

**CITY OF LAUDERHILL, FLORIDA  
PARKS AND RECREATION DEPARTMENT**

**Program Service Contract  
Non-exclusive use**

THIS IS AN AGREEMENT, made on \_\_\_\_\_, 2024, between the City of  
Lauderhill, a municipal corporation of Florida, Parks and Recreation Department  
(hereinafter referred to as the "Department") and

Only The Beginning, Inc.  
(Name of Instructor(s) or Company)

954-789-6141  
(Phone Number)

1655 NW 136<sup>th</sup> Ave., Bldg M, Sunrise, FL 33323  
hereinafter referred to as the "Instructor," which includes any and all volunteers,  
assistants, substitutes or persons in the employ or under the control of the Instructor  
collectively.

In consideration of mutual obligations of the parties and for good and valuable  
consideration, the adequacy and receipt of which are acknowledged, the parties agree as  
follows:

1. Instructor shall conduct Youth Sports, Recreation and Afterschool Programming  
(Name of Class/Program)

Class/Program at: as provided on Exhibit "A" - any park facilities/outdoor spaces, based  
upon availability, located in Lauderdale, Florida, for a time period beginning the date this  
contract is executed, to be ongoing until notice is provided of the termination of said  
Program, but in no event shall continue for more than a five (5) year term without the  
need to have a written renewal. The Instructor's services shall be performed during the  
following days and hours, which may be subject to modification with prior written  
consent of the City:

West Ken Lark Park, St. George Park, John E. Mullin Park and Aquatic Center (field), and Sadkins Center.  
Schedule attached hereto as Exhibit "A"

(Description of location, number of sessions, days of week and hours for each session)

2. The fees to be paid by each participant in the above-stated program shall be as  
provided in the Fee Schedule attached hereto as Exhibit "B" and incorporated herein.  
These fees shall be collected by Instructor.

Instructor shall be entitled to keep 80% of the total gross fees collected by participants for  
all Programs and shall pay the City 20% of the total gross fees collected as indicated on  
Exhibit "B. The City will collect the fees directly from participants through CivicRec,  
City shall pay Instructor at the end of each month for any and all fees collected by the  
City that month.

Instructor may request Special Events that are not included in the Exhibit “A” schedule, but must meet all City requirements, rules and regulations and must obtain prior written approval from CITY prior to engaging in any Special Event/Class. The fees for the Special Event shall be approved in writing prior to the Special Event.

3. It is the responsibility of the Instructor to pay all applicable local, state and federal taxes, and to acquire and pay for all necessary permits and licenses. City shall keep track of all payments made and shall send instructor a 1099 tax form for tax purposes.

4. The Instructor represents that it is a nonprofit entity.

5. The Instructor shall not assign this non-exclusive license agreement, nor sublet the premises, or any part thereof for any other purposes than as above stipulated, nor make any alterations therein, and any additions thereto, without the prior written consent of the City.

6. No sales or advertising of merchandise of any description shall be made during class times or on City property by Instructors (including any assistant or substitute instructors) or participants without approval of City.

7. The Instructor shall promptly execute and comply with all statutes, Ordinances, Rules, Orders, regulations and requirements of the Federal, State and Municipal governments and of any and all of their departments and bureaus applicable to said premises.

8. The performance of satisfactory services named and compliance with any and all Rules and Regulations as may be hereafter made by the City, with such compliance to be determined in the sole discretion of the City, are the conditions upon which the agreement is made and accepted and any failure on the part of the Instructor to comply with the terms of the said agreement, or any of said Rules and Regulations now in existence, or which may be hereafter adopted by City, shall constitute a default of this agreement and the City shall have the right to enter said premises and remove all persons therefrom and the Instructor thereby expressly waives any and all notice required by law to terminate said tenancy and also waives any and all legal proceedings to recover the possession of said premises and expressly agrees that upon any violation of any of the terms of this agreement, the City, his agent or attorneys, may immediately enter said premises and dispossess Instructor without legal notice or the institution of any legal proceedings whatsoever. Instructor is required to complete a Facility Use Permit and pay any corresponding deposits if deemed necessary by the City depending upon the services being performed under the contract.

9. COVID. The Instructor agrees to comply with, and to require among the participants, any and all facial covering and social distancing requirements as set forth by the CDC and/or by the CITY to be practiced at all times on all CITY premises in order to participate in the Program.

10. The Instructor hereby accepts the license to have the non-exclusive use of the premises in the condition they are in at the beginning of this agreement and agrees to maintain said premises in the same condition, order and repair as they are in at the commencement of said term, and to compensate the City of Lauderhill immediately upon demand for any damages to the premises caused by any act, or failure to act, of the Instructor, Instructor's employees, volunteers, agents, assistants, substitutes, or any person who is controlled by the Instructor, or any person attending or participating in the program during the non-exclusive use of the premises.

11. Access to and use of the following equipment or materials will be provided by the City:

No equipment will be provided by the City unless otherwise agreed upon between Instructor and City.

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12. Neither the Instructor, nor his/her volunteers, assistants, substitutes or persons in the employ or under the control of the Instructor, shall be considered under the provisions of this Agreement, or otherwise, as having employee status or as being entitled to participate in any employment benefits of the City, such as medical insurance or Workers' Compensation. The Instructor, his/her volunteers, assistants, substitutes or persons in the employ or under the control of the Instructor at all times shall be considered an independent contractor and at no time shall be considered an employee of the City. The Instructor, his/her volunteers, assistants, substitutes or persons in the employ or under the control of the Instructor agree at no time to represent or cause to be represented that they are employees, agents or representatives of the City. This is merely a non-exclusive license agreement and is not a lease and does not convey any property rights.

14. The City reserves the right to cancel or reschedule any of Instructor's programming in the case of scheduling conflicts or other emergencies, as determined by the Department. City sponsored events shall take precedence over the Program.

15. The City shall have the right to terminate this Agreement immediately upon notification by the Director of the Department if the City has determined, in its sole discretion, that it is in the best interest of the City, the Program participant(s,) or any spectators. The City also has the discretion to remove a participant from the Program or to prohibit their continued participation in the Program due to behavior, conduct, activities, or other facts and circumstances if such action is deemed necessary by the City.

16. All assistants, substitutes, volunteers, or additional instructors utilized by Instructor must have the prior approval of the Department.

17. The Instructor agrees to indemnify and hold harmless the City of Lauderhill from and against any and all liabilities, claims, causes of action, demands, debts, costs, obligations or expenditures, including court costs and attorney's fees, arising out of any

claim for personal injury, death, any claims for property damage, copyright, use of musical works, or for any other claims sustained either directly or indirectly by Instructor, Instructor's agents, assistants, substitutes, volunteers, or employees, or by any program participant, or by any person attending but not participating in the program (including any parent or guardian of a minor child) arising out of or in connection with the services subject to this Agreement, which may include unintentional exposure or harm due to COVID-19. This provision is subject to the limitations of liability as provided in Florida Statute §768.28 and does not act as a waiver of the City's entitlement to sovereign immunity as a matter of statutory and common law.

18. The Instructor agrees to pay all damages to facilities, claims, losses, liens, settlements or judgments of any nature whatsoever in connection therewith, including but not limited to, attorney's fees and costs to defend all claims or suits, in the name of CITY when applicable and shall pay all costs and judgments which may issue thereon, or in connection with the litigation of the terms of this Agreement.

19. The Instructor is required to furnish the City at the time this Agreement is signed by the Instructor, a Certificate of Insurance in an amount of not less than One Million Dollars (\$1,000,000.00). The City shall be named on the face of the policy as an additional insured.

20. This agreement shall be interpreted under the laws of the State of Florida and in the event of litigation and venue shall lie in Broward County, Florida.

21. Special provisions. The Instructor specifically represents that he/she or the Instructor's agents, assistants, substitutes, volunteers, employees, or any person under the control of the Instructor, has not been convicted of a criminal offense involving sexual assault, sexual misconduct, lewd and lascivious behavior, sexual battery or any other criminal offense involving inappropriate sexual conduct or behavior towards another person. A misrepresentation under this provision is grounds for immediate termination of this Agreement.

22. Compliance with Revenue Procedure 2017-13, Internal Revenue Bulletin 2017-6. Notwithstanding anything in this Agreement to the contrary, the City and the Instructor agree to the following provisions, which are intended to meet the requirements of Revenue Procedure 2017-13 for a safe harbor from private use for a management or service agreement.

(a) The schedule of fees, attached hereto as Exhibit B, has been approved by the City. Any modifications of these fees by the Instructor must be approved by the City.

(b) The annual budget for the property at which the services will be performed, any capital expenditures with respect to such property, any disposition of property that is part of such property, any rates charged for the use of such property and any change in the nature and use of such property must be approved in advance by the City.

(c) The City bears the risk of loss upon damage or destruction of the property at which the services will be performed.

(d) The Instructor agrees that he/she is not entitled to and will not take any tax position inconsistent with being a service provider. The Instructor agrees not to take any

depreciation or amortization, investment tax credit or deduction for any payment as rent with respect to the property at which the services will be performed.

Entered into and signed on \_\_\_\_\_, 2024.

**INSTRUCTOR:**

Signature: \_\_\_\_\_

Printed Name: Robert Crum  
Only The Beginning, INC.  
[robert@otbtoday.org](mailto:robert@otbtoday.org)

**CITY OF LAUDERHILL:**

By: \_\_\_\_\_  
Desorae Giles-Smith - City Manager

## **Exhibit A**

### **West Ken Lark Park Summer Camp**

Monday – Friday: 2:00 PM to 5:30 PM

June 11, 2024 – August 9, 2024

### **West Ken Lark Park Afterschool Program**

Monday – Friday: 2:00 PM to 5:30 PM

August 12, 2024 – June 3, 2025

### **Saint George Park Afterschool Program**

Monday – Friday: 2:00 PM to 5:30 PM

August 12, 2024 – June 3, 2025

### **Flag Football**

John E. Mullin Park & The Lauderhill Aquatic Center (Field)

Wednesdays & Fridays; 5:30 to 7:00

July 6th - Introduction Day

10, 12, 17, 19, 24, 26, 31

August 2, 7, 9, 14, 16, 21, 23, 27, 29

Championship Game August 31st – Lauderhill Sports Park

### **Girls Basketball**

Sadkins Center, 10:00 AM - 12:00 PM

Saturdays:

July 13, 20, and 27th

August 3, 10, 17, 24, 31

### **Entertainment Production Program**

St. George Park

Tuesday & Thursday; 5:30 - 7:00 PM

August, 13, 15, 20, 22, 27, 29

September 3, 5, 10, 12, 17, 19, 24, 26

October 1, 3

## **Exhibit B**

Only the Beginning INC

### **West Ken Lark Park Afterschool Program**

\$100.00 Per Participant, Per Week

### **Saint George Park Afterschool Program**

\$100.00 Per Participant, Per Week

### **Entertainment Production Program**

\$100.00 Per Participant

### **Girls Basketball**

\$100.00 Per Participant

### **Flag Football**

\$100.00 Per Participant