

Tamar N. Hamilton, Esq.

6239 NW 53RD Circle • Coral Springs, FL 33067 • (954) 263-7908 • tamar@tamarhamiltonlaw.com

PROFESSIONAL SUMMARY/OBJECTIVE

Member of the Florida Bar in good standing with excellent writing skills and over ten years of sophisticated experience in managing all aspects of residential and commercial real estate transactions from contract to post closing and specialized experience in the foreclosure process and title examination and searches.

EDUCATION

St. Thomas University School of Law, Miami Gardens, FL

Awarded: *Juris Doctor* Degree, *Cum Laude* (December 2013); Honors: Dean's List (4 semesters); Book Award: Legal Research and Writing; Admissions Ambassador and Member of the Honor Council.

Norman Manley Law School, Kingston, Jamaica, Mona Campus

Awarded: Legal Certification. Member of the General Legal Council of Jamaica.

Florida Atlantic University, Boca Raton, FL

Awarded: *Bachelor of Science* in Arts and Humanities (2011)

Honors: Lambda Pi Eta Honors Society; Intercultural Communication's Conference (*Presenter/Moderator*).

PUBLICATION

Tamar Hamilton, *Overview of the Florida State University's Health Care Access Project*, I FLA. PUB. INT. J. 4 (2013).

EXPERIENCE

Tamar N. Hamilton, PA

Attorney at Law

November 2015- Present

Works as a Sole Practitioner in the areas of residential and commercial real estate litigation and transaction, with excellent communication and problem-solving skills. Other services include Quiet Title Action, Escrow Dispute and Breach of Contract matters. Provide title search and title examination support to Clients. Lender representation and legal document preparation. Wills, Trust, Probate and Estate Planning services. Prepare Owner's & Encumbrance Reports. Expert in Title Review, lien resolution matters and matters affecting residential and commercial property.

St Thomas University School of Law

Adjunct Professor

January 2020 – December 2024

Adjunct Professor taught courses in Real Estate Transaction, Mortgage Foreclosure, Florida Construction Lien Law and Legal Research and Writing.

McCalla Raymer, LLC, Fort Lauderdale, FL

Associate Attorney

July 2014 – November 2015

Work as an Associate Attorney in the foreclosure division. Manage and review the work of several paralegals. Work closely with the Paralegals to draft pleadings and answer to pleadings, set hearings and manage the hearing calendar to ensure deadlines are met. Attend hearings and argue various motions before the court, both in a contested and uncontested capacity. This position requires excellent communication skill and team efforts.

Del Mar Financial Support Services, Boca Raton, FL

Foreclosure Paralegal/Title Examiner

March 2014 – July 2014

Worked as a title review Paralegal to determine the marketability of real property. Examined documents and resolved title issues through reformation and title claims. Worked with a team of Paralegals to meet daily file goals. Communicated with clients through various mediums and platforms about potential title issues and the recommended resolutions.

Law Offices of Smith-Hiatt, Diaz, P.A., Fort Lauderdale, FL

Title Examiner/Paralegal

August 2008 – May 2011

Worked with a team of Paralegals to review property records using both public and private databases to determine the marketability of real property. Sent daily memoranda and emails to clients regarding the status of products and services. As a Paralegal I worked on projects to determine the efficiency of procedures and wrote reports on the findings.

EXPERIENCE DURING LAW SCHOOL

St. Thomas University School of Law, Miami Gardens, FL

Research Assistant/Active Learning Instructor/Guest Lecturer (2012-2013)

Researched property law issues for law professor and was a tutor and mentor in real property for first year law students. Guest instructor on HUD-1 Settlement Statement in Real Estate Transaction class.

Judicial Intern/Foreclosure Division, The Honorable Marina Garcia-Wood, US District Court (So.D. FL, 2012)

Legal Intern, Tax Clinic (2013). File tax returns and petitions with the Internal Revenue Service for low income clients. Prepare client letters. Also, a member of the *Volunteer Income Tax Assistance Program (VITA)*, IRS trained Certified Tax Preparer (2013). Prepared and filed tax returns with the IRS for low-income taxpayers.

Summer Research Program Associate for Anti-Defamation League, Boca Raton, FL (2013). Prepared memoranda identifying federal preemption issues in Michigan legislation and applying research to proposed Florida legislation. Drafted an executive summary on these issues that was published in ADL's 2013 Journal.

SKILLS, LANGUAGE: Proficient in Westlaw, Lexis, Eclosing, ATIDS, Propel, and Public Record Databases (e.g., Clerk of Court, bankruptcy, municipality, and official public records). Working knowledge of Spanish.

CIVIC & COMMUNITY INVOLVEMENT

Kiwanis Club West, Women in Distress, SOS Children's Village Volunteer, Lauderhill Shines.

T. J. Reddick Bar Association, Jamaican-American Bar Association, Broward County Bar Association, Broward Christian Bar Association, Public Speaking and Educational Seminars for the community.