

PLANNING AND ZONING FEE SCHEDULES FOR:

- Coconut Creek
- Coral Springs
- Dania Beach
- Davie
- Fort Lauderdale
- Lauderdale Lakes
- Margate
- North Lauderdale
- Oakland Park
- Plantation
- Pompano Beach
- Sunrise
- Tamarac

APPLICATION FEE SCHEDULE

APPLICATION TYPE	SUB-CATEGORY	FEE
Administrative Approval (AA)	AA Site Plan Modification – Residential	\$1000.00
	Administrative Approval Site Modification – Nonresidential	\$1000.00
	Site Plan 12 Month Extension	\$1000.00
	Outdoor Café (fenced in, not on sidewalk)	\$250.00
	Outdoor Dining (sidewalk)	\$50.00
	Telecommunication Towers/Antennas	\$4000.00
Development of Regional Impact (DRI)	Processing including Development Orders, director of Sustainable Development shall determine any additional expenses	\$7500.00
	Substantial	\$4500.00
	Not Substantial	\$3500.00
	Extension or Rescission	\$2000.00
Final Plat	Plat – Base Fee	\$1500.00
	Plus \$100 per acre over 10 acres	
	Plus \$10 per residential unit	
	Plus \$10 per square foot of development	
	Re-Plat	\$1000.00
Easement	Release of Easement (each)	\$1000.00
Land Use Plan Amendment	Local or County - Base Fee	\$5000.00
	Plus \$50 per acre over 10 acres	
	Flexibility Allocation requiring Recertification	\$2000.00
	Plus \$50 per acre over 10 acres	
	Comprehensive Plan Amendment – Land Development Regulation Changes	\$4000.00
Concurrency Developer Agreements, Local Action Plans	\$1000.00	
MainStreet Rezoning	PMDD Rezoning - Base Fee	\$5000.00
	Plus \$100 per acre over 10 acres	
MainStreet Site Plan	PMDD Site Plan - Base Fee	\$3000.00
	Plus \$100 per acre over 10 acres	
Rezoning	Rezoning – Base Fee (first 10 acres)	\$1500.00
	Plus \$100 per acre over 10 acres	
	PUD/PCD – Base Fee (first 10 acres)	\$3000.00
	Plus \$100 per acre over 10 acres	
Rezoning using Flex or Reserve Units – Additional Fee	\$1500.00	
Site Plan	Site Plan - Base Fee	\$2000.00
	Plus \$100 per acre over 10 acres	
Sign Review	Uniform Sign Plan – P&Z Board Approval	\$500.00
	Uniform Sign Plan – Administrative Approval	\$300.00
	Sign Deviation	\$1000.00
	Designer Sign Review	\$300.00
Special Land Use (SLU)	Special Land Use	\$2000.00
Underground Utility Waiver	UUV	\$75.00
Vacation of Right of Way	Abandonment of Right-of-Way (each)	\$2000.00
	Release of Easement (each)	\$1000.00
Variance	Residential – Base Fee (each)	\$250.00
	Plus \$500 after-the-fact	
	Non-Residential – Base Fee (each)	\$1000.00
	Plus \$500 after-the-fact	

*** Additional Fees may be assigned as cost recovery for consultant review ***



ZONING COMPLIANCE LETTER REQUEST

A letter of request for a zoning compliance letter shall be submitted to the Community Development Department. The following items listed below are required to be submitted prior to processing the request:

Items of Information

- A. Contact Information
 - 1. Name of Person(s)
 - 2. Address
 - 3. Telephone and Fax Number
- B. Legal Description and Address of Property OR
- C. Folio Number or Tax Identification Number
- D. Survey of Property. Survey shall be based on title work performed within ninety (90) days of zoning compliance letter submittal date. The information on the survey shall contain the title company, policy/commitment number, and the date it was performed. All encumbrances on the property must be reflected on the survey.
- E. Provide a list of all commercial tenant names and addresses located on property, including the amount of gross square footage occupied by each tenant.
- F. Payment in the form of a check payable to: City of Coral Springs in the amount of \$139.00.

Once all the information as stated above is received, an on-site inspection will be conducted by Staff to review compliance with the Land Development Code utilizing the attached inspection checklist. A zoning compliance letter will be drafted and delivered within approximately thirty (30) business days from the date the letter of request was received.

Attn: Senior Planner
City of Coral Springs
Community Development Division
9500 West Sample Road
Coral Springs, FL 33065

Phone: (954) 344-1160
Fax: (954) 344-1181

<https://www.coral Springs.org/government/other-departments-and-services/community-development/downloadable-documents-forms-guidelines-applications>

Building Division Administrative and User Fees

(A)	Expired Permit Fees	
1	Renewal-expired permits - All disciplines:	
a.	Fifty percent (50%) of original master permit fee, minimum.....	100.00
(B)	Miscellaneous Fees	
1	All construction include educational & training fees (per thousand of estimated cost)	0.21
2	Electronic water meters, per building	57.00
3	Retrofit burglar alarms, per building* (state law governs) NO CPI INCREASE ALLOWED	55.00
4	Certificate of occupancy:	
a.	Standard - No Charge	N/A
b.	Temporary, per residential units, per unit per 30 days	62.25
c.	Temporary, partial or stocking for commercial and other non-residential buildings (for each 30 day period):	230.00
5	Permit card replacement- all disciplines	18.50
6	Temporary construction-related structure	62.25
7	Public art fees	
a.1.	New building construction / redevelopment: Public Art fund contribution, per sqft of gross floor area	0.50
a.2.	On site artwork, per sqft of gross floor area	0.64
b.1.	Remodeling/converting: Public Art contribution, per sqft of gross floor area being remodeled	0.25
b.2.	On site artwork, per sqft of gross floor area being remodeled	0.32
8	Temporary Use Permit	62.25
(C)	Building Permit Fees	
1	New Construction - residential	
a.	New Construction - Residential: Structural - % of total construction value	0.87%
b.	New Construction - Residential: Electrical - % of total construction value	0.31%
c.	New Construction - Residential: Plumbing - % of total construction value	0.15%
d.	New Construction - Residential: Mechanical - % of total construction value	0.14%
2	New Construction - commercial	
a.	New Construction - Commercial: Structural - % of total construction value	0.62%

b. New Construction - Commercial: Electrical - % of total construction value	0.35%
c. New Construction - Commercial: Plumbing - % of total construction value	0.09%
d. New Construction - Commercial: Mechanical - % of total construction value	0.06%
3 Residential additions	
a. Residential Additions: Structural	2.80%
b. Residential Additions: Electrical	0.80%
c. Residential Additions: Plumbing	1.20%
d. Residential Additions: Mechanical	0.60%
4 Residential Alterations:	
a. Structural: % of total construction value unless otherwise provided below, in subsections (1), (2)	2.90%
(1) The value of counter tops shall be deducted from the total construction value.	
(2) The value of cabinet replacement only will be a min. of \$170.00 or 2% of total construction value, whichever is greater shall be charged herein	170.00
b. Electrical: % of total construction value	0.90%
c. Plumbing: % of total construction value	1.10%
d. Mechanical: % of total construction value	1.10%
5 Commercial alterations/additional/tenant improvements:	
a. Structural: % of total construction value	1.90%
b. Electrical: up to-\$120,000— % of total construction value	1.80%
over \$120,000 - per inspection	55.00
per hour plan review fee	103.00
c. Plumbing: Up to \$120,000 - % of total construction value	1.30%
Over \$120,000 - per inspection	55.00
per hour plan review fee	103.00
d. Mechanical: Up to \$120,000 - % of total construction value	0.80%
Over \$120,000 - per inspection	55.00
per hour plan review fee	103.00
6 Reinspection - all disciplines (each reinspection):	50.25
a. Upon fifth and subsequent disapprovals, and without a certified supervisor or representative at the job site at time of inspection, the applicable fee shall be doubled. "Certified," for the purposes of this ordinance, shall include the following:	

- b. A representative for the contractor that has a recognized master (or Class "A" certified) or journeyman status in the appropriate trade; or
- c. A representative for the contractor that has a State of Florida license in architecture or engineering and has sufficient education and knowledge in the appropriate field.

7	Lost plan review (replacement of on-site plans: sfr, multi, commercial, covers all disciplines)	76.75
8	Plan resubmittal fee (for 3rd and subsequent resubmittals)	50.25
9	Open permit request - per request	31.75
10	Change in contractor and/or subcontractor - all disciplines	38.25
11	Contractor overtime request-plan review per hr, minimum	88.00
12	Expedited plan review, per hour, per trade (one hour minimum)	88.00
(D) Structural Permit Fees		
1	Administrative fees	57.00
2	Awning (each): Base fee	79.75
	plus per awning	26.00
3	Deck (wood)	165.00
4	Demolition/blasting	94.25
5	Fence - base fee	57.00
	plus, per lineal foot	0.25
6	Landscape affidavit	38.25
7	Garage door	62.25
8	Gutters	62.25
9	House moving filing fee within the City of Coral Springs	254.25
10	Hurricane Shutters (SFR duplex, triplex - each multifamily, commercial, per floor):	
	a. 1-3 shutters	62.25
	b. Each additional shutter	5.25
11	Major plan revision (work not to exceed 1 hour)	106.75
12	Masonry wall - base fee	62.25
	plus, per lineal foot	0.44
13	Minimum fee (one inspection)	57.00
14	Minor plan revision (corrections, lost plans, work not to exceed 15 minutes)	39.25
15	Pool/spa/hot tub	146.25

16	Roofs/re-roofs:	
	a. Flat re-roof:	123.25
	b. Flat re-roof (commercial):	
	1. First 50 squares	123.25
	2. Each additional 50 squares	57.00
	c. Re-roof slope	154.50
	d. Roof repair (2 squares and under)	57.00
	e. Roof slope and flat	280.00
17	Satellite dish (over 18" requires separate electric permit)	81.75
18	Screen enclosure - pool	106.75
19	Signs (unlighted, permanent or temporary)	81.75
20	Slab (porch, patio, monolithic)	88.00
21	Tent (any size, each)	57.00
22	Trailer (construction, storage, each)	151.50
23	Window/door replacement	57.00
	plus \$5.25 per unit	5.25
24	Demolition	94.25
25	Per hour plan review fee (minimum of one hour)	85.00
(E)	Electrical Permit Fees	
1	A/C change out	93.25
2	Meter can	57.00
3	Burglar alarm, new and retrofit (per floor up to 6 units) with each additional unit at a cost of \$5.25 each:	55.00
4	Commercial site lighting:	
	a. 1-3 light standards	57.00
	b. Each additional light standard	13.00
5	Computer systems (commercial, per floor)	117.25
	Computer systems pre-wire (per floor)	57.00
6	Electric sign (each)	93.25
7	Electronic water meters, per unit	7.50
8	Energy management system	57.00

9	Fire alarm (sfr, duplex, triplex - each multifamily, commercial, per floor)	142.00
10	Heat pump	108.75
11	Low voltage- individual systems per system (minimum fees):	57.00
	a.1. Sprinkler time clock, new installations only : 1-3 time clocks	57.00
	2. each additional time clock	7.50
12	Major plan revision (work not to exceed 1 hour)	106.75
13	Minimum fee (one inspection)	57.00
14	Minor plan revision (corrections, lost plan, work not to exceed 15 min)	39.25
15	Pool/spa/hot tub/fountain	170.00
16	Pool alarm system	57.00
17	Radon mitigation (per unit)	57.00
18	Satellite dish (requires separate structural permit)	99.50
19	a. Service Change: Residential	92.25
	b. Service Change: Commercial	117.25
20	Sprinkler Pump, heat pump	106.75
22	Temporary electric	76.75
	30-day temporary electric	49.25
23	Trailer (construction, sales, etc...)	96.50
24	Demolition	94.25
25	Per hour plan review fee (a minimum of one hour)	85.00
(F)	Plumbing Permit Fees	
1	Backflow preventer (new installation only), min. fee	81.75
2	Electronic water meters, per unit	6.25
3	Fire sprinkler system	57.00
4	Gas pool heater	63.25
5	LP Gas system (1 tank, 1 meter, 2 outlets)	63.25
6	LP Gas tank(s)	63.25
7	Major plan revision (work not to exceed 1 hour)	106.75
8	Minimum fee (one inspection)	57.00
9	Minor plan revision (corrections, lost plans, work not to exceed 15 minutes)	39.25

10	Sewer hook-up	63.25
11	Site work, drainage, water mains, fire, sewer mains - % of contract price	2%
12	Solar pool heater/water heater	81.75
13	Water heater (domestic water)	63.25
14	Water well 2" - 4 1/2 "	63.25
15	Demolition	94.25
16	Per hour plan review fee (minimum of one hour)	85.00
(G)	Mechanical Permit Fees	
1	A/C change out	94.25
2	Gas, pool heater	63.25
3	LP Gas system (1 tank, 1 meter, 2 outlets)	63.25
4	LP Gas tank(s)	63.25
5	Major plan revision (work not to exceed 1 hour)	106.75
6	Minimum permit (one inspection)	57.00
7	Minor plan revision (corrections, lost plans, work not to exceed 15 minutes)	39.25
8	Radon mitigation	63.25
9	Demolition	94.25
10	Per hour plan review fee (a minimum of one hour)	85.00

In addition to the fees above, the applicant should review the requirements of Chapter 5 of the Code of Ordinances and any other applicable codes.



City of Dania Beach, Florida
Department of Community Development
Planning and Zoning Division
(954) 924-6805 X3643
(954) 922-2687 Fax

Standard Development Application

- Administrative Variance
- Land Use Amendment
- Plat
- Rezoning
- Site Plan
- Special Exception
- Variance
- Other: _____ (SEE APPLICATION TYPE SCHEDULE ON PAGES 3 & 4)

Date Rec'd: _____

Petition No.: _____

THIS APPLICATION WILL NOT BE ACCEPTED UNTIL IT IS COMPLETE AND SUBMITTED WITH ALL NECESSARY DOCUMENTS. Refer to the application type at the top of this form and "Required Documentation" checklist to determine the supplemental documents required with each application. For after the fact applications, the responsible contractor of record shall be present at the board hearing. Their failure to attend may impact upon the disposition of your application. As always, the applicant or their authorized legal agent must be present at all meetings. All projects must also obtain a building permit from the City Building Division. For more information please reference the **Dania Beach Land Development Code Part 6, Development Review Procedures and Requirements.**

Location Address: _____

Lot(s): _____ Block: _____ Subdivision: _____

Recorded Plat Name: _____

Folio Number(s): _____ Legal Description: _____

Applicant/Consultant/Legal Representative (circle one) _____

Address of Applicant: _____

Business Telephone: _____ Home: _____ Fax: _____

E-mail address: _____

Name of Property Owner: _____

Address of Property Owner: _____

Business Telephone: _____ Home: _____ Fax: _____

Explanation of Request: _____

*For **Plats** please provide proposed **Plat Name** for **Variations** please attach **Criteria Statement** as per **Section 625.40 of the Land Development Code.***

Prop. Net Acreage: _____ Gross Acreage: _____ Prop. Square Footage: _____

Existing Use: _____ Proposed Use: _____

Is property owned individually, by a corporation, association, or a joint venture?

AUTHORIZED REPRESENTATIVE

I/we are fully aware of the request being made to the City of Dania Beach. If I/We are unable to be present, I/we hereby authorize _____ (individual/firm) to represent me/us in all matters related to this application. I/we hereby acknowledge that the applicable fee was established to offset administrative costs and is not refundable.

I/we are fully aware that all approvals automatically expire within 12 months of City of Dania Beach Planning and Zoning Board or City Commission approval, or pursuant to the expiration timeframe listed in Part 6 of the Dania Beach Land Development Code.

STATE OF FLORIDA
COUNTY OF BROWARD
The foregoing instrument
was acknowledged

By: _____
(Owner / Agent signature*)

BEFORE ME THIS _____ DAY OF _____, 20_____

By:

(Print name of person acknowledging)

(Joint owner signature if applicable)

Notary _____

(Signature of Notary Public – State of _____)

Personally known _____ or Produced Identification _____

Type of identification produced: _____ or Drivers License _____

***If joint ownership, both parties must sign. If partnership, corporation or association, an authorized officer must sign on behalf of the group. A notarized letter of authorization from the owner of record must accompany the application if an authorized agent signs for the owner(s).**

NO APPLICATION WILL BE AUTOMATICALLY SCHEDULED FOR A MEETING.

***ALL APPLICATIONS MUST BE DETERMINED COMPLETE BY STAFF
BEFORE PROCESSING OCCURS.***

**City of Dania Beach
APPLICATION TYPE AND FEE SCHEDULE**

INCOMPLETE SUBMITTALS ARE NOT ACCEPTABLE FOR REVIEW AND PROCESSING.

The following fees shall apply to all applications for land use plan amendments, rezoning, special exception use, variances, site plans and other zoning related applications. These fees are used to defray staff cost in the evaluation of the proposal made and provide for the required notices and public advertisements according to Florida State Statute and the Dania Beach Land Development Code. Should any applicant have more than one type of request to the City, the applications involved should be submitted at the same time. The present City policy is to have concurrent reviews being processed before the final review and actions by the Planning and Zoning Board and/or City Commission. It is the obligation of all applicants to review the appropriate City Codes and design standards related to their proposal before making any application to the City. The standard review process for all development applications are two (2) review cycles. **Any additional review or public notice required by staff or professional consultants due to the incorrect interpretation of the Land Development Code will be charged to the applicant as per "Section 685-10 Cost Recovery for Development Review" of the Dania Beach Land Development Code.**

APPLICATION TYPE	FEE
LAND USE	
Assignment of Flex Units or Acreage	Filing fee = \$4,000.00 plus \$5.00 per flex, reserve or LAC/RAC unit or hotel room or \$100 per acre or portion of such area <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
Change of Land Use	Filing fee = \$7,000.00, plus \$500.00 per acre or portion of area <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
ZONING	
Change of Zoning (Rezoning)	Less than 2 acres - \$2,500.00 Greater than 2 acres - \$6,000.00 <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
Zoning Code Text Change	Changing the list of Permitted Uses - \$6,000.00 General Text - \$2,000.00 <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
PLAT	(Perimeter) Filing fee = \$2550.00 plus \$50.00 per acre or portion of such area (Subdivision) Filing fee = \$2550.00 plus \$100 per acre or portion of such area Fire Review \$560.00 <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
Delegation Request	\$1,500.00 <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
SITE PLAN	
Residential, Hotel, Condo-Hotel, Time-Share, Motel	Filing fee = \$1,000.00 PLUS \$10.00 per unit Plus an initial retainer for cost recovery of consultant services of \$5,000.00. Additional consultant service fees may be required. Fire Review \$1,120.00 <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
All other uses	Filing fee = \$1,000.00 PLUS the following: \$5.00 : 100 s.f. for 1 st 10,000 s.f., \$2.00 : 100 s.f. in excess of 10,000 s.f. Plus an initial retainer for cost recovery of consultant services of \$4,000.00. Additional consultant service fees may be required. Fire Review \$1,120.00 <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
Site Plan Revisions	\$2,500.00 - <i>Includes staff processing and up to 2 review cycles.</i> Fire Review \$200.00 <i>Additional variances associated with any revision to a site plan are charged according to the associated variance type.</i>
Extension of Approval(s) (Site plan, variance, special exception requests)	\$1,250.00 – Single Extension (PLUS) an additional \$ 250.00 for each associated approval

**City of Dania Beach
APPLICATION TYPE AND FEE SCHEDULE**

INCOMPLETE SUBMITTALS ARE NOT ACCEPTABLE FOR REVIEW AND PROCESSING.

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SPECIAL EXCEPTION	
SPECIAL EXCEPTION (Excluding cell towers)	Filing fee = \$3,700.00 plus \$200.00 per acre or portion of such area <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
SPECIAL EXCEPTION (Cellular Towers)	Filing fee = \$4,000 <i>Includes Staff processing, 2 review cycles, advertising and notice costs</i>
Additional Resubmittal (In addition to the standard (2) review cycles)	Any additional review or public notice required by staff or professional consultants due to the negligence of the applicant will be charged to the applicant as per Article 685-10 Cost recovery for Development Review of the Dania Beach Land Development Code.
VARIANCES, APPEALS & WAIVERS	
Administrative, Single Family	\$ 300.00
Administrative, all other	\$ 500.00
Single Family/Community Facility	\$ 490.00
Duplex	\$1,050.00
Triplex	\$1,150.00
Multifamily, Hotel, Condo-Hotel (per variance)	\$2,300.00
Nonres. (per variance)	\$2,000.00
Wall Sign	\$ 700.00
Monument Sign	\$1,200.00
Pole Sign (As permitted)	\$2,400.00
Appeal (single family & comm fac)	\$ 650.00
Appeal (all other uses)	\$1,925.00
Dumpster Appeal to Com. Dev. Dir.	\$ 200.00
Dumpster Appeal to City Com.	\$ 500.00
Alcoholic Beverage Variance	\$1,250.00
Mobility	\$1,400.00
Trafficway Waiver	\$4,000.00
Vacation – Road/Easement	\$3,500.00
Alcohol Extended Hours License Application	\$2,250.00
Alcoholic Beverage Waiver	\$1,000.00
Zoning Review: State Liquor License	\$ 50.00
Outdoor Seating/Dinning	\$ 100.00
Assisted Living Facility	\$ 65.00
CRA Grant Application	\$ 250.00 <i>(up to this amount based on scope of work)</i>
UNSPECIFIED	\$ 500.00 PLUS any outside costs incurred by the city as per "Section 685-10"
Zoning Information Letter	\$ 250.00

Revised – 8-23-11 As per City Commission Approval Resolution #2011-090



TOWN OF DAVIE
PLANNING ZONING DIVISION
 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399
 Phone: 954.797.1103 www.davie-fl.gov

General Notes:

- 1) Applications may be subject to additional fees pursuant to the Town of Davie, Code of Ordinances, Chapter 18 Cost Recovery Program.
- 2) Refer to the adopted Town of Davie, Building Permit Fee Schedule for zoning and landscaping review of permits.
- 3) All required advertising costs shall be reimbursed by the applicant prior to final approval.
- 4) All required mailing costs shall be reimbursed by the applicant prior to action by Town Council.
- 5) Applications that are considered to be expedited will be charged a double fee.
- 6) Fees will be adjusted each Town fiscal year utilizing the Consumer Price Index for all Urban Consumers (CPI-U) for Miami-Fort Lauderdale, FL, if June percentage change is greater than zero.

Applications/Reviews	Details	Fee
Alcoholic Beverage License Review (local review of State License):	(a) Base Fee	\$121
Alcoholic Beverage Extended Hrs. License:	(a) Base Fee 1 to 1,500 sq. ft. GFA of restaurant, bar, and outdoor serving area	\$323
	(b) Base Fee 1,500 to 2,999 sq. ft. GFA of restaurant, bar and outdoor serving	\$539
	(c) Base Fee 3,000 to 5,999 sq. ft. GFA of restaurant, bar and outdoor serving	\$646
	(d) Base Fee 6,000+sq. ft. GFA restaurant, bar, outdoor serving area	\$753
	(e) Annual renewal	\$215
	(f) Appeal of Summary Action to Suspend (Town Administrator)	\$108
	(g) Appeal of Denial or Revocation of License (Town Council)	\$215
Amendment to the Code (ZB/TXT):	(a) Base Fee Plus actual costs	\$287
Delegation Request (DG):	(a) Base Fee (<i>Plat Amendment; Restrictive Notes, NVAL, Easements; Misc</i>)	\$574
Design Variation (DV):	(a) Base Fee	\$540
Developers Agreement (DA):	(a) Base Fee	\$1,068
Development of Regional Impact (DRI):	(a) Base Fee (<i>New application</i>)	\$10,249
	(b) Base Fee (<i>Modification / Non-substantial deviation</i>)	\$3,216
	(c) Base Fee (<i>Modification / Substantial deviation</i>)	\$4,594
Flex (FX):	(a) Base Fee	\$1,781
Land Use Plan Amendment (LA/LA(TXT)):	(a) Base Fee Plus \$30.00 per acre Plus the cost of recertification, when required	\$4,020
Master Planned Development (MSP):	(a) Base Fee (<i>Residential</i>) Plus \$10.00 per residential unit for up to 40 units Plus \$5.00 per residential unit for each additional unit above 40	\$390
	(b) Base Fee (<i>Non-residential</i>) Plus \$4.00 per 100 sq. ft. of gross floor area for up to 10,000 sq. ft. Plus \$2.00 per 100 sq. ft. of gross floor area above 10,000 sq. ft.	\$390
Pain Management Clinic (PMC):	(a) Base Fee	\$2,245
	(b) Annual Fee	\$13,179
Platting/Replatting (P):	(a) Base Fee (<i>Non-residential</i>) Plus \$50.00 per acre	\$1,303
	(b) Base Fee (<i>Residential boundary</i>) Plus \$30.00 per acre	\$1,303
	(c) Base Fee (<i>Residential lot specific</i>) Plus \$40.00 per acre Plus \$20.00 per residential unit	\$373
Pre-Application Review:	(a) Base Fee (<i>Per meeting</i>) Excludes temporary use permits, special event permits, pain management clinics, existing residential	\$121
Rezoning (ZB):	(a) Base Fee	\$1,344



TOWN OF DAVIE
PLANNING ZONING DIVISION
 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399
 Phone: 954.797.1103 www.davie-fl.gov

Applications/Reviews	Details	Fee
Sign Design Variation (SDV):	(a) Base Fee Plus \$265 if appealing to Town Council	\$540
Site Plan (SP/SPM):	(a) Base Fee (<i>Residential</i>) Plus \$12.00 per residential unit	\$1,131
	(b) Base Fee (<i>Non-residential</i>) Plus \$7.00 per 100 sq. ft. of gross floor area	\$1,206
	(c) Base Fee (<i>Modifications requiring only administrative review</i>)	\$298
	(d) Base Fee (<i>Modifications requiring Development Committee review</i>)	\$596
	(e) Base Fee (<i>Modifications requiring Site Plan Committee review</i>)	\$902
	(f) Base Fee (<i>Modifications requiring Town Council review</i>)	\$1,190
Special Event Permit (SEP):	(a) Base Fee (<i>Not-for-profit event</i>)	\$142
	(b) Base Fee (<i>For-profit event</i>) Plus \$265 if appealing to Town Council Note that application fees may be waived for certain types of events pursuant to Section 20-7 of the Town Code.	\$344
Special Permit (SE):	(a) Base Fee	\$1,068
Temporary Use Permit (TU):	(a) Base Fee (<i>Not-for-profit</i>) Plus \$265 if Town Council approval is required (excluding seasonal sales)	\$143
	(b) Base Fee (<i>For-profit</i>) Plus \$265 if Town Council approval is required (excluding seasonal sales)	\$344
Vacation of Right-of-Way or Easement (VA):	(a) Base Fee	\$1,068
Variance (V):	(a) Base Fee (<i>Residential lots</i>) Plus \$500.00 for an after-the-fact application	\$540
	(b) Base Fee (<i>All other requests</i>) Plus \$1,000.00 for an after-the-fact application	\$1,068
Variance, Administrative (AV)	(a) Base Fee Plus \$500.00 for an after-the-fact application	\$540
Vested Rights Determination:	(a) Base Fee Plus actual cost	\$1,068
Wireless Communications Facilities (WCF):	(a) Base Fee (<i>Town Council approval required</i>)- per consultant contract	\$1,191
	(b) Base Fee (<i>Development Review Committee is required</i>)- per consultant contract	\$596
Zoning Determination Letter:	(a) Base Fee Provides zoning district, future land use plan designation and table of permitted uses only. All other work to be charged pursuant to Miscellaneous Property Research/Review fees.	\$121
REVIEW		
Miscellaneous Property Research/Review:	(a) Planning and Zoning Manager	\$78 per hour
	(b) Deputy Planning and Zoning Manager	\$80 per hour
	(c) Planner III	NA
	(d) Planner II	\$61 per hour
	(e) Planner I	\$44 per hour
	(f) Urban Forester	NA
	(g) Chief Landscape Inspector	\$63 per hour
	(h) All other Town staff	\$48 per hour
Review by Legal Staff of Zoning Determination:	(a) Base Fee Plus actual cost	\$1,068



Fee Schedule

The following information is provided pursuant to the City's Unified Land Development Regulations (ULDR) and will be revised from time to time contingent upon City Commission approval.

Development Application	Other	Development Review Committee	Planning and Zoning	City Commission	Final	Total
Land Use Plan Amendments - City & County Plans	\$10,030	\$0	\$0	\$0	\$0	\$10,030
Development of Regional Impact - Rescissions	\$4,670	\$0	\$0	\$0	\$0	\$4,670
Innovative Development (ID)	\$6,380	\$12,760	\$7,580	\$2,640	\$3,710	\$33,070
Planned Unit Development (PUD)	\$6,380	\$12,760	\$7,580	\$2,640	\$3,710	\$33,070
Site Plan Level IV (DRC, PZB, CC)	\$0	\$4,590	\$2,730	\$950	\$1,330	\$9,600
Site Plan Level III (DRC, PZB)	\$0	\$3,500	\$2,110	\$0	\$980	\$6,590
Site Plan Level II (DRC)	\$0	\$2,470	\$0	\$0	\$650	\$3,120
Site Plan Level II RAC (DRT, DRC, CC)	\$1,380	\$4,290	\$0	\$1,920	\$1,330	\$8,920
Development Review Committee - Preliminary Review	\$0	\$370	\$0	\$0	\$0	\$370
Flex Rezoning Site Plan (in addition to Site Plan Fee)	\$0	\$60	\$0	\$0	\$0	\$60
Plat	\$0	\$630	\$480	\$430	\$110	\$1,650
Easement Vacation	\$0	\$680	\$0	\$470	\$90	\$1,240
Right-of-Way Vacation	\$0	\$780	\$610	\$730	\$100	\$2,220
Rezoning	\$0	\$0	\$1,010	\$800	\$110	\$1,920
Sidewalk Café (Application fee & Annual fee)	\$100	\$0	\$0	\$0	\$0	\$100
Parking Facility - Commercial & Retail (per space)	\$4,000	\$0	\$0	\$0	\$0	\$4,000
Parking Facility - Hotel, Motel, Timeshare (per space)	\$12,000	\$0	\$0	\$0	\$0	\$12,000
Developer Agreement Review	\$89 hour	\$0	\$0	\$0	\$0	\$89 hour
Change of Use (Requiring DRC Review)	\$0	\$930	\$550	\$360	\$170	\$1,100-\$2,010
Parking Reduction (in addition to Site Plan Fee)	\$970	\$0	\$750	\$0	\$100	\$1,820
Off Site Parking Agreement	\$360	\$0	\$0	\$0	\$0	\$360
Appeal and De Novo Hearing	\$0	\$0	\$950	\$1,180	\$0	\$950-\$1,180
Site Plan Extensions to DRC, PZB or CC	\$0	\$89	\$730	\$670	\$0	\$670-\$730
Site Plan Deferrals to PZB or CC	\$0	\$0	\$510	\$490	\$0	\$490-\$510
City Commission Request for Review (30-Day Call-Up)	\$0	\$0	\$0	\$800	\$0	\$800
AR - Plat Note Amendment	\$500	\$0	\$0	\$450	\$90	\$1,040
AR - Site Plan Level I - Change of Use, Non-Conforming Use, etc.	\$550	\$0	\$0	\$0	\$0	\$550
AR - Amended DRC Site Plan Level II	\$750	\$0	\$0	\$0	\$0	\$750
AR - Amended DRC Site Plan Level III or IV (<5%)	\$1,240	\$0	\$0	\$0	\$0	\$1,240
AR - Amended DRC Site Plan Level III (PZB)	\$0	\$0	\$2,330	\$0	\$0	\$2,330
AR - Amended DRC Site Plan Level IV (CC)	\$0	\$0	\$0	\$2,270	\$0	\$2,270
BOA - Variance/Special Exception/Interpretation: Before	\$480	\$0	\$0	\$0	\$0	\$480
BOA - Variance/Special Exception/Interpretation: After	\$600	\$0	\$0	\$0	\$0	\$600
BOA - Parking Variance (per space)	\$530	\$0	\$0	\$0	\$0	\$530
BOA - Request for Continuance	\$190	\$0	\$0	\$0	\$0	\$190
BOA - Rehearing before the Board	\$70	\$0	\$0	\$0	\$0	\$70
BOA - Request for Rehearing	\$240	\$0	\$0	\$0	\$0	\$240
HPB - Minor Alteration / Review & Comment	\$230	\$0	\$0	\$0	\$0	\$230
HPB - Major Alteration / Addition to Existing	\$310	\$0	\$0	\$0	\$0	\$310
HPB - New Construction < 2000 SF GFA	\$310	\$0	\$0	\$0	\$0	\$310
HPB - New Construction > 2000 SF GFA	\$560	\$0	\$0	\$0	\$0	\$560
HPB - Demolition - Accessory	\$230	\$0	\$0	\$0	\$0	\$230
HPB - Demolition - Primary	\$560	\$0	\$0	\$0	\$0	\$560
HPB - Relocation	\$490	\$0	\$0	\$0	\$0	\$490
HPB - Designation of Historic District	\$2,450	\$0	\$0	\$0	\$0	\$2,450
HPB - Designation of Landmark, Landmark Site or Building	\$650	\$0	\$0	\$0	\$0	\$650
Hourly Rate (for services not listed above)	\$89 hour					\$89 hour
AR - Administrative Review	BOA - Board of Adjustment	CC - City Commission	DRC - Development Review Committee			
FINAL - Final-DRC Sign Off	HPB - Historic Preservation Board	ID - Innovative Development	PUD - Planned Unit Development			
PZB - Planning & Zoning Board	RAC - Regional Activity Centers (Downtown, South Andrews, Northwest)					

City of Lauderdale Lakes
COMMUNITY DEVELOPMENT FEE SCHEDULE

PLANNING & ZONING FEES

- (a) Development of regional impact: \$7,000
- (b) Land use amendment:
 - (1) Text Amendment: \$7,500
 - (2) Land use element recertification (excluding Planning Council fees): \$2,500
 - (3) Map Amendment: \$7,500
 - (4) Small scale map amendment: \$3,500
- (c) Assignment of flex, reserve, LAC units: \$750
- (d) Utilization of flex provisions: \$650
- (e) Concurrency review: \$1,200
- (f) Broward County trafficways:
 - (1) Trafficways amendment (excluding Planning Council fees): \$3,500
 - (2) Trafficways waiver (excluding Planning Council fees): \$3,500
- (g) Land development regulations text amendment: \$2,500
- (h) Zoning map amendment: \$2,500
- (i) Planned Unit Development: \$6,500
- (j) Site Plan
 - (1) New site plan: \$2,500
 - (2) Major amendment: \$2,500
 - (3) Minor amendment: \$1,250

(k) Subdivision plat:

- (1) New subdivision plat: \$2,500
- (2) Subdivision plat amendment: \$2,500
- (3) Subdivision plat note amendment: \$1,250
- (4) Subdivision plat waiver/exemption: \$400

(l) Conditional use: \$1,500

(m) Variance:

- (1) Regular variance: \$750
- (2) Single family variance: \$250

(n) Appeal of administrative decision: \$1,000

(o) Temporary use:

- (1) Residential: \$75
- (2) Non-residential: \$500

(p) Vacation of R-O-W/easement: \$500

(q) Acceptance of R-O-W/easement: \$500

(r) Telecommunications application: \$2,500

(s) Architectural review fees:

- (1) Large-scale: \$1,200
- (2) Medium-scale: \$800
- (3) Small-scale: \$350

(t) Landscape Review fees: \$500

(u) Urban Design Review: \$2,500

(v) LEED Review: \$800

(w) Traffic engineering study: \$,1000

(x) Legal Fees:

- (1) Public hearing advertisement: \$800
- (2) Legal notice: \$250
- (3) Developers agreement: \$1,000
- (4) Unity of Title: \$200
- (5) Declaration of covenants & restrictions: \$250
- (6) Off-site/shared parking agreements: \$300
- (7) Condominium conversion: \$3,500
- (8) City Attorney Review: \$500

(y) Zoning interpretation letter (non-residential and multi-family residential only): \$125

(z) Liquor license review: \$100

(aa) Alcoholic beverage distance exemption permit: \$250

(bb) Zoning review: \$45

(1) Single-family: \$45

(2) All Others: \$75

(cc) Zoning inspection: \$45

(1) Single-family: \$45

(2) All Others: \$75

(dd) Tree removal permit:

(1) Non-residential, multi-family residential: \$250

(2) Single-family: \$45

(ee) Special Event:

(1) Carnival, parade: \$250

(2) All others: \$75

(ff) Zoning Inspection for Code Compliance: \$100

(gg) Research fee: \$89/hour

(hh) Archiving fee:

(1) Per sheet (letter and legal size documents): \$0.35

(2) Per sheet (large format documents): \$1.50

(ii) Technology fee: All land development applications shall be accompanied by payment of a technology fee of 2.6 percent.

(jj) Applicant Continuance/Extension: \$150

(kk) Calculation of fees. All fees shall be cumulative for each application or element of such application as shall be required under the applicable regulations. For example, in the event of an application for site plan review, the fee of two thousand five hundred dollars (\$2,500.00) shall be due, together with a concurrency review fee in the amount of one thousand two hundred dollars (\$1,200.00), together with a landscape plan review fee of three hundred fifty dollars (\$350.00), together with such other fees as shall be required to accomplish the purposes hereof.

(ll) Cost recovery. The fees listed above are generally sufficient to cover the cost associated with the processing of the various types of land development applications as noted above. Each development permit, however, is subject to cost recovery. This process is utilized when an application requires review beyond that anticipated above, special studies (i.e. reports such as traffic reports, environmental assessments or legal services), or other reports or studies that the city deems necessary. Direct cost of the review by one of the city's professional consultants of any report or study provided by the applicant or performed by the city shall be paid by the applicant. Please note that the city, at its option, may defer further processing of an application or applications until such time that any supplemental deposits required pursuant to this subsection hereof are made.

Margate

Sec. 31-39. - Development review committee fees.

The following fees shall apply for submittal to the development review committee and shall be payable to the city:

- Plat, nonresidential \$ 1,000.00
+ \$50.00 per acre
- Plat, residential 750.00
+ \$5.00 per dwelling unit
- Plat amendment 500.00
- Rezoning 1,500.00
- Land use plan amendment 3,500.00
- Special exception use 500.00
- Change of occupancy 250.00
- Site plan, nonresidential 500.00
+ \$1.00 per 25 square feet of new construction
- Site plan, residential 500.00
+ \$5.00 per unit
- Amended site plan 250.00
- Resubmittal (other) 250.00
- Telecommunications site development 4,000.00

(Ord. No. 91-37, § 2, 12-18-1991; Ord. No. 2009-09, § 3, 8-19-2009; [Ord. No. 2017-1500.630, § 2, 3-15-2017](#))



City of North Lauderdale
Community Development Department

**Development Review
 Fee Calculation Form – SITE PLAN**

DRC # _____

FOR OFFICE USE ONLY:

Date Received: _____ Received By: _____

Fees Due: \$ _____

Total Paid: \$ _____

Cash Money Order Cashier's Ck Personal Ck*
 Other * Finance Dept Approval Required

Finance Dept. Auth _____ Date _____

APPLICANT NAME _____

APPLICANT ADDRESS _____

CITY _____ STATE _____ ZIP _____

(_____) _____
 AREA CODE TELEPHONE NUMBER

PROJECT NAME _____

PROJECT ADDRESS _____

PLAT NAME _____

PARCEL ID _____ PARCEL SIZE _____ Acres _____ S.F.

NO. OF RESIDENTIAL UNITS _____ NON-RESIDENTIAL SQUARE FOOTAGE _____ S.F.

SMALL SCALE PROJECTS:

SITE PLAN - PRELIMINARY

Minimum Preliminary Fee \$600.00

RESIDENTIAL: *Minimum plus...*

- First 25 Units (per unit)
- Next 75 Units (per unit)
- Each Unit Over 100 Units

Minimum due		=	\$	\$600.00
\$15.00 x _____		=	\$	_____
\$10.00 x _____		=	\$	_____
\$10.00 x _____		=	\$	_____

NON-RESIDENTIAL: *Minimum plus...*

- \$20.00/1000 S.F. (land area of the parcel up to 100,000 S.F.)
- \$15.00/1000 S.F. (land area of the parcel over 100,000 S.F.)

\$20.00 x _____ / 1000	=	\$	_____
\$15.00 x _____ / 1000	=	\$	_____

SITE PLAN - FINAL

Minimum Final Fee \$600.00

RESIDENTIAL: *Minimum plus...*

- First 25 Units (per unit)
- Next 75 Units (per unit)
- Each Unit Over 100 Units

Minimum due		=	\$	\$600.00
\$15.00 x _____		=	\$	_____
\$10.00 x _____		=	\$	_____
\$10.00 x _____		=	\$	_____

NON-RESIDENTIAL: *Minimum plus...*

- \$20.00/1000 S.F. (land area of the parcel up to 100,000 S.F.)
- \$15.00/1000 S.F. (land area of the parcel over 100,000 S.F.)

\$20.00 x _____ / 1000	=	\$	_____
\$15.00 x _____ / 1000	=	\$	_____

**LARGE SCALE PROJECT SITE PLAN
 PRELIMINARY & FINAL**

Initial Preliminary Deposit.....\$2,000 or 75% of estimated Consultant Fee, whichever is greater, shall be made before the review can commence. The City reserves the right to engage an outside organization to conduct the review and analysis. The applicant will be responsible for a fee equal to the charges incurred and the balance of the fee is due upon completion of the analysis. Any unpaid fees may be recorded as a lien against the property.

Deposit due	\$	_____
Balance due	\$	_____

TOTAL \$

Sec. 5. - Land development.

The fees for land development activity shall be as follows:

- (1) *Master plan:*
 - a. Minimum master plan review fee 1,000
 - b. Master plan review fee per acre 200.00
- (2) *Development review certificate:*
 - a. Minimum development review certificate 500.00
 - b. Residential:
 1. First ten units or fraction thereof, per unit 50.00
 2. Next 15 units or fraction thereof, per unit 40.00
 3. Next 25 units or fraction thereof, per unit 30.00
 4. Each additional unit beyond 50 units 20.00
 - c. Nonresidential:
 1. First 30,000 square feet of land area of the entire parcel or fraction thereof 600.00
 2. Then \$2.00 per 100 square feet of gross area over 30,000 square feet
- (3) *Public facility capacity review:*
 - a. Residential:
 1. First ten units or fraction thereof, per unit 90.00
 2. Next 15 units or fraction thereof, per unit 60.00
 3. Next 25 units or fraction thereof, per unit 45.00
 4. Each additional unit beyond 50 units 37.50
 - b. Nonresidential:
 1. First 5,000 square feet of gross building area or fraction thereof 600.00
 2. Next 5,000 square feet of gross building area or fraction thereof 600.00
 3. Next 10,000 square feet of gross building area or fraction thereof 600.00
 4. Then \$2.00 per 100 square feet of gross area over 20,000 square feet
- (4) *Plat, preliminary:*
 - a. Minimum plat review fee 500.00
 - b. Residential:
 1. Minimum fee plus, for first 25 units or fraction thereof, per unit 20.00
 2. Minimum fee plus, for next 75 units or fraction thereof, per unit 10.00
 3. Minimum fee plus, for each unit over 100 units or fraction thereof, per unit 10.00
 - c. Nonresidential:
 1. Minimum fee plus, per each 1,000 square feet of gross area up to 100,000 square feet 22.50
 2. Minimum fee plus, per each 1,000 square feet of gross area over 100,000 square feet 15.00

- (5) *Plat, final*: Same fee structure as preliminary filing.
- (6) *Site plan, preliminary*:
 - a. Minimum site plan review fee 600.00
 - b. Residential:
 - 1. Minimum fee plus, for first 25 units or fraction thereof, per unit 15.00
 - 2. Minimum fee plus, for next 75 units or fraction thereof, per unit 10.00
 - 3. Minimum fee plus, for each unit over 100 units or fraction thereof, per unit 10.00
 - c. Nonresidential:
 - 1. Minimum fee plus, per each 1,000 square feet of land area of the parcel up to 100,000 square feet 20.00
 - 2. Minimum fee plus, per each 1,000 square feet of land area of the parcel over 100,000 square feet 15.00
- (7) *Site plan, final*: Same fee structure as preliminary filing.
- (8) *Public safety assessment impact fee*: Developed on a case by case basis by city manager and public safety director.
- (9) *Modification to approved plan/agreement* 600.00

(Ord. No. 92-6-820, § 2(Exh. A(I)(E)), 6-25-92; Ord. No. 02-09-1062, § 2, 9-25-02; Ord. No. 07-04-1187, § 2(Exh. A), 4-24-07)

Sec. 6. - Regulatory, comprehensive planning and zoning.

The fees for outlined subdivision approval are exclusive of any requirements for performance and maintenance guarantees, bonds, provisions of a developer agreement, building, engineering and inspection fees and other permits. Lands offered for public dedication, excluding rights-of-way, are excluded from fee computations. Fees for approval are as follows:

- (1) *Land use/comprehensive plan amendments* :
 - a. Local and/or county, for the first ten acres, plus \$75.00 per acre over ten acres \$2,200.00
 - b. Land use amendment, using flexibility requiring recertification, concurrent with rezoning, for the first ten acres, plus \$75.00 per acre over ten acres 1,500.00
 - c. Comprehensive plan amendment, land development regulation changes, flat rate 2,200.00
 - d. Concurrency, developer agreements, concurrency recheck, local action plans, flat rate 300.00
- (2) *Development of regional impact*:
 - a. Processing including development orders. The community development director shall determine any additional expenses reasonably incurred for the cost of processing the application for development approval, sufficiency, response and development order, preapplication 2,200.00
 - b. Development of regional impact modification:
 - 1. Substantial 1,500.00
 - 2. Not substantial 750.00

- (3) *Rezoning:*
 - a. From any zoning classification to a residential classification, excluding PUD, for the first ten acres, plus \$20.00 per acre for each acre over ten acres 1,000.00
 - b. From any zoning classification to a nonresidential classification, for the first ten acres plus \$60.00 per acre for each acre over ten acres 2,000.00
 - c. Planned unit development (PUD), for the first ten acres, plus \$60.00 per acre for each acre of ten acres 2,000.00
 - d. PUD rezoning development plan modifications requiring governing body approval, for the first ten acres, plus \$10.00 per acre for each acre over ten acres 250.00
 - e. From any zoning classification to a nonresidential classification using flexibility provisions of the city comprehensive plan, including flexibility used in PUD for the first 10 acres, plus \$75.00 per acre for each acre over ten acres 1,500.00
- (4) *Vacation of rights-of-way/release of easements*, per vacation or release 375.00
- (5) *Variances:*
 - a. Variances for property located in residential zoning districts, per variance 500.00
 - b. Variances for property located in non-residential zoning districts, per variance 750.00
- (6) *Appeals :*
 - a. All appeals to governing body 250.00
- (7) *Special exception use, per exception* 550.00
 - a. Special exceptions, 4:00 a.m. alcoholic/nightclub use 550.00
 - b. Special exceptions, bingo/assembly hall 550.00
 - c. After hours nightclub special exception use permit application fee 550.00
 - d. Pain management clinics/pain clinics 1,500.00
- (8) *Zoning and use compliance review*, changes of ownership or use; nonresidential, fences, walls, aboveground pools, rear yard storage sheds, driveway/walkway alterations, satellite dishes, screen rooms, patios, porches, room additions, garage enclosures, single-family or duplex unit, miscellaneous (nowhere else stated) 75.00
- (9) *Community development overlay districts:*
 - a. Request for special district designation, for the first ten acres, plus \$75.00 per acre over ten acres 600.00
- (10) *Administrative determination* 75.00
- (11) *Waiver applications sign, landscape, other* 100.00
- (12) *Regulatory extensions by governing body* 150.00
- (13) *Sign applications, separate from site plan :*
 - a. Residential and nonresidential, per master/uniform sign plan application requiring planning and zoning board approval 450.00
- (14) *Annual renewal/sign fee* 30.00
 - a. Each additional sign 2.00
 - b. Delinquent additional charge 15.00
- (15) In the case of a large scale project, the City of North Lauderdale reserves the right to engage an outside organization to conduct the review and analysis. Any applicant will be responsible

for a fee equal to the charges incurred for this review and analysis. An initial preliminary deposit of \$2,000.00 or 75 percent of the estimated consultant fee, whichever is greater, shall be made before the review can commence. The balance of the fee is due upon completion of the analysis. Any unpaid fees may be recorded as a lien against the property.

(Code 1976, § 3-43(b); Ord. No. 91-11-800, § 3(Exh. A(art. 8, § 7)), 11-14-91; Ord. No. 92-1-808, § 1, 1-30-92; Ord. No. 92-6-820, § 2(Exh. A(I)(D)), 6-25-92; Ord. No. 02-09-1062, § 2, 9-25-02; Ord. No. 07-04-1187, § 2, 4-24-07; Ord. No. 12-03-1265, § 6, 3-28-12)

Pompano Beach

The following are the applicable fees for Applications for Development in the city.

TYPE OF APPLICATION	FEE
I. CONCURRENCY (Fee is part of Site Plan Review Fee)	\$0
II. OTHER DEVELOPMENT SERVICES APPLICATIONS	
A. Development of Regional Impact (or equivalent)	\$7,525
B. Comprehensive Plan Amendment	
1. Local Amendment	\$3,290
2. Broward County	\$4,940
Applicant must also pay all advertising costs.	
C. Rezoning	
1. General and Site Specific Zoning Map Amendment	\$2,525
2. Master Plan	\$2,525
a. Residential	\$355 plus \$35 per acre plus \$20 per unit
b. Non-Residential	\$1,060 plus \$105 per acre
c. Mixed Use	\$1,060 plus \$105 per acre plus \$20 per unit
Applicant must pay for one required sign	\$60
Applicant must pay for additional required signs, per sign	\$30
D.	
1. Special Exception	\$1,070
2. Special Exception – Family Community Residence, Transitional Community Residence, Recovery Community	\$300

TYPE OF APPLICATION		FEE
II. OTHER DEVELOPMENT SERVICES APPLICATIONS		
E. Variances/Temporary Use Permits/Appeals from alleged error which requires a Public Hearing		
1. Single-family without outstanding zoning code violations		\$325
2. Single-family with outstanding related code violation		\$1,175
3. Multi-Family and Non-Residential without outstanding related code violations		\$860
4. Multi-Family and Non-Residential with outstanding related code violations		\$1,715
5. Time extension for a variance or special exception		\$235
F. Plat		
1. Residential		\$350 plus \$25 per acre plus \$15 per unit
2. Non-Residential		\$705 plus \$70 per acre
3. Mixed Use		\$705 plus \$70 per acre plus \$15 per unit
G. Request to change any previously approved item on a plat		
		\$350
H. Post-Decision Actions		
		\$235
I. Site Plan and Building Design		
1. Major Site Plan		
a. Pre-Application Meeting		\$790
b. Residential/Multi Family		\$2,550 plus \$50 per acre
c. Non-Residential		\$2,550 plus \$150 per acre
d. Mixed Use		\$2,550 plus \$50 per acre

TYPE OF APPLICATION	FEE
II. OTHER DEVELOPMENT SERVICES APPLICATIONS	
2. Major Building Design	
a. Residential/Multi-Family	\$770 plus \$25 per unit
b. Non-Residential	\$770 plus \$45 per 1,000 sq. ft. of building area
c. Mixed Use	\$770 plus \$25 per unit plus \$45 per 1,000 sq. ft. of net building area of non-residential use
3. Minor Site Plan	
a. Residential	\$1,780 plus \$50 per acre
b. Non-Residential	\$1,780 plus \$150 per acre
c. Outdoor Seating	\$130
4. Minor Building Design	
a. Residential	\$180 plus \$25 per unit
b. Non-Residential	\$180 plus \$45 per 1,000 sq. ft.
c. Mixed Use	\$180 plus \$25 per unit plus \$45 per 1,000 sq. ft. of new building area of non-residential use
5. Transportation Study	

TYPE OF APPLICATION	FEE
II. OTHER DEVELOPMENT SERVICES APPLICATIONS	
a. Trip Generation Review	\$600 City Fee + Cost Recovery Fee \$1,500 Initial cost recovery deposit to cover engineering consultant fees for meetings, review, and comments
b. Full Traffic Study	\$1,000 City Fee + Cost Recovery Fee \$5,000 Initial cost recovery deposit to cover engineering consultant fees for meetings, review, and comments
6. Air Park Obstruction	\$370 City fee + Cost Recovery \$5,000 Initial cost recovery deposit to cover consultant engineering fees for meetings, review, and staff report
J. Revised Site Plan	\$1,780
K. Administrative Adjustment	
1. Major	\$965
2. Minor	\$150
L. Sidewalk Café Permit	Annual fee of \$20 for the first four tables; plus \$20 for each additional table

TYPE OF APPLICATION	FEE
II. OTHER DEVELOPMENT SERVICES APPLICATIONS	
M. Interpretation	\$225
N. Interim Use Permit	\$1,095
O. Sign Permit Review	\$25
P. Abandonments	
1. Right-of-way abandonments	\$1,195
2. Utility Easement abandonment	\$350
Q. Takings or Vested Rights Determination	\$600
III. LANDSCAPING.	
A. Tree Permit	
1. Single-Family and Duplex	Exempt
2. Multi-Family Residential	\$45 plus \$7 per tree
3. Non-Residential	\$50 plus \$10 per tree
Fee shall double for work done without a permit.	
B. Tree Abuse	
1. For each abused tree	\$60
2. Second incident for each abused tree	\$120
3. Third incident for each abused tree	\$235
IV. FEES FOR CODE COPIES (Black and white copies, all fees are plus tax)	
A. Land use and zoning maps	
1 in. = 1,000 ft. Scale	\$8
B. Planning (Ch. 154)	\$2
C. Zoning Code (Ch. 155)	\$58

TYPE OF APPLICATION	FEE
IV. FEES FOR CODE COPIES (Black and white copies, all fees are plus tax)	
D. Sign Code (Ch. 156)	\$3
V. REQUESTS FOR ZONING INFORMATION OR REVIEW	
A. A Zoning Use Certificate	\$30
B. Zoning Letter. The first two questions are free of charge. Any request for a written statement from the Planning and Zoning Division either confirming the land use plan designation and/or zoning classification of certain land within the city, or confirming that a proposed or existing use of land is in compliance with the requirements of that land use plan designation and/or zoning district, shall include a fee in the amount of \$70 for each question or item to be verified over and above the second question or item to be verified (single-family exempt).	\$70
C. Nonconforming Certificate	\$325
D. Zoning Compliance Permit	
1. Permit for single-family home:	
a. Single Family Residential	\$50
b. Minor Residential	\$25
c. Subsequent zoning reviews, (per review after the third review)	\$25
2. Permit for multi-family property	
a. Multi-family	\$70
b. Subsequent zoning reviews, (per review after the third review)	\$165
3. All other permits	
a. Non Residential and Mixed Use	\$100
b. Subsequent zoning reviews, (per review after the third review)	\$220
E. Revocable License Agreement	\$1,100
F. Unity of Title	\$180
G. Zoning/Landscaping Reinspection Fees:	
1. First reinspection fee	\$35
2. Each additional reinspection fee	\$140

TYPE OF APPLICATION	FEE
VI. MISCELLANEOUS DEVELOPMENT SERVICES FEES	
A. Telecommunication Towers	
1. Annual registration fee	\$430
2. Application fee for site plan approval	\$2,150
B. Portable Storage Units	\$65
C. Applications for Parking Agreements	
1. Off site parking	\$240
2. Shared parking	\$240
3. Master Parking Program	
Per parking space	\$14,040
D. Proposed code amendment initiated by the public	\$1,315 plus advertising costs
E. Public Event Fee	\$30
F. Special Event Fee	\$30
VII. FLEXIBILITY	
A. Application for allocation of flexibility or redevelopment units.	\$1,765 plus \$120 per acre
B. Requests for time extension or reaffirmation of the initial allocation of flexibility or redevelopment units.	\$1,765 plus \$120 per acre
C. Request for Residential to Commercial flexibility (when not done concurrent with a rezoning).	\$1,765 plus \$120 per acre
D. Request for Commercial Use in Industrial Land Use Category (when not done concurrent with rezoning, process required is DR C and P&Z only).	\$1,110

(Ord. 2012-64, passed 9-11-12; Am. Ord. 2013-37, passed 1-22-13; Am. Ord. 2013-55, passed 5-14-13; Am. Ord. 2014-10, passed 12-10-13; Am. Ord. 2018-06, passed 10-10-17; Am. Ord. 2018-60, passed 6-12-18; Am. Ord. 2018-67, passed 7-10-18; Am. Ord. 2019-17, passed 1-8-19; Am. Ord. 2019-23, passed 1-22-19)



**DEVELOPMENT PERMIT
APPLICATION PACKAGE**

ENGINEERING & COMMUNITY DEVELOPMENT DEPARTMENT
5399 North Dixie Highway, Oakland Park, Florida 33334
Office 954-630-4333
www.oaklandparkfl.gov

LOBBYISTS

Oakland Park's Code of Ordinances §2-16.5

“Lobbyist” means a person who is retained, with or without compensation, for the purpose of lobbying; or a person who is employed by another person or entity, on a full-time or part-time basis, principally to lobby on behalf of that other person or entity who seeks any action, decision, recommendation of the city manager, or any city board or committee; or any action, decision or recommendation of any city personnel during the time of the entire decision making process on such action decision or recommendation that foreseeable will be heard or reviewed by the city commission, or a city board or committee.

**MUST COMPLETE AND FILE
REGISTRATION FORM
WITH THE CITY CLERK
BEFORE ENGAGING IN ANY
LOBBYING ACTIVITY**

**FORM MUST BE FILED PRIOR TO EACH INDIVIDUAL
LOBBYING ACTIVITY**

Register Online at:

<http://www.oaklandparkfl.gov/422/Lobbyist-Portal>

DEVELOPMENT PERMIT APPLICATION

The type of development permit(s) for which this form is applicable to as well as the corresponding fee schedule are described on Pages 5-7. Mandatory application documents and the required ancillary attachments for each type of request are on Pages 8-10. **Prior to the submission of an application, the applicant must contact the Planning and Zoning Division for an appointment at 954-630-4572.**

STAFF USE ONLY

Date Submitted:	Case No.
Project Name:	
Folio No(s).	

GENERAL DATA – COMPLETE ALL SECTIONS

Address of property:	
Legal Description: (or attach description)	
Gross Acres:	Net Acres:
Title to this Property has been held since:	Existing Zoning:
Existing Use of Property [include no. and sq. ft. of existing structure(s)]:	
Proposed Use of Property (include no. and sq. ft. of proposed structure(s)):	
Type of Development Permit(s) requested:	

OWNER/APPLICANT INFORMATION

(The undersigned has reviewed all instructions concerning the application and understands the application must be complete and accurate **prior** to staff review or Public Hearing(s). **Attach proof of ownership and owner's authorization for representative.**

Name of Property Owners:		Title:
Address:		
City:	State:	Zip Code:
Phone:		
Signature:		Signature:
Email Address:		Email Address:
Name of Applicant's Representative:		
Address:		
City:	State:	Zip Code:
Office Phone:	Cell Phone:	
Email Address:		

REVIEW TYPES, REQUIREMENTS AND FEES

- Indicate the type of review requested by checking the appropriate box and any applicable sub-categories listed after the review type.
- Applications for some development projects may require review under more than one category and therefore will require more than one fee.
- Applications may require other City or County Agency reviews, approvals and fees.
- **An additional Training and Certification Fee of 10% shall be applied** on all the below listed development permits/orders. Fees will not be returned if an application is withdrawn, nor shall the fees be applied to any future applications.
- **By resolution of the City Commission, this fee schedule will be adjusted annually based on the United States Department of Labor's Consumer Price Index (CPI-U, Miami – Fort Lauderdale, All Urban Consumers) of the previous year.**

Applications will not be processed until all required information is provided.			Staff Use Only	
√	Type of Review	APPLICATION REQUIREMENT KEY	FEE	
	Check the appropriate Review Type on the left		Initial Application	Revisions
	BILLBOARD SIGN ANNUAL CODE COMPLIANCE FEE	N/A	\$624.00 (Per year)	N/A
	BILLBOARD SIGN SPECIAL EXCEPTION (Planning and Zoning Board and City Commission approval required)	1-2-3-4-5-7-9	\$936.00 (Public Hearing fee only)	N/A
	COMPREHENSIVE PLAN AND LAND USE PLAN AMENDMENTS a. Comprehensive Plan Text Amendment b. Land Use Plan Map Amendment c. Small Scale Land Use Plan Map Amendment per Florida Statutes 163.3187(1)(c)	a. 10-12-13 b. & c. 1-11-13	a. \$3,380.00 b. \$3,380.00 c. \$2,132.00	N/A
	CONDITIONAL USE Revision to Approved Site Development Plan a. (1) Minor (2) Major b. Time Extension for Approved Site Plan (Public Hearing not required)	a. (1) 14-15 (2) 4-14-15-16-17-18-22 b. 42	\$936.00 + \$780.00 for each DRC submission. b. \$312.00	a. (1) \$374.00 1st item; \$187.00 each additional + (final sign off fees) (2) \$1,560.00 + (final sign off fees)
	CONSISTENCY & CONCURRENCY REVIEW	18	\$208.00 per review	N/A
	CROSS PARKING AND NONCONCURRENT PARKING AGREEMENT	44	\$416.00	
	DEVELOPMENT OF REGIONAL IMPACT (DRI) Revision to Approved DRI a. Minor b. Major	1-14-15-16-17-18-19-22	\$6,136.00 (A Cost Recovery Fee is assessed for any expenses incurred from additional and necessary reviews and/or analyses)	a. \$1,248.00 b. \$2,444.00
	DEVELOPER'S AGREEMENT	16-20	\$1,560.00	N/A

DOWNTOWN MIXED-USE DEVELOPMENT *Please review the Urban Design Requirements Memo* Revision to Approved Site Development Plan a. (1) Minor (2) Major	14-15-16-17	\$1,560.00 (up to 3 stories) \$3,120.00 (4 stories or more)	a. (1) N/A b. Same fee as new application
ENGINEERING & CONSTRUCTION PERMITS	N/A	8% of construction value	N/A
FLEXIBILITY ACRES Residential to permitted Commercial or Industrial to Commercial	1-18-19-22	\$1,872.00	N/A
FEDERAL HIGHWAY MIXED-USE BUSINESS AND ENTERTAINMENT OVERLAY DISTRICT Revision to Approved Site Development Plan a. (1) Minor (2) Major	14-15-16-17-18	\$1,560.00 (up to 3 stories) \$3,120.00 (over 4 stories) \$780.00 required for 4:00 A.M. beverage license DRC review	a. (1) N/A b. Same fee as new application
MIXED-USE LAND DEVELOPMENT Revision to Approved Site Development Plan a. (1) Minor (2) Major	14-15-16-17-18	\$1,560.00 (up to 3 stories) \$3,120.00 (over 4 stories)	a. (1) N/A b. Same fee as new application
OUTDOOR DISPLAY PERMIT (Annual)	N/A	\$ 125.00 per year	N/A
PLANNED UNIT DEVELOPMENT (PUD) & PLANNED COMMERCE CENTER (PCC) a. Master Dev. Plan or Declaration of Restrictive Covenants - Initial Review or Substantial Revision b. Site Development Plan Review c. Revision to Approved Site Development Plan (1) Minor (2) Intermediate (Public Hearing not required) (3) Major d. Time Extension for Approved Site Plan (Public Hearing not required)	a. & b. 4-14-15-16-17-18-19-20-21-22 c. (1) 14-15 c. (2) 14-15-42 c. (3) 4-14-15-16-17-18-19-20-21-22 d. 42	a. \$1,560.00 b. \$1,560.00 + \$50 per Gross Acre d. \$312.00	c. (1) \$364.00 First item, \$150.00 each additional item (2) \$624.00 + \$50 per gross acre (3) \$1,560.00 + \$50 per Gross Acre
PLANNING AND ZONING CODE INQUIRIES a. Planning and Zoning Verification Letters b. Planning and Zoning staff meetings with potential development permit applicants	N/A	a. \$52.00 per item to be verified b. \$52.00 per hour per staff member	N/A
PORTABLE STORAGE UNIT PERMIT FEE	N/A	\$ 52.00	N/A
PUBLIC HEARINGS – Planning & Zoning Board and City Commission	N/A	\$ 936.00	N/A
REZONING Existing Zoning: Requested Zoning:	1-16-18-22	\$1,040.00 + \$1,800 if over 10 acres (for advertising purposes)	N/A
RESERVE UNITS a. Increased Density on Residential Land b. Increased Density on Commercial Land or Commercial Land rezoned to Residential Land	4-14-15-16-18-22	a. \$1,560.00 + \$50 per Gross Acre b. \$1,560.00 + \$50 per Gross Acre	N/A
SITE DEVELOPMENT PLAN REVIEW a. Site Plan Review for Zoning Compliance (Major Development) b. Site Plan Review for Zoning Compliance (Minor Development / DRC Waivers - each item) c. Fire Plan Review d. Site Development Plan Approval Extension	14-15-17-18	a. \$780.00 each submission b. \$208.00 each submission c. \$57.00 each submission d. \$156.00	N/A
FINAL SIGN OFF REVIEW (Site Plan)	14-15-17-18	a. \$208.00 each submission	

PUBLIC HEARING RE-ADVERTISEMENT	N/A	Legal Notice: \$181.00 Display Ad: \$800.00	
SPECIAL EVENTS SIGN PERMIT (3 days)	N/A	\$ 31.00 per event	N/A
SUBDIVISION/RESUBDIVISION a. Recorded Plats/Re-plats b. Plats/Re-plats w/ Waiver of Rec. c. Unity of Title for crossing platted lot lines d. Broward County Delegation Request	a. 14-17-18-23 b. 14-17-18-23-43 c. 1-24-25-26 d. 27	a. \$2,028.00 b. \$915.00 c. \$229.00 d. \$156.00	N/A
TEMPORARY GRAND OPENING SIGN (30 days)	N/A	\$ 52.00	N/A
TEXT AMENDMENT TO LAND DEVELOPMENT CODE	28-29	\$2,340.00	N/A
TELECOMMUNICATION TOWER, SPECIAL EXCEPTION (Planning and Zoning Board and City Commission approval required)	1-2-3-4-6-7-8-9	\$2,132.00	N/A
TELECOMMUNICATION TOWER ANNUAL STRUCTURAL & ELECTRICAL INTEGRITY REPORT a. Towers b. Antennas	N/A	a. \$125.00 b. \$62.00	N/A
TEMPORARY STRUCTURE FOR BUSINESS USE (6 months)	N/A	\$ 312.00	N/A
TREE REMOVAL PERMIT a. Initial Application Fee (After the fact fees are doubled per tree)	N/A	\$31.00 application fee + \$15.00 per tree under 18" dbh and/or \$50 per tree over 18" dbh.	N/A
UNLISTED CONDITIONAL USE	4-14-15-17-18-22-30-31	\$936.00 + \$780.00 for each DRC submission.	N/A
USE APPROVAL FOR A RESTAURANT/BAR	4-14-15-16-18-22	\$884.00 (Public Hearing fee only, see Site Development Plan Review Fees for additional fees)	N/A
VACATION OF PUBLIC WAYS	32-33-34-35-36-37-38-39	\$1,248.00	N/A
VARIANCES TO THE CODE a. Single Family or Duplex b. Other than above c. Re-advertisement required by Applicants actions d. Variance Expiration Extension	41	a. \$520.00 b. \$936.00 (2 items; \$100.00 each item over 2) d. Single Family or Duplex: \$260.00 All others: \$468.00	c. \$200.00 each hearing

COST RECOVERY

Each Development Permit request listed above is subject to cost recovery. This process is utilized when an application requires special studies and/or reports such as traffic reports, environmental assessments, legal services, etc. that the City deems as necessary. The direct cost of the review of any report or study by one of the City's professional consultants or performed by the City shall be paid by the applicant.

APPLICATION REQUIREMENTS KEY

Check the requirements for your application.

- 1. Two (2) copies of a **Current Survey**, dated within the last year, showing the location and dimensions of existing structures and easements as well as their use. Two (2) copies must be signed and sealed. Surveys must provide flood zone information and use NAVD88 as the datum.
- 2. Two (2) original **Location Maps** for proposed site(s).
- 3. Two (2) **Elevation Sketches**.
- 4. One (1) set of **Reduced Copies** (11" x 17") of simplified site development plans and colored renderings.
- 5. Two (2) copies of **Revocable License Agreements** for billboard special exception applications.
- 6. One (1) set of all **Required Documents** as identified in §24-248 of the City's Land Development Code.
- 7. One (1) statement indicating what regulations you are seeking a **Special Exception** from for either a **Billboard** or **Telecommunications Tower**.
- 8. One (1) statement indicating **Special Conditions or Justification for Telecommunications Tower** request per §24-251(b)(2)
- 9. One (1) **Detailed Description** of the Billboard's type, size, height, location and number of faces -or- the Tower's type, height, and location.
- 10. Two (2) copies of the precise description of the proposed **Comprehensive Plan Text Amendment** that clearly states the page(s), section(s), paragraph(s), and/or graphic(s) that are proposed to change.
- 11. Two (2) copies of the proposed **Future Land Use Map Amendment** that states the exact change(s) proposed, including the present City land use designation(s) as well as the proposed City land use designation(s). If more than one land use is proposed, include separate acreage calculations for each.
- 12. One (1) summary statement sufficiently explaining the **Reasons for the Amendment**. This may include statements relating to any or all of the following:
 - ✓ The need to correct an error
 - ✓ The need to reflect changing circumstances or conditions in the community
 - ✓ The need to improve the ability of the plan to fulfill the objectives and policy statements listed in the plan.
 - ✓ The applicant is advised that the proposed amendment may conflict with some of the objectives and policy statements. If so, the applicant might also request changes in the objectives or policy statements in order to render the requested change consistent with the objectives or policy statements.
- 13. One (1) summary statement addressing how the proposed amendment will benefit the **Public Interest** of the community.
- 14. Eleven (11) 24" x 36" copies (folded down to an 8½" x 11" size) and one (1) 11" x 17" sheet of the **Recorded Plat and Current Survey**, dated within the last year, and showing the location and dimensions of existing structures and easements as well as their use. Two (2) copies must be signed and sealed.
- 15. Eleven (11) 24" x 36" copies (folded down to an 8½" x 11" size) and one (1) 11" x 17" copy of the **Site Development Plans** to include:
 - ✓ Site plan
 - ✓ Landscape plan.
 - **All landscape plans must be signed and sealed by a registered landscape architect.**
 - ✓ Floor plan
 - ✓ Site lighting plan
 - ✓ Building elevation plan
 - ✓ Construction fencing plan
 - ✓ Schematic engineering plan (where applicable) including all items listed in **Section 24-164(B)(3)** of the City's Code of Ordinances.
 - ✓ For applications within the Downtown Mixed-Use District, Federal Highway Business District, or any Mixed-Use Development, refer to the applicable ordinances for site development plan requirements.

- 16. One (1) **Program Description or Summary** detailing the proposed use, architectural design, special conditions/justification for the request, the services/products to be offered, the hours of operation, and (if applicable) compliance with the conditional use criteria required by §24-165 of the Oakland Park Land Development Code.
- 17. One (1) set of **Traffic Generation Data** and/or **Impact Analysis**.
- 18. One (1) completed **Service Demand Analysis** and **PSIA (Public School Impact Application – Residential Only)**.
- 19. Request for **Rezoning**.
- 20. Two (2) copies of the **Master Development Plan/Agreement** for a Planned Urban Development (PUD) type development or the developer's agreement explicitly meeting the requirements of Florida State Statutes.
- 21. Two (2) copies of the **Declaration of Restrictive Covenants** for a Planned Commerce Center (PCC) type development.
- 22. Completed **Public Notice Sign Affidavit** forms signed by the applicant, indicating that the applicant has met his/her responsibilities to post public notice signs on the subject property.
- 23. Twelve (12) copies of the proposed **Plat or Replat** and twelve (12) copies of the **Conceptual Site Development Plan**.
- 24. One (1) executed and notarized **Unity of Title Agreement**.
- 25. One (1) **Opinion of Title** certified to the City of Oakland Park. This document must be from a lawyer licensed to practice in the State of Florida or certified by a title company showing that title is fully vested in the individual(s) or legal entity executing the Unity of Title Agreement.
- 26. Unity of Title documents require:
 - If the Agreement is executed by a Corporation, provide **proof of corporate existence** and **proof that the corporation is in good standing with the State of Florida**. Should it be a foreign corporation, documentation must be provided showing that the corporation is authorized to do business in the State of Florida. Additionally, a **corporate resolution** must be provided indicating that the individual(s) signing on behalf of the corporation have the proper authority to execute the Unity of Title Agreement
 - If the Agreement is executed by a general or limited partnership, copies of the **partnership agreement** must be provided indicating the individual or individuals executing the Unity of Title Agreement on behalf of the partnership have the authority to do so.
- 27. One (1) statement for a **Delegation Request** that indicates what is currently on the plat that the applicant is proposing to amend. The Development Review Committee will review the application and advise the applicant of its approval, conditional approval, or denial by letter.
- 28. One (1) **Description of the Use** that is not contained in the Text Amendment requested. Cite the section of Code and the proposed language of the new text amendment.
- 29. One (1) description of any **Special Conditions** or justification which apply to the requested Text Amendment.
- 30. One (1) **Description of the Use** that is not contained in Master Business List. Cite the section of Code and the proposed language of the new use listing.
- 31. One (1) description of any **Special Conditions** or justification which apply to the requested Unlisted Use.
- 32. One (1) statement indicating **Existing Use of Public Way**.
- 33. One (1) statement indicating **Proposed Use of Public Way**.
- 34. One (1) statement indicating **Reason Public Way no Longer Needed** by utility service providers.

- 35. One (1) set of copies of **Signed and Notarized Consent Forms** from all adjoining or affected property owners (you may file an application for vacation of a public way if your property abuts the property proposed for vacation. If you are not the only abutting property owner or if the property you are proposing for vacation serves another property owner in any way). A copy of this consent form is provided with the application.
- 36. Two (2) copies of the **Signed and Sealed Sketch and Legal Description** depicting the area to be Vacated is to be provided to the City each Utility listed along with a **Utility Review** form for their completion. A copy of the Utility Review form is provided with the application.
- 37. If the public way was given by plat, it will also be necessary to file a **Vacation application with Broward County** upon approval by the City.
- 38. One (1) set of completed **Utility Review Forms** from area utility service providers (Florida Power & Light Company, BellSouth Telephone, Peoples Gas System or Teco, City of Oakland Park/Broward County Utilities/Fort Lauderdale, AT&T Broadband Cable Company and others if applicable. A copy of this form is provided with the application.
- 39. One (1) copy of the **Recorded Deed** if public way was dedicated by deed.
- 40. One (1) statement specifying the **Regulations From which you are seeking a Variance:** (cite section(s) of the land development code).
- 41. Attach a **Zoning Variance Packet** including the Variance Application and Justification Letter. Forms and instructions provided by the Planning & Zoning Division. The basis for a variance is established by **§24-232(C)** of the Land Development Code.
- 42. City Commission approval required - Public Hearing not required.
- 43. **Planning and Zoning and City Commission** approval required - Public Hearings and Advertising not required.
- 44. Executed and in recordable format cross parking and/or nonconcurrent parking agreement.

Rev.: 11/28/17

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Minimum Submission Requirements for Development Permit Applications

Applications will not be accepted without the minimum required plans, documents and appointments.

- _____ 1. **Lobbyist Registration:** Proof of registration as a lobbyist per §2-16.5 – Register online: <http://www.oaklandparkfl.gov/422/Lobbyist-Portal>
- _____ 2. **Neighborhood Participation Meeting Report & Affidavit of Compliance:** Must be submitted with application, no exceptions. See Planning & Zoning staff for a list of HOA/individuals to contact.
- _____ 3. **Meeting (by appointment only) with a Planner** – Contact the Planning & Zoning Division at (954) 630-4478 or by email at gilbert.chaidez@oaklandparkfl.gov to submit an application.
- _____ 4. **Complete Application:** All required information and signatures. Incomplete applications will not be distributed for review.
- _____ 5. **Proof of Ownership and Agent Authorization:** Attach property owner and/or agent authorization letters with proof of ownership documentation.
- _____ 6. **Application Fees:** Make checks payable to the City of Oakland Park; see fee chart on the subsequent pages.
- _____ 7. **12-15 Plan Sets:** Collated, bound, and stapled sets (24" x 36"). Two (2) plan sets must be signed and sealed. All must be folded into thirds and folded again into an 8½" x 11" size. One (1) plan set must be an 11" x 17" set. All plan sets are to include the following:
 - _____ a. Surveys
 - _____ b. Site Development Plans must consist of the following:
 1. Site plan
 2. Landscape plan.
 - a. **All landscape plans must be signed and sealed by a registered landscape architect.**
 3. Floor plan
 4. Site lighting plan
 5. Building elevation plan
 6. Construction fencing plan
 7. Schematic engineering plan (where applicable) including all items listed in **Section 24-164(B)(3)** of the City's Code of Ordinances.
 8. For applications within the Downtown Mixed-Use District, Federal Highway Business District, or any Mixed-Use Development, refer to the applicable ordinances for site development plan requirements.
 - _____ c. Each plan set must have a copy of all ancillary attachments i.e. color renderings, legal documents and exhibits, planning studies, data reports, pictures, etc.
- _____ 8. **Service Demand Analysis Form (Concurrency Review):** Must be attached to every plan set.
- _____ 9. **Project Narrative:** Must be attached to every plan set (if required).
- _____ 10. **Response Letter:** If this submission is subsequent to the first review, include any other items requested at the previous DRC meeting. The review comments must be attached to every plan set.
- _____ 11. **Other:** Depending on the type of application, additional plans, documents, surveys, studies, etc. may be required for the application. Please note your type of review and the applicable requirements on the following pages.

DRC Final Sign-Off Review Submission Requirements

Applications **will not be accepted** without the following items:

- _____ 1. **Response Letter.** This must be attached to every plan set.
- _____ 2. **Fee of \$228.80** Checks made payable to the City of Oakland Park.
- _____ 3. **School Capacity Availability Determination Letter (SCAD)** (Residential Only, School Concurrency)
- _____ 4. **12-15 Plan Sets:** Collated, bound, and stapled sets (24" x 36"). Four (4) plan sets must be signed and sealed. All must be folded into thirds and folded again into an 8½" x 11" size. One (1) must be an 11" x 17" set. All plan sets are to include the following:
 - _____ a. Recorded Plat
 - _____ b. Surveys
 - _____ c. Site Development Plans must consist of the following:
 1. Site plan
 2. Landscape plan.
 - a. **All landscape plans must be signed and sealed by a registered landscape architect.**
 3. Floor plan
 4. Site lighting plan
 5. Building elevation plan
 6. Construction fencing plan
 7. Schematic engineering plan (where applicable) including all items listed in **Section 24-164(B)(3)** of the City's Code of Ordinances.
 8. For applications within the Downtown Mixed-Use District, Federal Highway Business District, or any Mixed-Use Development, refer to the applicable ordinances for site development plan requirements.
 - _____ d. Each plan set must have a copy of all ancillary attachments i.e. color renderings, legal documents and exhibits, planning studies, data reports, pictures, etc.

Applicability of DRC Review

- All developments involving multi-family development (three or more units), commercial, or industrial uses
- All developments within the **Downtown Mixed-Use District** or the **Federal Highway Mixed-Use Business and Entertainment Overlay District**
- Mixed-use land development
- Development resulting in a change of use
- Any building modification that affects parking
- Applications for any of the following:
 - Unlisted use
 - Conditional use
 - Use approvals
 - Rezoning
 - Flexibility/reserve units
 - Future land use map amendments
 - Applicable development as determined by the Engineering & Community Development Department.

Minimum Site Development Plan Requirements

SURVEY

1. Signed, sealed and dated within the last year.
2. Abstracted for right of way and easements.
3. Full legal description.
4. Include flood zone designation.
5. Survey uses NAVD88 Datum.

SITE PLAN

1. Title Block including project name and design professional's address and phone number
2. Scale (must be engineer's scale)
3. North indicator
4. Location map showing relationship to major arterials
5. Drawing and revision dates, as applicable
6. Full legal description
7. Site Plan Data Table
 - Current use of property and intensity
 - Land Use designation
 - Zoning designation
 - Water/wastewater service provider
 - Site area (sq. ft., net and gross acres)
 - Building footprint coverage
 - Residential development: number of dwelling units, type, floor area(s), bedroom mix, site density (gross and net)
 - Non-residential development: uses, gross floor area
 - Parking data: parking required (#), parking provided (#), loading zones, ADA spaces
 - Building height (expressed in feet above grade)
 - Structure length
 - Number of stories
 - Setback table (required vs. provided)
 - Vehicular use area (in sq.ft. & % of site)
 - Open space (in sq. ft. & % of site)
 - Landscape area (in sq. ft. & % of site)
8. Site Plan Features (graphically indicated)
 - Municipal boundaries (as applicable)
 - Zoning designation of adjacent properties with current use listed
 - Adjacent rights-of-way to opposite property lines (indicate all nearby curb cuts)
 - Waterway width, if applicable
 - Outline of adjacent buildings (indicate height in stories and approximate feet)
 - Property lines (dimensioned)
 - Building outlines of all proposed structures (dimensioned)
 - Ground floor plan
 - Dimension of grade at crown of road, at curb, sidewalk, building entrance, and finished floor elevation
 - Dimension for all site plan features (ie., sidewalks, building lengths and widths, balconies, parking spaces, street widths, etc.)

- Mechanical equipment dimensioned from property lines
- Setbacks and building separations (dimensioned)
- Driveways, parking areas, pavement markings (including parking spaces delineated and dimensioned as well as handicapped spaces as applicable)
- On-site light fixtures
- Proposed ROW improvements (i.e. bus stops, curbs, tree plantings, etc.)
- Pedestrian walkways (including public sidewalks and on-site pedestrian paths)
- Project signage, location, shape and size
- Traffic control signage
- Catch basins or other drainage control devices
- Fire hydrants (including on-site and adjacent hydrants, show distances to structures)
- Fire Rescue Vehicle turning radii
- Easements (as applicable)
- Indication of any site or building design methods used to conserve energy and/or water.
- Indication of any site or building design methods used to incorporate the principles of Crime Prevention Through Environmental Design (CPTED)
- Location and method of screening of refuse stations, storage areas and off-street loading areas. (See city staff for dumpster diagram)
- Method maintaining any common or joint use area
- If providing a fire alarm system or sprinkler system, indicate on the site plan.

SITE DETAILS

1. Provide details of the following:
 - Ground floor elevation
 - Storefronts, awnings, entryway features, doors, windows
 - Fence/wall (measured from the finished grade of the abutting property or crown of adjacent street)
 - Dumpster
 - Light fixtures
 - Balconies, railings
 - Trash receptacles, benches, other street furniture
 - Pavers, concrete, hardscape ground cover material

FLOOR PLANS

1. Delineate and dimension, indicating use of spaces
2. Show property lines and setbacks on all plans
3. Typical floor plan for multi-level structure
4. Floor plan for every level of parking garage
5. Roof plan

BUILDING ELEVATIONS

1. All building facades with directional labels (ie. North, South) and building names if more than one building
2. Dimensions, including height and width of all structures
3. Dimensions of setbacks and required stepbacks from property lines

4. Dimension grade at crown of road, at curb, sidewalk, building entrance, and finished floor
5. Indicate architectural elements, materials and colors
6. Include proposed signage (will require separate building permit)

LANDSCAPE PLAN

(Review the Landscape and Streetscape Design Standards for additional landscaping requirements)

1. Site Plan information (in tabular form on plans)
2. Title block including project name and design professional's address and phone number **(Must be signed and sealed by a registered Landscape Architect)**
3. Scale (must be engineer's scale)
4. North indicator
5. Drawing and revision dates, as applicable
6. Landscape Plan Information (in tabular form on plans)
 - Site area (sq. ft. and acres)
 - Vehicular use area (in sq. ft.)
 - Perimeter landscape area (including buffers adjacent to ROW)
 - Interior landscape area (15 sq.ft. per space)
 - Trees – parking lot interior required/provided:
 - 1 per 10 spaces
 - Trees – right of way edge required/provided:
 - 1 per 40 linear feet within landscaped strip
 - Trees – perimeter required/provided:
 - 1 per 40 linear feet within landscaped strip
 - 1 per 30 linear feet within landscaped strip (nonresidential adjacent to residential)
 - Trees required by size (required/provided):
 - 60% @ 10' x 6'
 - 10% @ 14' x 7'
 - 20% @ 12' x 6'
 - 10% @ 16' x 8'
7. Landscape Plan Features (graphically indicated)
 - Property lines
 - Easements (as applicable)
 - Landscape areas with dimensions
 - All Existing trees and palms, must be adequate to calculate their species names and sizes, number, and canopy (indicate whether they are to remain, be relocated, or removed)
 - Names and locations for all proposed trees, shrubs and groundcover, with quantities noted at each location
 - Plant list (note species, sizes, quantities and any appropriate specifications)
 - Site elements (buildings, parking areas, sidewalks, signs, fire hydrants, light fixtures, drainage structures, curbing, all utilities both above and below ground, sight vision triangles)
 - Grading (swales, retention areas, berms, etc.)
 - Show any required berms along right of way
 - Planting details and notes

- All landscaped areas shall be provided with an underground irrigation system. The system must be designed to have a minimum of 100% coverage with a 50% overlap.
- If the site contains numerous trees, provide a separate table indicating disposition.

PHOTOMETRIC PLAN

1. Foot-candle readings must extend to all property lines.
2. Note on plan stating that proposed lighting will be designed and installed so as to reflect the light away and prevent any glare or excessive light on any adjacent property.

SCHEMATIC ENGINEERING PLAN

1. Proposed or existing utility easements and fire hydrants and distance to structures.
2. Location and method of stormwater retention or detention.
3. Schematic Engineering Plan Details:
 - Outline of plan to provide water, sewer, roads, and drainage for the project.
 - Signed and Sealed by a Registered Engineer.
 - Utility Pipe Sizes (lengths, material and preliminary locations)
 - Roadway cross-section (width, depth of base and subgrade)
 - Typical sections across property lines
 - Offsite utility and roadway public infrastructure necessary to serve the site
 - Illustrate how the first 1" of rainfall will be retained onsite
4. Flood calculations.

DOWNTOWN MIXED USE DISTRICT (DMUD) (as applicable to the project)

For projects subject to DMUD review:

- Narrative regarding payment of in-lieu fee for parking requirements
- Sample of materials including roofing tiles, pavers, exterior paints, or exterior materials (in color format on a plan or cut sheet)
- For buildings over 3 stories in height, site plans, appropriate exhibits, public amenity cost estimates and narrative regarding participation in the building height incentive program

MIXED USE LAND DEVELOPMENT (MULD) (as applicable to the project)

For projects subject to MULD review:

- Parking study for mixed use projects seeking 15% reduction
- Narrative discussing compliance with the Required Design Components
- Sample of materials including roofing tiles, pavers, exterior paints, or exterior materials (in color format on a plan or cut sheet)
- For increased density provide, site plans, appropriate exhibits and narrative regarding participation in the optional design guidelines for increased density
- For mixed-use projects, provide F.A.R. (max. 2.0 commercial uses)

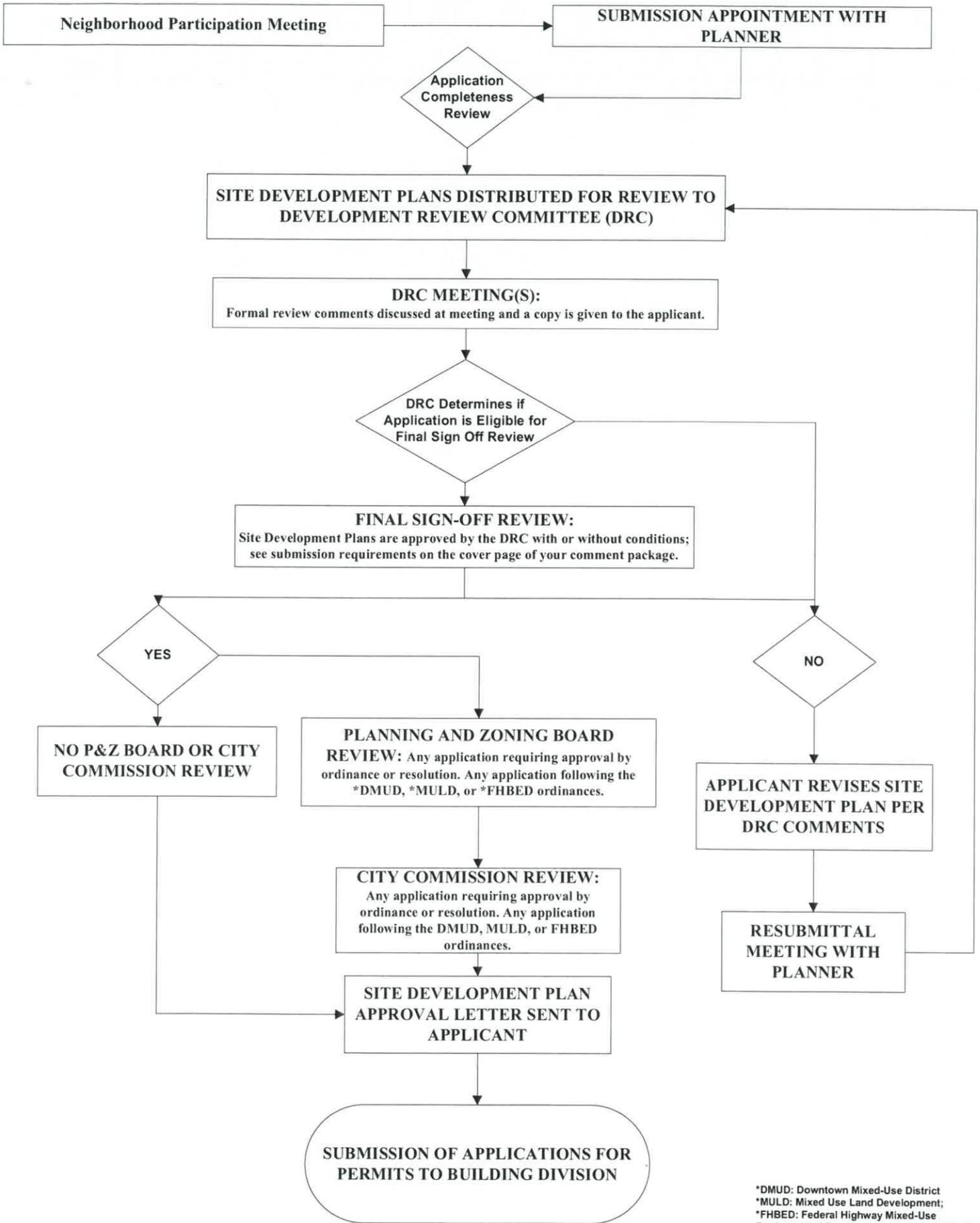
FEDERAL HIGHWAY MIXED USE BUSINESS AND ENTERTAINMENT OVERLAY DISTRICT (FHBED) (as applicable to the project)

For projects subject to FHBED review:

- For Sample of materials including roofing tiles, pavers, exterior paints, or exterior materials (in color format on a plan or cut sheet)
- Provide written narrative and detailed drawings and plans illustrating intent to meet the seven (7) LEED prerequisites.
- Provide written narrative and detailed drawings and plans illustrating the applicant's intent to meet Tier1 and/or Tier 2.
- Provide draft of the bond for staff review
- Provide copy of LEED accreditation certificate for professional on design team

CITY OF OAKLAND PARK

Development Review Process



*DMUD: Downtown Mixed-Use District
 *MULD: Mixed Use Land Development;
 *FHBED: Federal Highway Mixed-Use Business and Entertainment Overlay District.



5399 N. Dixie Highway, Suite 3 • Oakland Park, Florida 33334 • www.oaklandparkfl.gov

ZONING VERIFICATION REQUEST APPLICATION

Please print this form and submit with payment. For questions, please call the Planning & Zoning Division at 954-630-4345.

GENERAL DATA – COMPLETE ALL SECTIONS	
Address of property:	
Existing Use of Property [include no. and sq. ft. of existing structure(s)]:	
Proposed Use of Property (include no. and sq. ft. of proposed structure(s)):	
Requested Zoning Verification Details and Zoning Code Information:	
OWNER/APPLICANT INFORMATION	
Submittal of a brief summary of the request in the form of a letter must be completed and submitted along with the fees noted below prior to staff review.	
Name & Title of Property Owners:	
Address:	
Phone:	
Signature:	
Email Address:	
Name of Applicant's Representative (if applicable):	
Address:	
Office Phone:	Cell Phone:
Email Address:	

PLANNING AND ZONING VERIFICATION AND CODE INQUIRY FEES

- a. Planning and Zoning Verification Letters: \$52.00 Plus \$5.20 per item to be verified
- b. Planning and Zoning staff meetings with potential development permit: \$52.00 Plus \$5.20 per hour per staff member;

Staff Only: Date Submitted: _____ Received by: _____

FEE CALCULATION FORM

PAGE 2

Project Name: _____

<input type="checkbox"/>	Physical Site Development Variance or Appeal (BOA) -	\$750.00*	\$ _____
<input type="checkbox"/>	Plat Application – Residential \$1,000.00 for 10 units or less, \$2,000.00 for over 10 units *		\$ _____
	Non-residential use	\$2,000.00*	\$ _____
<input type="checkbox"/>	Plat Revision, Delegation Request (letter by staff) -	\$110.00	\$ _____
<input type="checkbox"/>	Plat Revision, Delegation Request (Council review) -	\$330.00	\$ _____
<input type="checkbox"/>	Pre-development Meeting after 2nd mtg (except Gateway) -	\$250.00	\$ _____
<input type="checkbox"/>	Proceed at Risk -	\$500.00	\$ _____
<input type="checkbox"/>	Research fee - \$250 for up to 3 hours of staff time plus Trust Account over 3 hours		\$ _____
<input type="checkbox"/>	Sign Special Exception -	\$110.00 per exception	\$ _____
<input type="checkbox"/>	Site Data Record -	\$2,000.00*	\$ _____
<input type="checkbox"/>	Site Plan – (new submittal, amendment to an existing site Plan approval of an undeveloped site or demolition/ rebuild/expansion to a developed site affecting greater than 6,000 square feet and more then 50% of the plan or square footage)	\$2,250.00	\$ _____
	plus \$35.00 per dwelling unit x _____ units for residential		\$ _____
	plus \$0.35 per square foot x _____ up to 10,000 sq. ft. gross for non-residential		\$ _____
	plus \$0.0875 per square foot x _____ over 10,000 sq. ft. gross for non-residential		\$ _____
<input type="checkbox"/>	Site Plan Amendment – (amendment to existing site plan approval of an undeveloped site or demolition/rebuild/ expansion to a developed site affecting greater than 6,000 square feet and less than 50% of the plan or square footage). Full fee is based on site plan calculation indicated above).	\$275.00	\$ _____
	plus 25% of full fee for revisions affecting <25% of the plan or square footage		\$ _____
	plus 50% of full fee for revisions affecting >25% and <50% of the plan or square footage		\$ _____
<input type="checkbox"/>	Site Plan Extension -	\$500.00*	\$ _____
<input type="checkbox"/>	Site Plan Modification – (exterior improvement of developed site without building expansion)	\$250.00	\$ _____
<input type="checkbox"/>	Trafficway Plan Amendment - excludes BCPC fees	\$4,500.00	\$ _____
<input type="checkbox"/>	Trafficway Waiver - excludes BCPC fees	\$3,500.00	\$ _____
<input type="checkbox"/>	Unified Control Documents -	\$2,000.00 Trust Account	\$ _____
<input type="checkbox"/>	Use Variance -	\$5,300.00*	\$ _____
<input type="checkbox"/>	Vacation of easement - \$605.00 for residential uses, \$880.00 for non-residential uses		\$ _____
<input type="checkbox"/>	Waivers requiring City Council Review -	\$500.00per waiver	\$ _____
<input type="checkbox"/>	Zoning Determination Letter (confirms land use, zoning, and use) -	\$100.00	\$ _____
<input type="checkbox"/>	Zoning Determination Letter (confirms land use, zoning, use, history) -	\$400.00	\$ _____
<input type="checkbox"/>	Zoning Map Change-	\$4,500.00*	\$ _____
Total of Page 2			\$ _____

Fees are non-refundable, unless designated as a Trust Account.

***May require add'l fees for the payment of consultants and/or City Attorney fees as determined by Dept. Director.**

****Additional fees may apply if additional applications are identified during the review process.**

LAND DEVELOPMENT FEE SCHEDULE

FEE INCREASE EFFECTIVE OCTOBER 1, 2018

CONDITIONAL USE

RESIDENTIAL.....	\$1,430.00
NON-RESIDENTIAL.....	\$2,530.00
ADDDITIONAL CONDNTIONAL USES.....	\$1,100.00

PLAT

PLAT REVISION, DELEGATION REQUEST (LETTER BY STAFF).....	\$110.00
PLAT REVISION, DELEGATION REQUEST (COUNCIL REVIEW).....	\$330.00

SIGN SPECIAL EXCEPTION

SIGN SPECIAL EXCEPTION – PER EXCEPTION.....	\$110.00
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SITE PLAN AMENDMENT

SITE PLAN AMENDMENT.....	\$275.00
PLUS 25% OF FULL FEE FOR REVISION <25% OF THE PLAN OR SQUARE FOOTAGE	
PLUS 50% OF FULL FEE FOR REVISION >25% AND 50% OF PLAN OR SQUARE FOOTAGE	

VACATION OF EASEMENT

RESIDENTIAL USES.....	\$605.00
NON-RESIDENTIAL USES.....	\$880.00

Planning, Zoning and Economic Development Department

401 NW 70 Terrace, Plantation, FL 33317

954-797-2225 Phone / 954-797-2793 Fax

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
A. APPLICATIONS FOR DEVELOPMENT REVIEW AND APPROVAL BY CITY COMMISSION			
<i>NOTES: All applications shall be accompanied by an official filing fee. The following fees shall apply to all applications for rezonings, variances, special exceptions, land use plan amendments, plats, and site plan reviews. Advertising costs shall be added to all fees.</i>			
1. Development of Regional Impact (DRI) Application for Development Approval (ADA)	\$22,500.00	TF \$1,125.00	\$23,625.00
2. DRI Notice of Proposed Change (NOPC)	\$7,500.00	TF \$375.00	\$7,875.00
3. Rezoning application:			
Fee per review	\$2,500.00	TF \$125.00	\$2,625.00
Plus fee (per acre)	\$50.00	TF \$2.50	\$52.50
4. Special Exception application	\$2,500.00	TF \$125.00	\$2,625.00
New construction			
Existing developments	\$1,250.00	TF \$62.50	\$1,312.50
5. Variance application			
Non-residential	\$2,500.00	TF \$125.00	\$2,625.00
Residential	\$625.00	TF \$31.25	\$656.25
6. Land Use Plan Amendment application:			
Review Fee, plus the following fee:	\$6,250.00	TF \$312.50	\$6,562.50
Fee (per acre)	\$50.00	TF \$2.50	\$52.50
7. Site Plan Review application (includes preliminary review, with up to two (2) resubmittals, through City Commission approval):			
Review Fee, plus the following fees (as applicable):	\$2,500.00	TF \$125.00	\$2,625.00
a. DRC Pre-Submittal Conference or additional DRC meeting (Optional)	\$250.00	TF \$12.50	\$262.50
b. Concurrency review, if applicable	\$625.00	TF \$31.25	\$656.25
c. Residential Projects - Single family (per unit)	\$62.50	TF \$3.13	\$65.63
d. Residential Projects - Multi-family (per unit)	\$62.50	TF \$3.13	\$65.63
e. Non-Residential Projects (per 1,000 sq. ft. or fraction thereof)	\$75.00	TF \$3.75	\$78.75
f. 3rd or more resubmittal (each occurrence)	\$315.00	TF \$15.75	\$330.75
g. Resubmittal due to revisions made by applicant during review process (per review)	\$1,250.00	TF \$62.50	\$1,312.50
h. Revised plans after Development Authorization Letter is issued (City Commission approval required):			
1) Building elevations, floor plans, or color changes only	\$875.00	TF \$43.75	\$918.75
2) Major site plan revisions including landscaping, ingress/ egress, and/or engineering	\$2,500.00	TF \$125.00	\$2,625.00
8. Plats - Review Fee, plus the following fees (as applicable):	\$2,500.00	TF \$125.00	\$2,625.00
a. Residential Projects - Single family (per unit)	\$125.00	TF \$6.25	\$131.25
b. Residential Projects - Multi-family (per unit)	\$125.00	TF \$6.25	\$131.25
c. Non-Residential Projects (per acre or fraction thereof) (The maximum fee for plat review is \$8,750.00)	\$75.00	TF \$3.75	\$78.75
9. Amendment to a Plat Note (requiring City Commission action)	\$875.00	TF \$43.75	\$918.75

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
10. Extended Hours License:			
a. New License (based on Building size in gross square feet):			
up to 2,500 sq ft	\$300.00	TF \$15.00	\$315.00
2,500 to 4,999 sq ft	\$400.00	TF \$20.00	\$420.00
5,000 to 9,999 sq. ft	\$500.00	TF \$25.00	\$525.00
10,000 sq. ft and above	\$600.00	TF \$30.00	\$630.00
b. Renewal of Extended Hours License (plus criminal background check and notification of adjacent property owners)	\$200.00	TF \$10.00	\$210.00
<i>NOTES: Additional fees due for criminal background check (pursuant to Section 3-11(a)(2) of City Code) and notification of adjacent property owners (pursuant to Section 3-10(b) of City Code).</i>			
11. Additional Fees:			
a. Continuance. (This fee is assessed if the BOA and/or P&Z agenda has already been published and the applicant wishes to be deferred to the next agenda).	\$875.00	\$0.00	\$875.00
b. Extensions of time:			
1. Special exception. This fee must be paid in full prior to applicant being placed on a City Commission agenda.	\$1,875.00	\$0.00	\$1,875.00
2. Administrative approval of master plan and site plan extensions, with or without a special exception and/or a variance approval(s), a fee for staff review and processing is required (per hour).	\$100.00	\$0.00	\$100.00
c. Variance Request (In addition to the applicable filing fee for variances, a fee of \$250.00 is required for each additional variance requested for multiple requests).	\$250.00	TF \$12.50	\$262.50
d. An after the fact variance request (filed after construction has commenced or completed) will be assessed a filing fee of twice the applicable amount, plus \$500.00 for each additional variance request in the case of multiple requests.	\$500.00	TF \$25.00	\$525.00
e. Operate automatic amusement games. (This fee is required in addition to any other submittal fees required when an owner requests to operate automatic amusement games.)	\$625.00	TF \$31.25	\$656.25
f. Non-vehicular access line amendments requiring City Commission approval.	\$625.00	TF \$31.25	\$656.25
g. Postage and Handling charges (per label)	\$2.00	\$0.00	\$2.00
h. Legal advertisement of a pending City Commission Action.	\$450.00	\$0.00	\$450.00
i. Display advertisement of a pending City Commission Action.	cost reimbursement	\$0.00	cost reimbursement
j. Review of Uniform Signage Plan by City Commission	\$500.00	TF \$25.00	\$525.00
k. Review of Shared Parking Agreement by City Commission	\$500.00	TF \$25.00	\$525.00
l. Review of Development Agreement by City Commission (as defined by Florida Local Government Development Act, Florida State Statues 163.3220-163.3243.)	\$500.00	TF \$25.00	\$525.00
m. Review of Pain Medication Licenses By City Commission (per City Code Chapter 7, Article X)	\$500.00	TF \$25.00	\$525.00

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
12. All others not listed. For any application not in a listed category, applicant will be charged the following: Staff review and processing (per hour) Additional charge for required public meeting (Maximum charge per application is \$1,250.00)	\$100.00 \$250.00	TF TF	\$5.00 \$12.50 \$105.00 \$262.50
B. ADMINISTRATIVE REVIEW FEES (for projects that do not require city commission action)			
1. Site Plan Administrative Revisions a. Revised site plan package after Development Authorization Letter issued for entire package (for revisions not requiring City Commission approval) b. Administrative review of revised plans (no City Commission approval required) (up to 2 reviews): 1. Site Plan 2. Landscape Plan 3. Elevations, floor plans, color changes, antenna 4. Revised Irrigation (per review) 5. Photometrics Plan 6. Resubmittal fee (3 or more reviews) c. Extension of Site Plan (per hour)	\$1,250.00 \$375.00 \$250.00 \$500.00 \$155.00 \$200.00 \$375.00 \$100.00	TF TF TF TF TF TF TF TF	\$62.50 \$18.75 \$12.50 \$25.00 \$7.75 \$10.00 \$18.75 \$5.00 \$1,312.50 \$393.75 \$262.50 \$525.00 \$162.75 \$210.00 \$393.75 \$105.00
2. Engineering Plan Review for Projects within the City Limits (includes water, sewer, paving, drainage, irrigation, and SWPPP plans) a. New Projects: 1. Residential Projects Single & Multi-Family (includes 2 reviews) 2. Non-Residential Projects (includes 2 reviews) 3. Resubmittal of Final Engineering Plans (per review) b. Revised Projects: 1. Revised Engineering - entire package (per review) 2. Revised Water/Sewer (per review) 3. Revised Paving/Drainage (per review) c. Resubmittal of Plans not included above (per hour)	\$1,250.00 \$1,875.00 \$625.00 \$750.00 \$315.00 \$315.00 \$100.00	TF TF TF TF TF TF TF	\$62.50 \$93.75 \$31.25 \$37.50 \$15.75 \$15.75 \$5.00 \$1,312.50 \$1,968.75 \$656.25 \$787.50 \$330.75 \$330.75 \$105.00
3. Engineering Plan Review for Projects within City of Sunrise Utilities Service Area and Outside City Limits (includes water and sewer plans) a. New Projects: 1. Residential Projects Single & Multi-Family (includes 2 reviews) 2. Non-Residential Projects (includes 2 reviews) 3. Resubmittal of Final Engineering Plans (per review) b. Revised Projects: 1. Revised Engineering - entire package (per review) 2. Revised Water/Sewer (per review) c. Resubmittal of Plans not included above (per hour)	\$1,250.00 \$1,875.00 \$625.00 \$750.00 \$315.00 \$100.00	TF TF TF TF TF TF	\$62.50 \$93.75 \$31.25 \$37.50 \$15.75 \$5.00 \$1,312.50 \$1,968.75 \$656.25 \$787.50 \$330.75 \$105.00
4. As-Built Review (after 2 reviews, per submittal)	\$200.00	TF	\$10.00 \$210.00

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
5. Outdoor Restaurant Permit Fee:			
a. New permit application	\$200.00	TF \$10.00	\$210.00
b. Permit renewal and annual inspection	\$100.00	TF \$5.00	\$105.00
c. Posting and advertising (applicable only in the event that a City Commission hearing is required by code) - see section A 11.	\$100.00	TF \$5.00	\$105.00
6. All others not listed. For any review not in a listed category, applicant will be charged the following:			
Staff review and processing (per hour)	\$100.00	TF \$5.00	\$105.00
Required public meeting. (Maximum charge per application is \$1,250)	\$250.00	TF \$12.50	\$262.50
7. Administrative Variance, Residential	\$100.00	TF \$5.00	\$105.00
C. ENGINEERING PERMITS			
1. Site Preparation – clearing, grubbing, installation of Storm Water Pollution Prevention Plan, etc.	\$1,250.00	TF \$62.50	\$1,312.50
2. Water and/or Sewer Installation (% of estimated cost of construction)	15.00%	TF 5%	
3. Drainage Installation (% of the estimated cost of construction)	15.00%	TF 5%	
4. Paving Construction			
First 1,000 square feet	\$190.00	TF \$9.50	\$199.50
Each additional 1,000 square feet or fraction thereof	\$65.00	TF \$3.25	\$68.25
5. Curbing Construction			
a. Job is greater than 50 feet			
First 100 linear feet	\$125.00	TF \$6.25	\$131.25
Each additional 100 linear feet or fraction thereof	\$40.00	TF \$2.00	\$42.00
b. Job is 50 feet or less (per linear foot)	\$1.25	TF \$0.06	\$1.31
6. Sidewalk Construction			
a. Job is greater than 50 feet			
First 100 linear feet	\$190.00	TF \$9.50	\$199.50
Each additional 100 linear feet or fraction thereof	\$65.00	TF \$3.25	\$68.25
b. Job is 50 feet or less (per linear foot)	\$1.90	TF \$0.10	\$2.00
7. Repaving/Restriping Permit			
First 1,000 square feet	\$100.00	TF \$5.00	\$105.00
Each additional 1,000 square feet or fraction thereof	\$10.00	TF \$0.50	\$10.50
8. Resealing/Restriping Permit			
First 1,000 square feet	\$80.00	TF \$4.00	\$84.00
Each additional 1,000 square feet or fraction thereof	\$8.00	TF \$0.40	\$8.40
9. Road Cut and Restoration			
Per lane	\$625.00	TF \$31.25	\$656.25
Per permit – a refundable cash bond (Bond shall be returned upon acceptance by City Engineer or his/her designee.)	\$500.00	\$0.00	\$500.00
10. Jack and Bore or Directional Drill/Bore (per lane)	\$125.00	TF \$6.25	\$131.25
11. Maintenance of Traffic	\$200.00	TF \$10.00	\$210.00

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
12. Excavation (no use of explosive charges)			
a. On-site lakes (per acre or fraction thereof)	\$1,250.00	TF \$62.50	\$1,312.50
b. On-site and off-site canals (per 100 linear feet or fraction thereof)	\$1,250.00	TF \$62.50	\$1,312.50
c. Below ground facilities – tanks, pits, foundations, etc.	\$625.00	TF \$31.25	\$656.25
d. Commercial dredging:			
Initial fee	\$2,500.00	TF \$125.00	\$2,625.00
Plus annual fee	\$1,250.00	TF \$62.50	\$1,312.50
13. Blasting (subject to all regulations of Ordinance No. 384 – copies available upon request at City Clerk’s Office)	\$11,250.00	TF \$562.50	\$11,812.50
Per day blasting	\$250.00	TF \$12.50	\$262.50
14. Water or Sewer Tap (including tie-in to an existing stubout)	\$190.00	TF \$9.50	\$199.50
15. Miscellaneous Site Permit	\$100.00	TF \$5.00	\$105.00
16. Final Site Permit (Partial or Complete)			
a. Retail, Commercial and Industrial (per building)	\$375.00	TF \$18.75	\$393.75
b. Residential Multi-family (per building)	\$375.00	TF \$18.75	\$393.75
c. Residential Single-Family (per unit)	\$95.00	TF \$4.75	\$99.75
17. Pipe Bursting (% of estimated cost of construction)	10%	TF 5%	
18. Change of Contractor:			
a. For Water, Sewer, or Drainage Permit			
Initial Fee	\$500.00	TF \$25.00	\$525.00
In addition, if rework is required (% of estimated cost of rework construction)	7.50%	TF 5%	
b. For all other permits not listed above (% of original permit fee) (Maximum fee \$ 200.00)	50%	TF 5%	
19. Work performed without a Permit	double permit fee	TF 5%	
20. Expired Permit Renewal			
Only applicable to permits within 1 year of expiration date (% of original permit fee) (Maximum fee \$100.)	50%	TF 5%	
<i>NOTES:</i>			
<i>i. For water, sewer, and drainage permits, all estimated construction costs must be verified at completion of work by submittal of an invoice(s) indicating final payment and the amount paid to the contractor, a certified actual cost letter, or bill of sale. Any difference between the estimated cost and actual cost will be assessed at 15.0% and payable prior to final acceptance of the work by the City.</i>			
<i>ii. All permits issued for a FDOT or Broward County roadway project shall receive a 100% fee waiver. Permits listed above are required by the Community Development Department. Any other permits required must be obtained from the corresponding agencies, including the City of Sunrise Building Division.</i>			
<i>iii. Permit renewals shall only be authorized once per project</i>			
D. ENGINEERING REINSPECTION FEES			
1. Reinspection Fees - Final Site Permit (Partial or Complete)			
a. Retail, Commercial and Industrial (per building)	\$500.00	TF \$25.00	\$525.00
b. Residential Multi-family (per building)	\$375.00	TF \$18.75	\$393.75
c. Residential Single-Family (per unit)	\$125.00	TF \$6.25	\$131.25

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
2. Reinspection Fees – Water, Sewer, & Drainage Permits			
a. Failure of Water Pressure Test			
1st Time	\$250.00	TF \$12.50	\$262.50
2nd Time or any thereafter	\$500.00	TF \$25.00	\$525.00
b. Failure of Sewer or Drainage Lamping or Tving			
1st Time	\$250.00	TF \$12.50	\$262.50
2nd Time or any thereafter	\$500.00	TF \$25.00	\$525.00
c. Tap or tie in not ready for Inspection			
1st Time	\$125.00	TF \$6.25	\$131.25
2nd Time or any thereafter	\$250.00	TF \$12.50	\$262.50
d. Failure of Final Inspection			
1st Time	\$250.00	TF \$12.50	\$262.50
2nd Time or any thereafter	\$500.00	TF \$25.00	\$525.00
3. Reinspection Fee – Site Prep Permit	\$250.00	TF \$12.50	\$262.50
4. Reinspection Fee – Maintenance of Traffic Permit	\$100.00	TF \$5.00	\$105.00
5. Reinspection Fees for All Other Permits Not Listed Above			
1st Time	\$155.00	TF \$7.75	\$162.75
2nd Time or any thereafter	\$315.00	TF \$15.75	\$330.75
E. WATER USE FEES FOR NEW CONSTRUCTION per Ordinance No. 242-E (1991)			
1. Filling of water main for pressure testing	\$50.00	\$0.00	\$50.00
2. Flushing (clearing) of water main	\$165.00	\$0.00	\$165.00
F. UTILITY INSPECTION FEES			
To be paid upon submittal of Utility Service Permit for Water and Sewer:			
1. Single-Family Residential (per unit)	\$315.00	\$0.00	\$315.00
2. Multi-Family Residential (per unit)	\$315.00	\$0.00	\$315.00
3. Non-Residential (per acre or portion thereof as computed from the approved final plat or site plan)	\$1,000.00	\$0.00	\$1,000.00
G. ENGINEERING FEES (PAVING, GRADING & DRAINAGE)			
To be paid upon each building permit application:			
1. Single-Family Residential (per unit)	\$315.00	\$0.00	\$315.00
2. Multi-Family Residential (per unit)	\$315.00	\$0.00	\$315.00
3. Non-Residential (per acre or portion thereof as computed from the approved final plat or site plan)	\$1,000.00	\$0.00	\$1,000.00
H. LANDSCAPING AND IRRIGATION PERMITS			
1. Landscape Permit			
a. Retail, Commercial, Industrial (per acre or fraction thereof)	\$625.00	TF \$31.25	\$656.25
b. Multi-Family Residential (per acre or fraction thereof)	\$625.00	TF \$31.25	\$656.25
c. Single-Family Residential (per unit)	\$65.00	TF \$3.25	\$68.25
d. Single-Family Residential Developments-common areas (per acre or fraction thereof)	\$625.00	TF \$31.25	\$656.25
e. Off-site (public-rights-of-way, median, entrance features, etc.):			
Base Permit Fee	\$250.00	TF \$12.50	\$262.50
In addition each linear foot	\$2.50	TF \$0.13	\$2.63

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
2. Irrigation Permit (per head)	\$2.25	TF \$0.11	\$2.36
3. Swale Tree Planting	\$50.00	TF \$2.50	\$52.50
a. Single-Family homes (subject to all requirements of Ordinance No. 387) (per tree)			
b. Multi-Family homes (subject to all requirements of Ordinance No. 387-A) (per tree)	\$50.00	TF \$2.50	\$52.50
4. Tree-trimming Permit			
a. Single-Family homes (per occurrence)	\$20.00	TF \$1.00	\$21.00
b. Multi-Family and non-residential (per occurrence)			
First 100 trees	\$125.00	TF \$6.25	\$131.25
Each additional 100 trees	\$125.00	TF \$6.25	\$131.25
Less than 10 total trees	\$50.00	TF \$2.50	\$52.50
5. Tree Removal/Replacement Permit (per tree)	\$50.00	TF \$2.50	\$52.50
6. Reinspection Fees – Landscaping Permits			
1st Time	\$155.00	TF \$7.75	\$162.75
2nd Time or any thereafter	\$315.00	TF \$15.75	\$330.75
7. Reinspection Fees – Irrigation Permits			
1st Time	\$155.00	TF \$7.75	\$162.75
2nd Time or any thereafter	\$315.00	TF \$15.75	\$330.75
8. Work performed without a Permit	double permit fee	TF 5%	
9. Expired Permit Renewal			
Only applicable to permits within 1 year of expiration date (% of original permit fee) (Maximum fee \$100.)	50%	TF 5%	
<i>NOTES:</i>			
<i>i. All Category I permits issued under the Landscape Recovery Program shall receive a 100% fee waiver.</i>			
<i>ii. All Category II permits issued under the Landscape Recovery Program shall receive a 100% fee waiver.</i>			
<i>iii. All permits issued for an FDOT or Broward County roadway project shall receive a 100% fee waiver.</i>			
<i>iv. Permits listed above are required by the Community Development Department – Planning and Engineering Division. Any other permits required must be obtained from the corresponding agencies, including the City of Sunrise Building Division.</i>			
I. IMPROPER WATER USE CONNECTION			
Improper water use connection (per occurrence)	\$500.00	\$0.00	\$500.00
J. ADDITIONAL ADMINISTRATIVE REQUESTS			
1. Vacation of public property (rights-of-way, easements, and other public domain)	\$1,875.00	TF \$93.75	\$1,968.75
2. Administrative Appeal (Board of Adjustment, per Land Development Code Section 16-48(d)(3); City Commission for sign waivers)	\$625.00	TF \$31.25	\$656.25
3. Administrative Response Letters (i.e. zoning request, DRI compliance, plat note amendments, and NVAL revisions).	\$195.00	TF \$9.75	\$204.75

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
4. Water/Sewer Availability Letters			
a. Residential	\$15.00	TF \$0.75	\$15.75
b. Non-residential	\$40.00	TF \$2.00	\$42.00
5. Plant Connection Fee Letter Processing	\$40.00	TF \$2.00	\$42.00
6. Utility Service Permit Processing	\$225.00	TF \$11.25	\$236.25
K. REPRODUCTION COSTS			
1. Single-sided photo copies up to 8-1/2" X 14" (per sheet)	\$0.15	\$0.00	\$0.15
2. Double-sided photo copies up to 8-1/2" X 14" (per sheet)	\$0.20	\$0.00	\$0.20
3. Single-sided photo copies up to 11" x 17" (per sheet)	\$0.50	\$0.00	\$0.50
4. Double-sided photo copies up to 11" x 17" (per sheet)	\$0.60	\$0.00	\$0.60
5. Oversized photo copies larger than 11" x 17" (per sheet)	\$5.00	\$0.00	\$5.00
6. Future Land Use Map and Zoning Map (color)	\$15.00	\$0.00	\$15.00
L. ZONING PLANS PROCESSING FEES (Payment due at time of plan submittal)			
<i>NOTE: When multiple zoning approvals are applied for under one application, the higher of the fees will be charged plus \$25.00 for each additional request.</i>			
1. Zoning review of applications for building permits and other approvals:			
a. General starts (new construction)	\$125.00	TF \$6.25	\$131.25
b. Screen enclosures	\$125.00	TF \$6.25	\$131.25
c. Pools (in-ground)	\$100.00	TF \$5.00	\$105.00
d. Room additions	\$100.00	TF \$5.00	\$105.00
e. Interior completions	\$100.00	TF \$5.00	\$105.00
f. Fences, slabs, sheds	\$65.00	TF \$3.25	\$68.25
g. Painting of commercial, industrial & multi-family structures	\$150.00	TF \$7.50	\$157.50
h. Alcoholic beverage licenses	\$100.00	TF \$5.00	\$105.00
i. Group homes	\$65.00	TF \$3.25	\$68.25
j. Other	\$65.00	TF \$3.25	\$68.25
2. Signs:			
a. Review of Sign Permits (to examine size, location, color, etc.)	\$50.00	TF \$2.50	\$52.50
b. Review of temporary signs/banners	\$35.00	TF \$1.75	\$36.75
c. Sign Waiver	\$438.00	TF \$21.90	\$459.90
3. Special Event Permits:			
a. Less than or equal to 1,000 people expected attendance (Application must be submitted at least 15 calendar days before the event <u>or 45 days if Markham Park</u>)	\$75.00	TF \$3.75	\$78.75
b. More than 1,000 people expected attendance (Application must be submitted at least 30 calendar days before the event <u>or 45 days if Markham Park</u>)	\$150.00	TF \$7.50	\$157.50
4. Temporary Outdoor Sales Permits: (Application must be submitted at least 15 calendar days before the event)	\$50.00	TF \$2.50	\$52.50
<i>NOTE: Any late Special Event Permit or Temporary Outdoor Sales Permit applications, not submitted within time specified above, shall be subject to a double fee and may not be processed.</i>			
M. HELIPORT PERMIT FEE			
1. Review and issuance of permit (after site plan approval)	\$250.00	TF \$12.50	\$262.50

**CITY OF SUNRISE COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ENGINEERING DIVISION FEE SCHEDULE,
EFFECTIVE FEBRUARY 16, 2015**

<i>Application Type</i>	<i>Base Fee</i>	<i>Technology Fee</i>	<i>Total Fee Payable</i>
O. NEWSRACK INSTALLATION FEE (pursuant to Ordinance 451)			
1. Temporary newsrack installations (per publisher)	\$25.00	TF \$1.25	\$26.25
2. Permanent newsrack installations:			
Application fee	\$50.00	TF \$2.50	\$52.50
Fee per newsrack	\$10.00	TF \$0.50	\$10.50
3. Failed inspection requiring re-inspection.	\$25.00	TF \$1.25	\$26.25
P. SATELLITE DISH INSTALLATION			
1. Non-Residential (not including revised site plan administrative review fee)	\$625.00	TF \$31.25	\$656.25
2. Residential	\$65.00	TF \$3.25	\$68.25
Q. OVERTIME ENGINEERING INSPECTIONS			
1. Overtime Inspections (Director approval required) Two Hour Minimum <i>NOTES: Eligible Overtime Inspection is defined as mandatory, sequential inspection of permitted construction, pursuant to the applicable City of Sunrise Land Development Code, performed at times not within the normal City business workday. An Eligible Overtime Inspection shall include, but not be limited to: final inspections necessary to issue certificates of occupancy, utility connections that cannot be reasonably accomplished during normal business hours, and critical stages of construction that may jeopardize the project's schedule and/or financing. Eligibility and availability for Overtime Inspections shall be determined by the Community Development Director or his/her designee. Eligible Overtime Inspections shall be prepaid, the deposit held in escrow. The actual cost will be deducted from the balance when the inspection has been completed. Actual cost is defined as the salary and related fringe benefits for the inspector, as well as the standard mileage rate as defined by the Internal Revenue Service for business miles driven. Any remaining balance shall be refunded to the contractor upon the successful completion of the final inspection.</i>	actual cost	TF 5%	
R. CONTRACTOR REGISTRATION			
1. Annual Contractor Registration Fee (Year defined as October 1st to September 30th)	\$4.00	\$0.00	\$4.00
S. TECHNOLOGY FEE			
1. Technology Fee (TF) <i>NOTE: Fee only charged to applicable items which are indicated with a "TF" in the Tech Fee column of the table.</i>	5 percent of fee	5.0%	

COMMUNITY DEVELOPMENT FEE SCHEDULE

Application Type	Fees
Amendments	
Large Scale Land Use Plan Map Amendment	\$5,500.00
Small Scale Land Use Plan Map Amendment	\$3,500.00
Comprehensive Plan Text Amendment	\$4,500.00
Land Development Code Text Amendment	\$3,500.00
Establishment of Use	\$3,500.00
Planned Development Plan/Agreement	\$5,500.00
Planned Development Plan/Amendment	\$3,500.00
Rezoning	\$3,500.00
Redevelopment Units	\$4,230.00
Flexibility Units & Acreage	\$4,230.00
Permits & Development Approvals	
Special Exception	\$2,500.00
Plat Approval	\$3,000.00
Plat Note Amendment	\$500.00
Site Plan Approval (Major)	\$3,500.00
Site Plan Approval (Minor)	\$1,500.00
Modification or Amendment of Approval (Minor)	\$500.00
Site Plan Extension	\$1,000.00
Site Plan Approval Resubmittal (Major)	\$1,500.00
Temporary Use/Structure Permit	\$1,000.00
Unity of Title/ Unity of Control/ Release	\$500.00
Vacation of Easement/Rights of Way	\$1,500.00
Relief Procedures	
Administrative Adjustment	\$600.00
Variance	\$1,200.00
Administrative Appeal	\$1,200.00
Staff Research	
Research Hourly Rate	\$75.00
Zoning Verification Letter	\$200.00
Administrative Determination Letter	\$300.00
Alcohol Beverage License Review	\$70.00
Cost Recovery & Miscellaneous	
Traffic Analysis Peer Review (Minimum)	\$2,000.00
Parking Analysis Peer Review (Minimum)	\$1,000.00
Architectural Design Peer Review (Min.):	
• 1sf - 10,000 sf	\$1,450.00

required after 2nd re-submittal

Application Type	Fees
• 10,001sf - 100,000 sf	\$2,030.00
• 100,001sf - 500,000 sf	\$2,610.00
• 500,001sf or greater	\$3,000.00
Public Notice (Minimum)	\$1,600.00
Recording & Doc Stamp Fee (Minimum)	\$52.50
Renaming Street	\$200.00
File Copies	
Letter Size Pages	\$0.10 per page
Legal Size Pages	\$0.15 per page
Ledger Size Pages	\$0.25 per page
Site Plan Size Pages	\$6.00 per page



ENGINEERING PLAN REVIEW FEE SCHEDULE

**** Engineering Fees to be paid upon each improvement submittal ****

Service	Engineering Fee
Site Plan Applications:	
• Site Plan (Major Revised)	\$1,000.00
• Site Plan (Minor Revised)	\$500.00
Plats	\$500.00
Vacation of Easement/Right-of-Way	\$350.00

