



Finance/Purchasing Division

To: Kennie Hobbs, Jr., *Interim City Manager*
From: Talaya Johnson, Purchasing Division
RE: Award RFP 2024-037 Collection Services
Date: May 28, 2025

The following information has been prepared for your consideration:

I. REQUESTED ACTION

A resolution approving Penn Credit and IC Systems to contract with the City for “Collection Services” in various categories including Utility, Emergency Medical, Human Resources (Risk Management). The agencies listed below have been recommended by staff to collect delinquent debt on behalf of the City.

II. SUMMARY AND HISTORY/BACKGROUND INFORMATION

The City of Lauderhill needs qualified firms to provide Collection Services to maximize the recovery of Delinquent Utility, Emergency Medical Service Debt, and other past due accounts.

Staff has recommended Penn Credit and IC Systems with the principal objective to provide the maximum service to the City of Lauderhill while minimizing costs to the City.

III. FINANCIAL IMPACT

The objective of the City is to improve collections and reduce the outstanding balances owed to the city.

IV. RECOMMENDATION/ACTION

Authorize the City Manager to negotiate a contract with selected vendors. If a contract cannot be agreed upon, the next vendor will be contacted.

V. ATTACHMENTS

- 1. Original RFP*
- 2. Penn Credit Proposal*
- 3. IC Systems Proposal*
- 4. Agenda Request Memo*