



**PUBLIC INFORMATION AND COMMUNITY ENGAGEMENT SERVICES
FOR THE GO BOND PROGRAM**

**REQUEST FOR PROPOSAL
RFP NO.: 2026-004**

Visit us online at:
www.lauderhill-fl.gov
<https://lauderdale.ionwave.net/>

Proposal Opens: November 5, 2025
Date Issued: October 10, 2025

REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN that the City of Lauderhill is seeking proposals for the following work as detailed:

RFP NUMBER: 2026-004 PUBLIC INFORMATION AND COMMUNITY ENGAGEMENT SERVICES FOR THE GO BOND PROGRAM

The City of Lauderhill will accept sealed proposals until **10:45 A.M. EST, November 5, 2025**, via IonWave at <https://lauderhill.ionwave.net/>. Proposals received after 10:45 A.M. will not be considered.

The intent of this RFP is to engage a professional firm that will design and implement clear, accessible, and transparent communications, ensuring residents are fully informed and engaged throughout the bond program lifecycle.

The full Statement of Work is available on and after **October 10, 2025** on IonWave <https://lauderhill.ionwave.net/>. Vendors who obtain solicitation documents from sources other than IonWave are advised that their solicitation package may be incomplete. All addendums will be posted and distributed via IonWave by the Finance/Purchasing Department.

Questions regarding this RFP may be submitted via the IonWave question tab. The final date for questions will be ten (10) days before the proposal due date. Questions received after this date will not be answered.

All proposers must register with the City online at www.colvendor.com.

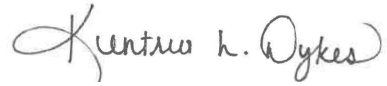
Proposers agree to extend identical pricing, terms, and goods to other governmental entities. Any agency wishing to utilize these services will enter into a separate contract with the successful proposer for its specific requirements.

The Public Entity Crimes Affidavit, Foreign Entity Laws Affidavit, and the Anti-Human Trafficking Affidavit must be completed and submitted as part of the proposal.

In accordance with **Section 287.05701, Florida Statutes**, the City of Lauderhill will not consider or request documentation related to a vendor's social, political, or ideological interests when determining vendor responsibility.

The City Commission of the City of Lauderhill reserves the right to reject any and all proposals, waive informalities or irregularities, and accept or reject any part of a proposal in the best interest of the citizens of Lauderhill. The successful bidder will be required to enter into a contract with the City.

CITY OF LAUDERHILL

A handwritten signature in black ink, reading "Kentru L. Dykes". The signature is written in a cursive style with a large initial 'K' and a stylized 'L'.

Advertised Dates: October 10, 2025 and October 17, 2025

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STATEMENT OF NON-PARTICIPATION
RFP NO.: 2026-004
PUBLIC INFORMATION AND COMMUNITY ENGAGEMENT SERVICES
FOR THE GO BOND PROGRAM

Note: If you do not intend to submit a bid/proposal for this item/service, please complete this form and attach it to IonWave.

We/I do not wish to participate in this proposal for the following reason (please check one):

- ☐ Specifications Proprietary
 - ☐ Cannot Supply at This Time
 - ☐ We Do Not Carry This Item
 - ☐ We Do Not Provide This Service
 - ☐ Unable to Meet Specifications
 - ☐ Unable to Meet Bond Requirements
 - ☐ Other: _____
-

Please keep us on your bid list for future projects:

[] Yes

[] No

Signature: _____

Name of Company: _____

Address: _____

SECTION 2 – SCOPE OF SERVICES

The selected proposer will be responsible for:

1. Developing clear, accessible, and accurate public information materials on the GO Bond program.
2. Delivering educational campaigns to inform residents about the purpose of the bond and related projects.
3. Establishing communication channels for ongoing updates and feedback throughout the bond lifecycle.
4. Fostering trust and engagement between the City and its residents by providing consistent, transparent updates.

A. Educational Materials

- Develop brochures, flyers, FAQs, infographics, and fact sheets explaining the GO Bond program.
- Provide digital versions suitable for online and social media distribution.
- Translate materials into languages commonly spoken within the City to ensure accessibility.

B. Community Engagement

- Plan and facilitate community meetings, town halls, and informational workshops (both in-person and virtual).
- Provide professional presenters/facilitators to explain GO Bond projects and answer resident questions.
- Record and track resident concerns, questions, and suggestions.

C. Digital and Media Outreach

- Design and manage a dedicated webpage within the City's website with real-time updates on GO Bond projects.
- Create content for social media, newsletters, and video updates.
- Support press releases, media kits, and outreach campaigns.

D. Reporting & Feedback

- Conduct surveys to measure resident awareness and comprehension.
 - Provide quarterly reports summarizing outreach activities, participation levels, and key feedback.
 - Prepare an annual summary report for public release.
-

SECTION 3 – DELIVERABLES

The selected proposer shall provide, at minimum, the following deliverables:

- Communication and outreach plan with timeline.
- Educational materials (digital and print).
- Minimum of three (3) community meetings/workshops per association.
- Quarterly progress and feedback reports.
- Annual public summary report of GO Bond projects.

SECTION 4 – INQUIRIES / AVAILABILITY

Inquiries concerning Proposal Submittals must be made in writing via IonWave.

Solicitation documents may be obtained by downloading them from IonWave at <https://laudherhill.ionwave.net/>.

IMPORTANT: Contact with personnel of the City of Lauderhill, other than the Purchasing Manager or designated representative, regarding this Request for Proposals (RFP) may result in the proposer being eliminated from the selection process.

SECTION 5 – SUBMITTAL INFORMATION: HOW, WHEN & WHERE

- Proposals must be submitted via IonWave at <https://laudherhill.ionwave.net/>.
 - Proposals must be signed in ink by an authorized officer of the proposing firm who is legally authorized to enter into a contractual relationship on behalf of the Proposer.
 - Submission of the Proposal by the Proposer will be considered an Offer to perform the required services.
 - Proposers certify that prices, terms, and conditions in their Proposal will be firm for a period of ninety (90) days from the bid opening date unless otherwise stated by the City.
 - Proposals cannot be withdrawn before the expiration of ninety (90) days. After that period, withdrawals may only be made with written notification to the City.
 - Prices must be firm with no escalator clauses unless specified by the City.
-

SECTION 6 – EVALUATION METHODOLOGY

A contract will be awarded to the Proposer whose proposal is judged by the City of Lauderhill to be in its best interest and whose proposal satisfies the overall project specifications and other factors.

Evaluation Criteria

Criteria	Maximum Points
Qualifications and Experience of Firm and Personnel	25
Demonstrated Understanding of GO Bond Communication Needs	20
Quality and Creativity of Proposed Approach	25
Cost Effectiveness	15
References and Past Performance	15
Local Lauderhill Business Preference	10
Total	110

Detailed Criteria

Qualifications and Experience of Firm and Personnel (25 points)

- Relevant experience providing public information and community engagement services for municipalities or similar organizations.
- Qualifications, expertise, and availability of proposed project team members.
- Demonstrated success in delivering clear, accessible, and multilingual communications.

Demonstrated Understanding of GO Bond Communication Needs (20 points)

- Clarity in identifying the challenges and opportunities associated with communicating a GO Bond program.
- Awareness of Lauderhill's community demographics and engagement preferences.
- Tailored strategies for transparency, accessibility, and trust-building.

Quality and Creativity of Proposed Approach (25 points)

- Effectiveness and innovation of outreach methods proposed.
- Integration of print, digital, and in-person engagement strategies.
- Ability to provide engaging, user-friendly, and culturally responsive materials.

Cost Effectiveness (15 points)

- Reasonableness and transparency of proposed costs.
- Alignment of budget with proposed scope of services.
- Efficient use of resources to maximize community impact.

References and Past Performance (15 points)

- Quality and relevance of prior projects and outcomes.
- Positive feedback from references for similar public engagement work.
- Evidence of timely delivery and strong client collaboration.

Local Lauderhill Business Preference (10 points)

- Proposers with an official business address within the City of Lauderhill at the time the RFP is released.

SECTION 7 – SELECTION PROCEDURE

An Evaluation Committee appointed by the City of Lauderhill will be responsible for selecting the most qualified Proposers. The Committee may request additional or clarifying information from any Proposer and may also, at its discretion, request oral presentations.

The City reserves the right to:

- Award the contract to one Proposer,
- Split the award among multiple Proposers, or
- Not make an award at all.

IMPORTANT: An award will only be deemed final when the agreement has been fully executed by both parties. Until then, the City reserves the right to revoke any award without penalty or obligation.

SECTION 8 – REJECTION CRITERIA

A proposal will be considered non-responsive if any of the following apply (not an all-inclusive list):

- Failure to submit the required documents or complete the necessary forms.
- Submission of a proposal after the due date and time.
- Failure to meet minimum qualifications as outlined in the RFP.
- Inaccurate or misleading information provided in the proposal.

- Non-compliance with the RFP terms and conditions.
- Proposal package not completed in the required format/order.
- Concealed or false/misleading information.
- Proposal not received by the deadline.
- Firm is not licensed with the Florida Secretary of State to do business in Florida (Certificate of Status required).
- Non-Collusive Affidavit and/or Drug-Free Workplace Affidavit not submitted.
- Signature Page and Certification not properly executed.

SECTION 9 – WAIVERS

The City, in its sole discretion, reserves the right to reject any and all proposals, accept any proposal or any combination of proposals, or waive any minor irregularity or technicality in proposals received. The City may, at its sole judgment, request re-proposals when it determines such action best serves the public interest.

SECTION 10-INSURANCE REQUIREMENTS

The Contractor shall furnish proof of the following minimum insurance coverage. All coverage must remain in force for the duration of the contract. The City shall be listed as an **Additional Insured** on the General Liability Insurance policy. This must be expressly written in the description section of the Certificate of Insurance, regardless of any check-box options. All costs associated with adding the City as an Additional Insured shall be borne by the Contractor.

The City shall receive written notice thirty (30) days prior to cancellation or modification of any insurance coverage (ten [10] days for non-payment of premium). If the insurer cannot provide such notice, the Contractor shall be responsible for providing the proper notification to the City. Notice shall be sent via registered mail, return receipt requested, to the Purchasing Division.

Insurance carriers must have an A.M. Best rating of "A-" or better and be authorized to issue policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or limitations in coverage that preclude protection for the work required under this RFP shall be considered a breach of contract.

Minimum Coverage

1. Commercial General Liability Insurance

- Limit: \$1,000,000 combined single limit, bodily injury & property damage
- Coverage must include:
 - Premises/Operations
 - Products/Completed Operations
 - Personal & Advertising Injury Liability
 - Broad Form Contractual Liability
 - Liability assumed under the indemnity provision of this contract

2. Automobile Liability Insurance

- Covering owned, hired, and non-owned vehicles used in the performance of the work
- Limits:
 - Bodily Injury: \$500,000 per person / \$500,000 per occurrence
 - Property Damage: \$100,000 per occurrence

3. Professional Liability (Errors & Omissions)

- Limit: \$2,000,000 per occurrence
- Coverage must include: liability assumed under the indemnity provision of the contract

4. Workers' Compensation Insurance

- Coverage in accordance with Florida Statute
- Exceptions/exemptions allowed only as permitted under Florida law

Note: A current Certificate of Insurance must be submitted with the proposal. If selected, the Contractor shall provide a certificate naming the **City of Lauderhill** as an Additional Insured for General Liability Insurance.

Certificate Holder:

City of Lauderhill
Finance Department
5581 West Oakland Park Blvd.
Lauderhill, FL 33311

SECTION 11-GENERAL CONDITIONS

1. Licensing

- Proposers (other than governmental agencies) must submit a copy of their Broward County occupational license verifying they are authorized to perform the required services in Florida.
- Not-for-Profit agencies must include an IRS 501(c)(3) designation letter.

2. Venue

- All contracts shall be governed by the laws of the State of Florida. Venue shall be in Broward County, Florida.

3. Expenses

- The City is not liable for any costs incurred in the preparation of proposals. All expenses are the sole responsibility of the Proposer.

4. Interpretations

- Proposers shall carefully examine all documents. Questions or requests for interpretation must be submitted in writing to the Purchasing Manager no later than fourteen (14) days prior to the proposal due date.
- No oral interpretations will be considered binding. Only written addenda issued by the City shall be binding, and receipt of addenda must be acknowledged in the proposal.

5. Public Entity Crimes

- Pursuant to F.S. 287.133, persons or affiliates placed on the convicted vendor list may not submit proposals to or transact business with public entities in Florida for 36 months from the date of listing.

6. Assignment

- Contracts or purchase orders resulting from this RFP may not be assigned, in whole or in part, without prior written consent of the City.

7. Indemnification

- The Contractor shall protect, defend, indemnify, and hold harmless the City, its officials, employees, and representatives from any claims, damages, or liabilities (including attorney's fees) arising from negligence, recklessness, or intentional misconduct by the Contractor or its agents.
- The Contractor shall not be responsible for indemnifying the City for claims arising solely from the wrongful acts of the City or its representatives.
- As specific consideration for indemnification, 1% of the total compensation under this Agreement is acknowledged.

8. Proposal Validity

- All proposals shall remain valid for ninety (90) days unless otherwise specified. Withdrawal may only occur as outlined in Section 13 below.

9. Annual Appropriation

- Any award is subject to annual appropriation of funds by the City Commission.

10. **Employees**

- Contractor employees are not City employees and shall remain under Contractor's supervision.
- The City reserves the right to require removal of any employee deemed unfit, careless, or otherwise objectionable at no additional cost.

11. **Additional Terms & Conditions**

- No additional terms or conditions submitted by a Proposer shall be binding unless expressly agreed to in writing by the City.

12. **Oversights/Misstatements**

- Any omission, oversight, or misstatement in the specifications does not relieve the Contractor from furnishing complete and fully operational services.

13. **Withdrawal of Offer**

- A proposal may be withdrawn by written notice received by the Purchasing Office before the due date/time.
- Proposals may also be withdrawn after 180 days if no award recommendation has been made. Such withdrawal must be submitted on company letterhead, signed by an authorized agent, and include justification.

SECTION 12-

PROPOSAL SUBMITTAL PACKAGE REQUIREMENTS

To be considered responsive, proposers must submit a complete proposal package containing the following components in the order listed below. Proposers are encouraged to provide concise, well-organized, and complete information.

1. Cover Letter

- Briefly introduce the firm, highlighting relevant qualifications.
- Identify the primary point of contact, including name, title, phone, and email address.
- Confirm the firm's commitment to perform the Scope of Services as outlined in this RFP.

2. Approach & Work Plan

- Provide a detailed description of how the proposer intends to accomplish the Scope of Services.
- Include outreach strategies, proposed tools and platforms, project timeline, and methods for measuring success.
- Describe how the proposer will ensure accessibility and inclusivity for all residents.

3. Experience & Qualifications

- Provide background on the firm, including size, structure, and years in business.
- Highlight relevant qualifications of the firm and key project personnel.
- Include résumés or bios of staff assigned to this project, noting their roles and responsibilities.

4. Relevant Project Examples

- Provide at least three (3) examples of similar public information, community engagement, or bond communication projects completed within the last five (5) years.
- Include project descriptions, scope of work, deliverables, and measurable outcomes.

- Identify the client, project duration, and dollar value.

5. Cost Proposal

- Provide a detailed cost schedule that includes all labor, materials, travel, and other expenses necessary to perform the Scope of Services.
- Present costs in a clear format, with subtotals by task or deliverable, and identify the maximum not-to-exceed amount.
- Include any optional or value-added services separately.

6. References

- Provide a minimum of three (3) references from recent clients for similar services.
- For each reference, include the client's organization name, contact person, title, phone number, email address, and a brief description of the work performed.

7. Required Attachments

The following completed and signed forms must be included:

- **Attachment A** – Proposer's Qualification Statement
- **Attachment B** – Non-Collusive Affidavit
- **Attachment C** – Cost Schedule
- **Attachment D** – Confirmation of Drug-Free Workplace
- **Attachment E** – Signature Page
- **Attachment F** – List of Subcontractors
- **Attachment G** – References
- **Attachment H** – Acknowledgement of Addendums
- **Attachment I** – Anti-Trafficking Affidavit
- **Certificate of Insurance** and applicable licenses

**ATTACHMENT A
PROPOSER'S QUALIFICATIONS STATEMENT**

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

Contact Person's Name and Title:

PROPOSER'S Telephone and Fax Number:

PROPOSER'S Email:

PROPOSER'S License Number:

(Please attach certificate of competency and/or state registration.)

PROPOSER'S Federal Identification Number: _____

Number of years your organization has been in business, in this type of work: ____

Names and titles of all officers, partners or individuals doing business under trade name:

The business is a: Sole Proprietorship ☐ Partnership ☐
Corporation ☐

Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

Have you ever failed to complete work awarded to you. If so, when, where and why?

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (5) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

By

 (Signature)

**ATTACHMENT B
NON-COLLUSIVE AFFIDAVIT**

STATE OF _____

COUNTY OF _____

_____ being first duly sworn
deposes and says that:

BIDDER is the

_____,
(Owner, Partner, Officer, Representative or
Agent)

BIDDER is fully informed respecting the preparation and contents of the
attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents,
representative, employees or parties in interest, including this affidavit, have
in any way colluded, conspired, connived or agreed, directly or indirectly,
with any other BIDDER, firm or person to submit a collusive or sham Bid in
connection with the Contract for which the attached Bid has been submitted;
or to refrain from bidding in connection with such Contract; or have in any
manner, directly or indirectly, sought by agreement or collusion, or
communications, or conference with any BIDDER, firm, or person to fix the
price or prices in the attached Bid or any other BIDDER, or to fix any
overhead, profit, or cost element of the Bid Price or the Bid Price of any
other BIDDER, or to secure through any collusion conspiracy, connivance, or
unlawful agreement any advantage against (Recipient), or any person
interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not
tainted by collusion, conspiracy, connivance, or unlawful agreement on the
part of the BIDDER or any other of its agents, representatives, owners,
employees or parties in interest, including this affidavit.

By _____

Subscribed and sworn to before me this _____ day of _____,
20____.

Notary Public (Signature)

My Commission Expires:

ATTACHMENT D
CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or Contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Vendor's Signature

ATTACHMENT E SIGNATURE PAGE

The undersigned attests to his (her, their) authority to submit this Submittal and to bind the firm(s) herein named to perform as per agreement. Further, by signature, the undersigned attests to the following:

1. The Proposer is financially solvent and sufficiently experienced and competent to perform all of the work required of the Proposer in the Contract;
2. The facts stated in the Proposer's response pursuant to Request for Submittals, instructions to Proposer and Specifications are true and correct in all respects;
3. The Proposer has read and complied with, and submits their proposal agreeing to all of the requirements, terms and conditions as set forth in the Request for Proposals.
4. The Proposer warrants all materials supplied by it are delivered to the CITY of Lauderhill, Florida, free from any security interest, and other lien, and that the Proposer is a lawful owner having the right to supply the same and will defend the conveyance to the CITY of Lauderhill, Florida, against all persons claiming the whole or any part thereof.
5. **Proposer understands that if a team is short listed and selected to make oral presentations to the selection committee and/or CITY, only the team members evaluated in the written submissions may present at the oral presentations. Any changes to the team at the oral presentations will result in that team's disqualification.**
6. The undersigned certifies that if the firm is selected by the City the firm will negotiate in good faith to establish an agreement.
7. Proposer understands that all information listed above may be checked by the City of Lauderhill and Proposer authorizes all entities or persons listed above to answer all questions. Proposer hereby indemnifies the City of Lauderhill and the persons and entities listed above and holds them harmless from any claim arising from such authorization or the exercise thereof, including the dissemination of information pursuant thereto.

Submitted on this _____ day of _____, 20__.
(If an individual, partnership, or non-incorporated organization)

Witness

Printed

Title

(If a corporation, affix seal)

Attested by Secretary

Company

By

Printed Name, Title

Company

By

Printed Name, Title

Incorporated under the laws of the State of _____.

CERTIFICATE
(For Partnership)

I HEREBY CERTIFY that a meeting of the partners of _____, a Partnership under the laws of the State of _____ held on _____, 20____, the following resolution was duly passed and adopted:

"RESOLVED, that _____ as _____ of the Partnership, is hereby authorized to execute the Bid Form dated _____, 20____, between the City of Lauderhill, Florida, and this Partnership, and that the execution thereof, attested by the _____ of the Partnership be the official act and deed of this Partnership."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20____.

(Signature)

(Title)

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me on this _____ day of _____, 20____ by _____ who ☐ is personally known to me or who ☐ has presented the following type of identification: _____.

Signature of Notary Public, State of Florida

Notary seal (stamped in black ink)

OR

Printed, typed or stamped name of
Notary and Commission Number

CERTIFICATE
(For Corporation)

I HEREBY CERTIFY that a meeting of the Board of Directors of _____, a corporation under the laws of the State of _____ held on _____, 20____, the following resolution was duly passed and adopted:

"RESOLVED, that _____, as
_____ of the Corporation, is hereby

authorized to execute the Bid Form dated _____, 20____, between the City of
Lauderhill, Florida, and this Corporation, and that the execution
thereof, attested by the Secretary of the Corporation and with
corporate seal affixed, shall be the official act and deed of this
Corporation".

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of
_____, 20_____.

Secretary

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me on this _____ day of
_____, 20_____ by _____ who ☐ is
personally known to me or who ☐ has presented the following type of
identification: _____.

Signature of Notary Public, State of
Florida

Notary seal (stamped in black ink)
OR
Printed, typed or stamped name of
Notary and Commission Number

ATTACHMENT F

LIST OF SUBCONTRACTORS

The Proposal shall list below the names and business address of each subcontractor who will perform Work under this Proposal in excess of one-half of one percent of the Contractor's Total Proposal Price, and shall also list the portion of the Work that will be done by such subcontractor. The listing of more than one subcontractor for each item of Work to be performed with the words "and/or" will not be permitted. Failure to comply with this requirement will render the Proposal as non-responsive and may cause its rejection.

[illegible]

**ATTACHMENT H
ACKNOWLEDGEMENT OF ADDENDUM**

RFP _____
TITLE _____

Acknowledgement is hereby made of the following Addenda received since issuance of Specifications:

Addendum No. _____ -Dated _____

Addendum No. _____ -Dated _____

Addendum No. _____ -Dated _____

Name of Vendor's Service Contact:

Address:

Signature_____ Date_____

This page must be submitted with RFP. Failure to provide the requested documents may result in your proposal being deemed Non-Responsive.

Affidavit of Compliance with Anti-Human Trafficking Laws

Pursuant to Section 787.06(13) of the Florida Statutes, the undersigned, on behalf of Entity, hereby affirms under penalty of perjury the following:

1. Entity does not engage in the use of coercion for labor or services as defined in Section 787.06, Florida Statutes, relating to "Human Trafficking."
2. The undersigned is duly authorized to execute this affidavit on behalf of the Entity, and affirms that the statements made herein are true and correct under penalty of perjury.

Dated this ____ day of _____, **20**_____

Signed: _____

Name: _____

Title: _____

Entity: _____