



# City of Lauderhill

City Hall  
5581 W. Oakland Park  
Blvd.  
Lauderhill, FL, 33313  
www.lauderhill-fl.gov

## File Details

**File Number: 19R-3151**

**File ID:** 19R-3151

**Type:** Resolution

**Status:** Agenda Ready

**Version:** 1

**Reference:**

**In Control:** HR Department

**File Created:** 02/28/2019

**File Name:** Assistant Facilities Manager Job Description

**Final Action:**

**Title:** RESOLUTION NO. 19R-03-43: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE JOB POSITION OF ASSISTANT FACILITIES MANAGER; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF ASSISTANT FACILITIES MANAGER; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, CHARLES FARANDA).

**Notes:**

**Sponsors:** Faranda

**Enactment Date:**

**Attachments:** RES-19R-03-43-JOB-creation-Asst. Facilities Manager.pdf, Assistant Facilities Manager2019.pdf

**Enactment Number:**

**Contact:**

**Hearing Date:**

\* **Drafter:** rfennell@laudershill-fl.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

### Text of Legislative File 19R-3151

**RESOLUTION NO. 19R-03-43: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE JOB POSITION OF ASSISTANT FACILITIES MANAGER; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF ASSISTANT FACILITIES MANAGER; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, CHARLES FARANDA).**

#### Request Action:

Request the approval of the new job description, Assistant Facilities Manager.

#### Need:

To assist with the oversight of the Facilities Division.

#### Summary Explanation/ Background:

This position is needed to assist with the management/supervision of the Facilities Division.

**Attachments:**

#1 Assistant Facilities Manager

**Cost Summary/ Fiscal Impact:**

This managerial position will be slotted in Grade 53 of the Managerial/Confidential Pay Plan with a starting salary of \$65,629.

**Estimated Time for Presentation:**

Less than five minutes.

**Master Plan:**

**Goal 1: Clean, Green Sustainable Environment**

- Increase mass transit ridership
- Reduce City energy consumption
- Reduce water consumption

**Goal 2: Safe and Secure City of Lauderhill**

- Crime in lower 50% in Broward
- Residents feel safe in neighborhood
- Reduce emergency fatalities

**Goal 3: Open Spaces and Active Lifestyle for all ages**

- Increase participation in youth sports
- Add new park land and amenities
- Increase attendance at cultural programs and classes

**Goal 4: Growing Local Economy, Employment and Quality of Commercial Areas**

- Increase commercial tax base
- Increase employment in Lauderhill businesses
- Decrease noxious and blighted uses in commercial areas

**Goal 5: Quality Housing at all Price Ranges and Attractive Communities**

- Neighborhood signs and active HOAs
- Housing & streets improved, litter reduced
- Increase proportion of single family homes and owner occupied housing

**Goal 6: Efficient and Effective City Government, Customer Focused & Values Diversity**

- Improves City efficiency
- Increase use of Information Technology
- Increases residents perception of Lauderhill as an excellent place to live