



EMERGENCY PURCHASE APPROVAL FORM

Today's Date: 5/2/23

Emergency Date: 4/30/23

Department:
Utilities

Item(s) Needed:

The Utilities Department has found two sinkholes in the following areas: 4900 NW 17 Ct in the backyard of a residential property and on 38 Ave around the 1800 block. After inspecting both locations, it was determined there is a substantial amount of infiltration entering into the City's gravity sewer line at the connection point that runs through the backyards in the area of 4900 NW 17 Ct and on NW 38th Ave. Both sinkholes pose a significant risk to the resident's property, to the general public along NW 38 Avenue which may also lead to damage to surrounding infrastructure. The emergency purchase should cover the cost of repairing the sewer line break, and restoring the affected areas to its previous condition.

Reason for Need:

Due to the recent flooding that occurred. The City's gravity sewer infrastructure is experiencing inflow/infiltration as a result of the flooding. Infiltration, can cause the surrounding soil to erode and wash away, creating voids or empty spaces beneath the surface of the ground, which can cause the ground to collapse and create a sinkhole in areas mentioned above.

Therefore, I believe it's imperative that we proceed urgently to have these areas repaired, so as to reduce the hazard to life and surrounding infrastructure. The cost cannot be determined at this time; as we are awaiting for our approved contractor to provide a cost estimate for the repair. Once we have the total cost associated with the repair. The emergency form will be revised to reflect the cost.

Vendor: Madsen Barr

Estimated Cost: Approximately \$78,675.00

Herb Johnson
Department Director

Date: 5/4/2023



Approved



Disapproved



City Manager or Designee_____
Date: _____

This form is to be used only for emergency purchases and services needed immediately. The reason for the immediate need must be documented and approved by the City Manager or Assistant City Manager prior to the purchase or service being procured. Emergency purchases are generally needed when the health, safety or welfare of the citizens is in jeopardy. If emergencies arise during hours in which City Hall is closed and purchases or services must be acquired, an e-mail must be sent and approved by the City Manager or Assistant City Manager first, then this form must be filled out completely and turned in for approval on the next business day that is available. **DEPARTMENT DIRECTOR WILL BE HELD RESPONSIBLE FOR SUCH PURCHASES.**