



Bermello Ajamil & Partners, Inc.

Architecture  
Engineering  
Planning  
Interior Design  
Landscape Architecture

February 9<sup>th</sup> 2017

sent via e-mail / PDF file

Mr. J. Martin Cala, City Engineer  
City Of Lauderhill / Department of Environmental Engineering Services  
5581 W Oakland Park Blvd  
Lauderhill, FL 33313  
E-mail: [jmcala@lauderhill-fl.gov](mailto:jmcala@lauderhill-fl.gov)

**Re: Scope and Fee Proposal – GO Bond Golf Course Maintenance Building Improvements**

Dear Mr. Cala:

Per our meeting with you and city staff on and February 6<sup>th</sup> 2017 to follow-up on our original proposal submitted on January 9<sup>th</sup>; B&A is pleased to re-submit this revised scope and fee proposal for the City of Lauderhill's consideration for various improvements to the Golf Course Maintenance Building located near 4501 NW 19th Street Lauderhill, FL 33313. As requested the following is our professional services for specific upgrades as part of the city's General Obligation Bond.

**A. PROJECT TEAM / DISCIPLINES**

The proposed includes the following disciplines / firms:

- Architecture, Interiors & PM (Prime): Bermello Ajamil & Partners, Inc.
- Structural Engineering: MUEngineers, Inc.
- Mechanical & Electrical Engineering: Delta-G Consulting Engineers, Inc.
- Cost estimating: US-Cost

**A. PROJECT DESCRIPTION**

The proposed scope of work is for professional services for the preparation of a Design Criteria Package (Schematic Design – 30%) only for the Golf Course Maintenance Building. It should be noted, that per our walk-thru, it was discovered that the slab and structural frame is in good condition and should be preserved so we are utilizing the budget as effectively and efficiently as possible. As such, the scope is as follows:

**Architecture / Interiors work:**

1. Design parameters include keeping the slab and structural framing and re-skinning the shell with a new envelope that meets current code, insulated and meets the city's design / architectural vernacular standards;
2. Develop interiors for maximum use of the existing slab for maintenance operations and add adjacent to the exiting slab a new area of offices for a staff of five with a conference room.

**Architecture / Exterior work:**

1. Develop next to the building, by means of pavement marking and signing, within the existing paved area, parking spaces that comply with the Florida Bldg. Code. Minimum requirements.

**Structural Engineering:**

1. Assess condition of the existing building structure;
2. Review available record documents of the existing building structure; and,
3. Provide DD set of drawings outlining the modifications, repairs and additions to existing building structure.

#### **Electrical Systems**

1. Design Criteria Package, Narrative and Schematic Design plans (30%)
2. Power, lighting, Fire Alarm Scope of Work

#### **Heating Ventilation and Air-Conditioning**

1. Design Criteria Package, Narrative and Schematic Design plans (30%)
2. Air Conditioning and Ventilation Scope of Work
- 3.

#### **Plumbing and Piping Systems**

1. Design Criteria Package, Narrative and Schematic Design Plans (30%)
2. Domestic Water, Sanitary and Condensate Scope of Work

#### **DCP Specifications and Documents Complete**

1. Narrative and Schematic Design Plans
2. Two (2) Schematic Design Meetings, Two (2) Site visits.

The professional services will consist of the following (02) two tasks:

1. Task 1 – Design Criteria Package
2. Task 2 - Bidding / DRC & Presentation Processing if required

#### **Task 1 - DESIGN**

Task 1 will focus on developing the overall design elements associated with the project description defined above mainly regarding the expansion of multi-stall bathrooms with relocated storage, a conference room and offices. The Task 1 deliverables shall include 30% drawings to include:

1. Design of expanded new golf course maintenance building showing overall new floor plan layout;
2. Exterior elevations;
3. Building cross sections and wall sections;
4. Finish, door and window schedule;
5. Location plan, Index, applicable codes, and project description and project notes;
6. Demolition plans and notes;
7. Pavement marking and signing developed on existing exterior paved area.
8. New work plans, elevations and notes;
9. Finish schedule and misc. details;
10. 30% Mechanical, electrical and plumbing plans;
11. 30% Structural engineering plans, notes and details; and,
12. Cost estimate of the completed design criteria package

#### **Task 2 – BIDDING AND DRC APPROVAL PROCESSING**

B&A and its sub-consultants shall assist the city in the selection of a general contractor during the bidding process

(responding RFI's, attending the Pre-Bid Meeting). B&A will request DRC approval if required based on the final Design Criteria Package.

### C. COMPENSATION

B&A will be compensated for the work outlined in this proposal on a lump sum basis, as per the terms and conditions Pursuant to Agreement between the City of Lauderdale and B&A for continuing contract for Professional Architectural and Engineering Services. The total lump sum cost for performing the tasks outlined in the Scope of Work above is \$61,080. Attached is fee breakdown per task and discipline.

Task 1	\$ 54,110
Task 2	\$ 5,970
Expenses	<u>\$ 1,000</u>
Total	\$ 61,080

### D. ESTIMATED SCHEDULE

B&A will start begin immediately after receiving official notice to proceed from the City of Lauderdale. The breakdown of estimated time required for B&A is as follows:

Task 1	3 months
Task 2	2 months

*\* Task 2 is an estimate only and may vary based on the city's bidding process.*

### E. ADDITIONAL NOTES:

All plans and documents shall be provided to the City in digital format (PDF & AutoCAD) for printing and use by the City for this project. B&A will provide up to five hard copies of all documents prepared under this scope. Fees include attendance at up to four City meetings by the B&A project Manager and / or appropriate team members. Additional meetings shall be billed as additional services at the hourly rates for the specific professionals attending the meetings.

### F. EXCLUSIONS

The following is not included in this scope and fee proposal:

- Full construction documents
- CA Services
- Specifications
- Changes to drawings during design criteria phase
- All work not included in the project description above
- Fire Protection systems
- Data E.C. Distribution, Cable TV and Fire Alarm System
- LEED Design and Commissioning Services
- Flow and Pressure Test; by Owner
- Additional cost estimates beyond the one in this proposal



#### G. ADDITIONAL SERVICES

Additional services are those which arise as a result of unforeseen circumstances during the design of a project and which therefore, cannot be included in the basic series agreement. Such additional services, when requested in writing by the City, shall be performed an hourly rate in accordance with the Agreement between the City and B&A.

On behalf of B&A and our entire design team, I want to thank you for giving us that opportunity to collaborate with the city of Lauderhill on this project.

Warmest personal regards,



#### SCOTT A BAKOS

Partner | Design | Project Management  
900 SE 3<sup>rd</sup> Avenue, Suite 203  
Fort Lauderdale, FL 33316  
305.989.9953 – iPhone  
954.627.5109 – Direct Office  
[www.bermelloajamil.com](http://www.bermelloajamil.com)



Bermello Ajamil & Partners, Inc.

cc: Ulises Torres, B&A  
Project File

BERMEJO ALJAMIL & PARTNERS, INC.

FEE BREAKDOWN FOR GO BOND LAUDERHILL:

GOLF COURSE MAINTENANCE BUILDING

City of Lauderdale Florida

PRIME															SUB-CONSULTANTS											
B&A Architecture / Interiors															MUE	DELTA-G	US COST									
TASKS	Principal		Architect R.A.		Architect A.I.		Design Architect		Project manager		Drafting Technician		Drafting Technician		B&A TOTAL Hours and Fees		Structural Engineering	Mechanical & electrical Engineering	Cost Estimating	TOTALS						
	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	FEE	Consultant	Lump Sum Fee	Lump Sum Fee	FEE BY TASK						
		\$200		\$190		\$106		\$100		\$125		\$81		\$65												
Task 1	Design	24	\$4,800	16	\$3,040	0	\$0	60	\$6,000	40	\$4,000	120	\$12,000	0	\$0	260	\$29,840	\$9,520	\$4,250	\$8,500	\$54,110					
Task 2	Bid & GC Selection Assistance	4	\$800	8	\$1,520	0	\$0	0	\$0	8	\$800	16	\$1,600	0	\$0	36	\$4,720	\$0	\$1,250	\$0	\$5,970					
		BASE SCOPE OF SERVICES SUBTOTAL		28	\$5,600	24	\$4,560	0	\$0	60	\$6,000	48	\$4,800	136	\$13,600	0	\$0	260	\$34,560	\$9,520	\$8,500	\$40,080				
															EXPENSES							\$1,000				
															SCOPE OF SERVICES TOTAL							\$61,080				