

ORDINANCE NO. 250-01-102

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA, AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION," ARTICLE II ENTITLED "OFFICERS AND EMPLOYEES," BY DELETING SECTION 2-21 ENTITLED "COMMISSION TO APPROVE JOB DESCRIPTIONS PRIOR TO FILLING POSITIONS AND CHANGES IN JOB DESCRIPTIONS"; PROVIDING FOR CONFLICTS, SEVERABILITY, AND CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER KENNIE HOBBS, JR.).

WHEREAS, historically, job descriptions for all City positions have required approval by the City Commission in a practice that was established in 1982, while the City was under the Strong-Mayor form of government, which concentrated significant authority in the Office of the Mayor and required the Commission's oversight on various administrative matters, including staffing; and

WHEREAS, with the transition to a Commission-Manager form of government in 1995, the responsibility for administrative and operational functions, including oversight of personnel matters, have been delegated to the City Manager; and

WHEREAS a recent study of the surrounding agencies indicated that job descriptions do not require Commission approval, except in municipalities with a Strong-Mayor form of government; and

WHEREAS, in a continued effort to review and revise the City's code, policies, procedures, and practices, it is recommended that this requirement be removed with job descriptions being developed by the Human Resources Department in coordination with the respective department head and subject matter experts, then reviewed and approved administratively by the City Manager for operational effectiveness.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF LAUDERHILL, FLORIDA:

SECTION 1. That Chapter 2 entitled "Administration," Article II entitled, "Officers and Employees" be amended by DELETING section 2-21 entitled "Commission to approve job descriptions prior to filling positions and changes in job descriptions" as follows (underline is added; ~~strike through~~ is deleted):

Sec. 2-21. ~~Commission to approve job descriptions prior to filling positions and changes in job descriptions.~~ Reserved.

~~The commission shall adopt and approve all job descriptions for all city employee positions prior to anyone being hired for and/or assigned to such position. Further, the commission shall approve all changes in job descriptions before those changes shall become effective.~~

SECTION 2. Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability. Should any section, provision, paragraph, sentence, clause or word of this Ordinance or portion hereof be held or declared by any court of competent jurisdiction to be invalid, the invalid portion shall be stricken, and such striking shall not affect the validity of the remaining portions or applications of this Ordinance.

SECTION 4. Codification. It is the intention of the City Commission that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lauderhill, Florida, and that the sections of this Ordinance may be renumbered or relettered and the word "Ordinance" may be changed to "section", "article" or such other word or phrase in order to accomplish such intentions.

SECTION 5. Effective Date. This Ordinance shall take effect immediately upon its adoption.

PASSED on first reading this _____ day of _____, 2025.

PASSED AND ADOPTED on second reading this _____ day of _____, 2025.

DENISE D. GRANT, MAYOR
PRESIDING OFFICER

ATTEST:

ANDREA M. ANDERSON, MMC
CITY CLERK

	FIRST READING	SECOND READING
MOTION	_____	_____
SECOND	_____	_____
R. CAMPBELL	_____	_____
M. DUNN	_____	_____
D. GRANT	_____	_____
J. HODGSON	_____	_____
S. MARTIN	_____	_____

Approved as to Form

Hans Ottinot
Interim City Attorney