

## **ISLES SAFE NEIGHBORHOOD DISTRICT MEETING**

Tuesday, May 27, 2025

5:30 pm

Location: City Hall, Conference Room #135

The meeting was called to order by Julie Boukhari at 5:42 pm.

### **Roll Call**

Tyra Bacon	Present
Lavern Walker	Present
Martine Etienne	Present

Other Reps in Attendance: Julie Boukhari, Randy Youse, Kentrea White, Martin Cala, Alfreda Coward, Yolanda Todd, Donata Williams Beasley- EOR for TRC/Isles, Diana Morgan (Property Manager), Farub Sayed (Engineering Consortium)

Minutes: 9/18/24 Meeting

M: Tyra Bacon

2<sup>nd</sup>: Martine Etienne

### **Roll Call**

Tyra Bacon	Yes
Lavern Walker	Yes
Martine Etienne	Yes

The minutes passed 3-0.

The next item on the agenda is a discussion regarding the Isles SND's pending 40-year renovation project. The Purchase Order for the selected vendor, Gemstone Builders, was issued in early March, & they advise that they have not been able to submit the required building permits for the work to the City because they are waiting on the plans from the Engineer of Record (EOR). The Isles Reps advise that they are making a change to their EOR from TRC to Engineering Consortium. Building Official Randy Youse & City Engineer Martin Cala explain that the new EOR needs to submit a new report to the City that indicates this change in EOR. Donata Williams Beasley advised that she has not received the transfer letter, and she has sent everything regarding the property since 2017 to the new EOR. Once Donata receives the transfer letter, she advises that she will release all liability. The new EOR will need to reproduce the required plans for the Isles. Farub Sayed, Engineering Consortium, advises that he did a site visit to the property, & he is working on the permit documents to submit to Gemstone. City Engineer Martin Cala further advises that Mr. Sayed needs to accept liability via the

transfer/safety letter before or concurrently in relation to submitting the permit package- the City needs these documents to proceed. Then Gemstone can submit their permit documents to the City. Mr. Sayed advises that once the permit has been approved/issued by the City, the renovations will take approximately (9) months to complete. He will provide weekly progress updates with pictures.

The next item on the agenda is a discussion regarding the Isles SND's Budget & Fiscal Year 2026 Assessment. They have approximately \$28,000 available in their budget. A reminder to the Board from Attorney Coward that their Envera Contract for security monitoring services automatically renews each year, so if they'd like to make a change (the SND Board would need to vote to make a change), she needs to know in advance to send correspondence to the vendor. The SND Board discusses the additional 40-year renovations that will be required after Phase 1 is completed with Gemstone; with that, Martine Etienne makes a motion for the Isles SND's FY 2026 Assessment to be \$500 + 2 mils; Lavern Walker seconds this motion.

#### **Roll Call**

Tyra Bacon	Yes
Lavern Walker	Yes
Martine Etienne	Yes

The motion passed 3-0.

Randy Youse further emphasizes to submit the new Engineering Report with the safety letter by the new EOR asap so he can approve a (6) month extension to the Community's 40-year Building File.

The meeting was adjourned at 6:17 pm by Martine Etienne.