



Bermello Ajamil & Partners, Inc.

3/21 COMM
Architecture
Engineering
Planning
Interior Design
Landscape Architecture

February 9th 2017

sent via e-mail / PDF file

Mr. J. Martin Cala, City Engineer
City Of Lauderhill / Department of Environmental Engineering Services
5581 W Oakland Park Blvd
Lauderhill, FL 33313
E-mail: jmcala@lauderhill-fl.gov

Re: Scope and Fee Proposal – GO Bond Westwind Park Building Improvements



Dear Mr. Cala:

Per our meeting with you and city staff on and February 6th 2017 to follow-up on our original proposal submitted on January 9th; B&A is pleased to submit this scope and fee proposal for the City of Lauderhill's consideration for various improvements to the Westwind Park Building located at 4550 NW 82nd Avenue Lauderhill, FL 33351. As requested the following is our professional services for specific upgrades as part of the city's General Obligation Bond.

A. PROJECT TEAM / DISCIPLINES

The proposed includes the following disciplines / firms:

- Architecture, Interiors & PM (Prime): Bermello Ajamil & Partners, Inc.
- Structural Engineering: MUEngineers, Inc.
- Mechanical & Electrical Engineering: Delta-G Consulting Engineers, Inc.
- Cost estimating: US-Cost

A. PROJECT DESCRIPTION

The proposed scope of work is for professional services for the design, preparation of construction documents, specifications and limited construction administration for the Westwind Park Building as follows:

Architecture / Interiors work:

1. Reconfiguration of the existing bathrooms to accommodate a larger multi-stall men's and women's by demolishing the demising wall of the adjacent storage room and relocating that storage room to the opposite side of the existing building;
2. New storage room at least as big as the existing on opposite side, roof type to be determined based on optimal integration with existing roof;
3. Reconfiguration of office area to accommodate a conference room to hold min. 14 people and new enclosed office and open area for staff of (2) two;
4. Enclose open existing "breezeway", add storefront as budget allows;

Structural Engineering:

1. Structural Design related to structural modifications and a horizontal addition to an existing bathroom building in coordination with improvements defined above.

Mechanical Engineering:

1. HVAC Load Calculations and State Energy Calculations; System Design
2. Unit Sizing and Equipment Selections
3. Florida State Energy Calculations
4. Ventilation

Electrical Engineering:

1. Power distribution modifications
2. Lighting – Normal, Emergency and Egress Illumination
3. Telephone Distribution modifications
4. Cable TV modifications
5. Addressable Fire Alarm System modifications

Plumbing Engineering:

1. Domestic Water Distribution
2. Sanitary Collection
3. Condensate Piping

The professional services will consist of the following (3) Three tasks:

1. Task 1 – Design
2. Task 2 – Construction Documents and Specifications
3. Task 3 – Permit and Bidding

Task 1 - DESIGN

Task 1 will focus on developing the overall design elements associated with the project description defined above mainly regarding the expansion of multi-stall bathrooms with relocated storage, a conference room and offices. The Task 1 deliverables shall include:

1. Design of expanded bathroom, new storage, conference and offices and roof; and,
2. Product data on all proposed new equipment, materials, etc. replacing old.

Task 2 – CONSTRUCTION DOCUMENTS & SPECIFICATIONS

Construction documents shall be prepared as required for permit and construction for all scope defined above.

1. Cover sheet;
2. Location plan, Index, applicable codes, and project description and project notes;
3. Demolition plans and notes;
4. New work plans, elevations and notes;
5. Finish schedule and misc. details;
6. Mechanical, electrical and plumbing plans, notes and details;
7. Structural engineering plans, notes and details; and,
8. Specifications
9. Cost estimate of the completed construction document package

Task 3 – PERMIT AND BIDDING

B&A and its sub-consultants will respond to all permit comments (including DRC presentation if required) and shall assist the city in the selection of a general contractor during the bidding process (responding RFI's, attending the Pre-Bid Meeting). B&A and its sub-consultants are not responsible for permit expediting or the actual review time taken by the building department for this project.

C. COMPENSATION

B&A will be compensated for the work outlined in this proposal on a lump sum basis, as per the terms and conditions Pursuant to Agreement between the City of Lauderdale and B&A for continuing contract for Professional Architectural and Engineering Services. The total lump sum cost for performing the tasks outlined in the Scope of Work above is \$55,700. Attached is fee breakdown per task and discipline.

Task 1	\$ 7,050
Task 2	\$ 40,730
Task 3	\$ 5,920
Expenses	<u>\$ 2,000</u>
Total	\$ 55,700

D. ESTIMATED SCHEDULE

B&A will start begin immediately after receiving official notice to proceed from the City of Lauderdale. The breakdown of estimated time required for B&A is as follows:

Task 1	1.0 month
Task 2	1.5 months
Task 3	2.0 months *

** Task 3 is an estimate only and may vary based on review time by the building department and city's bidding process.*

E. ADDITIONAL NOTES:

All plans and documents shall be provided to the City in digital format (PDF & AutoCAD) for printing and use by the City for this project. B&A will provide up to five hard copies of all documents prepared under this scope. Fees include attendance at up to four City meetings by the B&A project Manager and / or appropriate team members. Additional meetings shall be billed as additional services at the hourly rates for the specific professionals attending the meetings.

F. EXCLUSIONS

The following is not included in this scope and fee proposal:

- Special Inspections
- Changes to drawings during CD phase
- All work not included in the project description above
- Fire Protection Design Services
- Data E.C. Distribution, Cable TV and Fire Alarm System
- As-built or Record drawings
- All work beyond 5'-0" from the building except electrical (e.g. site lighting), telephone services, exterior mounted equipment (e.g. chillers, generators), and grease traps
- LEED Design and Commissioning Services
- Flow and Pressure Test; by Owner

- Additional cost estimates beyond the one in this proposal
- Construction Administration Services

G. ADDITIONAL SERVICES

Additional services are those which arise as a result of unforeseen circumstances during the design of a project and which therefore, cannot be included in the basic series agreement. Such additional services, when requested in writing by the City, shall be performed an hourly rate in accordance with the Agreement between the City and B&A. On behalf of B&A and our entire design team, I want to thank you for giving us that opportunity to collaborate with the city of Lauderhill on this project.

Warmest personal regards,



SCOTT A BAKOS

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Bermello Ajamil & Partners, Inc.

cc: Ulises Torres, B&A
Project File

PRIME														SUB-CONSULTANTS																								
B&A Architecture / Interiors														MUE	DELTA-G	US COST																						
TASKS	Principal		Architect B.A.		Architect A.I.		Design Architect		Project manager		Drafting Technician		B&A TOTAL Hours and Fees		Structural Engineering	Mechanical & electrical Engineering	Cost Estimating	TOTALS																				
	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	RATE/HR	HRS	HOURS SUBTOTAL	FEE SUBTOTAL	Consultant	Lump Sum Fee	Lump Sum Fee	FEE BY TASK																			
		\$200		\$190		\$106		\$100		\$125		\$81		\$65																								
Task 1	Design	0	\$0	0	\$0	24	\$2,400	0	\$0	24	\$2,400	0	\$0	48	\$4,800	\$0	\$2,250	\$0	\$7,050																			
Task 2	CD's & Specs	8	\$1,600	16	\$3,040	0	\$0	24	\$2,400	24	\$2,400	0	\$0	132	\$15,440	\$5,740	\$6,050	\$13,500	\$40,730																			
Task 3	Permit & Bid	4	\$800	8	\$1,520	0	\$0	0	\$0	8	\$800	16	\$1,600	36	\$4,720	\$0	\$1,200	\$0	\$5,920																			
BASE SCOPE OF SERVICES SUBTOTAL														12	\$2,400	24	\$4,560	0	\$0	48	\$4,800	32	\$3,200	100	\$10,000	0	\$0	216	\$24,940	\$5,740	\$9,500	\$13,500	\$53,700					
EXPENSES																																		\$2,000				
SCOPE OF SERVICES TOTAL																																						\$55,700