City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park Blvd.
Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 24R-5992

File ID:	24R-5992	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Reference:**		**In Control:**	City Commission Meeting
				File Created:	11/25/2024
File Name:	Capital Projects Manager 2024			**Final Action:**	

Title: **RESOLUTION NO. 24R-12-290: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MODIFICATIONS TO THE JOB DESCRIPTION FOR THE EXISTING POSITION OF CAPITAL PROJECTS MANAGER FOR THE CITY OF LAUDERHILL; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.)**

Notes:

Sponsors:	Giles	**Enactment Date:**	
Attachments:	RES-24R-12-290-Job Modification-Capital Projects Mgr.pdf, Capital Projects Manager 2024 - clean copy, Capital Projects Manager 2024 - with revisions	**Enactment Number:**	
Contact:		**Hearing Date:**	
*** Drafter:**	ajavier@Lauderhill-fl.gov	**Effective Date:**	

History of Legislative File

Ver-sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 24R-5992

RESOLUTION NO. 24R-12-290: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING THE MODIFICATIONS TO THE JOB DESCRIPTION FOR THE EXISTING POSITION OF CAPITAL PROJECTS MANAGER FOR THE CITY OF LAUDERHILL; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY INTERIM CITY MANAGER, KENNIE HOBBS, JR.)

Request Action:
Requesting Commission approval for modification to the general statement, essential functions, and minimum qualifications for the Capital Projects Manager Position.

Need Summary Explanation/ Background:
The modifications to the job description would facilitate recruitment and retention of qualified candidates by aligning with the external and private markets. The modifications are part of the Human Resources Department's ongoing effort to update all job descriptions to meet the operational needs of the City's Departments/Divisions.

Cost Summary/ Fiscal Impact:
Managerial Position - Pay Grade 57

Attachments:
#1 - Capital Projects Manager (clean copy)
#2 - Capital Projects Manager (with revisions)

Budget Code Number(s):
Procurement Information: [check all that apply]
[ ] RFP/Bid [ ] Emergency Purchase [ ] SBE
[ ] Proposal/Quote [ ] State Grant Funds [ ] Local Preference
[ ] Piggyback Contract [ ] Federal Grant Funds
[ ] Sole Source [ ] Matching Required