

Application Form

Profile

Dr. Mary Smith
Prefix First Name Last Name

drmarysmith913@gmail.com
Email Address

6941 NW 44th Ct
Home Address

Lauderhill FL 33319
City State Postal Code

Mobile: (954) 412-2750
Primary Phone

Which Boards would you like to apply for?

Planning and Zoning Board: Eligible

Are you a Lauderhill resident?

☒ Yes ☐ No

How long have you been a Lauderhill resident?

25 years

Are you a registered voter in Broward County?

☒ Yes ☐ No

Do you have a contract or do business with the city?

☐ Yes ☒ No

Please list the name of any business you, your spouse, or your child(ren) have a material interest in:

N/A

Interests & Experiences

Have you served on a City board before?

☐ Yes ☒ No

Why are you interested in serving on a board? If you have not attached a resume, please describe any qualifications, skills, and abilities you possess that would directly benefit this board.

I am interested in serving on the Planning and Zoning Board because I know I can be a valuable asset based on my professional background. I am a great problem solver who can contribute to long-term planning and not just the short-term fixes. I would be able to have a meaningful role in helping to shape how land in Lauderhill is used for homes, businesses, parks, and schools. I could have a direct impact to help our Lauderhill community. I retired from AT&T and my background is in Construction and Engineering. In addition, I have a doctorate degree in management and organizational leadership. Please see my attached resume.

Upload a Resume

Board Specific Questions

Referral

Please indicate who referred you to this opportunity (e.g., Commissioner, Board Member, Staff, etc.).

Commissioner Dunn

Demographics

Ethnicity *

☒ African American

Gender *

☒ Female

09/13/1969

Date of Birth

Dr. Mary J. Smith

Personal Statement

I offer over 31 years of experience from both a technical and managerial perspective. Using common sense and a balanced approach, I can identify customer and corporate expectations, develop a plan of action, and acquire the expertise required to successfully implement a profitable solution. I possess very strong interpersonal skills and can effectively communicate ideas and specific information in a calm and professional manner to develop the teamwork required for success. With integrity and commitment to personal / corporate / and customer values, I promote a very strong environment required for successful projects. The ideal career opportunity would be to apply my diverse experience along with doctoral education to encourage, promote, and ensure the success of any company I work for.

Education

2012-2018 University of Phoenix (Online) 3.81 GPA
Doctor of Management in Organizational Leadership

2004-2007 Nova Southeastern University Davie, FL
Master of Business Administration Degree

1998-2002 Nova Southeastern University Davie, FL
Bachelor of Science Degree, Business Management

1983-1987 Piper High School Sunrise, FL
High School Diploma

Professional Experience

Aug 2022-Present Lynn University Boca Raton, FL

Assistant Professor

- Deliver lectures and supervise student projects.
- Advise students and contribute to their academic and professional communities.
- Organize and conduct the functions of higher education.
- Build strong professional relationships with both students and colleagues.
- Participate in Faculty and Academic Council meetings.
- Deliver course material and interact with each student to ensure they are learning the modules.
- Conduct administrative duties or any other tasks at the request of my supervisor.

Aug 2019-Present Gender Equality Matters, LLC.

Owner / CEO

- Provide management consulting services to all corporate and non-profit organizations to help mitigate gender discrimination and promote gender equality, diversity, and inclusion while making unity a norm in the workplace.
- Develop, implement, and administer gender equality policies and procedures.
- Instruct trainings that improve overall performance results and eliminate people problems and inefficiencies.

1988-Aug 2019 Southern Bell / BellSouth / AT&T SE FL

Area Manager Construction & Engineering Mar 2013 - Aug 2019

- Directed and oversaw team performance and daily operations for 20 Supervisors and up to 150 technicians with Outside Plant responsibilities. Recommended the setting and adjusting of rates of pay and managed preconstruction activities.
- Ensured that work processes and standards are compliant and that schedules are kept, ensuring completion of all AT&T construction work in Broward and North Dade counties by established due dates.
- Managed and control allocation of resources and materials to meet annual performance targets.
- Oversaw construction budgets and complex project management activities. Provide leadership to ensure all environmental, health, and safety standards meet OSHA regulations.
- Influenced decisions regarding the hiring, firing, disciplinary action, promotional activity, and pay decisions for subordinates to ensure compliance with company and regulatory policies were met.
- Instructed the flow of the operation and determine how to fix problems as they arise; responsible for training, evaluating, and managing performance evaluations of all direct reports.

Network Process and Quality Manager 2009-2013

- Provided direction and coaching to First and Second-Level Managers, along with C&E Directors who are responsible for using forecasting tools to estimate the resources required for predicted work for the purposes of identifying roadblocks and instituting a continuous operational improvement. Presented several courses via PPT presentations.
- Managed the accuracy and timeliness of daily time reporting for 180 construction techs in Broward, Dade, Palm, and Monroe counties.
- Focused on reducing lost time, rework, and non-value-added work to meet financial goals and ensure all personnel are identifying process opportunities.
- Effectively identified gaps, developed plans, and followed up to manage performance and shape behavior.

Network Manager Construction & Engineering PLS 2008-2009

- Provided technical, safety, administrative, and supervisory support for Construction technicians daily
- Administered quality and performance measurement plans to ensure the highest level of customer service was being performed by employees

Network Safety Manager 2004-2008

- Implemented Company safety practices and provided coaching to both management and non-management employees where areas of weakness were detected.
- Upheld the health and safety of employees throughout Broward, Dade, and Monroe Counties.
- Traveled to other areas within Florida to assist with storm restoration
- Coordinated and conducted over 300 accident investigations throughout the Broward Division within the Network Department.
- Maintained all records and files relating to all motor vehicle accidents and personal injuries in the Network Operations Broward Division.

Network I&M Supervisor 2000-2004

- Provided technical, safety, administrative, and supervisory support for the Installation and Maintenance Technicians. Administered quality measurement plans to ensure the highest level of customer service was being performed by employees.

Services Technician 1992-2000

- Installed and repaired telephone service to business and residential customers in Broward and Dade Counties.

Customer Service Representative 1988-1992

- Handled billing inquiries, customer complaints, large call volumes, and negotiated service order requests from customers.

Additional Training

Certified Six Sigma Green Belt, Certified in MSOC and Lean, Certified in OSHA Compliance, Certified in Radio-Frequency Safety Awareness, Intermediate Work Zone Traffic Control and other OSHA Courses, Microsoft Office XP, Access, Excel, Power Point, Word, and Outlook.

Community Affiliations

Mount Bethel Baptist Church

Fort Lauderdale, FL

Member of Caregiver, Prayer, Social Justice, and Women's Ministries.

Member of Telephone Pioneers

Member of Delta Mu Delta Honors Society

Member of Alpha Kappa Alpha Sorority, Inc.

Board of Directors Member – BIWI "Because I'm Worth It" International, Inc.

Board of Directors Treasurer – Sistrunk Historical Organization (501c3)

Board of Directors Member – Mount Bethel Christian Academy

Awards

AT&T Service Excellence Award 2010 & 2016

Delta Mu Delta Honors Society Award 2016

Community Service Award 2009 & 2010

Hurricane Hero Award 2004

Certificate of Recognition from Duane Ackerman (BellSouth CEO) 2004
for demonstrating exemplary service during hurricane restoration efforts.

Safety Excellence Award 2003

References

Available upon request