

**CITY OF LAUDERHILL  
CLASS DESCRIPTION, 2017-2019**

**POSITION TITLE: SENIOR PARK CITY RANGER**

**GENERAL DESCRIPTION OF DUTIES**

Under general supervision, the purpose of the position is to perform a variety of patrol functions, to lead and provide work direction and day-to-day oversight of the Park City Rangers, and ensure the safety of the public using the City's park, recreation, and other facilities. Employees in this classification perform limited supervision, inspection and protective work. Position is responsible for maintaining public relations and protection for citizens using City facilities, public parks and recreation facilities. Performs related work as directed.

**SPECIFIC DUTIES AND RESPONSIBILITIES**

**EXAMPLES OF ESSENTIAL FUNCTIONS**

Patrols and monitors activities in City parks and facilities to enforce established rules, regulations, and City codes and ordinances.

Reports destruction or defacement of park facilities; reports unsafe acts or situations; provides positive enforcement through communicating with the violators or calling for police assistance.

Maintain accurate daily activity logs and incident reports.

Notifies other City departments and other agencies regarding park problems and patrol complaints.

Provides information, direction, and assistance to the public; provides emergency services, including CPR and First Aid, as necessary.

Works cooperatively and effectively with the public and other departments.

Educates the public to develop an understanding of the significance of parks and park environments.

Drives City patrol vehicle; makes schedules and unscheduled patrols in City parks and recreation areas.

Monitors and safeguards City facilities and equipment; reports dangerous situations or unsafe facilities.

Monitors activities in city parks and facilities; notes any activity that poses a threat to citizens; quells or reports such activities as necessary.

Issues citations for violations of laws or ordinance.

Serves as a Parking Enforcement Specialist.

May supervise Park City Rangers, when necessary.

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

## **SENIOR PARK CITY RANGER**

### **MARGINAL FUNCTIONS**

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

Performs routine office functions such as filing, faxing, answering phones, and copying.

Performs related duties as directed.

### **MINIMUM TRAINING AND EXPERIENCE**

High school diploma or GED; supplemented by up to five (5) years previous experience and/or training involving law enforcement or related field plus two (2) years of supervisory experience; or an equivalent combination of education, training, and experience.

### **SPECIAL REQUIREMENTS**

Valid State of Florida Driver's License

Security License (D)

Parking Enforcement Specialist Certification

First Aid/CPR Certifications

### **PERFORMANCE APTITUDES**

**Data Utilization:** Requires the ability to review, classify, categorize, prioritize, and/or analyze data and/or information. Includes exercising discretion in determining data classification, and in referencing such analysis to established standards for the purpose of recognizing actual or probable interactive effects and relationships.

**Human Interaction:** Requires the ability to provide guidance, assistance, and/or interpretation to others on how to apply procedures and standards to specific situations.

**Equipment, Machinery, Tools, and Materials Utilization:** Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

**Verbal Aptitude:** Requires the ability to utilize a variety of reference data and information.

**Mathematical Aptitude:** Requires the ability to perform addition, subtraction, multiplication, and division.

**Functional Reasoning:** Requires ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.

## **SENIOR PARK CITY RANGER**

**Situational Reasoning:** Requires the ability to exercise the judgment, decisiveness and creativity in situations involving the evaluation of information against sensory, judgmental, or subjective criteria, as opposed to that which is clearly measurable or verifiable.

## **ADA COMPLIANCE**

**Physical Ability:** Tasks involve the ability to exert very moderate physical effort in light work, typically involving some combination of stooping, kneeling, crouching and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds)

**Sensory Requirements:** Some tasks require visual perception and discrimination. Some tasks require oral communications ability.

**Environmental Factors:** Tasks may risk exposure to temperature extremes, wetness, humidity, animals/wildlife, violence, bright/dim light, dusts or pollen, and traffic hazards.

The City of Lauderhill is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Lauderhill will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.