



LAUDERHILL CITY HALL



REQUEST FOR PROPOSAL – RFP NO: 2025-050

CITY OF LAUDERHILL

BUILDING DIVISION: INSPECTION & PLAN REVIEW

Presented to

City of Lauderhill
5581 W. Oakland Park Blvd.
Lauderhill, FL 33313

Contact Regarding this Proposal

Carlos A. Del Pino, PE

Vice President of Operations, Florida Region
C.A.P. Government, Inc. a Bureau Company
343 Almeria Avenue
Coral Gables, FL 33134
P: 954.931.2601
E: carlos.del-pino@bureauveritas.com

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TAB #1 – ATTACHMENT “A”



**ATTACHMENT A
PROPOSER'S QUALIFICATIONS STATEMENT**

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

C.A.P. Government, Inc.

100 SE 12th Street, Fort Lauderdale, FL 33316

Contact Person's Name and Title:

Mr. Carlos Del Pino, PE

Vice President of Operations, Florida Region

PROPOSER'S Telephone and Fax Number:

(954) 888-9882

PROPOSER'S Email:

carlos.del-pino@bureauveritas.com

PROPOSER'S License Number:

5344

(Please attach certificate of competency and/or state registration.)

PROPOSER'S Federal Identification Number: 65-0121594

Number of years your organization has been in business, in this type of work: 36+

Names and titles of all officers, partners or individuals doing business under trade name:

Carlos A. Penin, PE - President

Heather Bush - Secretary / Director

Hilaire Fournier - Deputy Treasurer

The business is a: Sole Proprietorship ☐ Partnership ☐
Corporation ☒

Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

N/A

Have you ever failed to complete work awarded to you. If so, when, where and why?

N/A

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

N/A

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

N/A

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

N/A

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

N/A

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (5) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

N/A

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

N/A

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

N/A

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

Carlos Penin, PE

By

(Signature)

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION



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& Professional Regulation

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LICENSEE DETAILS

10:48:56 AM 6/23/2025

Licensee Information

Name:	C.A.P. GOVERNMENT, INC. (Primary Name)
Main Address:	343 ALMERIA AVENUE CORAL GABLES Florida 33134
County:	DADE

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	5344
Status:	Current
Licensure Date:	07/06/1989
Expires:	

Special Qualifications

Qualification Effective

--

Alternate Names

--

[View Related License Information](#)

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2601 Blair Stone Road, Tallahassee FL 32399 :: Email: [Customer Contact Center](#) :: Customer Contact Center: 850.487.1395

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Under Florida law, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. *Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public. Please see our [Chapter 455](#) page to determine if you are affected by this change.

State of Florida

Department of State

I certify from the records of this office that C.A.P. GOVERNMENT, INC. is a corporation organized under the laws of the State of Florida, filed on April 10, 1989.


The document number of this corporation is K80212.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 15, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-third day of January,
2025*




Secretary of State

Tracking Number: 5179193074CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

TAB #2 STATEMENT OF CAPABILITIES



TAB #2 – STATEMENT OF CAPABILITIES

C.A.P. Government, Inc. (CAP) a Bureau Veritas Company (BV) is pleased to submit our qualifications to support the City of Lauderhill (City) with Building Division inspection and plan review services. Our team brings a strong combination of technical expertise, hands-on experience, and a customer-first approach that aligns with the City's goals for reliable, high-quality service.

We have been providing plan review, and inspection services across Florida for 36+ years, working with municipalities of all sizes. Our licensed structural, electrical, mechanical, plumbing, roofing, and landscape inspectors hold all required certifications from the Florida Department of Business and Professional Regulation (DBPR) and the Broward County Board of Rules and Appeals. Each member of our staff is trained not only to perform accurate, thorough reviews, but also to communicate clearly and respectfully with contractors, residents, and City staff.

We understand how important it is for the City's Building Division to offer seamless service, even during peak workloads, staff absences, or unexpected demands. That's why we've built a flexible staffing structure that ensures continuity and daily coverage across all disciplines. Our internal quality control processes regular peer reviews, ongoing training, and accountability tracking keep our work consistent and dependable.

What sets us apart is our focus on responsiveness and partnership. **CAP has provided Plans Review and Inspections to City since 2006.** In addition, CAP also provides Building Services to clients throughout Florida, including more than fifteen

(15) in Broward County. BV recognizes these services and will continue to build upon them.

WHY CHOOSE US? BY THE NUMBERS

36+	Years in Business (Est. in 1989).
32	Years Outsourcing Building Services Exclusively to the Government
11	Municipal Clients - Full Service
67	Municipal Clients - Supplemental Services
10	Educational Clients
88	Total Building Department Outsourcing Clients
19	Years providing services in the City of Lauderhill
11	Years providing Electronic Plan Review (EPR)
300+	Employees dedicated to outsourcing Building Services

TAB #3 – PROPOSAL



ORGANIZATIONAL STRUCTURE AND TEAM MANAGEMENT

C.A.P Government, Inc. (CAP) a Bureau Veritas Company (BV) team is organized to ensure accountability, efficiency, and consistent service delivery. The structure includes both administrative oversight and technical field operations, enabling seamless coordination between City of Lauderdale (City) staff, applicants, and inspectors. At the executive level, leadership provides critical oversight and contract compliance, with a dedicated Contract Manager overseeing daily operations, staff scheduling, and procedural adherence. Permit technicians serve as the primary interface for applicants, managing documentation and coordinating reviews and inspections.

The technical operations are led by a Chief Building Official who ensures strict compliance with Florida Building Code and Broward County regulations. Our team of chief inspectors and specialized examiners across structural, mechanical, electrical, and plumbing disciplines provide advanced technical reviews and mentorship. Field inspectors conduct comprehensive assessments, including specialized recertifications, while support staff manage critical administrative functions.

On the following page we have enclosed an organizational chart demonstrating our proposed key personnel.

This structure incorporates redundancy and cross-functional capabilities, guaranteeing uninterrupted service and maintaining high standards of professional execution. By integrating administrative oversight with technical

expertise, the team ensures a responsive, efficient, and transparent services.

APPROACH

CAP's approach ensures timely, consistent, and high-quality services which maintaining transparency and communication.

- **Service Delivery**

All plan reviews and inspections are scheduled through the City's permitting software, allowing real-time tracking of performance against required deadlines. Staffing levels are continuously monitored to ensure sufficient coverage.

- **Customer Satisfaction**

We emphasize clear communication with contractors, design professionals, and residents. Our staff are trained to provide explanations of code requirements in a respectful and solution oriented manner.

- **Complaint Resolution**

Complaints are logged, reviewed by the Contract Manager within 24 hours, and escalated to the Chief Building Official if necessary. Corrective action is documented and reported back to the City.

- **Employee Performance and Training**

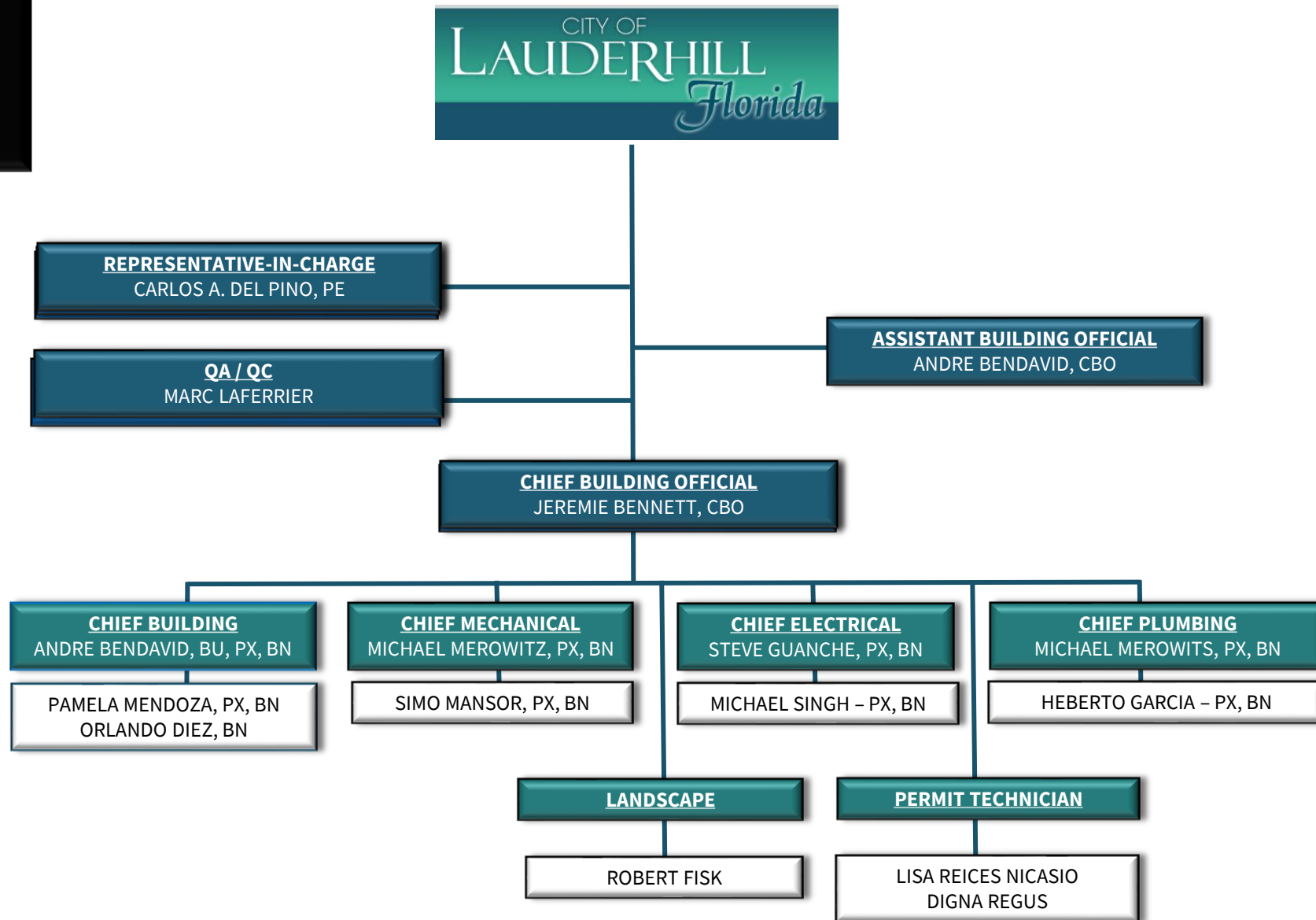
Each inspector and examiner undergoes ongoing training in both technical updates (Florida Building Code amendments, BORA interpretations) and customer service skills.

COMMON CHALLENGES HAVE INCLUDED:

- **Workload Demands**
Addressed by maintaining a pool of certified inspectors and cross-trained staff who can be deployed on short notice.
- **Complex Code Interpretation Disputes**
Resolved through meetings ensuring consistency with code requirements while avoiding unnecessary project delays.

By maintaining clear communication, implementing documented issue-resolutions, and investing in continuous staff development, CAP can ensure reliable, efficient services consistently aligned with the City of Lauderdale's standards.

PX – Plans Examiner
 BN – Inspector
 BU – Building Official
 PE – Professional Engineer
 EI – Engineer Intern
 RA – Registered Architect
 SRI – Standard Roofing Inspector





TAB #4 - SPECIFIC RELATED EXPERIENCE OF THE FIRM





4. SPECIFIC RELATED EXPERIENCE OF THE FIRM

The following list is provided to highlight our relevant experience with similar contracts. They demonstrate the depth of our past performance and validate our successful history of providing plan review, inspections and code compliance support that meets or exceeds the Florida Building Code (FBC) requirements.

City of Weston	
	<p>17200 Royal Palm Boulevard, Weston, FL 33326</p> <p>Mr. Donald P. Decker, City Manager</p> <p>954.385.2000</p> <p>Primary</p>
Project Description:	
<p>Full Building Department outsourcing services including the City's Building Official, plans review and inspections in all disciplines. We perform field inspections, reviews plans, specifications to ensure that commercial and residential buildings comply with the FBC. Services also include providing Permit Technicians.</p>	
2005 – Ongoing (20 Years)	
Town of Southwest Ranches	
	<p>13400 Griffen Road, Southwest Ranches, FL 33330</p> <p>Mr. Russell Muniz, Town Administrator</p> <p>954.434.0008</p> <p>Primary</p>
Project Description:	
<p>Full Building Department outsourcing services including the Town's Building Official, plans review and inspections in all disciplines. We perform field inspections, reviews plans, specifications to ensure that commercial and residential buildings comply with the FBC. Services also include providing the Town's permitting software and the Permit Technicians.</p>	
2006 – Ongoing (19 Years)	
City of Fort Lauderdale	
	<p>701 S Andrews Ave., Fort Lauderdale, FL 33316</p> <p>Ms. Rickelle Williams, City Manager</p> <p>954.828.5013</p> <p>Primary</p>
Project Description:	
<p>Building official, plan review and inspection services that encompass a wide range of critical construction disciplines. Our expert team provides thorough regulatory oversight across structural, electrical, mechanical, and plumbing while also addressing specialized areas such as landscaping, engineering, and zoning compliance. Maintaining the highest levels of construction quality and safety.</p>	
2006 – Ongoing (19 Years)	

4. SPECIFIC RELATED EXPERIENCE OF THE FIRM

City of Dania Beach	
	100 W Dania Beach, Dania Beach, FL 33004 Ms. Ana M. Garcia, City Manager 954.924.6800 x 3610
	Primary
	Project Description:
Building official, plan review and inspection services that encompass a wide range of critical construction disciplines to provide supplemental reviews, inspections and administrative services. Responsibilities include processing building permit applications. We have augmented our services by successfully providing Electronic Plan Review (EPR) for critical projects such as the City's Dania Pointe development. Maintaining the highest levels of construction quality and safety.	
2006 – Ongoing (19 Years)	

Town of Lauderdale-by-the-Sea	
	4501 North Ocean Drive Mr. Ken Rubach, Interim Town Manager 954.640.4204
	Primary
	Project Description:
Building official, plan review and inspection services that encompass a wide range of critical construction disciplines to provide supplemental reviews, inspections and administrative services. Responsibilities include processing building permit applications. We have augmented our services by successfully providing Electronic Plan Review (EPR) for critical projects such as the City's Dania Pointe development. Maintaining the highest levels of construction quality and safety.	
2006 – Ongoing (19 Years)	

TAB #5 – SCOPE OF WORK



5. SCOPE OF WORK

C.A.P. Government, Inc. (CAP) will provide the City of Lauderdale (City) Building Division with plan review and inspection services to ensure **timely, consistent, and high-quality support** across all disciplines.

These services will cover **Structural, Mechanical, Electrical, Plumbing, Roofing, Landscaping, and associated specialties, with the ability to perform 30-, 40-, and 50-year Safety Inspections as required.** BV will deliver permit technician support to enhance customer experience, reduce delays, and improve communication between applicants, contractors, and City staff. Our staffing model is structured to guarantee continuity of service even during peak workload periods or staff absences, ensuring that the City's operations are never interrupted.

CAP brings decades of proven experience providing municipal building services throughout Florida, including contracts of comparable size and scope. **CAP has been providing services to the City since 2006.** Our team is composed of licensed and certified Building Officials, Plans Examiners, and Inspectors who meet or exceed all State of Florida and Broward County Board of Rules and Appeals requirements.

Our expertise allows us to handle high volumes of plan reviews and inspections efficiently, while maintaining strict

compliance with applicable codes and regulations.

QUALITY CONTROL



Our strategies are grounded in quality assurance and quality control measures. Each plan review is subject to a peer review process prior to release, while inspection results are logged, and integrated into the City's reporting system for accountability. We monitor turnaround times, inspection closeouts, and customer satisfaction to ensure service excellence.

Complaints are addressed through a structured escalation process that guarantees resolution within 24 hours, and all staff receive ongoing professional training to remain current with code updates, best practices, and evolving technologies.

5. SCOPE OF WORK

In today's rapidly evolving digital landscape, a comprehensive municipal branding strategy must demonstrate a nuanced understanding of how consumers receive and interact with information. The scope of work should focus on bridging traditional communication methods with modern digital platforms, recognizing that residents now expect immediate, accessible, and personalized communication experiences. By leveraging data-driven insights and multi-channel communication approaches, municipalities can create more engaging and responsive interactions with their community.

Furthermore, the branding approach should emphasize transparency, accessibility, and real-time engagement. This means creating communication channels that are not just informative but also interactive, allowing residents to easily access municipal services, provide feedback, and feel genuinely connected to their local government.

By integrating emerging technologies and maintaining a flexible, user-centric communication strategy, municipalities can effectively build trust, enhance community participation, and meet the evolving expectations of modern digital citizens

Furthermore, our staffing model provides flexibility to align resources with fluctuations in demand, ensuring the City always receives the right level of support.

We also understand that building services today are more than just technical compliance; they represent the City's brand and its relationship with residents, contractors, and developers. In an environment where residents expect transparent, efficient services.

Our approach aligns with the shifting dynamics of how people receive and use information. We emphasize clear, branded communication through mobile-friendly inspection results, email alerts, and City-branded digital platforms. At the same time, we recognize the importance of accessibility by maintaining multi-channel service options including online portals, phone support, and in-person interactions to meet the needs of all stakeholders.

Each interaction reinforces the City's reputation as a professional, customer-focused partner, with our inspectors and examiners serving as ambassadors of that brand. We commit to that the City's Building Division remains both efficient in its operations and responsive to the expectations of today's residents and business community.

TAB #6 – COST SCHEDULE



COST SCHEDULE

RFP 2025-050

PROPOSED SERVICE CATEGORIES AND FEES

Name of Firm: C.A.P. Government, Inc.

Categories for Consideration:

1. Plan Review and Inspections
 2.
 3.
-

Maximum Hourly Rate Proposal

Position Title	Hourly Rate (\$)
Chief Building Official	\$ 135.00
Assistant Building Official	\$ 135.00
Chief Structural Inspector	\$ 110.00
Structural Plans Examiner	\$ 105.00
Structural Inspector	\$ 95.00
Chief Electrical Inspector	\$ 110.00
Electrical Plans Examiner	\$105.00
Electrical Inspector	\$ 90.00
Chief Mechanical Inspector	\$ 110.00
Mechanical Plans Examiner	\$ 105.00
Mechanical Inspector	\$ 90.00
Chief Plumbing Inspector	\$ 110.00
Plumbing Plans Examiner	\$ 105.00
Plumbing Inspector	\$ 90.00
Landscaping Inspector	\$ 90.00
Landscaping Plans Examiner	\$ 105.00
Permit Technician	\$ 60.00

TAB #7 –
PERSONNEL/MANAGEMENT



TAB #7 – PERSONNEL / MANAGEMENT

Name	Role	Years of Experience	License Information
Management			
Carlos A. Del Pino, PE	Representative-in-Charge	35	PE59888
Marc LaFerrier	QA / QC	30	N/A
Jermie Bennett, CBO	Chief Building Official	35	BU2270, BN6433, PX3965
Andre Bendavid, ABO	Assistant Building Official	35	BU2086, PX4121, BN7219
Building / Accessibility			
Andre Bendavid	Chief Plans Examiner and Inspector	35	BU2086, PX4121, BN7219
Pamela Mendoza	Plans Examiner and Inspector	20	PX4736, BN8122
Orlando Diez	Inspector	50	BN6352
Mechanical			
Michael Merowitz	Chief Plans Examiner and Inspector	40	PX3519, BN6558
Simo Mansor	Plans Examiner and Inspector	19	BU2147, PX3481, BN6478
Electrical			
Steve Guanche	Chief Plans Examiner and Inspector	20	PX3847, BN6799
Michael Singh	Plans Examiner and Inspector	30	PX4142, BN7327
Plumbing			
Michael Merowitz	Chief Plans Examiner and Inspector	40	PX3519, BN6558
Heberto Garcia	Plans Examiner and Inspector	20	PX2895, BN5529
Landscape			
Rober Fisk		30	
Permit Technicians			
Lisa Reices-Nicasio		23	
Digna Regus		13	

TAB #8 – ATTACHMENTS



**ATTACHMENT B
NON-COLLUSIVE AFFIDAVIT**

STATE OF Florida

COUNTY OF Miami-Dade

Carlos A. Penin, PE being first duly sworn
deposes and says that:

BIDDER is the
Officer
(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

By 

Subscribed and sworn to before me this 4th day of September,
2025.



Monica De Castro
Notary Public (Signature)

My Commission Expires:
08/01/2026

ATTACHMENT D
CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or Contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Vendor's Signature

ATTACHMENT E SIGNATURE PAGE

The undersigned attests to his (her, their) authority to submit this Submittal and to bind the firm(s) herein named to perform as per agreement. Further, by signature, the undersigned attests to the following:

1. The Proposer is financially solvent and sufficiently experienced and competent to perform all of the work required of the Proposer in the Contract;
2. The facts stated in the Proposer's response pursuant to Request for Submittals, instructions to Proposer and Specifications are true and correct in all respects;
3. The Proposer has read and complied with, and submits their proposal agreeing to all of the requirements, terms and conditions as set forth in the Request for Proposals.
4. The Proposer warrants all materials supplied by it are delivered to the CITY of Lauderhill, Florida, free from any security interest, and other lien, and that the Proposer is a lawful owner having the right to supply the same and will defend the conveyance to the CITY of Lauderhill, Florida, against all persons claiming the whole or any part thereof.
5. **Proposer understands that if a team is short listed and selected to make oral presentations to the selection committee and/or CITY, only the team members evaluated in the written submissions may present at the oral presentations. Any changes to the team at the oral presentations will result in that team's disqualification.**
6. The undersigned certifies that if the firm is selected by the City the firm will negotiate in good faith to establish an agreement.
7. Proposer understands that all information listed above may be checked by the City of Lauderhill and Proposer authorizes all entities or persons listed above to answer all questions. Proposer hereby indemnifies the City of Lauderhill and the persons and entities listed above and holds them harmless from any claim arising from such authorization or the exercise thereof, including the dissemination of information pursuant thereto.

Submitted on this _____ day of _____, 20__.
(If an individual, partnership, or non-incorporated organization)

Witness	Company
_____	_____
Printed	By
_____	_____
Title	Printed Name, Title
_____	_____
(If a corporation, affix seal)	Company
_____	_____
Attested by Secretary	By
_____	_____
	Printed Name, Title

Incorporated under the laws of the State of _____.

CERTIFICATE
(For Partnership)

I HEREBY CERTIFY that a meeting of the partners of _____, a Partnership under the laws of the State of _____ held on _____, 20____, the following resolution was duly passed and adopted:

"RESOLVED, that _____ as _____ of the Partnership, is hereby authorized to execute the Bid Form dated _____, 20____, between the City of Lauderhill, Florida, and this Partnership, and that the execution thereof, attested by the _____ of the Partnership be the official act and deed of this Partnership."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20____.

(Signature)

(Title)

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me on this _____ day of _____, 20____ by _____ who ☐ is personally known to me or who ☐ has presented the following type of identification: _____.

Signature of Notary Public, State of Florida

Notary seal (stamped in black ink)

OR

Printed, typed or stamped name of
Notary and Commission Number

CERTIFICATE
(For Corporation)

I HEREBY CERTIFY that a meeting of the Board of Directors of C.A.P. Government, Inc. _____, a corporation under the laws of the State of _____ Florida held on _____ September 5, _____, 20 25, the following resolution was duly passed and adopted:

"RESOLVED, that _____ Carlos A. Penin, PE _____, as

____ President _____ of the Corporation, is hereby authorized to execute the Bid Form dated September 5, _____, 2025, between the City of Lauderhill, Florida, and this Corporation, and that the execution thereof, attested by the Secretary of the Corporation and with corporate seal affixed, shall be the official act and deed of this Corporation".

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20____.

Please see following signed and notarized page Secretary Certificate

Secretary

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me on this _____ day of _____, 20____ by _____ who ☐ is personally known to me or who ☐ has presented the following type of identification: _____.

Signature of Notary Public, State of Florida

Notary seal (stamped in black ink)
OR
Printed, typed or stamped name of Notary and Commission Number

SECRETARY CERTIFICATE
C.A.P. GOVERNMENT, INC.

I HEREBY CERTIFY that a meeting of the Board of Directors of C.A.P. GOVERNMENT, INC., a corporation under the laws of the State of Florida, held on September 5, 2025, the following resolution was duly passed and adopted:

"RESOLVED, that Carlos Penin, as President of the Corporation, is hereby authorized to execute the Bid Form dated September 5th, 2025, between the City of Lauderhill, Florida, and this Corporation, and that the execution thereof, attested by the Secretary of the Corporation, shall be the official act and deed of this Corporation".

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of September, 2025.

Secretary:



Heather B. Bush

STATE OF FLORIDA

COUNTY OF BROWARD

Sworn to and subscribed before me on this 5th day of September, 2025 by Heather B. Bush who is personally known to me.



Signature of Notary Public, State of Florida



ATTACHMENT F

LIST OF SUBCONTRACTORS

The Proposal shall list below the names and business address of each subcontractor who will perform Work under this Proposal in excess of one-half of one percent of the Contractor's Total Proposal Price, and shall also list the portion of the Work that will be done by such subcontractor. The listing of more than one subcontractor for each item of Work to be performed with the words "and/or" will not be permitted. Failure to comply with this requirement will render the Proposal as non-responsive and may cause its rejection.

[illegible]

**ATTACHMENT H
ACKNOWLEDGEMENT OF ADDENDUM**

RFP 2025-050

TITLE _____

Acknowledgement is hereby made of the following Addenda received since issuance of Specifications:

Addendum No. _____ -Dated _____

Addendum No. _____ -Dated _____

Addendum No. _____ -Dated _____

Name of Vendor's Service Contact:

Address:

Signature_____ Date_____

This page must be submitted with RFP. Failure to provide the requested documents may result in your proposal being deemed Non-Responsive.

Affidavit of Compliance with Anti-Human Trafficking Laws

Pursuant to Section 787.06(13) of the Florida Statutes, the undersigned, on behalf of Entity, hereby affirms under penalty of perjury the following:

1. Entity does not engage in the use of coercion for labor or services as defined in Section 787.06, Florida Statutes, relating to "Human Trafficking."
2. The undersigned is duly authorized to execute this affidavit on behalf of the Entity, and affirms that the statements made herein are true and correct under penalty of perjury.

Dated this 4th day of September **20** 25

Signed:  _____

Name: Carlos A. Penin, PE

Title: President

Entity: C.A.P. Government, Inc.

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026

Business Name: C A P GOVERNMENT INC

Receipt #: 329-265281
Business Type: ALL OTHERS (INSPECTION SVCS)

Owner Name: C A P GOVERNMENT INC
Business Location: 100 E DAVIE BLVD
FT LAUDERDALE
Business Phone: 305-448-1711

Business Opened: 03/10/2014
State/County/Cert/Reg:
Exemption Code:

Rooms **Seats** **Employees** **Machines** **Professionals**
5

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
33.00	0.00	0.00	0.00	0.00	0.00	33.00

Receipt Fee 33.00
Packing/Processing/Canning Employees 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

C A P GOVERNMENT INC
343 ALMERIA AVE
CORAL GABLES, FL 33134

Receipt # WWW-24-00282766
Paid 07/16/2025 33.00

2025 - 2026

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

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Rooms **Seats** **Employees** **Machines** **Professionals**
5

Signature	For Vending Business Only					
	Number of Machines:			Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
33.00	0.00	0.00	0.00	0.00	0.00	33.00



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
09/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. Aon Risk Services Northeast, Inc. NY NY Office One Liberty Plaza 165 Broadway, Suite 3201 New York NY 10006 USA	CONTACT NAME:	
	PHONE (A/C. No. Ext): 866-283-7122	FAX (A/C. No.): (800) 363-0105
INSURED C.A.P. Government, Inc. 343 Almeria Avenue Coral Gables FL 33134 USA	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: Hartford Fire Insurance Co.	19682
	INSURER B: Allianz Global Risks US Insurance Co.	35300
	INSURER C: Trumbull Insurance Company	27120
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 570115246074 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			USL00159325 SIR applies per policy terms & conditions	01/01/2025	01/01/2026	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			10 AB S41202 AOS	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$250,000			USL00163325	01/01/2025	01/01/2026	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A	10WNS41200 See State Policy Addendum	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
B	Architects & Engineers Professional			USF00248025 Claims Made SIR applies per policy terms & conditions	01/01/2025	01/01/2026	Each Claim \$2,000,000 Aggrgate \$4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Lauderhill is included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies. The Architects & Engineers policy includes coverage for Professional Liability and Contractors Pollution Liability. General Liability and Automobile Liability policies evidenced herein are Primary and Non-Contributory to other insurance available to Additional Insured, but only in accordance with the policy's provisions. A waiver of Subrogation is granted in favor of Certificate Holder in accordance with the policy provisions of the General Liability, Automobile Liability and workers' Compensation policies.

CERTIFICATE HOLDER

City of Lauderhill
Finance Department
5581 West Oakland Park Boulevard
Lauderhill FL 33311 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier :

Certificate No : 570115246074



ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED C.A.P. Government, Inc.	
POLICY NUMBER See Certificate Number: 570115246074			
CARRIER See Certificate Number: 570115246074	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

Workers Compensation/Employers Liability

10WNS41200 01/01/25-01/01/26 Trumbull Insurance AR,DC,IN,LA,NE,RI,UT
 10WNS41200 01/01/25-01/01/26 Twin City Fire Insurance Company FL,ND,OH,WA,WY
 10WNS41200 01/01/25-01/01/26 Hartford Insurance Company of the Midwest AK,ID
 10WNS41200 01/01/25-01/01/26 Hartford Casualty Insurance Company MO,WV
 10WNS41200 01/01/25-01/01/26 Nutmeg Insurance Company CT,IL
 10WNS41200 01/01/25-01/01/26 Hartford Fire Insurance Company NH,OR,PA
 10WNS41200 01/01/25-01/01/26 Hartford Accident and Indemnity Company AL,GA,KY,MI,MT,NY,TN,VT
 10WNS41200 01/01/25-01/01/26 Property & Casualty Ins Co of Hartford CA,CO,DE,ME, MN,MS,SC
 10WNS41200 01/01/25-01/01/26 Hartford Insurance Company of Illinois TX
 10WNS41200 01/01/25-01/01/26 Hartford Insurance Company of the Southeast KS,MD
 10WNS41200 01/01/25-01/01/26 Hartford Underwriters Insurance Company AZ,HI, NC,NJ,SD,VA
 10WNS41200 01/01/25-01/01/26 Sentinel Insurance Company, Limited IA,NM,NV,OK
 10WBRS41201 01/01/25-01/01/26 Twin City Fire Insurance Company WI
 10WBRS41201 01/01/25-01/01/26 Sentinel Insurance Company, Limited MA



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