



City of Lauderhill

City Commission
Chambers at City Hall
5581 W. Oakland Park
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Lauderhill, FL, 33313
www.lauderhill-fl.gov

File Details

File Number: 24R-5975

File ID: 24R-5975

Type: Ordinance

Status: First Reading

Version: 1

Reference:

In Control: City Commission Meeting

File Created: 11/14/2024

File Name: LDR-DRC Composition & Quorum

Final Action:

Title: **ORDINANCE NO. 24O-11-160: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL AMENDING THE LAND DEVELOPMENT REGULATIONS (LDR); ARTICLE II, ADMINISTRATIVE PROVISIONS, SECTION 2.1, PURPOSE OF ARTICLE, DEVELOPMENT APPROVALS; SUBSECTION 2.1.3, DEVELOPMENT REVIEW ADMINISTRATION, (b) MEMBERSHIP AND DUTIES OF THE DEVELOPMENT REVIEW COMMITTEE, TO UPDATE THE POSITIONS APPOINTED TO THE DEVELOPMENT REVIEW COMMITTEE AND CLARIFY THE MINIMUM NUMBER OF PARTICIPANTS NECESSARY TO HAVE A QUORUM; PROVIDING FOR FINDINGS AND CONCLUSIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).**

Notes:

Sponsors:

Enactment Date:

Attachments: ORD-24O-11-160-Code-LDR-DRC Membership and Quorum.pdf, Attachment A - DRR Report - DRC-Quorum, Attachment B - P&ZB Minutes (10-15-2024)

Enactment Number:

Contact:

Hearing Date:

* **Drafter:** dkeester@Lauderhill-fl.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 24R-5975

ORDINANCE NO. 24O-11-160: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL AMENDING THE LAND DEVELOPMENT

REGULATIONS (LDR); ARTICLE II, ADMINISTRATIVE PROVISIONS, SECTION 2.1, PURPOSE OF ARTICLE, DEVELOPMENT APPROVALS; SUBSECTION 2.1.3, DEVELOPMENT REVIEW ADMINISTRATION, (b) MEMBERSHIP AND DUTIES OF THE DEVELOPMENT REVIEW COMMITTEE, TO UPDATE THE POSITIONS APPOINTED TO THE DEVELOPMENT REVIEW COMMITTEE AND CLARIFY THE MINIMUM NUMBER OF PARTICIPANTS NECESSARY TO HAVE A QUORUM; PROVIDING FOR FINDINGS AND CONCLUSIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

Request Action:

Requesting consideration of a text amendment to the Code of Ordinances & Land Development Regulations (LDR) to update the positions attending the Development Review Committee (DRC) and establish a minimum quorum.

Need Summary Explanation/ Background:

Staff has prepared an amendment to the Land Development Regulations to amend the fee schedule. The Development Review Committee (DRC) is comprised of several members of city staff from various departments. Additionally, the DRC serves as the "Community Appearance Committee (CAC)." The duties of the DRC include review of several development applications (site plans, site plan modifications, plats, etc.) and the duties of the CAC are to review paint permits, single-family houses, etc. Reducing the quorum and clarifying the positions of the DRC will allow for a more efficient use of staff time and assign the most appropriate staff representatives depending on the applications under review.

The item was considered by the Planning & Zoning Board at the Meeting held on October 15, 2024. The Board recommended approval to the City Commission with a vote of 4-0.

Staff is recommending approval of the amendment to the Land Development Regulations to accurately reflect those assigned to the DRC and improve city efficiency.

Cost Summary/ Fiscal Impact:

N/A

Attachments:

Attachment A - Development Review Report (DRR)

Attachment B - P&ZB Minutes (10-15-2024)

Budget Code Number(s): _____

Procurement Information: [check all that apply]

☐ RFP/Bid	☐ Emergency Purchase	☐ SBE
☐ Proposal/Quote	☐ State Grant Funds	☐ Local
Preference		

☐ Piggyback Contract	☐ Federal Grant Funds
☐ Sole Source	☐ Matching Required