



# City of Lauderhill

City Commission  
Chambers at City Hall  
5581 W. Oakland Park  
Blvd.  
Lauderhill, FL, 33313  
www.lauderhill-fl.gov

## File Details

**File Number: 24R-5627**

**File ID:** 24R-5627

**Type:** Resolution

**Status:** Agenda Ready

**Version:** 1

**Reference:**

**In Control:** City Commission Meeting

**File Created:** 05/01/2024

**File Name:** Human Resources Generalist

**Final Action:**

**Title:** RESOLUTION NO. 24R-05-81: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE NEW JOB POSITION OF HUMAN RESOURCES GENERALIST; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF HUMAN RESOURCES GENERALIST; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).

**Notes:**

**Sponsors:** Giles

**Enactment Date:**

**Attachments:** RES-24R-05-81-JOB-creation-HR Generalist.pdf, Human Resources Generalist 2024.pdf

**Enactment Number:**

**Contact:**

**Hearing Date:**

\* **Drafter:** Ekrempler@Lauderhill-fl.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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#### Text of Legislative File 24R-5627

**RESOLUTION NO. 24R-05-81: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAUDERHILL CREATING THE NEW JOB POSITION OF HUMAN RESOURCES GENERALIST; APPROVING THE JOB DESCRIPTION FOR THE NEW POSITION OF HUMAN RESOURCES GENERALIST; PROVIDING FOR AN EFFECTIVE DATE (REQUESTED BY CITY MANAGER, DESORAE GILES-SMITH).**

#### Request Action:

Requesting Commission approval for the addition of a new job description within the Human Resources Department. A Human Resources Generalist will allow for operation effectiveness and efficiency within the Department for the department to continue to serve the growing needs

of the City. This job description is also on trend with the public sector and will replace the Human Resources Specialist job description.

**Need:**

The new job description will allow the HR Department to more effectively serve the growing needs of the City.

**Summary Explanation/ Background:**

The addition of this job description will allow for the recruitment and retention of qualified candidates within the Department. This job description is also on trend with the public sector and will replace the Human Resources Specialist job description.

**Attachments:**

#1 - Human Resources Generalist

**Cost Summary/ Fiscal Impact:**

Non-Exempt, Pay Grade 49

**Estimated Time for Presentation:**

**Less than 5 minutes**