

## CHANGE ORDER REQUEST FORM

**REQUEST FOR CHANGES TO CLOSED/EXHAUSTED PURCHASE ORDERS CAN NOT BE PROCESSED AND WILL BE RETURNED TO REQUESTOR.**

DATE: 10/28/24  
 REQUESTOR: M. CELEM PHONE #: 9-730-2960 DEPARTMENT: Pw/Facilities  
 PURCHASE ORDER #: 28805 CHANGE ORDER 2 of 2  
 FUND TYPE: OPERATING  CAPITAL  GRANT   
 APPROVED BY: [Signature] APPROVED BY: \_\_\_\_\_ (OMB)

**CAPITAL ACCOUNTS**

PLACE A  NEXT TO YOUR REQUEST

- ORIGINAL PO AMOUNT 17,597 (305-351-6239)
- INCREASE AMOUNT REQUESTED 17,500
- DECREASE AMOUNT REQUESTED \_\_\_\_\_
- Close PO

FINANCE DIRECTOR/DESIGNEE APPROVAL \_\_\_\_\_  
 CITY MANAGER'S APPROVAL \_\_\_\_\_  
 COMMISSION APPROVAL \_\_\_\_\_  
 (RESOLUTION NUMBER) \_\_\_\_\_

**TO INCREASE A CAPITAL PURCHASE ORDER:**

- 1) INCREASE LESS THAN 10% OF THE ORIGINAL APPROVED COST REQUIRES CITY MANAGERS APPROVAL.
- 2) INCREASE ABOVE 10% OF THE ORIGINAL APPROVED COST REQUIRES COMMISSION APPROVAL.

**OPERATING ACCOUNTS**

PLACE A  NEXT TO YOUR REQUEST

- Close Entire PO
- Add a line to PO
- Make changes indicated below:

(IF YOU NEED MORE LINES PLEASE COMPLETE AN ADDITIONAL FORM)

PO Line Item #	Increase Amount by	Decrease Amount by	Budget Code

**CHANGE NOTICES CAN BE EMAILED. DO NOT SEND DUPLICATES.**  
 NOTE: If you have any questions or need assistance, please call Purchasing @ 954-777-2051

\*\*\*FOR PURCHASING USE ONLY\*\*

CANNOT PROCESS DUE TO BUDGET ISSUES       REQUIRES COMMISSION APPROVAL

REMARKS: \_\_\_\_\_

COMPLETED      DATE: \_\_\_/\_\_\_/20\_\_\_      INITIALS: \_\_\_\_\_

**Billing Address**  
City of Lauderhill  
5581 West Oakland Park Boulevard  
Lauderhill, FL 33313 USA

**Job Address**  
Lauderhill Police Department  
6279 West Oakland Park Boulevard  
Sunrise, FL 33313 USA

**Description of work**

Repipe and pitch sanitary drain pipe from common area restrooms located upfront downstream 80 feet to the combo fitting. Estimate created by Jermaine Walters. Requested by Richard Davis.

Service #	Description	Quantity	Your Price	Total
CO	Change Order Tasks. #2	1.00	\$17,500.00	\$17,500.00
SOW JW	Scope of Work: Cutting Concrete, Repiping, and Pitching Sanitary Drain Pipe from Common Area Restrooms to Combo Fitting1. <b>Project Overview</b>	1.00	\$0.00	\$0.00

This project involves cutting and removing additional concrete flooring to access the sanitary drain pipe beneath the common area restrooms, repiping the system, and re-establishing proper pitch for the drain line. The work will extend approximately 80 feet downstream to the existing combo fitting, ensuring efficient drainage.

**2. Preparation**

- **Site Assessment:**
  - Conduct a detailed inspection of the area to assess the scope of concrete removal and the condition of the existing sanitary drain pipe.
- **Utility Shutoff:**
  - Temporarily shut off the water and sanitary systems in the common area restrooms to prevent any accidental flow during the repiping work.
- **Safety Precautions:**
  - Set up protective barriers around the work area to ensure safety and minimize disruption to the surrounding spaces.
  - Ensure compliance with safety regulations, and all workers must wear proper personal protective equipment (PPE).

**3. Concrete Cutting and Removal**

- **Marking and Cutting Concrete:**
  - Mark the area on the floor that requires additional cutting to expose the sanitary drain pipe.
  - Use a concrete saw to cut and remove approximately \_\_\_\_ square feet of concrete, extending the cut to cover the required 80 feet downstream.
- **Concrete Removal and Disposal:**
  - Break up the concrete and carefully remove debris from the site.
  - Dispose of all concrete debris in accordance with local regulations.

**4. Excavation and Exposure of Sanitary Drain Pipe**

- **Excavation:**

concrete to fully expose the sanitary drain line over the 80-foot stretch.

- Carefully excavate around existing utilities to prevent damage.
- Tunnel underneath the IT room to expose the existing pipe.

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## 5. Repiping and Pitching of Sanitary Drain Pipe

- **Removal of Existing Pipe:**
  - Disconnect and remove the existing drain pipe that runs from the common area restrooms to the combo fitting, ensuring minimal disruption to other plumbing fixtures.
- **New Pipe Installation:**
  - Install new, appropriately sized sanitary drain pipe along the 80-foot stretch.
  - Ensure proper pipe connections are made, following all local plumbing codes and standards.
- **Establish Proper Pitch:**
  - Set the correct pitch (slope) for the new sanitary drain pipe, ensuring that it maintains the required slope to facilitate optimal drainage from the restrooms to the combo fitting.
  - Verify the slope throughout the length of the pipe to prevent future drainage issues.

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## 6. Connection to Combo Fitting

- **Combo Fitting Connection:**
  - Securely connect the newly installed drain pipe to the existing combo fitting downstream.
  - Ensure all connections are leak-proof and in compliance with plumbing code requirements.

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## 7. System Testing

- **Leak Testing:**
  - Perform a water flow test to check the new pipe installation for any leaks or drainage issues.
  - Ensure that the sanitary drain system functions correctly, with no obstructions or improper flow.

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## 8. Backfilling and Concrete Restoration

- **Backfill Excavated Area:**
  - Backfill the excavated trench with suitable materials, compacting as needed to provide a stable base for the concrete floor.
- **Pour New Concrete:**
  - Pour and level new concrete over the backfilled area, ensuring it matches the surrounding floor in both height and finish.
  - Allow the concrete to cure and finish to match the existing flooring.

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## 9. Site Cleanup

- **Clean and Restore Work Area:**
  - Remove all equipment, tools, and debris from the job site.
  - Clean the surrounding area and restore the common area restrooms to their original condition, ensuring safety and accessibility.

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## 10. Final Inspection and Handover

sanitary drain pipe, ensuring proper pitch, leak-free connections, and full functionality.

- **Client Handover:**
  - Provide the client with a summary of the work completed, including details of the new installation and any recommendations for future maintenance.

### 11. Compliance and Permits

- **Building Codes:**
  - Ensure all work complies with local building and plumbing codes.
- **Permits and Inspections:**
  - Obtain any necessary permits and schedule inspections with local authorities to verify code compliance.

This scope of work ensures a complete and efficient repiping and pitching of the sanitary drain line from the common area restrooms to the combo fitting, restoring proper drainage and system functionality.

**Qualifying Assumptions:**

- Quote is valid for a period of (2) weeks due to fluctuations in current market values.

**Payment terms:**

- Jobs in excess of \$10,000 require a 50% deposit upon acceptance and the remainder percentage to be billed based on approval of inspections if any, or remainder 50% final payment upon completion.

**Quote Exclusions:**

- After hours labor
- Work not mentioned in the scope above.
- Repairs to tile/walls/flooring/cabinetry or ceilings.
- Warranties to existing pipes, valves, equipment and or parts/fittings.
- Relocating of obstructions to our scope of work.
- Unexpected delays beyond our control.
- Any unforeseen work is to be estimated separately and accordingly.
- Permits and or related fees will be charged separately from the quoted price.

Approved by: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

XraySrvc	Concrete X-Ray Service	1.00	\$0.00	\$0.00
ConcCutSrvc	Concrete Cutting, Removal, and Disposal Service.	1.00	\$0.00	\$0.00

- **Precision Cutting:** Our hydraulic saws ensure precise cuts, perfect for detailed work or when accuracy is paramount.
- **Efficiency:** Hydraulic power allows for faster cutting through even the toughest materials, reducing project time and labor costs.
- **Versatility:** Capable of cutting in confined spaces or areas with limited access, our equipment is suitable for a wide range of projects.
- **Safety:** Operated by experienced professionals, our hydraulic saw cutting services prioritize safety, reducing the risk of accidents on-site.
- **Environmental Consideration:** Hydraulic saws produce less dust and noise compared to traditional cutting methods, minimizing environmental impact.

ConPourSrvc	Concrete Pouring Service, 200sqft Maximum Includes: - Vapor Barrier - Rebar - Wire Mesh	1.00	\$0.00	\$0.00
Vac-Truck REG-Time Full Day	Vacuum-Truck Regular-Time Full Day	1.00	\$0.00	\$0.00
DumpTrailerHaulSrvc	Service fee to haul away up to 5 yards of fill.	1.00	\$0.00	\$0.00
Clean Fill	Supply and deliver clean fill material, which includes clean dirt or crushed stone, to the specified location on the construction site. Ensure that the material meets all required specifications and is free from contaminants or debris. Spread and compact the clean fill as necessary to achieve the desired grade and compaction.	1.00	\$0.00	\$0.00

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<b>Sub-Total</b>	\$17,500.00
<b>Tax</b>	\$0.00
<b>Total Due</b>	\$17,500.00
<b>Deposit/Downpayment</b>	\$0.00

Thank you for choosing GreenTeam Building Services.

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