

**CITY OF LAUDERHILL  
CLASS DESCRIPTION, 2016-2020**

**POSITION TITLE: FACILITIES CONSTRUCTION SPECIALIST**

**GENERAL DESCRIPTION OF DUTIES**

Under general supervision, the position performs inside and outside construction and maintenance of City facilities. Employees in this classification perform skilled construction/repair work. Position is responsible for performing indoor and outdoor construction or repairs, and coordinating with other departments or activities. Performs related work as directed.

**SPECIFIC DUTIES AND RESPONSIBILITIES**

**EXAMPLES OF ESSENTIAL FUNCTIONS**

Interprets oral work instructions and other instructions such as work orders or service requests to plan days work; instructs/assists others in daily activities.

Interprets technical documents such as blueprints and electrical diagrams.

Operates hand and power tools; operates/drives construction/maintenance vehicles or equipment.

Performs indoor construction/modifications such as erecting walls, modifying office space, or otherwise changing interior configurations.

Performs indoor maintenance such as electrical, plumbing, lighting, and repairing other interior facilities.

Performs outdoor construction/modifications such as erecting fences, pouring concrete, and erecting signs.

Interacts with public, providing information and services.

Estimates materials needed for jobs; assists in ordering materials.

Makes reports of daily activities.

Participates in special projects as assigned.

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

**MARGINAL FUNCTIONS**

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may be performed by other unit members.

Performs minor office functions such as answering phone and copying.

Performs related duties as directed.

## FACILITIES CONSTRUCTION SPECIALIST

### MINIMUM TRAINING AND EXPERIENCE

High school diploma or GED; ~~supplemented by minimum four (4) years previous experience and/or training involving a construction trade; or certification or license in construction may substitute for experience required;~~ Journeyman license in HVAC or Electrical or Plumbing or at least ten (10) years carpentry experience; or an equivalent combination of education, training, and experience.

### SPECIAL REQUIREMENTS

Florida CDL Class B Driver's License within one (1) year of hire

### PERFORMANCE APTITUDES

**Data Utilization:** Requires the ability to evaluate, audit, deduce, and/or assess data and/or information using established criteria. Includes exercise of discretion in determining actual or probable consequences, and in referencing such evaluation to identify and select alternatives.

**Human Interaction:** Requires the ability to exchange information for the purpose of obtaining information or clarifying details. Performs such within well-established policies, procedures and standards.

**Equipment, Machinery, Tools, and Materials Utilization:** Requires the ability to operate and control the actions of equipment, machinery, tools and/or materials requiring complex and rapid adjustments.

**Verbal Aptitude:** Requires the ability to utilize a variety of reference data and information.

**Mathematical Aptitude:** Requires the ability to perform addition, subtraction, multiplication, and division.

**Functional Reasoning:** Requires ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.

**Situational Reasoning:** Requires the ability to exercise the judgment, decisiveness and creativity in situations involving a variety of generally pre-defined duties that are often characterized by frequent change.

### ADA COMPLIANCE

**Physical Ability:** Tasks involve the ability to exert sustained physical efforts in very strenuous work, with greater emphasis on climbing and balancing; typically also involving some combination of stooping, kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials up to 100 pounds.

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate colors or shades of colors. Some tasks require the ability to perceive and discriminate sounds. Some tasks require the ability to perceive and discriminate depths. Some tasks require the ability to perceive and discriminate textures. Some tasks require visual perception and discrimination. Some tasks require oral communications ability.

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**Environmental Factors:** Tasks may risk exposure to temperature extremes, strong odors, toxic agents/chemicals, smoke, wetness, humidity, animals/wildlife, disease and/or pathogens, electrical currents, explosives, violence, bright/dim light, noise extremes, vibrations, machinery, dusts or pollen, and traffic hazards.

The City of Lauderhill is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Lauderhill will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.