



**SKILLS SUMMARY** Extensive experience in providing financial support and real estate services at the strategic and detail level to for profits, non-profits, small to mid-sized business and municipalities. Excellent communication skills and problem solving abilities.

**EXPERIENCE**

**Renaissance Management Group, Inc./Splendor Realty, Inc. - Lauderhill, FL**  
**Founder/Owner                      September 2002 – Present**

- Developed strategic vision to grow company from inception to over 150 clients and currently manage more than \$20 million in real estate inventory.
- Supervise day to day operations of the company and maintain client relationships.
- Review transactions to ensure legal and regulatory compliance.
- Supervise an administrative staff of 5 and 3 professionals .
- Simultaneously founded and operated real estate brokerage company (Splendor Realty) with 10 independent contractors. Successfully closed more than \$100 million in real estate transactions.

**Sheridan Healthcorp Inc. – Sunrise, FL**  
**Director of Accounting                      October 2000 – May 2003**

- Managed overall operation of the accounting department
- Supervised a staff of 12 accounting analysts and clerks
- Oversaw the preparation of monthly financial statements.
- Prepared supporting schedules for the Company's external auditors.
- Reported directly to the Chief Financial Officer.

**Whitman Education Group – Miami, FL**  
**Controller                      May 1998 – October 2000**

- Prepared monthly financial statements for subsidiary company
- Prepared information for SEC filings
- Designed and developed a series of internal reports for upper management.
- Served as a primary support for the Company's financial reporting software.

**Communication Resources Inc. – Fort Lauderdale, FL**  
**Controller                      September 1996 – May 1998**

- Responsible for the day-to-day operations of the accounting department.
- Developed financial reporting and internal control structure for a start-up operation.
- Prepared monthly external financial statements.
- Primary liaison for equity investor's due diligence procedures – the Company received a \$10 million private equity infusion upon completion.
- Reviewed leases and other documents to ensure Company compliance.
- Monitored the Company's cash position to ensure availability of adequate balances to meet weekly obligations.
- Prepared, reviewed and analyzed financial statements.

**Sharon McLennon CPA, MBA**  
**11650 NW 18th Street, Plantation, FL 33323**  
**Sharon@SharonWorks4U.com**

**754-246-6002**

**Price Waterhouse Coopers LLC (formerly Coopers & Lybrand) – NYC, NY**

**Senior Associate                      October 1991 – September 1996**

- Planned, coordinated and supervised various audit and review engagements
- Prepared, reviewed and analyzed financial statements and required disclosures
- Analyzed and evaluated client systems and internal controls and presented recommendations to management for improved efficiency
- Mentored, coached and evaluated junior members of staff.

**MetLife – NYC, New York**

**Accounting Consultant              August 1986 – October 1991**

- Developed and documented accounting procedures
- Assisted in the preparation and review of financial statements
- Developed new accounting procedures.

**EDUCATION**

**Masters in Business Administration - 1991**

Baruch College, NYC, NY

**Masters in Economics \* - 1985/Bachelors in Economics \* - 1985**

City College of New York, NY

Magna Cum Laude

\*Accelerated program received both degrees simultaneously

**DESIGNATIONS:**

Certified Public Accountant – NY

Real Estate Broker – FL, Licensed Community Association Manager - FL

Licensed Real Estate Instructor

**AFFILIATIONS:**

American Institute of Certified Public Accountants

National Association of Realtors (NAR) \* Florida Association of Realtors (FAR)

National Association of Real Estate Brokers (NAREB)

National Association of Residential Property Managers, Inc. (NARPM)

Community Association Management Professional (CAMP)

Realtor Association of Greater Fort Lauderdale

Broward Affordable Housing Task Force - Treasurer

Broward Alliance for Neighborhood Development (BAND)

Housing Foundation of America – Board member

**REFERENCES:**

Available upon request