



# City of Lauderhill

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## File Details

City Commission  
Chambers at City Hall  
5581 W. Oakland Park  
Blvd.  
Lauderhill, FL, 33313  
[www.lauderhill-fl.gov](http://www.lauderhill-fl.gov)

**File Number: 21R-4036**

**File ID:** 21R-4036

**Type:** Resolution

**Status:** Agenda Ready

**Version:** 1

**Reference:**

**In Control:** Parks & Recreation  
Department

**File Created:** 03/29/2021

**File Name:**

**Final Action:**

**Title:** RESOLUTION NO. 21R-04-74: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE NEW JOB POSITION OF PARKS AND RECREATION DEPUTY DIRECTOR; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF PARKS AND RECREATION DEPUTY DIRECTOR; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

**Notes:**

**Sponsors:**

**Enactment Date:**

**Attachments:** RES-21R-04-74-JOB-P&R Deputy Director.pdf, Deputy Parks and Rec Director.pdf

**Enactment Number:**

**Contact:**

**Hearing Date:**

\* **Drafter:** [snewton@laudershill-fl.gov](mailto:snewton@laudershill-fl.gov)

**Effective Date:**

**Related Files:**

## History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 21R-4036

**RESOLUTION NO. 21R-04-74: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE NEW JOB POSITION OF PARKS AND RECREATION DEPUTY DIRECTOR; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF PARKS AND RECREATION DEPUTY DIRECTOR; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).**

**Request Action:**

State the action requested of the Commission and why the action is necessary. What is the expected outcome of the action?

A Resolution of the City Commission of the City of Lauderhill approving the creation of the new position of Parks and Recreation Deputy Director; Approving the job description for Parks and Recreation Deputy Director; Providing for an effective date.

**Need:**

Why is there a need for this action?

The position is needed to ensure smooth implementation of the organization's business management, providing program guidance, supervising staff, writing proposals and reports, and providing support to the Department Director.

**Summary Explanation/ Background:**

Provide a summary/background of this agenda request.

The longstanding Parks and Recreation Director recently retired. This new position will assist the Department with the transition of responsibilities and support the direction of the Department in the accreditation process, park maintenance, daily operations, programming, customer service, and staff development and oversight.

**Attachments:**

Number all attachments consecutively.

1. Job Description

**Cost Summary/ Fiscal Impact:**

Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements

The position will be Confidential assigned to Grade 64 with a salary range (\$102,700 - \$106,808 - \$111,081). The position is a Full -Time position that will replace a Full-Time Assistant Director Positions currently funded within the Parks and Recreation Administration division.

**Estimated Time for Presentation:**

**Master Plan:**

**Goal 1: Clean, Green Sustainable Environment**

- Increase mass transit ridership
- Reduce City energy consumption
- Reduce water consumption

**Goal 2: Safe and Secure City of Lauderhill**

- Crime in lower 50% in Broward
- Residents feel safe in neighborhood
- Reduce emergency fatalities

**Goal 3: Open Spaces and Active Lifestyle for all ages**

- Increase participation in youth sports
- Add new park land and amenities
- Increase attendance at cultural programs and classes

**Goal 4: Growing Local Economy, Employment and Quality of Commercial Areas**

- Increase commercial tax base
- Increase employment in Lauderhill businesses
- Decrease noxious and blighted uses in commercial areas

**Goal 5: Quality Housing at all Price Ranges and Attractive Communities**

- Neighborhood signs and active HOAs
- Housing & streets improved, litter reduced
- Increase proportion of single family homes and owner occupied housing

**Goal 6: Efficient and Effective City Government, Customer Focused & Values Diversity**

- Improves City efficiency
- Increase use of Information Technology
- Increases residents perception of Lauderhill as an excellent place to live