City of Lauderhill Safe Neighborhood Districts (SND)

Performance Review Report Update

Recommendations and Compliance-Driven Adjustments

Align Activities with Statutory and Ordinance Purpose

Performance Review Recommendation: Review current service offerings to ensure activities align with statutory purpose (ss. 163.502 & 163.514, F.S.) and intended purpose in Ordinance

Ordinance requires crime data collection, crime-to-environment analysis, targeted infrastructure improvements, and maintenance of current short- and long-range plans.

Service Delivery Adjustment:

- Conduct annual crime/environment assessments in collaboration with the Police Department.
- Document in meeting minutes how each service or capital project supports crime prevention.
- Re-prioritize or phase out projects lacking a direct nexus to crime prevention

Develop and Maintain a Strategic Plan with Measurable Goals

Performance Review Recommendation: Adopt or update the Safe Neighborhood Improvement District Plan or create a strategic plan that reflects evolving needs.

Ordinance mandates current short- and long-range plans; empowers and expects the Board to prepare, adopt, and modify such plans.

Service Delivery Adjustment:

- Draft a 5-year plan with measurable service benchmarks (e.g., camera uptime, gate repair turnaround).
- Review and update the plan annually using crime/environment data to ensure ongoing relevance.

City of Lauderhill Code:

Purpose: Safe neighborhood improvement districts are created for the purpose of crime prevention through community policing innovations, environmental design, environmental security, and defensible space functions of neighborhood improvement districts.

Formulate and maintain on a current basis for each district short-range and long-range projects and plans which the crime-to-environment analysis, including surveys and citizen participation, has determined are applicable and utilize crime prevention[.]

Recommendations and Compliance-Driven Adjustments

Improve Meeting Compliance and Documentation

Performance Review Recommendation: Review notice procedures for Board/Advisory Council meetings to ensure compliance with s. 189.015 and Ch. 50, F.S.

Ordinance requires public notice of Advisory Council meetings in compliance with Sunshine Law requirements.

Service Delivery Adjustment:

- Adopt a standing annual meeting calendar with at least three Advisory Council meetings per year.
- Maintain an online archive of agendas, notices, and minutes for transparency and compliance verification.

Strengthen Financial Management and Internal Controls

Performance Review Recommendation: Develop written financial procedures for budgeting, authorization, and reconciliations.

Ordinance gives the Board exclusive control over funds, implying the need for documented financial stewardship.

Service Delivery Adjustment:

- Assign separate personnel for expenditure approval, payment processing, and reconciliation.
- Conduct quarterly internal reviews and ensure all spending can be tied to ordinance-compliant activities.

City of Lauderhill Code:

Meetings shall be called as needed, but shall be held at least three (3) times per year. If any member misses more than two (2) consecutive meetings, then the board of directors may have that member removed from the council. All meetings are subject to the Sunshine Law and shall be open to the public.

The board of the [District] shall be empowered to: Have exclusive control of funds legally available to it, subject to limitations imposed by law or by any agreement validly entered into by it.

Recommendations and Compliance-Driven Adjustments

Establish a Web Presence for the District

Performance Review Recommendation: Coordinate with the City to establish a webpage on the City's website that complies with ss. 189.069 and 189.0694, F.S

Service Delivery Adjustment:

- Including all statutorily required information on the website/webpage so the District can improve its transparency and public access to information.

Next Steps

1. Amendment to district plan, or establish new strategic plan
   - Police Department conduct Crime Prevention Through Environmental Design (CPTED) reviews and report
   - Planning and Zoning land use review and report

2. Establish goals and objectives
   - Assist in developing specific actions to address community's needs as set out in strategic plan

3. Establish performance measures

4. Work with appropriate agency for statutory revision/clarification

Proposed Statutory Revision

Amend §163.516, F.S., by adding a new subsection to read:

***"( ) Notwithstanding any other provision of this part, an existing Safe Neighborhood District may plan, finance, or carry out structural-safety or building-compliance improvements, including those required under state or local structural-recertification programs, if such improvements are approved by:*

a) A majority vote of the district's residents; or

b) An advisory council composed of residents of the district, if such a council has been established by local ordinance pursuant to §163.506, F.S.

*Improvements authorized under this subsection must be consistent with the purposes of this part, limited to property or infrastructure located within the district boundaries, and reasonably related to the safety, integrity, and resilience of the neighborhood."***

This language creates a conditional statutory authorization for SNDs to undertake safety and compliance improvements when locally approved, without expanding the general scope of authority under Part IV, Chapter 163, F.S.