

RESOLUTION NO. 25R-09-164

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-036–TRADE CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

WHEREAS, the City issued Request for Qualifications No. 2025-036 -Trade Contractors (“RFQ”) to assemble a list of qualified licensed contractors to provide services and repairs for City facilities and properties in the areas of building and general contracting, and plumbing, electrical and roofing contracting; and

WHEREAS, the list of qualified vendors who responded to the RFQ include:

ADVANCED ROOFING
BELFOR PROPERTY RESTORATION
GRELITE EVOLUTION
ALLSITE ELECTRIC, LLC
LAPORTA CONTRACTING
RTI PROFESSIONAL SERVICES
HOGGINS CONSTRUCTION
A & J ROOFING CORP
INCLAN CONSTRUCTION, LLC
DELMAR CONSTRUCTION GROUP, INC
JLC CONSTRUCTION GROUP, INC
HIRAM DESIGNS, INC
THERMIA CORP
JEMS ELECTRIC CORP
REGOSA ENGINEERING SERVICES
PLATINUM GENERAL CONTRACTING

The City will use the approved vendors from this list on an as needed basis; and

WHEREAS City staff recommends the City Commission approves the vendor list of qualified vendors to provide services and repairs for City facilities and properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves City staff's recommendation to approve the list of qualified vendors in response to RFQ 2025-036 - Trade Contractors who will provide services and repairs for City facilities and properties.

SECTION 2. The City Manager and City Attorney are authorized to do all things necessary to effectuate this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this 8 day of September, 2025.



DENISE D. GRANT, MAYOR
PRESIDING OFFICER

ATTEST:



ANDREA M. ANDERSON, MMC
CITY CLERK

MOTION M. Dunn

SECOND J. Hodgson

R. CAMPBELL Yes

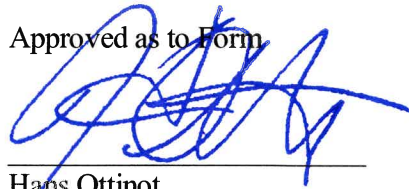
M. DUNN Yes

D. GRANT Yes

J. HODGSON Yes

S. MARTIN Absent

Approved as to Form



Hans Ottinot
City Attorney

I



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 25R-6313

File ID: 25R-6313

Type: Resolution

Status: Agenda Ready

Version: 1

Reference:

In Control: City Commission
Meeting

File Created: 08/14/2025

File Name:

Final Action:

Title:

Notes:

Sponsors:

Enactment Date:

Attachments: Resolution 25R-09-164 Approving Vendor List RFQ
2025-036, Agenda Request Memo- RFQ 2025-036 –
Trade Contractors, RFP 2025-036 Preliminary Bid
Results, RFQ 2025-036 Trade Contractor.final

Enactment Number:

Contact:

Hearing Date:

* **Drafter:** tajohnson@Lauderhill-fl.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 25R-6313

TITLE:

RESOLUTION NO. 25R-09-164: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, APPROVING A LIST OF QUALIFIED VENDORS IN RESPONSE TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2025-036-TRADE CONTRACTORS TO PROVIDE SERVICES AND REPAIRS FOR CITY FACILITIES AND PROPERTIES; PROVIDING FOR THE CITY MANAGER AND CITY ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER KENNIE HOBBS, JR.).

I. REQUESTED ACTION

To approve the list of qualified contractors in response to RFQ 2025-036- Trade Contractors to provide services and repairs for City facilities and property.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Facilities Division requires qualified licensed contractors in the following categories for services specified below.

Building and General Contractors- Services include, but are not limited to, the construction, alteration, or repair of structural portions of City buildings, facilities, parks, or roadways

Plumbing Contractors- Services include, but are not limited to, installing, maintaining, repairing, and altering sanitary drainage, storm drainage facilities, irrigation systems, and solar heating water systems

Electrical Contractors- Services may include, but are not limited to, installing, repairing, altering, adding to, or designing electrical wiring, fixtures, appliances, raceways, conduit, or any part thereof, in compliance with applicable laws

Roofing Contractors- Services include, but are not limited to, installing, maintaining, repairing, altering, extending, or designing roofing systems and related work

The Purchasing Division issued RFQ 2025-036 - Trade Contractors to assemble a list of qualified licensed contractors. Participation in RFQ 2025-036 - Trade Contractors is reserved for local City of Lauderhill Vendors only and the services provided fall within the City's Target Market. The City will use the approved contractors from this list on an as-needed basis for services not to exceed \$59,999.00.

ADVANCED ROOFING
BELFOR PROPERTY RESTORATION
GRELITE EVOLUTION
ALLSITE ELECTRIC, LLC
LAPORTA CONTRACTTING
RTI PROFESSIONAL SERVICES
HOGGINS CONSTRUCTION
A & J ROOFING CORP
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DELMAR CONSTRUCTION GROUP, INC
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HIRAM DESIGNS, INC
THERMIA CORP
JEMS ELECTRIC CORP
REGOSA ENGINEERING SERVICES
PLATINUM GENERAL CONTRACTING

III. FINANCIAL IMPACT

Funds for contractor services will be allocated from applicable department account(s) in correspondence with type of service provided and project location.

IV. RECOMMENDATION/ACTION

Approve the list of qualified contractors for RFQ 2025-036 - Trade Contractors

V. *ATTACHMENTS*

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-036
3. RFQ 2025-036 - Trade Contractors



Department Name

To: Kennie Hobbs, Jr., City Manager
From: Talaya Johnson, Purchasing Division
RE: RFQ 2025-036 – Trade Contractors
Date: 8/14/2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

To approve the list of qualified contractors in response to RFQ 2025-036 – Trade Contractors to provide services and repairs for City facilities and property.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The Facilities Division requires qualified licensed contractors in the following categories for services specified below.

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III. FINANCIAL IMPACT

Funds for contractor services will be allocated from applicable department account(s) in correspondence with type of service provided and project location.

IV. RECOMMENDATION/ACTION

Approve the list of qualified contractors for RFQ 2025-036 – Trade Contractors

V. ATTACHMENTS

1. Agenda Request Memo
2. Preliminary Bid Results- RFQ 2025-036
3. RFQ 2025-036 – Trade Contractors

RFP 2025-036
TRADE CONTRACTORS
Preliminary Bid Results

Vendor

ADVANCED ROOFING
BELFOR PROPERTY RESTORATION
GRELITE EVOLUTION
ALLSITE ELECTRIC, LLC

LAPORTA CONTRACTTING
RTI PROFESSIONAL SERVICES
HOGGINS CONSTRUCTION
A & J ROOFING CORP

INCLAN CONSTRUCTION, LLC
DELMAR CONSTRUCTION GROUP, INC
JLC CONSTRUCTION GROUP, INC
HIRAM DESIGNS, INC

THERMIA CORP
JEMS ELECTRIC CORP
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PLATINUM GENERAL CONTRACTING

**Request for Qualification
RFQ 2025-036**

TRADE CONTRACTORS



City of Lauderdale

Visit us on the web at

www.lauderhill-fl.gov

Advertise Dates: March 30, 2025 and April 6, 2025

Opens: April 21, 2025

Date Issued: March 31, 2025

NOTICE

REQUEST FOR QUALIFICATION

REQUEST FOR QUALIFICATIONS (RFQ) TRADE CONTRACTORS

The City of Lauderhill is seeking proposals up to **12:45 P.M. EST** on **April 21, 2025**, through IonWave at <https://lauderhill.ionwave.net/>. Proposals received after this deadline will not be considered.

The purpose of this RFQ is to establish a list of qualified, licensed contractors, as defined by **Florida Statute 489.105** (as amended), for the following categories:

1. **Building and General Contractors**
2. **Plumbing Contractors**
3. **Electrical Contractors**
4. **Roofing Contractors**

The City will engage contractors from this list on an as-needed basis to perform services up to \$59,999.00 across various projects.

All bidders must register online with the City of Lauderhill at:
<http://www.lauderhill-fl.gov>

Solicitation documents will be available starting **March 31, 2025**, and can be accessed through IonWave at <https://lauderhill.ionwave.net/>. Vendors who obtain documents from sources other than IonWave should verify completeness, as documents from other sources may be incomplete. Addendums will also be posted on IonWave by the Finance/Purchasing Department.

Responsible inquiries regarding this RFQ may be submitted via IonWave. The deadline for submitting questions is **ten days** prior to the due date, and any questions received after this time will not be answered.

The City of Lauderhill has determined that this bid shall be reserved for participation by local City of Lauderhill vendors only. For purposes of Local City of Lauderhill Vendor bids, "local vendor" shall mean a business entity that has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of this bid. The permanent place

of business must be the primary place of business of the entity and may not be a post office box or a personal residence. A business occupying a co-working space, shall be deemed a permanent place of business if all other conditions are met. The business must actually distribute goods, supplies, materials, equipment or services from the permanent place of business. The business must have a current valid Local Business Tax Receipt and a Certificate of Use from the City of Lauderhill and must not be publicly traded.

Proposers agrees to extend identical pricing and goods under the same terms and conditions to other governmental entities. A contracting agency wishing to utilize like services will execute its own contract with the successful Proposer(s) for its requirements.

The Public Entity Crimes Affidavit, Foreign Entity Laws Affidavit, and the Anti-Human Trafficking Affidavit must be completed and submitted as part of the proposal.

In compliance with **Section 287.05701, Florida Statutes**, the City of Lauderhill will not consider a vendor's social, political, or ideological views when evaluating proposals.

The City of Lauderhill reserves the right to reject any or all submissions, waive informalities, or irregularities, and accept or reject parts of any proposal deemed in the best interest of the City. The successful bidder will be required to enter into a contract with the City of Lauderhill.

CITY OF LAUDERHILL, FLORIDA



Kentrea L. Dykes

Purchasing and Contracts Manager

STATEMENT OF NON-PARTICIPATION
Proposal No.: RFQ 2025-018 ROOFING CONTRACTORS

Note: If you do not intend to submit a bid/proposal for this item/service, please complete this form and submit it via IonWave.

We/I do not wish to participate in this proposal for the following reason(s):

- Specifications proprietary
- Cannot supply at this time
- We do not carry this item
- We do not provide this service
- Unable to meet specifications
- Unable to meet Bond requirements
- Other: _____

Please keep us on your bid list for future projects:

____ Yes

____ No

Signature:

Name of Company:

Address:

Table of Contents

Item	Description
Section 1	Definitions
Section 2	Scope of Services
Section 3	Submittal Package
Attachment "A"	Bidder's Qualification Statement
Attachment "B"	Non-Collusive Affidavit
Attachment "C"	Drug Free Work Place
Attachment "D"	Certification

SECTION 1 – DEFINITIONS

For the purposes of this RFQ, the following terms shall be interpreted as defined below:

1.1 Bidder: Any individual, firm, or corporation submitting a response to this RFQ, either directly or through a duly authorized representative. In the context of this Agreement, the term "Bidder" is synonymous with "RFQ."

1.2 City: The City of Lauderhill, Florida.

1.3 Contract: The written agreement between the City and the successful Bidder for the performance of the Scope of Work.

1.4 Contract Administrator: The Purchasing and Contracts Manager, or another employee designated by the City Manager, who is the City's representative concerning the Contract Documents.

1.5 Evaluation/Selection Committee: A group of City staff and/or external consultants assigned to evaluate the submitted Bids.

1.6 Licensed Contractor: A contractor licensed by the State of Florida in one of the following categories: General, Building, Roofing, or Electrical.

1.7 Purchasing Office: The Purchasing Division, Department of Finance, City of Lauderhill.

1.8 "Provider," "Proposer," "Bidder," "Contractor," "Successful Bidder," or "Consultant": The entity selected to receive an award as a result of this RFQ. These terms may be used interchangeably, all carrying the same meaning.

1.9 Qualifications: Any Offer(s) submitted in response to this RFQ.

1.10 Roofing Contractor: A contractor with unlimited expertise in the roofing trade who is skilled and knowledgeable in installing, maintaining, repairing, altering, and designing (if not prohibited by law) roofing systems, waterproofing, and coating materials. This includes services related to skylights, roof-deck attachments, and repairs or replacements of wood roof sheathing or fascia during roof repair or replacement, and any related work.

1.11 RFQ: This Request for Qualifications (RFQ), including all Exhibits and Attachments as approved by the City, along with any addendums or change orders issued by the Purchasing Division.

1.12 Subcontractor/Sub-consultant: Any person, firm, entity, or organization (other than the employees of the successful Bidder) who contracts with the Successful Bidder to provide labor, or labor and materials, in connection with the Work or Services provided to the City.

1.13 Work, Services, Program, Project, or Engagement: All tasks required to be performed by the successful Bidder in accordance with the Scope of Work and the Terms and Conditions outlined in this RFQ.

1.14 Local Vendor Preference Policy: In awarding bids and determining the lowest, best, and most responsible bidder, the City Commission may apply a preference to local vendors, contractors, or subcontractors. The application of this policy is at the discretion of the City Commission. For purchases and contracts within the City Manager's authority (valued up to \$59,999.00), local vendor preference may also be considered according to the guidelines set forth in this subsection.

RFQ 2025-036
REQUEST FOR QUALIFICATIONS

TO ALL INTERESTED PARTIES:

I. STATEMENT OF WORK

The purpose of this RFQ is to create a list of qualified, licensed contractors, as defined by **Florida Statute 489.105** (as amended), for the following categories. The City will utilize successful contractors from this list on an as-needed basis for projects up to **\$59,999.00**.

1. Building and General Contractors

Services include, but are not limited to, the construction, alteration, or repair of structural portions of City buildings, facilities, parks, or roadways.

2. Plumbing Contractors

Services include, but are not limited to, installing, maintaining, repairing, and altering sanitary drainage, storm drainage facilities, irrigation systems, and solar heating water systems.

3. Electrical Contractors

Services may include, but are not limited to, installing, repairing, altering, adding to, or designing electrical wiring, fixtures, appliances, raceways, conduit, or any part thereof, in compliance with applicable laws.

4. Roofing Contractors

Services include, but are not limited to, installing, maintaining, repairing, altering, extending, or designing roofing systems and related work.

Successful proposals must adhere to the guidelines outlined in this RFQ. Contractors must meet the specific requirements for their respective disciplines to be included in the contractor library.

Contractors may submit for one or more disciplines.

The City is seeking qualified contractors to ensure high-quality service delivery to the City of Lauderhill. By submitting an RFQ, each proposer certifies they possess a current applicable Certificate of Competency issued by the State of Florida as a licensed contractor. Proposers must include a copy of their Florida State License with their proposal.

Additionally, qualified contractors will be required to register with the Building Department of the City of Lauderhill.

Licensing requirements can be found at the following links:

[Florida Statutes - 489.113](#)

[City of Lauderhill Code of Ordinances](#)

Proposers must also hold a current tax receipt (Occupational License). A copy of the license must be submitted with the RFQ and must be in the name of the proposer as shown on the Proposer's Qualification Page.

It is the responsibility of the contractor to obtain and submit all necessary permits before commencing any work.

The City will review the qualifications of all applicants and may choose to seek new proposals or retract the existing RFQ.

SPECIAL CONDITIONS

- a. The contractor shall perform all work as an independent contractor, using their own means and methods, which shall be under the exclusive control of the contractor.
- b. The contractor shall not perform work outside the scope of the contract documents unless expressly authorized in writing by the City of Lauderhill.
- c. Vehicles transporting equipment for work must be clearly identifiable with signage displaying the company's name and telephone number.
- d. The quality and acceptance of workmanship will be determined during inspections by City personnel. The contractor must address any unacceptable work within 24 hours of notification, at no additional cost.
- e. Company personnel must be properly identified with the company's name on uniforms and vehicles.

GENERAL TERMS AND CONDITIONS

SUBMISSION OF PROPOSAL

It is the contractor's responsibility to read and understand the requirements of this RFQ. Contractors must upload RFQ's via IonWave submit <https://lauderhill.ionwave.net>.

Please ensure that your response is submitted in accordance with the submittal package section.

AWARD

The selected contractors will be added to the City's Contractor Roster. The City reserves the right to accept or reject any or all submissions and to waive any informalities or irregularities in proposals when deemed in the best interest of the citizens of Lauderhill.

Proposals will be evaluated and awarded points based on the criteria below. The City of Lauderhill's local vendor preference policy will be applied to this solicitation. Qualified and responsive contractors who score over 85 points will be included in the contractor roster.

EVALUATION CRITERIA

Criteria	Maximum Points
References	25
Experience, Stability, and Availability of Staff	30
Contractor Qualifications and Capability	15
Similar Projects	10
Project Management Experience	10
Local Preference	10
TOTAL	100

BONDING, LICENSE & INSURANCES

Contractors must maintain all required licenses throughout the contract period. Proof of these licenses will be required. Bonding is not applicable for this RFQ.

The contractor must also provide proof of insurance as outlined below, with coverage remaining in effect for the entire contract duration. The City must be added as an **"additional insured"** on the insurance policy. This requirement must be clearly stated in the certificate's description section.

Any costs associated with adding the City as an "additional insured" will be borne by the contractor.

The City of Lauderhill must be notified **10 days prior** to the cancellation or modification of any stipulated insurance. Such notification must be written, sent by registered mail, return receipt requested, and addressed to the Purchasing Department.

The contractor's insurance must be provided by an insurance company with an **A.M. Best rating of "A-" or higher** and authorized to issue policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the contractor's insurance

that exclude coverage for work contemplated in this RFQ will be considered a breach of contract.

Any firm performing work for the City must provide **Workers' Compensation insurance** as required by Florida Statute. Exceptions or exemptions can only be made in accordance with Florida law. For further information, contact the Department of Financial Services, Worker's Compensation Division at (850) 413-1601 or visit [Florida Department of Financial Services](#).

Required Insurance Coverage

Commercial General Liability Insurance

Coverage must include premises-operations, products-completed operations, independent contractors, and contractual liability.

- **Limits:** \$1,000,000 combined single limit (bodily injury/property damage)

This coverage must include, but is not limited to:

- Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- Premises/operations
- Personal and advertising injury liability
- Products/completed operations
- Broad form contractual liability

Automobile Liability Insurance

Coverage for all owned, hired, and non-owned vehicles used by the contractor in the performance of the work.

- **Limits:** \$1,000,000 combined single limit (bodily injury/property damage)

Professional Liability (Errors & Omissions) Insurance

- **Limits:** \$2,000,000 per occurrence
This coverage must include, but is not limited to:
- Liability assumed by the contractor under the indemnity provision of the contract
- Premises/operations
- Products/completed operations
- Broad form contractual liability

Insurance Documentation

A copy of all current **Certificates of Insurance** must be included with the proposal.

Certificate Holder: City of Lauderhill
Finance Department
5581 West Oakland Park Blvd.
Lauderhill, FL 33313

TERMS OF AGREEMENT

All eligible contractors will be added to the City's Contractor Roster. Roster eligibility is valid for **three (3) years** from the date of award. The City reserves the right to extend eligibility for up to **two (2) additional one-year periods** based on the contractor's performance.

Contracts will be awarded on a case-by-case basis through a quotation process, with the lowest and most responsive bidder being selected. The City will maintain a Contractor Roster and rotate eligible contractors for competitive bidding.

CONTRACTOR'S RESPONSIBILITY

It is the Contractor's responsibility to provide a sufficient workforce to perform the work safely and efficiently. All equipment used must be clearly marked with the company name and be in good working condition.

Extreme care must be taken to protect all facilities, irrigation systems, windows, vehicles, and surrounding areas on or around the job site. Any damage to private property will be the responsibility of the contractor, who will be required to repair or replace the damaged items to their original or better condition at no additional cost to the City. The contractor must take all necessary precautions to protect existing structures, objects, and vegetation designated to remain on the site.

If any damage occurs to private or public property, the contractor must notify the City immediately regarding the location and extent of the damage. The contractor must also take immediate steps to repair or replace the damaged materials or structures, to the City's approval, at no additional cost.

Performance Measures

The performance of the qualified contractors will be assessed based on the terms outlined in the RFQ, with evaluation factors including, but not limited to:

1. Meeting agreed-upon deadlines
2. Ability to perform all required work
3. Ability to produce quality workmanship
4. Adherence to agreed-upon pricing

Failure to meet these or any other performance measures may result in sanctions, including removal from the qualified contractor list.

The undersigned certifies they have legal authority to bind their firm to the terms of this RFQ. They further acknowledge that they have reviewed the RFQ, general specifications, and all other documents included in this RFQ request and agree to fully comply with the terms if awarded the contract.

Company Name: _____

Address: _____

Telephone: _____ **Fax:** _____ **Cell:** _____

Email: _____

Federal Tax ID: _____

Print Name: _____

Authorized Signature: _____

SUBMITTAL PACKAGE

Please submit this section of the Request for Qualification (RFQ) as your firm's Qualifications Package. Complete the following information exactly as outlined, including the appropriate numbering and tabbing of sections. This information is crucial for the City to evaluate and rank your firm. Your evaluation and ranking will be based on the information provided below, along with any other documents required by the City.

TAB #1

Proposer's Qualification Statement

(Insert completed Attachment "A")

TAB #2

Statement of Capabilities

Provide a statement explaining why your firm is best positioned to deliver the required services. Outline your firm's unique strengths, experience, and resources that demonstrate your ability to meet the City's needs.

TAB #3

Specific Related Experience of the Firm

Provide a list of seven examples of completed projects, including at least five (5) government projects that are comparable to the services outlined in this RFQ. For each project, include the following details:

- **Client Name**
 - **Client Address and Phone Number**
 - **Role of Your Firm** (Primary Contractor or Subcontractor)
 - **Contract Start and End Dates**
-

TAB #4

Ability to Perform

- Include a signed copy of the RFQ's performance measures (page 12).
- Provide five examples of completed projects that demonstrate your firm's proficiency in project management and cost control.

TAB #5
Attachments

Insert the following documents:

- **Non-Collusive Affidavit** (Attachment "B")
- **Confirmation of Drug-Free Workplace** (Attachment "C")
- **Certified Resolution** (Attachment "D")
- **Acknowledgement of Addendums** (Attachment "E")
- **Certificate of Insurance**
- **Licenses**

Ensure that each tab is properly numbered and all required documents are included in your submission.

ATTACHMENT "A"

PROPOSER'S QUALIFICATIONS STATEMENT

The PROPOSER must provide the following information. Failure to comply with these requirements will result in the bid being deemed non-responsive and will lead to its rejection. Additional sheets should be attached as necessary.

PROPOSER'S Name and Principal Address:

[Insert Name and Address]

Contact Person's Name and Title:

[Insert Name and Title]

PROPOSER'S Telephone and Fax Number:

[Insert Phone Number and Fax Number]

PROPOSER'S License Number:

[Insert License Number]

(Please attach a certificate of competency and/or state registration.)

PROPOSER'S Federal Identification Number:

[Insert Federal Tax ID Number]

**Number of years your organization has been in business,
performing this type of work:**

[Insert Number of Years]

**Names and titles of all officers, partners, or individuals doing
business under this trade name:**

[Insert Names and Titles]

The business is a:

- Sole Proprietorship ☐
- Partnership ☐
- Corporation ☐

Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract:
[Insert Surety Information]

Have you ever failed to complete work awarded to you?
If so, provide details of when, where, and why:
[Insert Details]

Have you personally inspected the proposed work and do you have a complete plan for its performance?
[Yes/No]
[Provide Details]

Will you subcontract any part of this work?
If so, provide details including a list of each subcontractor(s) performing work in excess of ten percent (10%) of the contract amount and the work they will be performing:
[Provide Subcontractor Information]

The list of subcontractors may not be amended after the award of the contract without the prior written approval of the Contract Administrator, whose approval will not be unreasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) filed by or against the Proposer, its parent or subsidiaries, or predecessor organizations during the past five (5) years.

Include the disposition of each petition:
[Insert Bankruptcy Information]

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years.

This includes claims against the bond of the Proposer and its predecessor organizations:
[Insert Bond Claim Information]

List all claims, arbitrations, administrative hearings, and lawsuits brought by or against the Proposer or its predecessor organizations during the last five (5) years.

Provide the case names, case or arbitration identification numbers, project names, and a description of the subject matter of the dispute:
[Insert Legal Disputes Information]

List and describe all criminal proceedings or hearings concerning business-related offenses in which the Proposer, its principals, officers, or predecessor organizations were defendants:

[Insert Criminal Proceedings Information]

Has the Proposer, its principals, officers, or predecessor organizations been CONVICTED OF a Public Entity Crime, debarred, or suspended from bidding by any government in the last five (5) years?

If so, provide details:

[Insert Conviction/ Suspension Details]

Acknowledgment:

The PROPOSER acknowledges and understands that the information provided in this Qualification Statement will be relied upon by the CITY in awarding the contract. The PROPOSER warrants that the information provided is true and accurate. If any omission or misstatement materially affects the PROPOSER'S qualifications, the CITY reserves the right to reject the bid, and if awarded, to cancel and terminate the contract.

By:
[Insert Signature]
Title:
[Insert Title]
Date:
[Insert Date]

ATTACHMENT "B"

NON-COLLUSIVE AFFIDAVIT

STATE OF: _____
COUNTY OF: _____

_____, being first duly
sworn, deposes and says that:

Proposer is the

_____ (Owner, Partner, Officer, Representative, or Agent).

Proposer is fully informed regarding the preparation and contents of
the attached Bid and all relevant circumstances surrounding such Bid.

The submittal is genuine and not a collusive or sham submittal.

Neither the proposal nor any of its officers, partners, owners, agents,
representatives, employees, or parties in interest, including this
affidavit, have in any way colluded, conspired, connived, or agreed—
directly or indirectly—with any other proposer, firm, or person to
submit a collusive or sham bid related to the Contract for which the
attached Bid has been submitted. Furthermore, neither have they
agreed to refrain from bidding on such a contract; nor have they
sought, through any collusion, conspiracy, connivance, or unlawful
agreement, to fix the price or prices in the attached proposal or any
other proposal, to fix any overhead, profit, or cost element of the
proposal price or the proposal price of any other proposer. They have
not secured any advantage against the Recipient or any other
interested party through unlawful means.

The price of items quoted in the attached proposal is fair and proper
and has not been tainted by collusion, conspiracy, connivance, or
unlawful agreement on the part of the proposer or any other of its
agents, representatives, owners, employees, or parties in interest,
including this affidavit.

By _____

Subscribed and sworn to before me this _____ day of
_____, 20.

Notary Public (Signature)

My Commission Expires

ATTACHMENT "C"

CONFIRMATION OF DRUG-FREE WORKPLACE

To ensure a drug-free workplace, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace, and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, the availability of drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Provide each employee engaged in providing the commodities or contractual services under the Bid a copy of the statement outlined in subsection (1).
4. In the statement referenced in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction or plea of guilty or nolo contendere to a violation of Chapter 893 or any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after the conviction.
5. Impose sanctions on, or require satisfactory participation in a drug abuse assistance or rehabilitation program (if available in the employee's community), for any employee convicted under the provisions above.
6. Make a good faith effort to continue maintaining a drug-free workplace by implementing the provisions of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this statement and submitted with the Bid Documents.

As the person authorized to sign this statement, I certify that this firm fully complies with the above requirements.

Vendor's Signature: _____

Title: _____

Date: _____

ATTACHMENT "D"

CERTIFIED RESOLUTION

I, _____, the duly elected Secretary of _____, a corporation organized and existing under the laws of the State of _____, do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of the said corporation at a meeting held in accordance with the laws and the by-laws of the corporation.

"IT IS HEREBY RESOLVED THAT

(Person's Name)

The duly elected _____ of

(Title of Officer)
(Business Name)

is hereby authorized to execute and submit a Bid, and Bid Bond (if such bond is required), to the City of Lauderdale, as well as any other necessary instruments in writing on behalf of the corporation. The Bid, Bid Bond, and any other documents signed by the aforementioned officer shall be binding upon the corporation as its own acts and deeds. The Secretary shall certify the names and signatures of all individuals authorized to act by this resolution.

The City of Lauderdale shall be protected in relying on the Secretary's certification and will be indemnified and held harmless from any and all claims, demands, expenses, losses, or damages resulting from, or arising out of, honoring the signature of any person certified or refusing to honor any signature not so certified.

I further certify that the above resolution remains in force and effect and has not been amended, revoked, or rescinded.

I also certify that the following are the names, titles, and official signatures of those authorized to act by the above resolution:

NAME

TITLE

SIGNATURE

NAME

TITLE

SIGNATURE

Given under my hand and the Seal of the corporation, this _____ day
of _____, **20**.

By: _____
Secretary

(SEAL)

Corporate Title

Note:

This is a suggested format for the Corporate Resolution. The certified resolution submitted must clearly demonstrate, to the satisfaction of the City of Lauderhill, that the individual signing the Bid and Bid Bond for the corporation has been properly empowered by the corporation to do so on its behalf.

ATTACHMENT "E"

ACKNOWLEDGEMENT OF ADDENDUM

RFQ Number: _____

Title: _____

Acknowledgement is hereby made of the following Addenda received since the issuance of the Specifications:

Addendum No.

Date

Name of Vendor: _____

Address: _____

Signature: _____

Date: _____

This page must be submitted with your RFQ response. Failure to provide the requested documents may result in your proposal being deemed Non-Responsive.

Affidavit of Compliance with Anti-Human Trafficking Laws

Pursuant to Section 787.06(13) of the Florida Statutes, the undersigned, on behalf of Entity, hereby affirms under penalty of perjury the following:

1. Entity does not engage in the use of coercion for labor or services as defined in Section 787.06, Florida Statutes, relating to "Human Trafficking."
2. The undersigned is duly authorized to execute this affidavit on behalf of the Entity, and affirms that the statements made herein are true and correct under penalty of perjury.

Dated this ____ day of _____, **20**_____

Signed: _____
Name: _____
Title: _____
Entity: _____