner John T. Hodgson

Kennie Hobbs, Interim City Manager
Andrea M. Anderson, City Clerk
Angel Petti Rosenberg, City Attorney

I CALL TO ORDER

Mayor Grant called to order the Regular City Commission Meeting at 6:00 PM.

II ROLL CALL

Present: 5 - Commissioner Richard Campbell,Commissioner Melissa P. Dunn,Commissioner John T. Hodgson,Vice Mayor Sarai Martin, and Mayor Denise D. Grant

ALSO PRESENT:

Kennie Hobbs, Interim City Manager
Angel Petti Rosenberg, City Attorney
Constance Stanley, Police Chief
Andrea M. Anderson, City Clerk

III COMMUNICATIONS FROM THE PUBLIC (AND CITY MANAGER RESPONSES TO THE PUBLIC, IF THE TIME PERMITS DURING THIS PORTION OF THE MEETING OF THE CITY COMMISSION)

IV ADJOURNMENT (NO LATER THAN 6:30 PM)

I CALL TO ORDER OF REGULAR MEETING

II HOUSEKEEPING

A motion was made by Commissioner M. Dunn, seconded by Commissioner R. Campbell, to ACCEPT the Revised Version of the City Commission Meeting Agenda for December 9, 2024. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

III PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY GOOD AND WELFARE

IV CONSIDERATION OF CONSENT AGENDA

A motion was made by Commissioner M. Dunn, seconded by Vice Mayor S. Martin, that this Consent Agenda was approved. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

V APPROVAL OF MINUTES

A. MINUTES OF THE SPECIAL CITY COMMISSION MEETING FOR SEPTEMBER 12, 2024.

Attachments: September 12, 2024 - Special City Commission Meeting Minutes

These Minutes were approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

B. MINUTES OF THE SPECIAL CITY COMMISSION MEETING FOR SEPTEMBER 26, 2024.

Attachments: September 26, 2024 - Special City Commission Meeting Minutes

These Minutes were approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

C. MINUTES OF THE CITY COMMISSION MEETING FOR SEPTEMBER 26, 2024.

Attachments: September 26, 2024 - City Commission Meeting Minutes

These Minutes were approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

D. MINUTES OF THE CITY COMMISSION MEETING FOR OCTOBER 28, 2024.

Attachments: October 28, 2024 - City Commission Meeting Minutes

These Minutes were approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

VI PROCLAMATIONS / COMMENDATIONS (10 MINUTES MAXIMUM)

A. ITEM REMOVED

VII PRESENTATIONS (15 MINUTES MAXIMUM)

A. A PRESENTATION RECOGNIZING THE LAUDERHILL FIRE DEPARTMENT FOR THEIR OUTSTANDING EMS COMPLIANCE MONITORING REVIEW (REQUESTED BY MAYOR DENISE D. GRANT).

B. A PRESENTATION HONORING INSPECTOR LAURA LILLIE FOR BEING NAMED FIRE INSPECTOR OF THE YEAR BY THE FIRE INSPECTORS ASSOCIATION OF BROWARD COUNTY (REQUESTED BY MAYOR DENISE D. GRANT).

VIII ORDINANCES & PUBLIC HEARINGS - FIRST READING (NOT ON CONSENT AGENDA) (AS ADVERTISED IN THE SUN-SENTINEL)

1. ORDINANCE NO. 24O-12-162: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERHLLL AMENDING THE CITY OF LAUDERHILL CODE OF ORDINANCES, CHAPTER 15, PARKS AND RECREATION, ARTICLE III, RECREATION FACILITIES FEES, SECTION 15-35, FEES, RULES AND REGULATIONS FOR REGISTRATION, USE

AND RENTAL; APPROVING AN ALL-ACCESS MEMBERSHIP FEE FOR SENIORS AGE FIFTY-FIVE AND OVER (55+) FOR THE USE OF CERTAIN CITY FACILITIES/PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER KENNIE HOBBS, JR.).

Attachments: ORD-24O-12-162-Code 15-35 -Senior All-access fee.pdf

AR 24O-12-162

Commissioner Dunn asked staff to explain more about the subject item, so the City's seniors were aware of the services that the City offered.

Parks & Recreation Department Director Scott Newton noted recently park facility fees were increased to keep up with inflation, the cost of materials, etc. In doing so, they received a very good response from the Lauderhill community, though the one area staff received some kickback was from seniors, so the department put a policy back on the books that was removed previously. Specifically, the proposed change gave all Lauderhill seniors 55 and older access to the City's aquatic facilities, nautilus rooms, and tennis courts for $50.00 a year, rather than a separate annual fee for each of $50.00, $65.00, and $50.00 respectively. With regard to the City's senior center at Sadkin Center, and additional senior programming coming to Veterans Park, the annual fee for regular membership was $5.00; the membership the Commission was being asked to approve was the super membership. The regular membership included attending any city senior programs, enjoying activities, socializing, playing bingo, etc., meeting with Senior Staff Coordinator Terry Johnson; as well as going on field trips, for which senior might be asked to pay a small additional cost.

Commissioner Campbell expressed concern about the fees for nonresidents, asking if the increase for nonresidents was working.

Mr. Newton affirmed it was; before there was no charge to use the nautilus room for many years, but when there were recurring costs, such as replacement of weights, etc. the increased fees deterred nonresidents, and the goal was for more residents to use the facilities. Lauderhill tended to be in the middle or a little lower with regard to nonresident fees charged by other cities.

Mr. Hobbs added that the disparity between resident and nonresident fees took into account that Lauderhill residents paid city taxes, while nonresidents did not.

Mayor Grant opened the discussion to the public.

Melvin Parrish, Lauderhill resident, asked if the fee reduction for seniors include rental fees.

Mr. Newton replied that the reduction in fees for seniors applied only to the use of the nautilus, aquatics, and tennis facilities, and participation in domino games. He said rates for residents were reduced to a $35.00 per hour fee, as most people did not use meeting rooms, etc. for more than three hours.

Mayor Grant received no further input from the public.

A motion was made by Commissioner M. Dunn, seconded by Vice Mayor S. Martin, that this Ordinance be approved on first reading to the City Commission Meeting, due back on 1/13/2025. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

1A. ORDINANCE NO. 24O-12-163: AN ORDINANCE APPROVING A CAPITAL BUDGET ADJUSTMENT AND A SUPPLEMENTAL APPROPRIATION OF ADDITIONAL REVENUES AND EXPENDITURES IN THE FISCAL YEAR 2025 BUDGET TO TRANSFER VARIOUS GENERAL OBLIGATION BOND LINE ITEMS; PROVIDING FOR VARIOUS BUDGET CODE NUMBERS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: ORD-24O-12-163-Budget-supp approp GO Bond projects.pdf

AR 24O-12-163

GO Bond Capital 307 Cash Final.pdf

A motion was made by Commissioner M. Dunn, seconded by Vice Mayor S. Martin, that this Ordinance be approved on first reading to the City Commission Meeting, due back on 1/13/2025. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

IX ORDINANCES & PUBLIC HEARINGS - SECOND READING (NOT ON CONSENT AGENDA) (AS ADVERTISED IN THE SUN-SENTINEL)

2. ORDINANCE NO. 24O-11-158: AN ORDINANCE APPROVING FISCAL YEAR (FY) 2025 ROLLOVER SUPPLEMENTAL APPROPRIATIONS TO INCLUDE: A CAPITAL BUDGET ADJUSTMENT IN THE AMOUNT OF $2,048,535.00, A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $27,696,987.00, AND AN INTERDEPARTMENTAL BUDGET ADJUSTMENT IN THE AMOUNT OF $1,237,089.00 REFLECTING APPROPRIATE ADJUSTMENTS TO VARIOUS REVENUE AND EXPENDITURE ACCOUNTS AS SPECIFICALLY INDICATED IN THE BREAKDOWN IN THE TOTAL AMOUNT OF $30,982,611.00 PROVIDING VARIOUS BUDGET CODE NUMBERS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Attachments: ORD-24O-11-158-Budget-Supplemental & Capital Appropriation Nov 2024.pdf
AR 24O-11-158
ROLL OVER IIIFY 2025.pdf

This Ordinance was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

3. ORDINANCE NO. 24O-11-159: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, AMENDING THE CITY OF LAUDERHILL CODE OF ORDINANCES, CHAPTER 20, TRAFFIC, CREATING ARTICLE IV, "SPEED DETECTION SYSTEMS FOR ENFORCEMENT OF SCHOOL ZONE SPEED LIMITS"; PROVIDING FOR USE OF TRAFFIC INFRACTION DETECTORS IN ACCORDANCE WITH FLORIDA STATUTES, CHAPTER 316; MAKING A DETERMINATION THAT THE TRAFFIC DATA STUDY SUPPORTS THE INSTALLATION AND OPERATION OF PROPOSED SCHOOL ZONE SPEED DETECTION SYSTEMS IN PARTICULAR LOCATIONS WHICH CONSTITUTE A HEIGHTENED SAFETY RISK THAT WARRANT ADDITIONAL ENFORCEMENT MEASURES; ADOPTING AND INCORPORATING THE TRAFFIC DATA OR OTHER SUPPORTING EVIDENCE; AUTHORIZING INSTALLATION OF THE SPEED DETECTION SYSTEMS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Attachments: ORD-24O-11-159-Code-Chapter 12-School Zone Speed Detection.pdf
AR 24O-11-159
All School Zones Speed Study.pdf

This Ordinance was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

4. ORDINANCE NO. 24O-11-160: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL AMENDING THE LAND DEVELOPMENT REGULATIONS (LDR); ARTICLE II, ADMINISTRATIVE PROVISIONS, SECTION 2.1, PURPOSE OF ARTICLE, DEVELOPMENT APPROVALS; SUBSECTION 2.1.3, DEVELOPMENT REVIEW ADMINISTRATION, (b) MEMBERSHIP AND DUTIES OF THE DEVELOPMENT REVIEW COMMITTEE, TO UPDATE THE POSITIONS APPOINTED TO THE DEVELOPMENT REVIEW COMMITTEE AND CLARIFY THE MINIMUM NUMBER OF PARTICIPANTS NECESSARY TO HAVE A QUORUM; PROVIDING FOR FINDINGS AND CONCLUSIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Attachments: REVISED FINAL ORD-24O-11-160-Code-LDR-DRC Membership and Quorum.pdf
AR 24O-11-160

Attachment A - DRR Report - DRC-Quorum

Attachment B - P&ZB Minutes (10-15-2024)

Commissioner Campbell asked how many members were currently on the Development Review Committee (DRC).

Planning & Zoning Department Director Daniel Keester-O'Mills stated the board had nine members, so the presence of five was necessary to achieve a quorum. The proposed ordinance sought to reduce the number of members to achieve a quorum to four; this would accommodate applications that did not require all disciplines to attend.

Commissioner Campbell sought clarification this meant the board would be reduced to seven members.

Mr. Keester-O'Mills replied DRC membership would continue to have representatives from the various disciplines: police, fire, planning and zoning, city administration, engineering, etc., they would all still be appointed to the DRC.

City Attorney Rosenberg stated Commissioner Campbell was correct in stating the membership of the DRC would be reduced from nine to seven. Though it sounded as thought the number of members were being reduced, it was more a case of combining titles, as some disciplines had two staff members at DRC meetings.

A motion was made by Commissioner M. Dunn, seconded by Vice Mayor S. Martin, that this Ordinance be approved on second reading. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

4A. ORDINANCE NO. 24O-10-153: AN ORDINANCE OF THE CITY OF LAUDERHILL, FLORIDA, AMENDING THE CITY CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION, ARTICLE II, OFFICERS AND EMPLOYEES, DIVISION 3, RETIREMENT, PART 3 POLICE PENSION PLAN AND TRUST FUND, SECTIONS 2-87.1(c) AND 2-87.1(g), DEFERRED RETIREMENT OPTION PLAN, (DROP); AMENDING SECTION 2-87.2, COST-OF-LIVING ADJUSTMENT; AND AMENDING SECTION 2-87.3, POST RETIREMENT SUPPLEMENT TO ADD A NEW SUBPARAGRAPH (d); TO AMEND THE DROP PLAN IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT AND THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LAUDERHILL AND FLORIDA STATE LODGE FRATERNAL ORDER OF POLICE LODGE #161; PROVIDING FOR INCLUSION IN THE CODE;

PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Attachments: ORD-24O-10-153-Code 2-87.1 & 2-87.2 & 2-87.3-DROP
AR 24O-10-153
LP AIS Rev 7 yr DROP, COLA, and PRS updates.pdf

This Ordinance was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

X RESOLUTIONS (IF NOT ON CONSENT AGENDA)

5. RESOLUTION NO. 24R-12-288: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MODIFICATIONS TO THE JOB DESCRIPTION FOR THE EXISTING POSITION OF ACCOUNTANT I FOR THE CITY OF LAUDERHILL; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-288-Job Modification-Accountant I.pdf
AR 24R-12-288
Accountant I 2024 - clean copy
Accountant I 2024 - with revisions

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

6. RESOLUTION NO. 24R-12-289: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MODIFICATIONS TO THE JOB DESCRIPTION FOR THE EXISTING POSITION OF ACCOUNTANT II; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-289-Job Modification-Accountant II.pdf
AR 24R-12-289
Accountant II 2024 - clean copy
Accountant II 2024 - with revisions

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

7. RESOLUTION NO. 24R-12-290: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MODIFICATIONS TO THE JOB DESCRIPTION FOR THE EXISTING POSITION OF CAPITAL PROJECTS MANAGER FOR THE CITY OF LAUDERHILL; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-290-Job Modification-Capital Projects Mgr.pdf

AR 24R-12-290

Capital Projects Manager 2024 - clean copy

Capital Projects Manager 2024 - with revisions

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

8. RESOLUTION NO. 24R-12-291: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL ACCEPTING, APPROVING AND ADOPTING THE CITY OF LAUDERHILL' S CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR FISCAL YEAR 2023-2024; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-291-CAPER FY 2023-24.pdf

AR 24R-12-291

PY 2023 Consolidated Annual Performance and Evaluation Report (CAPER) Draft

Commissioner Dunn wished the public to be aware of some of the services the City offered via Community Development Block Grant (CDBG) funding.

Interim City Manager Kennie Hobbs stated the City received CDBG funds from the federal government; the dollars were used for a number of programs including: facility improvements, such as to the Wolk Park playground; funding for minor home repairs; emergency rental repair; and to leverage some of the City's grant funding, such as for the provision of downpayment, and closing cost assistance. With regard to the number of persons assisted with CDBG funds, in the past year the City provided downpayment assistance, closing costs, and rental assistance for about 26 individuals; there were additional dollars available through SHIP, and HOME, from which funds were used to leverage other funds. He said, looking at all the above-mentioned funds, the City assisted about 128 individuals.

Commissioner Dunn remarked on wishing the community to know about the expenditure of CDBG dollars, as she received comments while visiting the area in which Wolk Park was located, where residents expressed concerns about funding for park improvements. Additionally, the City provided CDBG funding for tutoring for some 21 children through the Goodman for Kids program.

Mr. Newton affirmed in a previous track season, the Parks Department provided tutoring after school for children in the City's track program; the Goodman program provided an instructor to tutor, and provide anything else the children needed for afterschool care.

Commissioner Dunn believed the City would be developing another action plan for the next four to five years, so residents should look out for the notice of those meetings, so they could give their input.

Grants Administrator Arlene Walcott affirmed this to be the case; her staff and she would be developing the next five-year consolidated plan in early January 2025, as the current one ran from 2020 to 2024. Staff would reach out to the community for input.

Mayor Grant opened the discussion to the public.

Lawanna Jackson, Lauderhill resident, expressed concern that the renovations to Wolk Park had stopped, asking if the funds dedicated to Wolk Park were moved elsewhere.

Interim City Manager Hobbs explained that if money were transferred to fund renovations, the movement of those dollars from some funding sources required a process that included Commission approval. Some additional improvements were slated for Wolk Park, and when that went out to bid, the cost for the improvements came in higher than the funds allocated by the City. He said the City proceeded to make some improvements with the funds available, while staff looked for additional funding to complete the renovations as a whole; it was possible to reallocate funding from elsewhere to complete the Wolk Park improvements, but there was a process to do this. Mr. Hobbs remarked the City went out to bid at least three times to procure a vendor to complete the Wolk Park improvements, and each time they came back higher than the funds allocated; though the funds allocated to Wolk Park had not been transferred elsewhere, if dollars were needed for the completion of another project elsewhere, it was possible that the Wolk Park funds could be reallocated. Thus, rather than stall two projects, funding could be moved to complete another park, while staff continued their work to identify funding sufficient to accept one of the bids to complete the Wolk Park renovation. He reiterated that improvements were being made to Wolk Park and the Sadkin Center with available dollars, some of which were being moved from other funding sources to complete renovations, such as the Wolk Park playground.

City Attorney Rosenberg reminded the Commission and the public that when matters were open to the public, members of the public could voice their questions, comments, etc., after which the public input would be closed, with the Commission and staff responding.

Patricia Greaves, Lauderhill resident, asked if there was a CDBG advisory board; if not, she implored the City Commission to establish one. She wished to know when the public meeting for the next CDBG five-year plan would take place.

Mayor Grant received no further input from the public.

Mr. Hobbs answered no; the City did not have a CDBG advisory board to oversee the allocation of CDBG dollars. The use of those dollars was reported to the Commission on an annual basis via the various reporting documents the City had to submit to the federal government. He noted, on a monthly basis, staff met with various city departments, and the Grants Division ensured those dollars were being utilized in accordance with the information provided to the

U.S. Department of Housing and Urban Development (HUD).

Ms. Walcott stated the date and time of the meeting to discuss the next five-year plan for the allocation of CDBG dollars had yet to be set, but when it was decided it would be well publicized on the City's website, social media platforms, in a newspaper of general circulation, and noted at the City's public meetings, etc.

A motion was made by Commissioner M. Dunn, seconded by Vice Mayor S. Martin, that this Resolution be approved. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

9. RESOLUTION NO. 24R-12-292: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF LAUDERHILL AND DONALD GIANCOLI TO AMEND THE SCOPE OF SERVICES; PROVIDING FOR PAYMENT FROM THE APPROPRIATE BUDGET CODE NUMBER IN AN AMOUNT NOT TO EXCEED $150,000.00; PROVIDING TERMS AND CONDITIONS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-292-Agrmt-Don Giancoli First Amendment Consulting Agreement.pdf
AR 24R-12-292

D. Giancoli Consulting Agreement First Amendment 2025.pdf

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

10. RESOLUTION NO. 24R-12-293: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE SECOND AMENDMENT TO EMPLOYMENT AGREEMENT FOR KENNIE HOBBS, JR. RELECTING HIS APPOINTMENT TO SERVE AS INTERIM CITY MANAGER EFFECTIVE DECEMBER 1, 2024; PROVIDING TERMS AND CONDITIONS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS JR.).

Attachments: RES-24R-12-293-Agrmt-2nd Amd Employment Agrmt-Hobbs-Interim City Mgr.pdf
AR 24R-12-293

Hobbs 2nd Amdt - Interim City Manager 12-1-24 clean final.pdf

Hobbs 2nd Amdt - Interim City Manager 12-1-24 red-lined.doc

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

11. RESOLUTION NO. 24R-12-294: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE APPOINTMENT OF MAYOR DENISE D. GRANT TO SERVE AS THE ELECTED OFFICIAL MEMBER TO BE ASSIGNED TO THE LOCAL AFFORDABLE HOUSING ADVISORY COMMITTEE AS REQUIRED BY FLORIDA STATUTES FOR THE REMAINDER OF A FOUR (4) YEAR TERM EXPIRING SEPTEMBER 2028; PROVIDING FOR AN EFFECTIVE DATE

Attachments: RES-24R-12-294-Brd-local housing housing-elected official appt.pdf

Blank-RES-24R-12-294-Brd-local housing housing-elected official appt.pdf
AR 24R-12-294

Local Affordable Housing Advisory Committee List

City Attorney Rosenberg explained that the City's Local Affordable Housing Advisory Committee (LAHAC) dealt with the incentives prepared for the annual report; this board did not meet often, about four times a year, and this was basically the goal and reason for this board; they met to formulate various incentives.

Mr. Hobbs indicated the LAHAC was a Florida State Statute board to provide feedback into the various uses of affordable housing incentives, and incentives that would be utilized within the Lauderhill community. The board met on a quarterly basis to create new incentives, and amend or remove existing incentives.

City Attorney Rosenberg added that when the board completed its work, they sent their recommendations to the Commission for consideration and approval.

Commissioner Campbell observed with agenda items 12 and 13, there was a technicality that might have been biased towards commissioners elected for two years, asking staff to address the issue, as the resolutions stated a four-year term.

City Attorney Rosenberg responded that the membership was a four-year term, but if an elected official serving on a board was no longer serving on the Commission, another person from among the serving commission would be chosen to fill that seat. If the elected official serving on the board were reelected, they could continue to serve on the advisory board.

Mayor Grant observed, as Mayor Thurston served on the last LAHAC, she asked to be appointed to this board as well; no other nominations were voiced. She opened the discussion to the public; she received no input.

A motion was made by Vice Mayor S. Martin, seconded by Commissioner M. Dunn, that this Resolution be approved. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

12. RESOLUTION NO. 24R-12-295: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL ACCEPTING AND APPROVING THE RECOMMENDATION OF THE IMPLEMENTATIONS OF AFFORDABLE HOUSING INCENTIVES OF THE ANNUAL REPORT PROVIDED FOR BY THE AFFIRMATIVE VOTE OF THE LAUDERHILL LOCAL AFFORDABLE HOUSING ADVISORY COMMITTEE (AHAC); AUTHORIZING THE CITY MANAGER TO SUBMIT THE RECOMMENDATIONS TO THE FLORIDA HOUSING COALITION; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-295-Affordable Housing Recomendations Report. 2024.pdf
AR 24R-12-295
FY24-25 LAHAC Annual Report Recommendations_Final Draft
FY24-25 LAHAC Public Hearing Notice

Commissioner Dunn noticed there was a recommendation from the board to reject three incentives, specifically D, E and F, asking for further clarification on this decision, as well as the meaning of the term “continue to implement.”

Ms. Walcott explained the listed incentives were from Florida Statute, and the responsibility of the LAHAC was to recommend to the Commission whether or not the City should implement, amend, or remove them for the City. Historically, the LAHAC always voted in this way. Typically, the planning director and his staff came to the LAHAC to give board members an overview of what the City had in place with regard to its affordable housing plan, ordinances, and which incentives were or were not applicable. She said based on this overview, the board discussed, then voted on the incentives to recommend to the Commission as beneficial to the City of Lauderhill. She explained “continue to implement” meant this was a current incentive used by the City; incentives A, B and C were mandatory by State Statute, one being that permits for affordable housing must be given priority, and expedited when such applications were submitted to the City. The Committee’s recommendation to remove incentives D, E and F were based on their meeting discussion.

Commissioner Dunn remarked that the LAHAC made its decisions utilizing background information provided by city staff, but the Commission did not receive that information; just the board’s recommendation document was provided. She needed more context to vote for what was in the best interest of the residents.

Mr. Keester-O’Mills explained that incentive D, the reservation of infrastructure capacity for housing for very low income persons, low income persons, and moderate income persons meant the directive from the LAHAC to staff was that the City should reserve its infrastructure capacity, and saying no to market rate units because the City was prioritizing the affordable units first. As the City already had a lot of low-income, medium-income affordable housing in those ranges, the City should not hold off another market rate developer, hence the

recommendation to remove incentive D. He mentioned, for incentive E, allowance of affordable accessory residential units in residential zoning districts, one of the reasons staff recommended that the LAHAC reject this incentive was because the City's zoning standards did not allow for accessory dwelling units, though it was allowed by State statutes. City staff was working on amendments to Lauderhill's Land Development Regulations (LDR), and this would be one of the discussion items to come before the Commission later.

City Attorney Rosenberg clarified an example of an accessory dwelling unit was a mother-in-law suite, etc.

Mr. Keester-O'Mills stated incentive F, the reduction of parking and setback requirements for affordable housing; staff recommended the LAHAC reject this incentive to ensure new affordable housing, such as a new duplex built in an existing community that looked and felt like surrounding houses.

Commissioner Dunn asked if staff had any idea what the City's current affordable housing inventory was. She knew the County put out an affordable housing master plan, and they had certain cities listed as not having sufficient affordable housing, so she wished staff to research that number, and relay it to the Commission.

Mayor Grant opened the discussion to the public.

Lascelle Gourzong, Sunrise resident, asked what would qualify someone for an affordable home in Lauderhill.

Mr. Hobbs replied there were federal, and state guidelines set forth with regard to individuals able to access affordable housing; it was income based, as well as based on the number of individuals residing in the household. Thus, based on the number of occupants of the household, they set forth the maximum income that could be earned. He noted there was a maximum amount that a house could cost for construction in order for it to be considered affordable.

Mr. Gourzong wished to know where the information was available if he wished to advise a friend to pursue affordable housing in Lauderhill.

Mr. Hobbs responded that the information was available on the City's website, noting he had a hard copy he could provide to Mr. Gourzong at the present meeting. The City's affordable housing program was available only for residences in Lauderhill, but persons residing outside the City could apply.

Mayor Grant received no further input from the public.

A motion was made by Commissioner M. Dunn, seconded by Vice Mayor S. Martin, that this Resolution be approved. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

13. RESOLUTION NO. 24R-12-297: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPOINTING COMMISSIONER MELISSA P. DUNN AS MEMBER OF THE METROPOLITAN PLANNING ORGANIZATION TO SERVE FOR A FOUR (4) YEAR TERM; APPOINTING VICE MAYOR SARAI "RAY" MARTIN AS AN ALTERNATE MEMBER OF THE METROPOLITAN PLANNING ORGANIZATION TO SERVE FOR A FOUR (4) YEAR TERM; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.)

Attachments: RES-24R-12-297-Brd-MPO-2024 Appt.pdf

Blank-RES-24R-12-297-Brd-MPO-2024 Appt.pdf

AR 24R-12-297

Attachment A - MPO Board Orientation Handbook.pdf

Mayor Grant remarked the subject position was previously held by Lawrence Martin, and the alternate was Vice Mayor Martin.

Commissioner Dunn wished to nominate herself to represent the City on the subject board, she attended the last MPO meeting held at the LPAC about a month or two ago where they discussed the complete streets project. She spoke with someone about the work the MPO did, and while in Tampa at the National League of Cities City Summit, she had the opportunity to sit in on an infrastructure hub session, speaking about different funding opportunities, and she was able to consult with representatives from the MPO to see what type of additional funding opportunities were coming down, not just for Broward County, but for the City of Lauderhill. The City was in the process of doing a transportation master planning process, and residents could weigh in on what they felt were the City's transportation needs; this was a service the MPO offered at no cost, as an added value to the City, with the intent that once Lauderhill drafted a transportation master plan document, the City would be better positioned to go after some federal funding.

Commissioner Campbell wished to nominate Vice Mayor Martin to serve as the City's MPO representative, as he served as the alternate on the previous Commission. As the subject resolution required two appointments, Commissioner Dunn could serve as the alternate.

Vice Mayor Martin supported appointing Commissioner Dunn as the City's MPO representative, and he would continue serving as the alternate.

Mayor Grant echoed the nomination of Commissioner Dunn as the MPO representative, and Vice Mayor Martin retaining the alternate position.

City Attorney Rosenberg informed the Commission that the next MPO board meeting was on December 12, 2024.

A motion was made by Vice Mayor S. Martin, seconded by Commissioner R. Campbell, that this Resolution be approved. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

14. RESOLUTION NO. 24R-12-298: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE SOLE SOURCE LEASE-PURCHASE OF TWELVE (12) LIFEPAK 35 CARDIAC MONITORS/DEFIBRILLATORS FROM STRYKER CORPORATION INCLUDING SEVEN (7) YEARS OF PROCARE SERVICE PLAN IN A TOTAL AMOUNT NOT TO EXCEED $822,594.32 FOR USE BY THE FIRE DEPARTMENT; PROVIDING FOR PAYMENT FROM THE APPROPRIATE BUDGET CODE NUMBER(S); PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.)

Attachments: RES-24R-12-298-Sole Source-STRYKER Lifepak Cardia Monitors.pdf

AR 24R-12-298

Stryker Sole-Source Letter - dynamic date (6).pdf

11-21-2024 CITYOFLAUDERHILL-SFCSA 11.21.24 wilk.pdf

LifePak 15 EOS.pdf

STRYKER Short Form Agreement Redlined 12-5-24.pdf

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

15. RESOLUTION NO. 24R-12-299: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE THIRD AMENDED ANNUAL CALENDAR OF CITY HOSTED SPECIAL EVENTS FOR FISCAL YEAR 2025; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-299-Calendar-City Hosted Events 3rd Amended 2025.pdf

AR 24R-12-299

Updated Commissioner Events (Third)

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

16. RESOLUTION NO. 24R-12-300: A RESOLUTION OF THE COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MEMORANDUMS OF UNDERSTANDING (MOU) BETWEEN THE CITY OF LAUDERHILL AND THE FLORIDA STATE LODGE FRATERNAL ORDER OF POLICE LODGE #161 WHICH AMENDED THE COLLECTIVE BARGAINING AGREEMENT WITH REGARD TO THE POLICE OFFICERS RETIREMENT PLAN, SECTION 2-87.1(c) AND 2-87.1(g) OF THE CITY CODE, ENTITLED DEFERRED RETIREMENT OPTION PLAN; AMENDING SECTION 2-87.2 OF THE CITY CODE ENTITLED COST OF

LIVING ADJUSTMENT; AMENDING SECTION 2-87.3 OF THE CITY CODE ENTITLED POST RETIREMENT SUPPLEMENT TO ADD A NEW PARAGRAPH (d); PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: 24R-12-300-CBA-MOUs Approval.pdf

24R-12-300

MOU-FOP.pdf

FOP MOU #2 - Pension Article Clarification - Revised 2024.11.07.pdf

This Resolution was approved on the Consent Agenda. (See Consideration of Consent Agenda for vote tally.)

17. RESOLUTION NO. 24R-12-301: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE RANKING OF QUALIFIED FIRMS PURSUANT TO RFP #2025-005 BATHROOM REFURBISHMENT AT LAUDERHILL POLICE DEPARTMENT AS RECOMMENDED BY THE EVALUATION COMMITTEE; AUTHORIZING THE INTERIM CITY MANAGER TO NEGOTIATE THE TERMS OF THE CONTRACT IN AN AMOUNT NOT TO EXCEED $191,100.00 TO BE PAID FROM BUDGET CODE NUMBER 305-351-06239; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.).

Attachments: RES-24R-12-301-Ranking-Bathroom PD.pdf

AR 24R-12-301

FINAL RANKING PD Bathroom renovation RFP 2025-005.pdf

RFP 2025-005 BATHROOM REFURBISHMENT AT LAUDERHILL POLICE DEPARTMENT 9-23.pdf
Platinum General Proposal 0241203 TAB #1 PROPOSER'S QUALIFICATION STATEMENT.pdf

A motion was made by Vice Mayor S. Martin, seconded by Commissioner J. Hodgson, that this Resolution be approved. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

XI QUASI-JUDICIAL MATTERS (IF NOT ON CONSENT AGENDA)

All witnesses speaking on item 18 were collectively sworn.

18. RESOLUTION NO. 24R-12-296: A RESOLUTION OF THE CITY COMMISSION OF LAUDERHILL, FLORIDA GRANTING THE APPROVAL OF A WAIVER AND ASSOCIATED SITE PLAN APPLICATION FILED BY

APPLICANT, FLORIDA INVESTMENTS 7, LLC, SUBJECT TO CONDITIONS, TO ALLOW WITHIN THE GENERAL COMMERCIAL (CG) ZONING DISTRICT THE REHABILITATION OF THE EXISTING 2,375 SQUARE FEET STRUCTURE PREVIOUSLY UTILIZED AS A RESTAURANT WITH A DRIVE-THROUGH TO A SIT DOWN/HIGH TURNOVER RESTAURANT AND MAINTAINING THE DRIVE-THROUGH USE ON FOLIO #494115140050 ON A 1.33 ± ACRE SITE LEGALLY DESCRIBED AS LOTS 4-5, COMMERCIAL BOULEVARD SHOPPES NO.2, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 107, PAGE 43, OF THE OFFICIAL PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA, MORE COMMONLY KNOWN AS 7240 W. COMMERCIAL BLVD A/K/A N.W. 56TH STREET, LAUDERHILL, FLORIDA; AS WELL AS THE DEVELOPMENT OF A 7,000 SQUARE FOOT FIVE-UNIT RETAIL BUILDING ON FOLIO #494115140040; PROVIDING FOR FINDINGS AND CONCLUSIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE.

Attachments: RES-24R-12-296-Waiver & Site Plan Approval-Florida Investments 7.pdf
AR 24R-12-296

CC DRR (24-SP-004) & (24-W-001) 7240 W. Commercial Blvd. - Rehab Exist. Rest. with Drive Thru.pdf
SEU Conditions Affadavit (24-SP0-004) 7240 W Commercial Blvd.pdf

Attachment A - Application

Attachment B - Applicant Narrative - Waiver Narrative

Attachment C - Survey

Attachment D - Site Plan (7240 W. Commercial Blvd)

Attachment E - Development Review Report (DRR) (24-SP-004) & (24-W-001)
Attachment F - Public Notice Affidavit (Signed)

SEU Conditions Affadavit (24-SP0-004) 7240 W Commercial Blvd

Commissioner Dunn asked the applicant to share the vision for the subject development.

Hope Calhoun, the applicant's representative, gave a PowerPoint presentation, as provided in the backup, highlighting the following:

• The project was located at 7240 W. Commercial Boulevard; this was approximately 1.33 acres zoned for general commercial land use designation
• On August 26, 2024, the applicant received special exception approval to allow for a sit down, high-turnover, drive-thru restaurant use; on November 19, 2024, the Planning & Zoning Board recommended approval of the site plan, and waiver applications presently before the Commission
• The applicant advertised a neighborhood meeting, for which invitations to attend were sent out to the HOAs in the surrounding area, as well as eBlasts by the City, and additional mailers; the meeting was hosted on December 2, 2024, at 6:00 p.m. at Veterans Park, but no members of the public attended, nor had

any members of the public attended the Planning & Zoning Board meeting
• As well as the restoration of a 2,375-square foot drive-thru restaurant that was closed for a number of years, the applicant's site plan proposed the redevelopment of the western portion of the property with approximately 7,000 square feet of retail space
• In connection with the application, there was a waiver for the location of the call box menu
• The applicant could not, as yet, state which restaurant would occupy the space; it was less money for a new restaurant to move into an old restaurant space, as much of the infrastructure was already in place
• With the Commission's approval, the applicant's team could begin to work on getting tenants to occupy the various spaces.

Commissioner Campbell observed the drive-thru presented the most impact on the nearby residential community, and it still required Commission approval, asking if the retail portion would be housed in a single-story building.

Ms. Calhoun answered yes.

Commissioner Campbell remarked if adjustments were made to the retail building, this might eliminate the impacts of the drive-thru.

Ms. Calhoun said any changes to the site plan would require the applicant to go before the DRC again, and depending on what the changes were, the applicant might return before the Commission, whether it had to do with the retail or restaurant portion.

City Planner Molly Howson stated the proposed development would unify two parcels into one site with one folio number; if the site plan was approved by the Commission, and the applicant wished to, or had to modify the site plan, and the site itself could be modified, it would reopen the conversation on the drive-thru.

Commissioner Campbell opined that an adjustment to the retail portion could eliminate any impacts from the drive-thru box, negating the need for the approval of a waiver.

Ms. Calhoun explained the drive-thru box already existed from the previous restaurant, and the applicant planned to improve it, and reuse it, so changing anything on the retail portion would not change the need for the waiver.

Ms. Howson indicated the waiver requirement was linked to the city code that required menu call boxes at fast food menu restaurants should be a minimum of 200 feet from a residential property line. In the case of the subject section of Commercial Boulevard, there were constraints in the code that required a building to be set back a certain amount; specifically, 123 feet from the center line of Commercial Boulevard. She said once the building was set back, the code did not allow a drive-thru that wrapped around the front of the building, and it was pretty impossible in the subject location to get a menu call box situated on the property in any configuration where it was far away from the residential property lines. Ms. Howson noted the Dunkin Donuts situated a few parcels to

the west of the subject site had a call box located 110 feet away from the nearest residential property line; and the Popeye's Louisiana Kitchen call box was located 105 feet from the nearest residential property line. Thus, the applicant's proposed use was in line with the other two drive-thrus, and because the lots in the subject area were not particularly deep, it was not possible to meet one code, and build the proposed use without asking for a waiver. She added that in addition to the landscaping requirements, there was an eight-foot masonry wall requirement, which was required of all the properties along Commercial Boulevard; there would be landscaping along the interior of the wall. It was these provisions that made staff feel comfortable to recommend approval.

Commissioner Campbell questioned what recourse was available to the City if approval was granted, and later there were complaints from residents.

City Attorney Rosenberg replied conditions were put in place as part of the special exception that addressed such instance.

Ms. Howson stated the condition referred to the City's existing noise ordinance that provided the maximum decibel level that any commercial business could have at a residential property line, which was 65 before 8:00 p.m., and 55 after 8:00 p.m. In the event the City received complaints, staff would go to the site to ensure the masonry wall, and the landscaping were being maintained as needed, then code enforcement would be called out to determine if the noise levels exceeded code requirements.

City Attorney Rosenberg added that if the code citation failed, the Commission was entitled to ask for a review of the special exception granted to determine if other conditions should be imposed, or take other steps to address any noise issues.

Commissioner Campbell wondered if it were possible to increase the height of the wall.

Ms. Calhoun responded it would be based on staff's direction to the applicant, as the eight-foot walls ran along the rear between commercial and residential properties along Commercial Boulevard to maintain the aesthetics of the area. She recognized the Commissioner's concern, but building a taller wall would not be preferable.

Ms. Howson explained the eight-foot wall was codified, and raising it to ten feet would require a text amendment to increase the required wall height.

A motion was made by Commissioner M. Dunn, seconded by Vice Mayor S. Martin, that this Resolution be approved. The motion carried by the following vote:

Yes: 5 - Commissioner Campbell, Commissioner M. Dunn, Commissioner J. Hodgson, Vice Mayor S. Martin, and Mayor D. Grant

Abstain: 0

XII QUASI-JUDICIAL MATTERS, FIRST READING

XIII QUASI-JUDICIAL MATTERS, SECOND READING

XIV UNFINISHED BUSINESS

XV OLD BUSINESS

XVI NEW BUSINESS

XVII COMMUNICATIONS FROM PUBLIC OFFICIALS SHALL BEGIN IMMEDIATELY BEFORE ADJOURNMENT

City Attorney Rosenberg wished everyone a happy Christmas holiday, and New Year.

Commissioner Hodgson echoed wishes for everyone to have a wonderful holiday.

Commissioner Dunn noted there were three opportunities for residents to let their voice be heard. First was the transportation master plan on which the City was working with the MPO; the MPO desired community input, so residents were invited to go on the City's website to complete and submit a survey by typing transportation master plan survey in the search box. Secondly, the City was in the process of doing a rebranding, looking at the City's logos, colors, and the foundation of the City's image; residents could be updated on the rebranding on the City's website. She said in another week or so, another third survey would be available for resident response on solid waste; a 40-year master plan of which Lauderhill was one of several Broward cities. On the coming Thursday, cohort nine of Lauderhill Shines would graduate; the ceremony would be at St. George Park at 6:00 p.m. She noted the Lauderhill Health & Prosperity Partnership meeting was being held on Wednesday night on December 11, 2024; it would be hosted by local business Nailed It DIY. Anyone wishing to be involved in addressing certain challenges in Lauderhill was urged to participate. She wished everyone happy holidays.

Vice Mayor Martin urged everyone to have a happy, safe holidays, reminding the public of Lauderhill's toy drive at Joy's 5:00 p.m. to 8:00 p.m.; individuals who knew of families with children that needed toys could register online.

Commissioner Campbell wished everyone happy holidays, and a prosperous 2025.

Interim City Manager Hobbs wished everyone happy holidays.

Mayor Grant thanked everyone attending the meeting, stating it was another great time of interaction and engagement. Everyone was wished a safe, and joyous holiday.

XVIII ADJOURNMENT - 9:16 PM