



# City of Lauderhill

City Hall  
5581 W. Oakland Park  
Blvd.  
Lauderhill, FL, 33313  
www.lauderhill-fl.gov

## File Details

**File Number: 19R-3485**

**File ID:** 19R-3485

**Type:** Resolution

**Status:** Agenda Ready

**Version:** 1

**Reference:**

**In Control:** City Commission Meeting

**File Created:** 10/17/2019

**File Name:** Agrmt-LHA Intake & Program Assistance SHIP & HOME

**Final Action:**

**Title:** RESOLUTION NO. 19R-10-241: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL APPROVING AN AGREEMENT BETWEEN THE LAUDERHILL HOUSING AUTHORITY ("LHA") AND THE CITY OF LAUDERHILL FOR THE LHA TO PROVIDE INTAKE AND PROGRAM MANAGEMENT TO ASSIST WITH BOTH THE SHIP AND HOME "PURCHASE ASSISTANCE" AND "HOME REHABILITATION" PROGRAMS; PROVIDING TERMS AND CONDITIONS; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, CHARLES FARANDA).

### ..Body

#### Request Action:

Pass a Resolution approving an Agreement with the LHA to provide intake and program management of the SHIP and HOME "PURchase Assistance" and "Home Rehabilitation" programs.

#### Need:

To have assistance with the SHIP and HOME programs.

#### Summary Explanation/ Background:

LHA staff to occupy office space at City Hall in order to receive applications, review applications, collect all mandatory back-up documents, advise applicants in writing of any deficiencies and how to cure, perform verbal or written correspondence in order to collect and verify third-party assets and employment, respond to all telephone inquiries of the programs, liaison with relators and lenders, notify grants division of complaints (when received), and prepare award letter or denial for grants division review prior to mailing, conduct walk-through of housing unit, prepare subordinate mortgage and deliver to grants division for review & filing, attend closing, submit awarded housing rehabilitation applications to Minority Builders, attend subrecipient meetings, conduct debarment review to include copy of print-out in file ([www.sam.gov](http://www.sam.gov) and <https://dms.myflorida.com>), liaison for the Affordable Housing Advisory Committee to include scheduling meetings, keeping minutes of meeting,

Program Management

Maintain tracking and reporting spreadsheets, maintain hard copy of applicant files (approved or denied), maintain vendor files (specific to housing rehab program),

Coordinate with Minority Builders review of all invoicing, attend SHIP training, attend HOME consortium meetings,

**Attachments:**

Agreement

**Cost Summary/ Fiscal Impact:**

Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements

**Estimated Time for Presentation:**

**Master Plan:**

**Goal 1: Clean, Green Sustainable Environment**

- Increase mass transit ridership
- Reduce City energy consumption
- Reduce water consumption

**Goal 2: Safe and Secure City of Lauderhill**

- Crime in lower 50% in Broward
- Residents feel safe in neighborhood
- Reduce emergency fatalities

**Goal 3: Open Spaces and Active Lifestyle for all ages**

- Increase participation in youth sports
- Add new park land and amenities
- Increase attendance at cultural programs and classes

**Goal 4: Growing Local Economy, Employment and Quality of Commercial Areas**

- Increase commercial tax base
- Increase employment in Lauderhill businesses
- Decrease noxious and blighted uses in commercial areas

**Goal 5: Quality Housing at all Price Ranges and Attractive Communities**

- Neighborhood signs and active HOAs
- Housing & streets improved, litter reduced
- Increase proportion of single family homes and owner occupied housing

**Goal 6: Efficient and Effective City Government, Customer Focused & Values Diversity**

- Improves City efficiency
- Increase use of Information Technology
- Increases residents perception of Lauderhill as an excellent place to live

**Notes:**

**Sponsors:**

**Enactment Date:**

**Attachments:** RES-19R-10-241-Agrmt-LHA-intake assistance.pdf

**Enactment Number:**

**Contact:**

**Hearing Date:**

\* Drafter: apetti@laudershill-fl.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Commission Meeting	10/28/2019					

Text of Legislative File 19R-3485

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