

**LAUDERHILL COMMUNITY REDEVELOPMENT AGENCY (CRA)
CLASS DESCRIPTION, 2023**

POSITION TITLE: NIGHT TIME SAFETY LIAISON

GENERAL DESCRIPTION OF DUTIES

Under supervision of the CRA Director or designee, the purpose of the position is to promote social order, safety, and enhanced services for all residents, business owners, and visitors to the CRA districts that live work and play after 5pm and on weekends. Employees in this classification serve as a liaison between the CRA and Police, Fire, and Code Enforcement Departments with the intent of proactively mitigating safety concerns.

SPECIFIC DUTIES AND RESPONSIBILITIES

EXAMPLES OF ESSENTIAL FUNCTIONS

Coordinates with the Police and Code Enforcement to prevent illegal parking, tampering with vehicles and loitering according to established procedures; assists with traffic control and crowd control at special events or requested occasions as assigned.

Communicates reported safety hazards, maintenance and other special needs to the Director and/or Police Department, as appropriate.

Monitor surveillance equipment and act as a liaison to the Police Department to maintain proper conduct and orderliness.

Patrols the CRA District and coordinates with the Police and Code Enforcement to identify and address potentially illegal and dangerous conditions, situations, and individuals.

Provides information and assistance to the public; informs residents, business owners and visitors of available community services.

Must possess exceptional customer service skills and participate in training programs offered to enhance individual skills and proficiency related to the job responsibilities including but not limited to conflict resolution and cultural diversity training.

MINIMUM QUALIFICATIONS

- High school diploma or GED; AND
- Seven (7) years of experience in security or law enforcement; AND
- Valid State of Florida Driver License; AND
- Security License D

If no applicants meet the minimum qualifications, an equivalent combination of education, training, experience, and preferred qualifications may be considered.

ADDITIONAL REQUIREMENTS / ENVIRONMENTAL FACTORS

Driving Requirements: The ability to drive and operate a personal or City vehicle for extended periods of time, including utilization as field office; and to enter and exit the vehicle various times throughout the day.

Physical Requirements: The ability to exert extremely heavy physical effort in very heavy work, which may involve some combination of climbing, balancing, stooping, kneeling, crouching, crawling, and/or lifting, carrying, pushing, and/or pulling of objects and materials in excess of 100 pounds.

Sensory Requirements: The ability to perceive and differentiate audio and/or visual cues or signals; and to perceive and differentiate depths, and/or textures.

Form/Spatial Aptitude: The ability to inspect items for proper length, width, and shape; and to visually read various information.

Color Discrimination: The ability to differentiate between colors or shades of color.

Communication: The ability to effectively communicate with City employees, stakeholders, and the general public verbally and/or in writing as needed to exchange information, coordinate work activities, and resolve matters.

Functional Reasoning: The ability to apply principles of rational systems, such as motivation, incentive, and leadership; to interpret instructions furnished in written, oral diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.

Situational Reasoning: The ability to exercise the judgment, decisiveness, and creativity required in situations involving the evaluation of information against sensory, judgmental, measurable, verifiable, or subjective criteria.

Data Conception: The ability to coordinate, manage, strategize, and or correlate data and/or information; and to exercise discretion in determining actual or probable consequences, and in identifying solutions or alternatives.

Mathematical Aptitude: The ability to add, subtract, multiply, divide, and calculate numbers, decimals, and percentages; and to interpret numerical data and graphs to create reports and/or develop forecasts.

Environmental Factors: Essential functions are performed with varied exposure to adverse environmental conditions (i.e. cold, heat, rain, sunlight, humidity, noise, dirt, odor, fumes, disease, pathogens, traffic hazards, animals, wildlife, violence, and/or explosives).

EQUAL OPPORTUNITY EMPLOYER

The City of Lauderhill, Florida, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act (42 U.S. C. 12101 et. seq.), the City of Lauderhill will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job.

VETERANS' PREFERENCE

Certain service members and veterans, and the spouses and family members of such service members and veterans, receive preference and priority in the City's hiring process. Additionally, certain service members may be eligible to receive waivers for postsecondary educational requirements in employment by the City.

AGENCY USE ONLY

Classification: Full Time and Part-Time