



VOUCHER NO. V178087

118010 DENISE D GRANT



VOUCHER DATE	VOUCHER NO.
02/10/22	V178087

AMOUNT	\$ *****507.36*
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**** NON-NEGOTIABLE ****

DENISE D GRANT
CITY OF LAUDERHILL
5581 W. OAKLAND PARK BLVD
FORT LAUDERDALE FL 33313

CITY OF LAUDERHILL
5581 W OAKLAND PARK BLVD
LAUDERHILL, FL 33313



From: Denise Grant
Sent: Tuesday, February 8, 2022 10:40 AM
To: Nadia Chin
Cc: Andrea Anderson; Amani Mangol
Subject: Re: Trip to Tallahassee

7221 Sienna Ridge Lane, Lauderhill, FL 33319

Denise D. Grant
Commissioner of The City of Lauderhill
City Commission Office | City of Lauderhill
o: [954-504-5193](tel:954-504-5193) | f: [954-730-3062](tel:954-730-3062) | dgrant@lauderhill-fl.gov

This e-mail conforms to the City's privacy and confidentiality policy:
<https://www.lauderhill-fl.gov/about-lauderhill/privacy-and-confidentiality-notice>

On Feb 8, 2022, at 10:09 AM, Nadia Chin <nchin@lauderhill-fl.gov> wrote:

Commissioner,

Please provide the home address you departed from for your trip.

Thank you,

Nadia Chin, CMC
Deputy City Clerk

City Clerk's Office | City of Lauderhill
o: 954-730-3014 | f: 954-730-3062 | nchin@lauderhill-fl.gov

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<https://lauderhill-fl.gov/about-lauderhill/privacy-and-confidentiality-notice>

From: Denise Grant <dgrant@Lauderhill-fl.gov>
Sent: Monday, February 07, 2022 2:56 PM
To: Nadia Chin <nchin@Lauderhill-fl.gov>
Subject: Trip to Tallahassee

453.4 miles one way, therefore 906.8 to and from. The total cost is \$453.40.

Please process check. Thx

Denise D. Grant
Commissioner of The City of Lauderhill
City Commission Office | City of Lauderhill
o: [954-504-5193](tel:954-504-5193) | f: [954-730-3062](tel:954-730-3062) | dgrant@lauderhill-fl.gov



City of Lauderdale Check Request

Date: 2/8/2022

Director Approval:

Nadia B. Cain

Digitally signed by Nadia B. Cain
DN: cn=Nadia B. Cain, o=City of Lauderdale, email=nbcain@lauderdale-fla.gov, c=US
Date: 2022.02.08 15:34:12 -0500

Please issue a check in the amount of \$ 507.36 . I hereby certify that the above request is supported by a sufficient unencumbered balance of duly appropriated funds. I have attached an invoice or other evidence that the amount above is the correct amount needed for the City's obligation.

Vendor Number: _____

Payable To: Denise D. Grant

Account Number: 0001-101-4952

Purpose of Remittance: Mileage Reimbursement

Approved – City Manager or Finance Director

Special Instructions: _____

Thank You.

City of Lauderhill Travel Expense Reimbursement Form

Name: Denise D. Grant Dept: City Commission

Travel Dates: 1/17/22-1/20/22 Destination: Tallahassee, FL

Purpose: Broward Days

Summary of Expenses:

(Include only amounts not paid in advance; attach receipts where applicable)

Hotel: \$ N/A Dates: N/A

Airfare: \$ N/A Dates: N/A

Personal Vehicle:

Number of miles: 906 @ Mileage of 56 cents per mile
= Total \$ 507.36

Gas (attach receipts):

\$ N/A Dates: N/A

Tolls (attach receipts):

\$ N/A Dates: N/A

Other expenses, not covered by per diem (attach receipts):

\$ N/A Dates/Purpose: N/A

TOTAL EXPENDITURES/ REIMBURSEMENT: \$ 507.36


Signature of traveler

(The above reflects a true and accurate accounting of travel expenses)


Department approval

Finance approval

Charge to account number: 001-101-4952

YOUR TRIP TO:

Tallahassee

6 HR 44 MIN | 453 MI **Est. fuel cost: \$47.60**Print a full health report of your car with HUM
vehicle diagnostics (800) 906-2501

1. Start out going west on W Oakland Park Blvd/FL-816 toward Inverrary Blvd.

Then 0.19 miles

0.19 total miles



2. Turn left.

Then 0.07 miles

0.26 total miles



3. Turn left.

Then 0.07 miles

0.32 total miles



4. Turn slight left onto W Oakland Park Blvd/FL-816.

Then 0.40 miles

0.72 total miles



5. Turn left onto Rock Island Rd.

Then 2.07 miles

2.79 total miles



6. Turn right onto W Commercial Blvd/FL-870.

W Commercial Blvd is just past NW 55th Ct.

Then 0.74 miles

3.53 total miles

7. Turn left to take the Florida's Tpke N ramp toward Orlando.
If you reach NW 47th Ter you've gone a little too far.

Then 0.42 miles

3.94 total miles



8. Merge onto Florida's Turnpike/FL-91 N (Portions toll).

Then 25.92 miles

29.86 total miles



9. Keep right at the fork to go on Florida's Turnpike (Portions toll).

Then 152.87 miles

182.73 total miles

10. Stay straight to go onto Ronald Reagan Turnpike/FL-91 N. Continue to follow
FL-91 N (Portions toll).

Then 66.55 miles

249.28 total miles



11. FL-91 N becomes I-75 N.

Then 106.93 miles

356.21 total miles



12. Merge onto I-10 W/FL-8 W via EXIT 435 toward Tallahassee.

Then 88.10 miles

444.31 total miles

2/6/22, 11:09 AM

Lauderhill City Hall, 5581 W Oakland Park Blvd, Lauderhill, FL 33313 to Tallahassee Directions - MapQuest



13. Merge onto US-90 W/FL-10 via EXIT 209A toward Tallahassee.

Then 7.75 miles

452.06 total miles



14. Turn left onto N Franklin Blvd/County Hwy-1555.

If you reach N Meridian St you've gone about 0.2 miles too far.

Then 0.34 miles

452.41 total miles



15. Turn right onto E College Ave.

E College Ave is just past E Park Ave.

If you reach E Jefferson St you've gone a little too far.

Then 0.16 miles

452.57 total miles



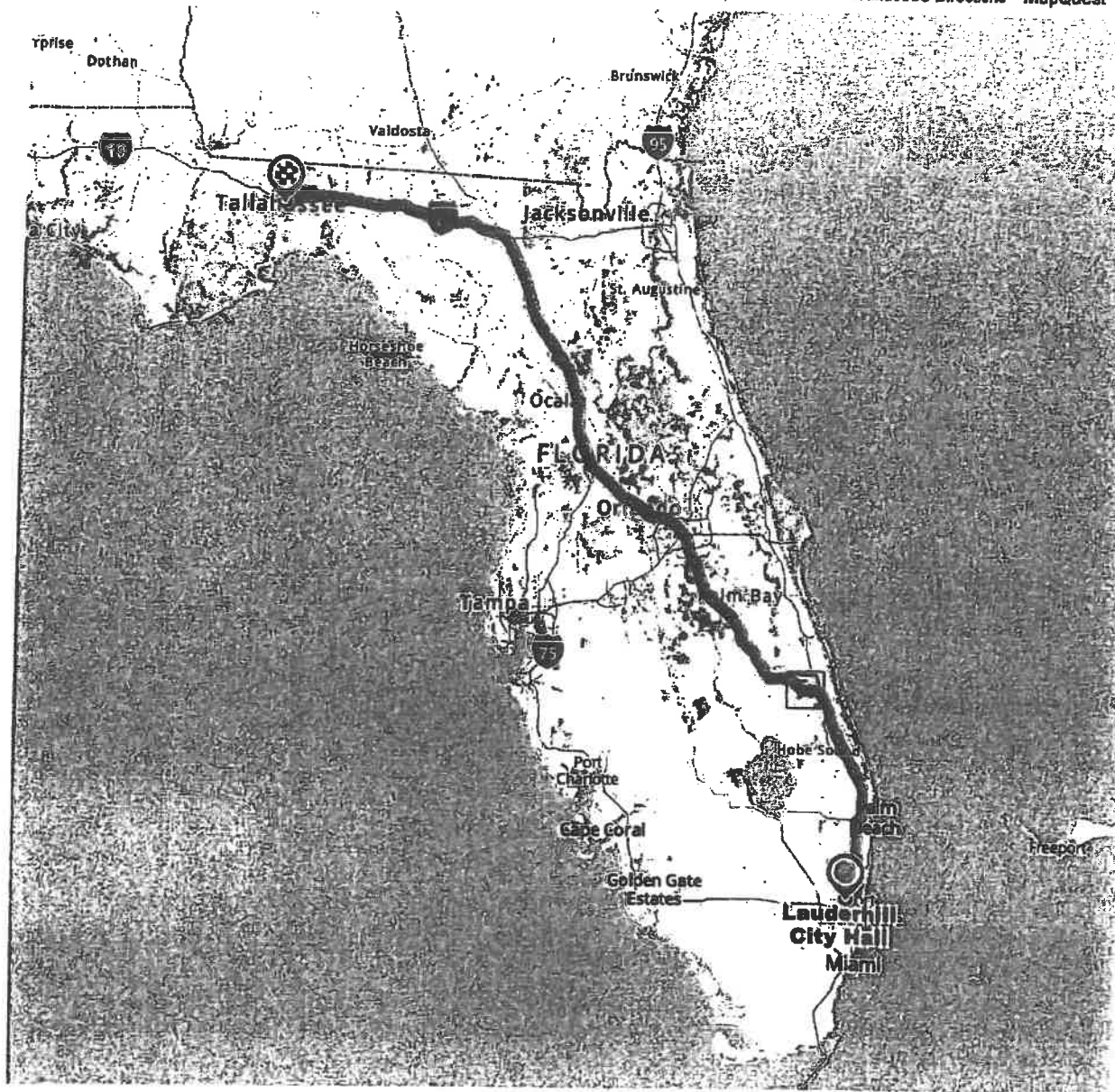
16. Tallahassee, FL, Welcome to TALLAHASSEE, FL.

Your destination is just past S Meridian St.

If you reach S Calhoun St you've gone a little too far.

 Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



City of Lauderdale Travel Authorization Form

Traveler: Denise Grant

Department: Commissions

Dates of Travel: Leave 01/17/22 Return 01/20/22

Destination: Drouble Tree by Hilton 101 South Adams St. Tallahassee FL
Convention Site, City, State

Conference/Seminar: Broward Days 2022

- ALL INFORMATION ON THE REVERSE MUST BE COMPLETED.
- ALL CHECK REQUESTS ASSOCIATED WITH THIS TRAVEL AUTHORIZATION MUST BE ATTACHED
(Hotel, registration, transportation, per diem, etc.)

The expenses to be incurred by the traveler will be necessary travel expenses in the performance of official duties and shall be verified by a written declaration that it is true and correct as to every material matter. I have read and agree to abide by the aforementioned policy.

 1/13/22
Signature of Traveler Date

 1/13/2022
Department Director Date

City Manager Date

Finance Department Date

City of Lauderdale Travel Authorization Form

1. Conference Registration

Convention and conference registration fees will be paid in advance by City credit card or check made payable to vendor, provided that attendance at the convention or conference serves a direct city purpose.

Travel
Costs

\$0

2. Hotel Accommodations

Actual expenses for lodging will be paid in advance by City credit card or check made payable to the hotel.

\$1,009.13

3. Transportation Allowance

-Airlines

Actual ticket cost will be paid in advance. Taxi, bus, or limousine fares to and from the airport, bus, or train terminal will be reimbursed when documented by receipts.

n/a

Rental cars will only be reimbursed when approved in advance by the City Manager.

City Manager's Approval

\$247.43

-Private Vehicle

Private vehicles may only be used when a City vehicle is not available or when traveling with friends and family. The availability of a City vehicle will be determined by the Director of the City's fleet division. When using a private vehicle to accommodate friends or family, employee shall be reimbursed for the actual costs of fuel, tolls and parking only when substantiated by receipts.

When traveling in a personal vehicle because no City vehicle is available, the employee shall be reimbursed at \$.545/mile plus parking and tolls when substantiated by receipts.

-City Vehicle

Gas, parking and tolls will be reimbursed when a City vehicle is used when substantiated with receipts.

n/a

Availability of City vehicle - Mileage will only be reimbursed when no City vehicle is available

Fleet Manager

n/a

4. Per Diem

Employee shall receive a daily per diem in the amount of \$66.00 for all days relating to the overnight stay at an approved conference or convention. The per diem shall cover the cost of all meals, gratuities, tips, and baggage handling. The employee shall receive \$5.00 for all days of the conference for non-incidentals expenses for a total of \$71.00 per day. The employee shall receive \$62.50 for each travel day. Receipts are not required for these expenses.

\$267.00

Account Number: 001-101-4952

Conference Total \$1523.56

Please submit copies of all check requests relating to conference registration, accommodations, and transportation with this travel advance form. Upon return, receipts for items not covered by the per diem and gas and tolls must be submitted to Finance with the City's travel expense form.



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: # 23128210

Hyatt House Tallahassee Capitol - University

1100 Railroad Ave Tallahassee, 32310 United States

Tel: +1 850 222 0039

Reservation Summary

Guest Details

Check-in Mon, Jan 17, 2022
03:00 PM

Name

MS Denise Grant

Checkout Thu, Jan 20, 2022
12:00 PM

Guests 1 Guest

Rate Standard Rate

Room (1) Den Guestroom |
King Bed

Total Cash Per Room* \$1,009.13

Mon, Jan 17 \$299.00

Tue, Jan 18 \$299.00

Wed, Jan 19 \$299.00

Subtotal \$897.00

STATE TAX \$53.82

OCCUPANCY TAX \$44.85

COUNTY TAX \$13.46

Taxes & Fees \$112.13

*Changes in taxes or fees will affect the total price.

Need help with your reservation? Contact Hyatt Customer Service 1 800 233 1234

<https://www.hyatt.com/reservation/detail/8z%2BdNJL%2B3%2F7xjfywSD108gZw9AUZWahL8u2h1tLRto%3D>



Special Requests

Add a special request.

Terms & Conditions

Deposit Policy

Credit Card Guarantee Required

Cancellation Policy

48 Hours Prior or 1Night Fee:Credit Card Req

Need help with your reservation? Contact Hyatt Customer Service 1 800 233 1234

BROWARD **DAYS**

IN TALLAHASSEE

2022

TUESDAY
January 18
 &
WEDNESDAY
January 19



@browarddays



@browarddaysFLA

Schedule subject to change



BROWARD DAYS IN TALLAHASSEE - 2022

TUESDAY, January 18

WEDNESDAY, January 19

EVENT SCHEDULE

Tuesday, January 18, 2022

Wednesday, January 19, 2022

Early Arrivals Hospitality Area	15E / Office Consultants 280 S. Adams Street, Tallahassee, FL 32301 Free time to schedule meetings and visit exhibitors at the Capitol.	7:00am - 8:00am	Registration (if needed) Florida Historic Capitol - Old Capitol Senate Room 218 400 S. Monroe Street Tallahassee, FL 32301
8:00am - 8:45pm	Registration Downtown by Hilton - Lobby Downtown Tallahassee 300 South Adams Street Tallahassee, FL 32301	8:00am - 8:45pm	Registration Florida Historic Capitol - Old Capitol Senate Chamber - Room 218 400 S. Monroe Street Tallahassee, FL 32301
8:45pm - 9:00pm	Workshop Session Downtown by Hilton - Downtown Tallahassee 300 South Adams Street Tallahassee, FL 32301	11:00am - 11:45pm	Lunch Florida Capitol Building (2nd Floor)
9:00pm - 9:45pm		2:00pm to 4:00pm	Speaker's Luncheon Florida Capitol Building Cabinet Meeting Room Capitol Lower Level (L1)
		8:00pm	Networking Reception Florida Professional Speakers 300 S. Adams Street Tallahassee, FL 32301

YOUR TRIP TO:

1100 Railroad Ave

Scan this QR code for
directions on your mobile
device:

6 HR 46 MIN | 454 MI 

Est. fuel cost: \$44.50



Print a full health report of your car with HUM
vehicle diagnostics (800) 906-2501



1. Start out going west on W Oakland Park Blvd/FL-816 toward Inverrary Blvd.

Then 0.20 miles

0.20 total miles



2. Turn left.

Then 0.07 miles

0.27 total miles



3. Turn left.

Then 0.07 miles

0.34 total miles



4. Turn slight left onto W Oakland Park Blvd/FL-816.

Then 0.40 miles

0.73 total miles



5. Turn left onto Rock Island Rd.

Then 2.07 miles

2.80 total miles



6. Turn right onto W Commercial Blvd/FL-870.

W Commercial Blvd is just past NW 55th Ct.

Then 0.74 miles

3.54 total miles



7. Turn left to take the Florida's Tpke N ramp toward Orlando.

If you reach NW 47th Ter you've gone a little too far.

Then 0.42 miles

3.95 total miles



8. Merge onto Florida's Turnpike/FL-91 N (Portions toll).

Then 25.92 miles

29.88 total miles



9. Keep right at the fork to go on Florida's Turnpike (Portions toll).

Then 152.87 miles

182.74 total miles



10. Stay straight to go onto Ronald Reagan Turnpike/FL-91 N. Continue to follow FL-91 N (Portions toll).

Then 66.55 miles

249.30 total miles



11. FL-91 N becomes I-75 N.

Then 106.93 miles

356.22 total miles



12. Merge onto I-10 W/FL-8 W via EXIT 435 toward Tallahassee.

Then 88.10 miles

444.33 total miles



13. Merge onto US-90 W/FL-10 via EXIT 209A toward Tallahassee.

Then 8.73 miles

453.05 total miles



14. Turn left onto N Macomb St.

If you reach N Copeland St you've gone about 0.1 miles too far.

Then 0.58 miles

453.63 total miles



15. Stay straight to go onto Railroad Ave.

Then 0.28 miles

453.91 total miles



16. 1100 Railroad Ave, Leon, FL, 32310-4846, 1100 RAILROAD AVE.

Your destination is just past McDonnell Dr.

If you reach Conklin St you've gone about 0.1 miles too far.

Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

